

SANTA CRUZ • PUBLIC
LIBRARIES
A City County System

LIBRARY JOINT POWERS AUTHORITY BOARD

Monday, January 8, 2007 at 7:30 PM
Community Meeting Room
224 Church Street, Santa Cruz

NOTE: THE LIBRARY FINANCING AUTHORITY WILL MEET AT
7:15 PM

7:30 PM PUBLIC MEETING

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF DECEMBER 4, 2006
4. ORAL COMMUNICATIONS
5. CONSENT AGENDA

No Items

6. WRITTEN COMMUNICATIONS

“Value for Money: Southwestern Ohio’s Return on Investment in Public Libraries.” Executive Summary of a report prepared for nine public libraries in Southwest Ohio by Levin, Driscoll & Fleeter.

7. REPORTS OF ADVISORY BODIES

8. MEMBER REPORTS

- A. Headquarters Location Task Force (Rotkin)
- B. Recommendation, Felton Branch Task Force (Gerdt)

9. STAFF REPORTS

- A. Director's Monthly Report
- B. "A Family Place" Grant and Read to Me Project Update
Janis O'Driscoll, Youth Services Coordinator

10. OTHER BUSINESS

- A. Felton Branch Replacement Design Services
- B. Automation System Upgrade Phase 1

11. SCHEDULE NEXT MEETING

The next meeting is scheduled for Monday, February 5, 2007. A Closed Session regarding real property may be required. The annual election of officers occurs at the February meeting.

12. ADJOURN

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, the Library requests that you attend fragrance free. The Central Branch Library is a fully accessible facility. If you wish to attend this public meeting, and you will require special assistance such as sign language or other special devices in order to attend and participate, please call (831) 420-5600 or TDD: (831) 420-5733 seventy-two (72) hours prior to the event to make arrangements for assistance. Upon request, agendas for public meetings can be provided in a format to accommodate special needs.

**LIBRARY JOINT POWERS BOARD
SUSPENSE LIST**

1/3/07

	WHAT?	NEXT ACTION	DUE
	<u>Financial Planning Process</u>		
1	Review/Modify Standards for Library Services/Facilities, and Facilities Master Plan	COMPLETE	
2	Prepare 5 Year Projection of Library Baseline Expenses	COMPLETE	
3	Prepare 5 Year Projection of Library Revenues	COMPLETE	
4	Develop estimates for Capital and other Projects	COMPLETE	
5	Determine if Library structural changes are required	PENDING	Feb-06
6	Prioritize implementation of Capital projects	COMPLETE	
7	Consider/Choose Options for adding funding for Capital Projects	PENDING	
	<u>Library Automation System Upgrade</u>		
8	Staff report to JPB on project planning progress	Dec-06	
9	JPB adopts general project budget , appropriates Phase I funds	Jan-07	
10	Final recommendation re ILS vendor, JPB makes funding source decision	Mar-07	
11	Report to Board on Interlibrary Loan Access Issues	Feb-07	
12	Upgrade Library Website to include JPB minutes/agenda archives	COMPLETE	
	<u>Joint Powers Board Housekeeping</u>		
13	Annual election of officers	Feb-07	
14	Appoint Citizen Members	Jan -08, -09, -10	
15	Meet with Director of Libraries in closed session to discuss communications and other issues	May-07	
16	Conduct Director Appraisal	Oct/Nov -07	
17	Renew Joint Powers Agreement		5/1/2007

<u>Budgeting/Financial Management</u>			
18	Review Annual Audit	Feb-07	12/31/06
19	Review current budget status, consider budget revision proposals	Dec-06	
20	Discuss budget priorities for coming fiscal year, provide staff direction	Apr-07	6/30/2007
21	Consider draft budget, recommend changes	May-07	6/30/2007
22	Adopt final budget	Jun-07	6/30/2007
23	Review quarterly revenue reports	Nov, Feb, May, Aug	
24	Review quarterly expenditure reports	Dec -06, Feb, May , Aug	
<u>Personnel Issues</u>			
25	Hear report of Staff Classification Task Force. See also #16 above	Feb-07	
<u>Legislation/Advocacy</u>			
26	Adopt Annual Legislative Program	Dec-06	
27	Appoint Delegate to CLA Leg Day	Apr-07	
28	Renew library sales tax	Nov-12	4/1/2013
<u>2006 Staff Day Task Force Reports</u>			
29	Hold Study Session to Hear/Discuss Task Force Reports	Dec-06	
30	Approve recommendations for changes as required	Feb-07	
31	Receive report on Request No Pick-up Fine collection changes	Mar-07	
<u>Headquarters Move</u>			
32	Resolve HQ location problem: to move or not to move; see #7 above	Jul-07	
33	JPB Subcommittee (Rotkin/Poitingner/Stone) set criteria for site evaluation, review options inc. Locust/Union site	Jan-07	
<u>Felton Branch</u>			
34	Find/Fund suitable replacement site See # 7 above	no deadline	
35	Staff develop possible site list Community view/consider Laurel Street site	Jan-07	
36	JPB Subcommittee (Termini/Stone) discuss possible price with Laurel Street agents	no deadline	

SANTA CRUZ PUBLIC LIBRARIES
A CITY-COUNTY SYSTEM

LIBRARY JOINT POWERS BOARD

MINUTES

December 4, 2006

Central Branch Community Meeting Room
224 Church Street, Santa Cruz

7:00 PM CLOSED AND LITIGATION SESSION
Real Property (Government Code §54957.8)

7:30 PM PUBLIC MEETING

I. ROLL CALL

Present: Citizen Nancy Gerdt, Citizen Barbara Gorson, Councilmember Cynthia Mathews,
Councilmember Michael Termini, Councilmember Randy Johnson, Councilmember
Mike Rotkin, Citizen Leigh Poitinger and Supervisor Jan Beautz

Absent: Supervisor Mark Stone

Excused:

Staff: Anne Turner, Director of Libraries
Susan Elgin, Assistant Director of Libraries

II. APPROVAL OF MEETING AGENDA OF DECEMBER 4, 2006

Councilmember Mathews moved, seconded by Supervisor Beautz

that the Board approve the agenda of December 4, 2006.

Gorson, Mathews, Termini, Johnson, Rotkin, Poitinger, Beautz

AYES: Gerdt,

ABSENT:

Stone

III. APPROVE MINUTES OF NOVEMBER 6, 2006

Councilmember Rotkin moved, seconded by Citizenmember Gorson

that the Board approve the minutes of November 6, 2006.

Gorson, Mathews, Termini, Johnson, Rotkin, Poitinger, Beautz

AYES: Gerdt,

ABSENT:

Stone

IV. ORAL COMMUNICATIONS

Mary K. Simpson, President of the Friends of the Library Board, announced Pat Sandidge's retirement from the Friends of the Library.

The Friends are holding a Holiday Brunch on December 15, 2006 from 10am to Noon at Harvey West Clubhouse and will be honoring Pat.

V. CONSENT AGENDA

A. Aptos Parking Lot Plans and Specs

Councilmember Rotkin moved, seconded by Supervisor Beautz

That the Library Joint Powers Authority Board adopt Resolution #2006-13 appropriating an amount not to exceed \$15,000 from available revenue for the development of plans and specifications for the Aptos Parking Lot expansion.

Gorson, Mathews, Termini, Johnson, Rotkin, Poitinger, Beautz

AYES: Gerdt,

ABSENT:

Stone

B. Adopt 2007 Legislative Program

Councilmember Rotkin moved, seconded by Supervisor Beautz

That the Library Joint Powers Authority Board adopt the attached legislative program for 2007, and that it request the County Board of Supervisors and the Capitola, Santa Cruz, and Scotts Valley City Councils to also actively support these measures by including them in their own legislative programs.

Gorson, Mathews, Termini, Johnson, Rotkin, Poitinger, Beautz

AYES: Gerdt,

ABSENT:

Stone

VI. WRITTEN COMMUNICATIONS

A. Letter of November 27, 2006 from Beth Benjamin, President, Valley Women's Club re Felton Branch Library

VII. REPORTS OF ADVISORY BODIES

Pat Sandidge, Managing Director of the Friends of the Santa Cruz City-County Library System reported the following Friends' activities:

- Friends of the Library Store is gearing up for the Holidays
- Civic Sale brought in over \$20,000
 - Scotts Valley Parents Club helped to remove most of the left over books
- The Friends joined the Branciforte Staff in remembering the passing of long time library volunteer Rosemary McKenzie
- Friends Financial Statements for FY 2006 are available

VIII. MEMBER REPORTS

- A. Councilmember Rotkin reported that the Headquarters Task Force is continuing to look for possibilities regarding a new administrative space for the Headquarters' staff.
- B. Citizenmember Gerdt reported that the Felton Branch Task Force is continuing to look for sites in Felton. The task force is also working on cost comparisons for different sites.

Paul Machlis has decided to step down from the task force and his replacement will be Michele Mosher.

IX. STAFF REPORTS

- A. The Director made the following reports:
 - The Library currently holds 4 property leases for various branches throughout the system (Felton, SV, HDQ and LSB). Currently the Scotts Valley lease and the Headquarter lease list the Santa Cruz City Manager as the signatory and the City would like to change this to the Library Joint Powers Board (more information to come from the City Attorney's office on how to proceed).
- B. Genealogical Society Tea Honoring the Memory of Sara Bunnett (January 21, 2007, 2pm-4pm, Central Branch Meeting Room). There will also be a memorial service held December 14th at the First Congregational Church on High Street.

Also a retirement tea for Librarian Jane Schwamberger will be held on Wednesday, December 13, 2006, from 2:30pm-4:30pm in the Central Meeting Room.

- C. Automation System Upgrade Report by Technology Manager Dan Landry

X. OTHER BUSINESS

- A. Staff Morning Follow Up: The leads from each of the working groups were asked to give a short description of the most important idea of their particular working group.
 - a. Marketing/Promotion of the Library report by Linda Gault, Branciforte Branch Manager

- i. Library Mascot
 - ii. Electronic Newsletter to Patron who would like to sign up
- b. Welcome/User-Friendly Environment by Barbara Snider, Central Branch Manager
 - i. Information Kiosk
- c. Information/Reference Services to the Public by Merritt Taylor, Adult Reference Services Coordinator
 - i. Information Exchange between the Circulation Staff and Reference Staff
- d. Programming/Training for the Public by Merritt Taylor, Adult Reference Services Coordinator
 - i. Better communication between branches
 - ii. Explore diverse programs for active seniors
- e. Wayfinding Task Force by Heidi Jaeger-Smith, Development Librarian
 - i. System-wide consistent signage
 - ii. Make signs more friendly by dropping library jargon
- f. Classification Task Force by Anne Turner, Director of Libraries
 - i. A report in February will be made on the job specification for library support staff

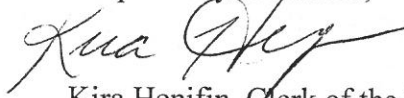
XI. SCHEDULE NEXT MEETING

The next meeting is scheduled for Monday, January 8, 2007. A Closed session regarding real property may be required.

XII. ADJOURNMENT

The regular meeting adjourned at 8:55 p.m.

Respectfully submitted,



Kira Henifin, Clerk of the Board

All documents referred to in these minutes are available in the Library Office.

Value For Money:

**Southwestern Ohio's Return from Investment
in Public Libraries**

June 22, 2006

Prepared by

**Levin, Driscoll & Fleeter
60 East Broad Street Suite 350
Columbus, Ohio 43215**

ECONOMIC BENEFITS OF PUBLIC LIBRARIES

EXECUTIVE SUMMARY

A cliché of policy analysis warns that in the search for solutions to problems “the devil is in the details.” The study of public library benefits reveals an opposite rule. There, the angels are in the details because broad measures of activity fail to capture many contributions to economic value and to the quality of life in the communities served by them.

Public libraries provide many benefits to their communities. Reference to prices of comparable goods or services and to economic multiplier effects enable an estimate of the quantified value of these benefits.

Where no method exists to quantify the value of public library services, narrative descriptions of library activities document the many ways in which the libraries add value to their communities.

Quantified Value

The nine public libraries in Butler, Clermont, Hamilton, and Warren Counties circulated over 22 million in items in 2005, including over 12.7 million books and periodicals.

About 1.5 million people reside in the four counties of Southwest Ohio, and the public libraries there registered over 840,000 library cardholders.

Almost 7 million patron visits occurred at the public libraries in these counties during 2005.

In addition to these in-person visits, library patrons made over 1.2 million “virtual” library visits to electronic databases maintained by the public libraries in Southwest Ohio.

Nine public libraries in Southwest Ohio spent \$74.4 million in 2005 on library operations. These expenditures included amounts for materials, database services, salaries, and other costs of operations at all main and branch libraries.

Library patrons received direct benefits from library services during the same period of about **\$190.4 million**. Therefore, for every dollar expended on library operations, the public received about **\$2.56** in directly quantifiable benefits.

Circulation of library materials provided over \$104 million worth of benefits, including \$58 million from the circulation of more than 12 million books.

Quantifiable values provided by public library activities are summarized in the table below.

ECONOMIC BENEFITS OF PUBLIC LIBRARIES

Summary of Economic Value Provided by Nine Southwest Ohio Libraries – 2005

Library Service	Estimated Value
Circulation	\$104,874,725
Reference	\$64,565,102
Computer Use	\$19,715,326
Computer Training	\$61,900
Outreach Services	\$464,197
Total	\$190,413,820

The application of a Household Expenditure multiplier, as published by the Bureau of Economic Analysis, U.S. Department of Commerce, to \$190.4 million worth of library benefits results in a total quantifiable economic benefit of library investment equal to about **\$283.6 million** or about **\$3.81** per dollar expended on library operations.

In arriving at these estimates, the quantification of economic returns from library services used conservative measures of value. For example, other economic studies of library services have used list prices of library materials as a basis for measuring value. This study used the more conservative method of library acquisition costs as the basis for the valuation of many items. This approach built in the effects of deep discounts achieved by libraries' volume purchases.

Quantification of the value of library services did not include a component for the value derived from the *information* provided by those services. For example, the libraries provide access to a number of expensive investor tools. The study could include the cost of such services in the estimate of value obtained by library patrons, but it could not include estimates of the additional profits such investor services might facilitate.

The quantification of library benefits also relied heavily upon circulation statistics maintained by the public libraries. These statistics leave unrecorded the value obtained when patrons use library materials while they visit the library.

The \$3.81 return per dollar of expenditure in 2005 by the nine public library systems does not include the additional value represented by the accumulated resources maintained by the libraries as public depositories of archival information, technical materials, and reference works.

Quality of Life

Quantified library benefits do not account for many identifiable aspects of public library operations from which the libraries' patrons and communities receive improved economic prospects and an enhanced quality of life.

The use of the information contained in public library materials provides value.

- Businesses obtain information about markets and suppliers.
- Consumers and homeowners find money-saving do-it-yourself resources.
- Job-seekers find information about careers or resume preparation.
- Investors access some of the most sophisticated proprietary investment services to guide their investment decisions.

No method exists to identify and quantify the indirect benefits obtained by these businesses, consumers, job-seekers, or investors derived from their use of information tools provided by the public library.

Economic theory recognizes that certain investments can have "positive externalities" as a kind of side-effect from the direct investment activity.

Positive externalities from public library activities include:

- improvement in the level of literacy
- deepening of job skills related to the ability to use information
- promotion of understanding and tolerance among diverse groups in the population
- enhancement in the level of civility and cultural awareness in society
- development of an informed citizenry to advance the republican form of government

Public library programs provide an important measure of the impact of the libraries on their communities.

The nine Southwest Ohio libraries presented 23,457 programs in 2005 to a total attendance of 506,376.

In various ways, the public libraries worked with school teachers, home schoolers, parents, and directly with children to encourage reading through summer reading programs, through programs to train parents to teach reading, through outreach visits to schools, pre-schools, and even to correctional facilities.

Public libraries provided programs in support of businesses and job seekers. Programs included workshops and seminars on

- finding a job
- improved job application techniques

ECONOMIC BENEFITS OF PUBLIC LIBRARIES

- starting and running a small business
- inventions and patent issues

The nine Southwest Ohio public libraries all provided outreach programs to bring the benefits of library services to handicapped or homebound patrons. These services included the free delivery of circulating materials, regular outreach visits to nursing homes and similar facilities, and the provision of special materials for the blind patrons.

Programs offered through the libraries provided free access to many opportunities for cultural enrichment. Examples included:

- Writers workshops
- Musical and other artistic presentations and exhibits
- Craft programs
- Patriotic, historical, and genealogical programs
- Programs promoting tolerance and understanding through the celebration of cultural diversity

Public libraries worked with many other athletic, business, charitable, civic, governmental and cultural organizations on a variety of projects for the mutual advancement of the libraries' mission and the mission of their partner organizations. Mutually beneficial relationships enabled win-win arrangements – the libraries advertised the benefits of many other organizations to their patrons, and at the same time those organizations affirmed the libraries' role as their communities' information resource.

Public libraries provided another indirect benefit to their communities by offering free venues for many organizations to hold meetings.

6,219 meetings occurred in 2005 through the use of library facilities by community organizations.

A quantifiable value estimated at \$50 per meeting means that the opportunity to use public library meeting facilities saved community organizations and businesses a total of over \$300,000.

Use of meeting rooms in public libraries also provided indirect and unquantifiable benefits by making participation in community activities available in accessible and safe locations.

Documented uses of library meeting rooms included:

- Use of library facilities to offer required testing programs for online or virtual community schools
- Meetings of home school clubs, teacher organizations, and PTA groups
- Meetings by businesses and by labor unions

ECONOMIC BENEFITS OF PUBLIC LIBRARIES

- Counseling services offered by and meetings of government agencies, such as the Bureau of Workers Compensation, Hamilton County Commissioners, Butler County Juvenile Court, and others
- Meetings of health organizations and support groups
- Meetings of community organizations and political parties
- Meetings of cultural, recreational, and youth organizations

A summary of the qualitative benefits of public library services does not do justice to the many ways in which library programs or the use of library meeting rooms expand the impact of the public investment in public libraries. An appreciation for the positive externalities associated with library operations requires in-depth examination where the “angels are in the details.”



SANTA CRUZ • PUBLIC
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December 28, 2006

TO: LIBRARY JOINT POWERS AUTHORITY BOARD

FR: NANCY GERDT, CHAIR *NG by AWK*
FELTON BRANCH TASK FORCE

RE: COMMITMENT TO VERUTTI SITE

RECOMMENDATION: The Felton Branch Task Force recommends that by motion the Library Joint Powers Authority Board confirm its commitment to building a replacement Felton Branch on the Verutti site, and that it encourage the Task Force to solicit community financial and other support for such a project.

BACKGROUND:

After reviewing the Library's Facility Standards for Location of Library Facilities, the Felton Task Force has determined that the Laurel Drive property is inadequate for a Felton branch in terms of visibility and convenient access for bus riders and pedestrians. While the Laurel property would solve some problems in the short term, particularly that of inadequate staff workspace, the long term problem of a location that does not conform to Library Standards is insoluble.

The Verutti property meets all of the criteria listed in the Location of Library Facilities standard. The communities that make up the Felton service population heavily favor building on a centrally located site (1986 Felton Town Plan, the 1999 Community Assessment, and Felton Library Friends' Vision Statement). An accessible facility built to library standards will maximize public usage. The Verutti family remains committed to donating this valuable property for a new Felton branch.


The Felton Task Force therefore recommends that the Administration, Board, and community work together towards securing the funds necessary for the long envisioned Felton Branch Library on the Verutti site.

FTASKFORCE.REC



SANTA CRUZ • PUBLIC
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January 3, 2007

TO: LIBRARY JOINT POWERS AUTHORITY BOARD
FR: DIRECTOR OF LIBRARIES 
RE: FELTON BRANCH REPLACEMENT DESIGN SERVICES

RECOMMENDATION: That the Library Joint Powers Authority Board adopt a resolution appropriating \$40,000 from the Felton Reserve Fund for architectural design and other technical services for the Felton replacement branch, and that the Library FY 2006-07 budget be so amended.

BACKGROUND

The Felton Task Force is recommending that the Board confirm its commitment to building a replacement branch library on the Verutti site on Gushee Street.

The Task Force also agrees that existing (2004) plans by Architect Teall Messer for the Verutti site should be updated to eliminate the proposed space for the Valley Resource Center, and that a meeting room and other features be added. It believes that if it is to develop community financial and other support for the branch construction, an updated plan must be in place.

Architect Messer has proposed the following scope of work:

1. Investigate current County Planning Department attitudes toward the environmental questions on the site. This may involve a formal permit process.
2. Meet with the Felton Task Force and the Felton Library Friends at least twice to develop an understanding of their desires and how they want the library to sit visually and functionally in the community.
3. Develop designs that reflect those understandings. These will include a site plan, floor plan, and elevations. Architect Messer points out that sub-

stantial funds can be saved if the 2004 proposed building and parking lot footprints are retained, since these were the basis of civil engineering, hydrology, and biotic reports, as well as landscaping designs, all of which were paid for in 2004.

4. Present plans and make whatever revisions are appropriate.
5. Contract with Davis Langdon Associates for cost estimating services (see below).
6. Present revised plans and cost estimate to Task Force, Friends, and Library Joint Powers Board.

Architect Messer believes this work can be completed by June 2007.

Both the architect and the staff of the County Redevelopment Agency strongly advise that the Library System contract for professional cost estimating services, and they recommend David Langdon Associates. The County RDA successfully used professional cost estimating for the Live Oak Branch, and this is now standard practice for other RDA projects. Staff believes that having solid financial estimates in place will be useful to everyone as we pursue this project.

The \$40,000 appropriation would be divided as follows:

Architect Teall Messer: an amount not to exceed \$25,000

Davis Langdon Associates: estimated \$15,000 since firm is closed for holidays.

RESOLUTION NO. 2007-01

RESOLUTION OF THE SANTA CRUZ
LIBRARY JOINT POWERS AUTHORITY BOARD
APPROPRIATING FUNDS FOR ARCHITECTURAL
SERVICES FOR THE FELTON REPLACEMENT BRANCH

WHEREAS, the Library Joint Powers Board wishes architectural and other professional services to update existing plans for a Felton Branch Library, to be constructed on the Verutti Site on Gushee Street; and

WHEREAS, sufficient funds are available in the Felton Reserve Fund fro this expense,

NOW THEREFORE BE IT RESOLVED

that the Library Joint Powers Board appropriates \$40,000 from the Felton Reserve Fund for the purpose of contracting for architectural design and other professional services, and that the Library FY 2006-07 Budget be so amended.

PASSED AND ADOPTED this 8th Day of January, 2007 by the following votes:

AYES: Board Member(s)

NOES: Board Member(s)

ABSENT: Board Member(s)

DISQUALIFIED: Board Member(s)

APPROVED

Library Joint Powers Board

Approved

Date: _____

Chair: _____

Attest: _____
Board Clerk



SANTA CRUZ • PUBLIC
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December 20, 2006

TO: LIBRARY JOINT POWERS AUTHORITY BOARD
FR: DIRECTOR OF LIBRARIES
RE: AUTOMATION SYSTEM UPGRADE, PHASE 1

RECOMMENDATION: That the Library Joint Powers Authority Board adopt a resolution appropriating or transferring \$236,000 from available revenues, budget savings, and the Technology Reserve Fund for the purchase of automation system equipment and other Upgrade Phase 1 activities, and that the FY 2006-07 capital budget be amended accordingly.

BACKGROUND

As we have reported to the Board at meetings in September and December, the Library staff is in the process of upgrading our Integrated Library System (ILS). The project has two phases:

1. Replacement of 220 PCs System-wide, including licenses, public access printers, and the like. This equipment is compatible with any ILS software we later choose.

Evaluation of available ILS software packages.

Evaluation of self-charge units

2. Selection, purchase, and installation of an ILS system

Purchase of self-charge units for Central, Aptos, Live Oak, and Scotts Valley

Sufficient funds for Phase 1 of the Upgrade exist from the following sources:

FY 2005-06 Planning Funds Carry-Over	\$ 46,300.00
Self-Charge Project Carry-Over SEE NOTE	\$ 45,000.00
Budget savings	\$ 2,700.00
Technology Reserve Fund	\$ 142,000.00
TOTAL	\$ 236,000.00

NOTE: In FY 2005-06 we encumbered \$45,000 for the purchase of Self-Charge units from the Checkpoint Company, which throughout that year missed deadlines for supplying workable software. The last deadline was July 1, 2006, which the company did not meet. We have consequently cancelled the Checkpoint purchase order and are now looking at the products of other vendors. The most likely is a package offered by SirsiDynx (and several other vendors). Staff proposes to purchase one now, and more later if this product meets our needs.

Staff recommends that funds be appropriated or transferred for the following Phase I activities:

System-wide PCs, licenses etc. @ \$1,000 each X 220	\$ 220,000.00
Installation Assistance @ \$25/hr X 80 hours	\$ 2,000.00
Self-Charge Unit	\$ 15,000.00
TOTAL	\$ 236,000.00

FUNDING PHASE 2

Staff estimates that the cost of completing the automation system upgrade could be as high as \$500,000, although we hope less. Staff will recommend that the Board borrow these funds via a Certificate of Participation or Lease Purchase agreement when we have made an ILS decision.

RESOLUTION NO. 2007-03

RESOLUTION OF THE SANTA CRUZ
LIBRARY JOINT POWERS AUTHORITY BOARD
APPROPRIATING FUNDS FOR PHASE 1 OF THE
LIBRARY ILS (AUTOMATION) SYSTEM UPGRADE

WHEREAS, the Library System is engaged in the process of upgrading its Integrated Library [automation] System, and

WHEREAS, the upgrade process will be accomplished in two phases in which Phase 1 is the acquisition of hardware and Phase 2 the acquisition of the ILS system software and some hardware items, and

WHEREAS, the Library is ready to proceed with Phase 1 activities and sufficient funds from various sources exist to pay for Phase 1,

NOW THEREFORE, be it resolved by the Library Joint Powers Authority Board

That \$236,000 from the sources listed in Exhibit A attached be appropriated or transferred for ILS Upgrade activities, including the purchase of various hardware items and contracted installation assistance, and that the Library FY 2006-07 budget be so amended.

PASSED AND ADOPTED this by the following votes:

AYES: Board Member(s)

NOES: Board Member(s)

ABSENT: Board Member(s)

DISQUALIFIED: Board Member(s)

APPROVED

Library Joint Powers Board

Approved

Date: _____

Chair: _____

Attest: _____
Board Clerk

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EXHIBIT A

**PHASE 1 ILS UPGRADE
FUNDING SOURCES**

FY 2005-06 Planning Funds Carry-Over	\$ 46,300.00
Self-Charge Project Carry-Over	\$ 45,000.00
FY 2006-07 Budget Savings	\$ 2,700.00
Technology Reserve Fund	\$ 142,000.00
TOTAL	\$ 236,000.00

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