



SANTA CRUZ • PUBLIC  
LIBRARIES  
A City County System

## LIBRARY JOINT POWERS AUTHORITY BOARD

Monday, October 6, 2008  
Community Meeting Room  
224 Church Street, Santa Cruz

### 7:00 PM CLOSED AND (CLOSED) LITIGATION SESSION

At 7:00 PM Chair Termini will open the Library Joint Powers Authority Board Meeting Closed and Litigation session in a public meeting in the Central Branch Community Meeting room for the purpose of announcing the agenda; thereafter the meeting will be closed to the public.

#### A. Public Employee Hiring (Government Code Section 54957 (b) )

Meet with City Manager Richard Wilson

### 7:30 PM PUBLIC MEETING

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF SEPTEMBER 8, 2008
4. ORAL COMMUNICATIONS
5. CONSENT AGENDA  
NO ITEMS
6. WRITTEN COMMUNICATIONS
7. REPORTS OF ADVISORY BODIES
  - A. Friends of the Santa Cruz Libraries, Inc.
8. MEMBER REPORTS
  - A. Felton Library Task Force (Gerdt)

9. STAFF REPORTS

- A. Review and Discuss Annual Safety Report (Committee Chair Laura Whaley will be present at the meeting).
- B. Boulder Creek Branch Young Adult Room Improvements (Branch Manager Laura Whaley will be present at the meeting)
- C. Library Web Page and ILS Updates (Network Administrator Dan Landry and Library Web Master Anne Young will be present at the meeting)
- D. Budget Update by Director of Libraries

10. OTHER BUSINESS

- A. Aptos Parking Lot Additional Appropriation

11. NEXT MEETING TOPICS

The next regularly scheduled meeting is Monday, November 3, 2008. The Director of Libraries requests that this meeting be rescheduled to Monday, November 10, 2008.

12. ADJOURN

The Library Joint Powers Authority Board will adjourn from the regularly scheduled meeting of October 6, 2008, to the next regularly scheduled meeting on \_\_\_\_\_ at 7:30 p.m. in the Community Meeting Room of the Central Branch Library.

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, the Library requests that you attend fragrance free. The Central Branch Library is a fully accessible facility. If you wish to attend this public meeting, and you will require special assistance such as sign language or other special devices in order to attend and participate, please call (831) 420-5600 or TDD: (831) 420-5733 seventy-two (72) hours prior to the event to make arrangements for assistance. Upon request, agendas for public meetings can be provided in a format to accommodate special needs.

SANTA CRUZ PUBLIC LIBRARIES  
A CITY-COUNTY SYSTEM

LIBRARY JOINT POWERS BOARD

MINUTES

September 8, 2008

Central Branch Community Meeting Room  
224 Church Street, Santa Cruz

7:30 PM PUBLIC MEETING

I. ROLL CALL

Present: Supervisor Jan Beautz, Citizen Nancy Gerdt, Councilmember Cynthia Mathews, Citizen Leigh Poitinger, Councilmember Mike Rotkin, Councilmember Michael Termini, Citizen Barbara Gorson, Supervisor Mark Stone, Councilmember Jim Reed

Absent:

Excused:

Staff: Anne Turner, Director of Libraries

II. APPROVAL OF MEETING AGENDA OF SEPTEMBER 8, 2008

**Supervisor Stone moved, seconded by Councilmember Mathews**

**that the Board approve the agenda of September 8, 2008.**

UNAN

III. APPROVE MINUTES OF JULY 7, 2008

A. APPROVE MINUTES

**Councilmember Rotkin moved, seconded by Councilmember Mathews**

**that the Board approve the minutes of July 7, 2008.**

UNAN

**Abstain: Gorson, Reed, Stone,  
Poitinger**

IV. ORAL COMMUNICATIONS

None

V. CONSENT AGENDA

- A. Approve Loan Agreement with City of Santa Cruz for Tenant Improvements at Locust/Union Building

**Councilmember Rotkin moved, seconded by Councilmember Mathews**

**That by motion the Library Joint Powers Authority Board authorize and direct the Director of Libraries to enter into a loan agreement with the City of Santa Cruz to help fund the Library's tenant improvement costs at the Locust/Union building in the amount of \$467,303.**

UNAN

- B. Appropriate McCaskill Trust Funds for Purchase of Equipment for Visually Impaired

**Councilmember Rotkin moved, seconded by Councilmember Mathews**

**That the Library Joint Powers Authority Board adopt Resolution #2008-16 authorizing the expenditure of an amount not to exceed \$4,100 from the McCaskill Trust for the Visually Impaired to purchase computer viewing equipment.**

UNAN

- C. Appropriate McCaskill Trust Funds for Purchase of Archival Storage Supplies

**Councilmember Rotkin moved, seconded by Councilmember Mathews**

**That the Library Joint Powers Authority Board adopt Resolution #2008-17 transferring and appropriating \$500 to the FY 2008-09 budget for the purchase of archival storage supplies.**

UNAN

- D. Review Conflict of Interest Code

**Councilmember Rotkin moved, seconded by Councilmember Mathews**

**That by motion the Library Joint Powers Authority Board review the Library Conflict of Interest Code and find that no amendment is required.**

UNAN

E. Accept Panoramic Aerial Photograph of Santa Cruz from Peter Nurkse

**Councilmember Rotkin moved, seconded by Councilmember Mathews**

**That the Library Joint Powers Authority Board by Resolution #2008-18 accept with gratitude the gift of a 1906 panoramic aerial photograph of Santa Cruz for display in the Californiana Room of the Central Branch Library.**

UNAN

Councilmember Reed arrived after Consent Agenda vote.

VI. WRITTEN COMMUNICATIONS

None

VII. REPORTS OF ADVISORY BODIES

Susan Heinlein, Managing Director of the Friends of the Santa Cruz City-County Library System reported the following Friends' activities:

- Crate Sale Saturday, September 6, 2008
  - helped to get rid of 80 crates storing books
- New Board Member Recruiting going on now
- Annual Membership Drive
- July sponsored *Bach at Leipzig* at Shakespeare Santa Cruz
- December 6<sup>th</sup> sponsoring Santa Cruz Shakespeare *Wind and the Willows*
- Friday September 5<sup>th</sup> Munching with Mozart
- Friday October 3<sup>rd</sup> will be the next Munching with Mozart
- Fall Civic Sale will be in November TBA

VIII. MEMBER REPORTS

A. Felton Library Task Force

Citizenmember Gerdt reported that the Felton Task Force has met three times this summer. Janis O'Driscoll, Youth Services Coordinator, has joined the task force. The focus has been to design a floor plan for the Felton Branch Library. Janis did some research on laptops being used in the library. This allows patrons to sign laptops out and use them throughout the library instead of dedicating a large quantity of space to stationary computers. This has been used in several libraries with successful results.

The collection was also discussed and possibly combining non fiction books for school age children.



The community room has also been a large focus and discussion has involved the flexibility of the room to serve many needs of the community. One use discussed for the community room has been an art center for pre-school aged children in the morning and a homework center in the afternoon. The community room would also be available in the evenings and on weekends for adult classes. The task force is trying to design the room so that it opens up into the rest of the library in order to give it even more flexibility.

#### IX. STAFF REPORTS

- A. FY 2007-08 Annual Statistical Report Questions and Comments [the report was mailed to JPB members in August and is available on the Library Website]

Councilmember Mathews suggested that this report should be sent out to all the major donors of the Measure R campaign in order to see all the efforts that have been accomplished throughout the Library system.

- B. Young Adult Services Report by Librarian Sandi Imperio [The report was mailed to JPB members in August]

Citizenmember Gorson commended Ms. Imperio on a well written and thorough report.

Sandi Imperio reported that they will continue to do school visits where students are encouraged to sign up for library accounts.

- C. Budget Update by Director of Libraries

City's Finance Department has not closed the books on the FY 2007-08 so this report has been delayed. The Director will present a budget update in October.

#### X. OTHER BUSINESS

- A. Reconsider 2008 Holiday Closure

**Councilmember Rotkin moved, seconded by Supervisor Beautz**

**That by motion, the Library Joint Powers Authority Board adopt the following open hours schedule for the 2008 holiday season:**

<b>December 21-23:</b>	<b>Regular Open Hours, All Branches</b>
<b>December 24-25:</b>	<b>Close All Branches</b>
<b>December 26-30:</b>	<b>Regular Open Hours, All Branches</b>
<b>December 31:</b>	<b>Close at 3:00pm at all Branches</b>
<b>January 1:</b>	<b>Close All Branches</b>
<b>January 2:</b>	<b>Resume Regular Hours, all Branches</b>

**Second, staff work to make sure the library does not have extraordinary expenses because staff have been allowed to take off discretionary time.**

**Third, library staff will contact the Sentinel with Holiday Closure schedule.**

**UNAN**

**B. Discuss Director of Libraries Retirement**

Councilmember Termini commended the Director on leaving a considerable legacy.

Councilmember Termini also reported that he has discussed this retirement with the City Manager of Santa Cruz and he would like to form a hiring committee with the addition of two Library Joint Powers Board members. Citizenmember Gorson and Supervisor Stone have been chosen to sit on the hiring committee since they represent both the citizen and the county interests.

The Director also added that it is the City Manager's intention to appoint Assistant Director Susan Elgin as acting Director until an appointment has been made. The City intends to contract with a recruitment firm yet to be selected. The hope is to make an appointment by the end of May.

Also the Director and Assistant Director will be back in November to propose to the board staffing recommendations for filling the Assistant Director's duties.

**C. Consider and Adopt Revised Facilities Master Plan**

Citizenmember Poitinger reported that the committee met and updated the descriptions for each of the branches. They also looked at the service population for each branch and discussed the tier system and whether it was a valid framework for looking at facilities. The committee decided that the tier system is a valuable because it helps staff to rationalize where to allocate resources. But the committee did rename this system to "Branch Service Framework". The Branch Service Framework now defines the different libraries in the following three categories: central branch, regional branches and neighborhood branches. This framework is set up to be flexible with the needs of the individual branches.

The Branciforte branch has been called out as a safety issue since many transients like to use the branch as a place to camp. Staff is working on this problem and has contacted the Santa Cruz Police Department to help work on this problem.

**Councilmember Rotkin moved, seconded by Councilmember Mathews**

**That by motion the Library Joint Powers Authority Board adopt the attached FY 2008-09- 2012-13 Facilities Master Plan for the Santa Cruz City County Library System, schedule a discussion about funding the plan, and instruct the Director of Libraries to notify the City of Scotts Valley that space for the Outreach Program is no longer needed in that City's New Branch Library.**

**UNAN**

D. Consider and Approve Proposed Friends of Library Central Branch Lobby Project

Teall Messer, Friend's of the Library Board member, reported that the Friends' would like to propose constructing a discrete sales space in the Central Branch Lobby. It will create an orderly space to have books displayed for sale and help alleviate space in the current Friends book store for additional office space. The books that are currently on sale in the lobby rarely get paid for and this space will help the Friend's to monitor their inventory better. The space will be able to be locked up at night.

**Citizenmember Gorson moved, seconded by Supervisor Beautz**

**That by motion the Library Joint Powers Authority Board grant conceptual approval to the preliminary design for a Friends of the Library renovated sales space in the Central Branch Lobby.**

UNAN

XI. NEXT MEETING

October 6, 2008

XII. ADJOURN

The regular meeting adjourned at 8:25 p.m.

Respectfully submitted,



Kira Henifin, Clerk of the Board



Sheila Fraser, Substitute Clerk of the Board

All documents referred to in these minutes are available in the Library Office.



# Santa Cruz Public Libraries Safety Committee

Laura Whaley, Branch Managers, Chair  
 Tinka Anderson, NAS  
 Margaret Souza, Technical Services  
 Paula Contreras, Tier II & Librarians  
 Kira Henflin, Office Supervisor  
 Kevin Hildreth, Clerks  
 Ken Madonia, Maintenance & Drivers  
 David Sidle, Central & Pages  
 Training Committee Member, rotating



## Annual Report 2007-2008

The Safety Committee continued holding bi-monthly meetings this year. The committee meets the second Tuesday of odd months.

Ergovera (Deidre Rogers) is now the ergonomics specialist for new employees and refresher courses. First refresher training, "Training the Trainers", took place January 18, 2008.

Additions to the staff Intranet: updated Safety 101 quiz and new ergonomic awareness/safety flyers from Capitola Physical Therapy.

Responded to following staff complaints/suggestions/incidents about unsafe or possibly hazardous conditions (not in order of occurrence):

Branch	Description	Solution
Aptos	Staff Workroom Re-Design	Recommending against. Neither plan has adequate space for hydraulic carts. Nor a clear, direct path for delivery drivers.
Aptos	Mold on ceiling	Outside contractor retained; vents and air ducts cleaned.
All	After Hour Emergency Call Out- Is it appropriate to have a Clerk respond?	Recommended to Administration. Ideally a Clerk should not be on a call-out list. The list should be 1. Ken or Matt (depending on the Branch) 2. Facilities Manager (depending on the Branch) 3. Branch Manager. Discussed at Leadership Meeting.

Scotts Valley	Faucet Mold	Building Maintenance removed mold.
Technical Services	New delivery van assignments.  Delivering during heavy storms.	One new delivery van assigned to Building Maintenance. Building Maintenance van re-assigned to Courier. Other new van retained for delivery.  Recommended that couriers not deliver in heavy storms when a public safety announcement has been made by City and County officials.
Felton	Using crawl space under building for storage.	Recommended that the space not be used for storage due to possibility of mold and allergens due to dirt floor.
Central	Use of photo luminescent tape marking safety/emergency equipment storage areas.	Recommended that Central do so.
La Selva	On-calls being left alone to close	Recommend that Branches follow staffing procedures as described on the Intranet and that new trainees be made aware of staffing policies.
Felton	Request for air quality testing following carpet cleaning	Recommended against. All staff was back at work in the building and suffering no continued distress for carpet cleaning odors.

### Accident/Incident Review

Branch/Worksite	Description	Recommendation/Solution
Headquarters/Outreach office	Employee was carrying a stool, stumbled while rounding a corner and fell into wall, bruising back and side, and slightly twisting ankle.	Recommended that employee be aware of body mechanics when carrying awkward items.
Central	Employee was shelving in oversize stacks when employee over-reached putting an item on the top shelf, wrenching shoulder.	Recommended that employee use kick stool to reach higher shelves. Stretch and warm-up before shelving over sized items.

Technical Services/Courier	Repetitive stress to shoulders, back, knee.	Recommended that employee continue to drive older version delivery van.
Felton	Respiratory reaction to fumes from carpet cleaning	Recommended that at least 72 hours notice before carpet cleaning and contractor provides fans and dehumidifiers throughout the Branch.
Felton	Respiratory reaction to fumes from carpet cleaning	Same.
Felton	Respiratory reaction to fumes from carpet cleaning	Same.
Felton	Respiratory reaction to fumes from carpet cleaning	Same.
Felton	Respiratory reaction to fumes from carpet cleaning	Same.
Headquarters/Weeds Room	Repetitive stress and muscle strain from over-reaching while weeding.	Recommended that employee work shorter periods in Weeds Room, break up the session with stretch breaks, re-position materials closer to work space.
Live Oak	Repetitive Stress while working circulation desk after a two day closure.	Recommended that employee take frequent micro breaks and stretch during very busy circulation duties. Rotate duties with other staff.
Central	Tripped over uneven pavement.	Watch where going!
La Selva	Respiratory Distress	Removed from working at branch. Re-filing of an earlier incident/HR is handling
Felton	Respiratory Distress-reaction to patron perfume/scent	Recommended additional signage and that employee wear a mask to block some allergens.
Felton	Respiratory Distress-reaction to co-worker perfume/scent	Recommended reminding employees about scent free status of Library buildings. And that employee wears a mask to block some allergens.
Felton	Repetitive Stress-frequent opening duties.	Recommended that schedules be altered so that employee does not open Branch.



Branch	Description	Solution
Live Oak	Forearm injury when patron dropped heavy book into employee's single hand.	No recommendation as the situation was clearly an accident.
Central	While shifting, employee grasped too many books- straining wrist.	Recommended that employee take micro-breaks, stretch more often, and rotate tasks to prevent overuse of one muscle group.

Of the seventeen total reports, five originate with a single incident at one Branch. The custodial contractor notified the staff members at the Branch only twenty-four hours prior to the scheduled weekend carpet cleaning. The cleaning left the carpets very damp and a strong odor in the building. The Branch does not have good ventilation and fans and/or dehumidifiers were not installed during the carpet cleaning. As one member of the staff is known to be sensitive to chemical odors the Branch Manager needs adequate notice to schedule staff to work elsewhere. **In the future, with adequate notification, this situation should not re-occur.**

Three other Accident Reviews are concerned with staff having chemical sensitivity issues. One is a new filing concerning the air quality at the employees assigned Branch. The employee had recently returned to this Branch following a similar complaint in the previous year. **This situation has moved beyond the Safety Committee.** The other two are from one employee claiming difficulties with a patron and co-worker concerning chemical/personal scents. **Staff members were reminded that the Library strives to be a fragrance free environment and additional signage for the public was placed in the employee's assigned Branch.**

One claim developed after the employee's work environment changed. **An evaluation of the situation was undertaken by Deidre Rogers of Ergovera. It was determined that the new equipment could not be modified for the employee. An older version of the original equipment was found, alleviating the problem.**

Two Accident Reviews can be called simple accidents. **The Safety Committee determined that employee inattention to their surroundings was the cause of the accidents.**

The final six Accident Reviews are a blend of repetitive stress injuries and poor ergonomic/body awareness. **Ergovera will be leading two training in sessions for existing staff in 2008-2009 and a review of Page ergonomic training will be addressed by the Safety Committee.**



A new ergonomic training program started in 2007-2008 after the FIT contract was not renewed. If 2008-2009 brings a steady continuation of ergonomic related Accident Reviews a re-examination of the Library's ergonomic training program should be undertaken.

Submitted by Laura Whaley, chair  
5 September 2008

<b>Accident Review- RSI (Repetitive Stress Injury)</b>													
<b>Totals by Fiscal Year</b>													
	<b>APT</b>	<b>B40</b>	<b>BC</b>	<b>BKM</b>	<b>CAP</b>	<b>CEN</b>	<b>FEL</b>	<b>GP</b>	<b>HQ</b>	<b>LSB</b>	<b>LO</b>	<b>SV</b>	
<b>1999 2000</b>	1	3	1	0	0	3	0	1	0	0	0	0	<b>9</b>
<b>2000 2001</b>	0	2	0	0	1	2	0	0	0	0	0	0	<b>5</b>
<b>2001 2002</b>	0	0	0	0	0	1	0	1	1	0	0	0	<b>3</b>
<b>2002 2003</b>	2	1	0	0	0	4	0	1	2	0	2	1	<b>13</b>
<b>2003 2004</b>	0	1	0	0	0	4	0	0	2	0	0	0	<b>7</b>
<b>2004 2005</b>	0	0	0	0	1	1	0	0	2	0	0	0	<b>4</b>
<b>2005 2006</b>	1	0	0	0	0	0	0	0	2	0	0	1	<b>4</b>
<b>2006 2007</b>	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>2007 2008</b>	0	0	0	0	0	1	1	0	2	0	1	0	<b>4</b>









# EXTRA! EXTRA! Read to Me all about it! Sept 2008

## Family Place @ SCPL

Family Place and Together @ the Library is supported by a grant from First 5 of Santa Cruz County. The Family Place model strives to support families with very young children and help them feel welcome in the library by offering programming specifically for them as well as making the library space welcoming with comfortable furniture, toys, and books for these families.

## Together @ the Library at Live Oak & Scotts Valley

Together @ the Library started a 5 week session at **Live Oak** on Saturday, September 6. 5 families gathered to play together in the library, meeting each other, building community, and enjoying the library resources. They will have the opportunity to meet with community resource people and talk about early literacy, speech and language development, child development and play, nutrition, and physical fitness and movement. This is the second time Live Oak staff have offered this series.

**Scotts Valley** will offer Together @ the Library for 5 sessions beginning Saturday, October 11. Call Scotts Valley Youth Services Librarian Kari Gunn (438-9752) for more information and to sign up for this fun series for families with very young children.

## Family Place Storytimes

This fall, we are introducing monthly Family Place Storytimes at Boulder Creek, La Selva Beach, Capitola, and Felton. One day a month, the regularly scheduled storytimes at these branches will be transformed into a Together @ the Library play day with special toys and special guests. No signups are required. We encourage families who already come to programming for young children to get a taste of Family Place in action.

### Family Place storytimes

**Capitola:** 11:15 am on the 3<sup>rd</sup>

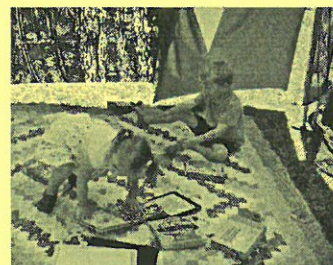
Wednesday of the month, starting 9/17

**Felton:** 11 am on the 4<sup>th</sup> Thursday of the month, starting 9/25

**Boulder Creek:** 11 am on the first Wednesday of the month, starting 10/1

**La Selva Beach:** at 10:30 am on the 2<sup>nd</sup> Tuesday of the month, starting 10/14

You might even want to sign up for 5 weeks of Together @ the Library when it is offered in the spring at **Aptos** (March 4-April 1) and **Branciforte** (April 29-May 27).





## Read to Me kits for all

Read to Me kits can now be checked out by anyone with a SCPL library card. To find out what kits are available, go to our online catalog at <http://aqua.santacruzpl.org/> and type “read to me kit” into the search box. Click on the title of any kit to find out more about it and whether it is currently available. If you’re interested in a particular theme, type “read to me kit gardening” or “read to me kit alphabet” and you will get a list of kits on related themes. For bilingual (Spanish/English) kits, type “read to me kit bilingual” — yes, it’s that simple! Kits are checked out for 1 month.



SANTA CRUZ PUBLIC LIBRARIES  
**FESTIVAL OF THE BOOK**



## You caught the reading bug



Congratulations to all you parents and caregivers who signed up for Summer Reading at SCPL this summer, read to your little ones, and kept track for them in their Summer Reading Booklet. 330 children under 3 signed up for summer reading and 143 (43%) earned Summer Reading Dollars. 816 children under 5 signed up for Summer Reading and 356 (44%) earned Summer Reading Dollars. This is 28% of the total number of children signed up for Summer Reading.

You all really did Catch the Reading Bug this summer. Keep reading to your children. It is the best gift of literacy you can give them.

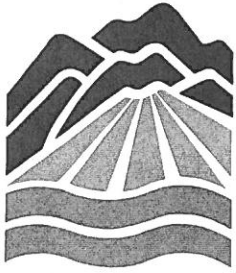


Read to Me  Léemelo

831-420-5652


<http://www.santacruzpl.org/readtome/>





SANTA CRUZ • PUBLIC  
LIBRARIES  
A City County System

September 29, 2008

TO: LIBRARY JOINT POWERS AUTHORITY BOARD  
FR: DIRECTOR OF LIBRARIES   
RE: APTOS PARKING LOT APPROPRIATION

**RECOMMENDATION:** That by resolution the Library Joint Powers Authority Board appropriate \$38,000 in available Kemme Trust funds for the expansion of the Aptos Branch parking lot.

#### DISCUSSION

The County Public Works Department has completed the bidding process for construction of the expanded Aptos Parking Lot. Thirteen bids were received, and the successful bidder is a local firm with whom the County has worked in the past: Reber Construction.

Although the bid is a good one, project costs now exceed the \$275,000 originally allocated by the Joint Powers Authority Board. As the attached County budget document shows, an additional \$22,248 is needed. Also, the project requires landscaping work (irrigation system changes, planting, etc.) which the Library staff elected to handle directly, using our existing landscape contractor. These costs amount to \$14,000.

Staff is therefore recommending that the Board appropriate \$38,000 from the Kemme Trust to cover these expenses. The Kemme Trust (which totals \$50,000) is limited to projects to improve the Aptos Branch Library.

CAPTPKADD.JPB

**Low Bid - REBER CONSTRUCTION**

**PROJECT:** APTOS LIBRARY PARKING LOT IMPROVEMENTS

**LOCATION:** 7695 Soquel Drive

**DESCRIPTION:** Expansion of parking lot to add 31 new spaces

**Made By:** SW

**Date:** September 29, 2008

ITEM No.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1	Clearing and Grubbing	LS	LS	\$7,360.00	\$ 7,360
2	Traffic Control and Temporary Striping	LS	LS	\$5,760.00	\$ 5,760
3	(F) Roadway Excavation	CY	50	\$58.20	\$ 2,910
4	(F) Embankment	CY	530	\$29.94	\$ 15,870
5	Aggregate Base Class 2	TON	400	\$48.00	\$ 19,200
6	Asphalt Concrete Type B	TON	200	\$200.00	\$ 40,000
7	Type C Concrete Curb	LF	500	\$16.50	\$ 8,250
8	Caltrans Type 6B Poured Conc. Ret. Wall	SF	586	\$52.66	\$ 30,859
9	Concrete Swale	LF	94	\$42.00	\$ 3,948
10	Slatted 6' Chain Link Fence	LF	92	\$65.22	\$ 6,000
11	Slatted 4' Chain Link Fence	LF	118	\$55.93	\$ 6,600
12	Concrete Wheel Stop	EA	20	\$16.00	\$ 320
13	Christy V9 Drain Box	EA	1	\$850.00	\$ 850
14	Christy U21 Catch Basin	EA	1	\$4,800.00	\$ 4,800
15	Christy V64 Drain Box	EA	3	\$1,000.00	\$ 3,000
16	Christy U32 Silt & Grease Trap Inlet	EA	1	\$5,800.00	\$ 5,800
17	8-Inch Storm Drain	LF	188	\$65.00	\$ 12,220
18	Storm Water Detention System	LS	LS	\$14,544.00	\$ 14,544
19	(S) 4-Inch Stripe	LF	1,714	\$1.58	\$ 2,708
20	(S) Pavement Markings	SF	70	\$22.85	\$ 1,600
21	Slurry Seal (Type II)	SF	15,250	\$0.49	\$ 7,404
22	(S) New Parking Lot Light Standard	EA	1	\$6,800.00	\$ 6,800
23	Extra Work	LS	1	\$10,000.00	\$ 10,000

				Contract Total	\$ 216,802
				Contingencies	\$ 6,000
				Subtotal	\$ 222,802
				Survey Staking & Construction	\$ 20,000
				Inspection	
				Permits, Geotechnical Report, Drainage Fees, Engineering, etc.	\$ 35,000
				Subtotal	\$ 277,802
				Overhead 7%	\$ 19,446
				<b>Project Total</b>	<b>\$ 297,248</b>



**RESOLUTION # 2008-19**

**RESOLUTION OF THE SANTA CRUZ LIBRARY JOINT POWERS  
AUTHORITY BOARD TRANSFERING AND APPROPRIATING FUNDS  
FOR THE APTOS BRANCH PARKING LOT**

WHEREAS, the Parking Lot at the Aptos Branch Library is greatly in need of expansion, and

WHEREAS, the Santa Cruz County Public Works Department has agreed to supervise an expansion project, and

WHEREAS, based on competitive bids and other implementation actions, the cost of the project exceeds by \$36,248 the amount originally appropriated by the Board, and

WHEREAS, sufficient funds are available in the Kemme Trust to cover this overage,

NOW THEREFORE, be it resolved that the Library Joint Powers Authority Board transfer funds from the Kemme Trust and amend the FY 2008-09 budget in the amount of \$38,000 to cover additional costs and any overruns for expansion of the Aptos Branch Parking Lot.

PASSED AND ADOPTED this 6<sup>th</sup> day of October 2008, by the following votes:

AYES: Board Member(s)

NOES: Board Member(s)

ABSENT: Board Member(s)

DISQUALIFIED: Board Member(s)

APPROVED \_\_\_\_\_  
Chair

ATTEST: \_\_\_\_\_  
Board Clerk

CAPTPK.RES

