



## MINUTES

### Downtown Library Advisory Committee (DLAC)

Wednesday, August 9, 2017

6:00 PM Meeting Room, Downtown Branch

224 Church Street in Santa Cruz

#### 1. ROLL CALL

**PRESENT:** Steve Blair, Linda Craighead, Martha Dexter, Rena Dubin, Martín J. Gomez, Yolanda Henry, Tera Martin, and Teresa Thomae

**ABSENT:** Elise Granata, and Nikolara Jansons

**STAFF:** Director of Libraries Susan Nemitz, and Administrative Assistant Ivan Sumano-Vargas

#### 2. ADDITIONAL MATERIALS

Letter from Judi Grunstra about process

Letter from Rick Longinotti regarding the parking garage concept

Draft Communications Plan

Public Survey – Features of the new library

Revised Work Plan/Process Outline

#### 3. ADDITIONS AND DELETIONS TO AGENDA

None

#### 4. APPROVE MINUTES OF JULY 27, 2017 MEETING

<b>RESULT:</b>	<b>APPROVED MINUTES OF JULY 27, 2017 MEETING</b>
<b>MOVER:</b>	Linda Craighead
<b>SECONDER:</b>	Martha Dexter
<b>AYES:</b>	Blair, Dubin, Gomez, Henry, Martin, and Thomae
<b>ABSENT:</b>	Elise Granata, and Nikolara Jansons

#### 5. REPORT BY THE LIBRARY DIRECTOR

None

#### 6. MEMBER REPORTS

Rena Dubin – Going to Ashland, Oregon and plans to visit the library there.

Teresa Thomae – Going to Portland and Salem and will report back about the libraries she visits.

## 7. GENERAL BUSINESS

### A. Community Input Plan – Communications Committee

Martin, Yolanda, and Rena are the three members of the committee. Goal of the committee was to come up with a simple user friendly survey. The survey will collect what features are the most desired by the community for the future library building.

Will advertise the September 28<sup>th</sup> meeting as a meeting where the public can come and comment on the vision and features piece of the library. Will repeat this again in a later meeting for the location options.

Suggestions to do outreach at schools such as UCSC and Cabrillo to reach the student demographic.

Deadline for feedback and comments on the survey was Friday, August 11<sup>th</sup>. Another meeting to DLAC has been added for December 13, 2017.

### B. Code of Conduct – James Lee

Presented a PowerPoint with an overview of the most common complaints the public says about the Downtown branch. It reviewed the updated Code of Conduct intended to deal with these complaints and explained that staff has received training recently on how to handle these difficult situations.

### C. Services to Homeless – Maile McGrew-Frede

Started a homeless engagement program about one year ago at the Downtown branch. Presented a PowerPoint that gives an overview of homeless outreach and services provided by the library. Many facts and statistics about the homeless population were included.

### D. City Homeless Plan – Tina Shull

Gave an overview of the City's Homelessness Coordinating Committee. This was a subcommittee of the City Council that was formed in 2016 to figure out solutions for Homelessness.

### E. Safety Design Strategies – Noll & Tam

Explained the many features of safety design and how this is beneficial to the structure of buildings. Gave examples of entrances, plantings, hidden spaces, surveillance/interior, exterior, visibility, toilets, seating, computers, finishes, security, and collections. Also presented the Madison Library redesign to present examples of how safety design was implemented.



**8. PUBLIC COMMENT**

Judi Grunstra – Wished Noll & Tam went first as their presentation was more relevant to the committee than the social issues the other presentations were about. Suggest there is oral communication at the beginning and the end of the next meeting as not everyone will want to sit through a 3 hour meeting. Will write up ideas about the survey and forward them to the clerk.

**9. ADJOURNMENT**

Final Adjournment of the Downtown Library Advisory Committee (DLAC) at 8:00 PM to the next Regular Meeting to be held on Wednesday, September 13th at 6:00 PM at the Downtown Branch Meeting Room located at 224 Church Street, Santa Cruz, CA 95060

Respectfully submitted,  
Ivan Sumano-Vargas, Clerk of the Committee