

## Santa Cruz Public Libraries "Tech Take-Out" Device Lending Agreement

### Eligibility

Tech Devices (Fire tablet, Chromebook, and WiFi Hotspot) are available for use by Santa Cruz Public Libraries cardholders in good standing with a signed Device Lending Agreement on file. A new Agreement must be signed annually. Upon checkout patrons 18 years old and over must provide a valid, government-issued ID matching their library record. Patrons 17 years old and under may not check out a Tech Device.

### Usage

Tech Devices are first come, first serve and patrons may only check out one of each type of device at a time. Patrons must take care of the Device and the accessories that come with them. Proper transport, handling, and use is imperative.

Printing is allowed via wireless printing or files may be saved on a compatible drive or to the cloud. All user data is deleted when the device is returned, though the borrower should take every precaution to log out of all accounts before returning the device. Instructions for doing this are included with the device.

The borrower agrees to return the device in clean and undamaged condition.

### Fines and Fees

Overdue Tech Devices will accrue a \$.25 late fee every day past their due date. After 28 days of being overdue the total replacement cost will be applied to their library record. Patrons agree to assume any and all liability for the cost of repair or replacement in the event of loss due to theft, damage, negligence or misuse. Repair or replacement prices are as follows:

Fire tablet = \$50

Fire case = \$25

Chromebook = \$275

WiFi Hotspot = \$25

Chromebook + WiFi Hotspot Bundle = \$300

Library staff reserve the right to suspend privileges for any reason.

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Patron Name (Print)

Library Card Number

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Primary phone

Email

I have read and understand the Tech Device Lending Agreement and agree to accept all terms and liability.

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Signature

Date

### Staff Use Only

Patron Name:

Staff Initials:

Date: