



Works of Art Gift Agreement

For the work of art gift known as [insert name here], the Friends of the Santa Cruz Public Libraries (the Friends) and the Library Joint Powers Authority Board accept with gratitude the below described work of art. The Library shall maintain this gift in accordance with the Library Gifts Policy. Unless otherwise specified in a Gift Contract, the Library retains the right to refuse any gift, and to make all decisions regarding the processing, use, placement, access, storage, retention, sale, donation, or disposition of any gift.

ITEM DESCRIPTION (title, media, size, framing, signature):

NOTE (Display needs or conditions, etc.):

Printed Name of Donor

Address of Donor

Phone Number of Donor

Signature of Donor

Date

Acknowledgment by the Friends of the Santa Cruz Public Libraries

Date

Acknowledgment by the Director of Libraries

Date

Related Documents: *Library Gifts Policy / Library Gifts Procedure*