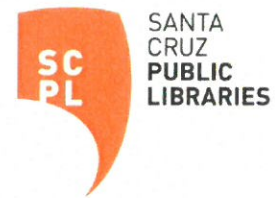


Chair Martin Bernal
Vice Chair Jenny Haruyama
Board Member Carlos Palacios
Board Member Jamie Goldstein



**SANTA CRUZ CITY/COUNTY LIBRARIES
JOINT POWERS AUTHORITY BOARD
REGULAR MEETING**

**[IMMEDIATELY FOLLOWING THE SANTA CRUZ LIBRARIES
FACILITIES FINANCING AUTHORITY (LFFA)]**

OCTOBER 5, 2017

9:00 A.M.

**SANTA CRUZ BRANCH LIBRARY
224 CHURCH STREET, SANTA CRUZ, CA 95060**

1. CALL TO ORDER / ROLL CALL

Board Members Jamie Goldstein, Jenny Haruyama, Carlos Palacios, and Chair Martin Bernal

2. PRESENTATIONS

3. ADDITIONAL MATERIALS

Additional information submitted after distribution of the agenda packet.

4. ADDITIONS AND DELETIONS TO AGENDA

5. ORAL COMMUNICATION

Any member of the audience may address the Board on any matter either on or off the agenda that is within the Board's jurisdiction. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until it is before the Board so that we may properly address all comments on that subject at the same time. In general 3 minutes will be permitted per speaker during Oral Communication; A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

6. REPORT BY LIBRARY DIRECTOR

A. Library Director's Report – September 2017 (PG.4-7)

7. REPORT BY FRIENDS OF THE SANTA CRUZ PUBLIC LIBRARIES

A. Friends of SCPL – Report September 2017

8. REPORT BY LIBRARY ADVISORY COMMISSION (LAC)

A. Commissioners' Report – September 2017

B. Library Advisory Commission Meeting Schedule 2017/2018 (PG.8)

9. COMMENTS BY BOARD MEMBERS

10. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the action unless members of the public or the Board request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Business.

A. Receive Minutes of August 3, 2017

RECOMMENDED ACTION: Approve Minutes. (PG.9-12)

B. Articles about Santa Cruz Public Libraries.

RECOMMENDED ACTION: Receive Articles. (PG.13-39)

C. CALIFA Member Savings Report 2015-2016

RECOMMENDED ACTION: Receive CALIFA Member Savings Report (PG.40-56)

11. GENERAL BUSINESS

Other Business items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each Business item: 1) Staff explanation; 2) Board questions; 3) Public comment; 4) Board deliberation; 5) Decision.

A. SCPL Planning Update

RECOMMENDED ACTION: Approve Budget Adjustment to fund system-wide innovation projects (PG.57-58)

B. Options for Use of SCPL Fund Balance

RECOMMENDED ACTION: Develop and Approve Fund Balance Use Plan (PG.59-74)

C. Lease Agreement

RECOMMENDED ACTION: Second Discussion of Lease Agreement Terms (PG.75-78)

- D. MOU – Friends of the Santa Cruz Public Libraries
RECOMMENDED ACTION: Review and Approve Friends of the Santa Cruz Public Libraries MOU (PG.79-81)

12. SCHEDULED UPCOMING MEETINGS

November 2, 2017	Downtown Branch Library	Upcoming Agenda Items:
	224 Church Street,	Discuss Library Director's Evaluation
	Santa Cruz, CA 95060	

13. ADJOURNMENT

Adjourned to a Regular Meeting of the Library Joint Powers Authority Board to be held on Thursday, November 2, 2017 [immediately following the LFFA meeting] at 9:00 a.m. at the Downtown Branch Library, 224 Church Street, Santa Cruz, CA 95060.

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment please call the Library Administration Office at (831)427-7706 at least five days in advance so that we can arrange for such special assistance, or email library_admin@santacruzpl.org.

September 2017

Library Director's Report

Important Dates

The entire community is invited to a Jubilee Celebration in honor of 50 years of library service at the Branciforte Library on October 7. The celebration will feature live music by The Rhythm Rangellers, Circus Arts by Rock Lerum, speeches and stories, a children's craft, facepainting, Tales to Tails therapy dogs, refreshments, and a 1967 themed photo booth. The formal program will take place at 2 p.m. The Santa Cruz Public Library system will celebrate its 150th anniversary in 2018.

The SCPL bike mobile, Kermit, will take part in Open Streets on October 8. Open Streets is a community events meant to transform roads into a safe and car-free environment for people to walk, bicycle, dance and play.

Library Staff Day will take place on October 9 at the Happy Valley Conference Center. You are welcome to attend part or all of the day. The State of the Library presentation will begin at 8:45 a.m. Over 100 staff people plan to attend. The Libraries will be closed that day.

Library Operations

September 26 was National Voter Registration Day. Patrons had opportunities to register to vote at all ten libraries.

The Aptos Branch Library Eclipse party on August 21 was a huge success with over 150 people attending. With significant fog in the area, families appreciated the live NASA coverage.

The Scotts Valley Branch Library piloted a Code Combat program, introducing kids to coding, this summer. Demand was so strong we have added the program at the Downtown and Aptos Branches.

The library unions expressed significant concerns about the Hepatitis A outbreak in the area. The Library has been able to work with the City and County to develop a new Blood Borne Pathogens Plan, increase training for staff, offer free immunizations to all staff and temporarily increase the cleaning of public restrooms.

The SCPL also continues its work on safety measures. The Code of Conduct is complete, staff have been trained and it is being used to manage conduct in buildings. Work with the City of Santa Cruz has resulted in consistent signage and enforcement of camping concerns. The Downtown Branch has seen a vast difference in the outside environment of the Library.

The Library is formally working with the City on its homelessness initiatives. The Thursday Working Together program continues. Charging stations have rolled out to all

branches. A pilot program with a mental health worker in the Library was not as effective as we hoped. In the future, we will rely on other agencies to provide resources within the branches.

Nina Simon of the MAH, allowed me to participate in a three-day Museum Camp with museum workers from around the world. I had an amazing opportunity to witness the principals of a participatory cultural organization at work and was so impressed by what they have been able to accomplish.

Library Building Projects

Noll and Tam has completed value engineering and design development for the Capitola Branch Library. The City of Capitola approved the design on September 29. SCPL is working on a plan for closure including the transfer of the collections and staff, temporary expansion of hours at Live Oak and Aptos branches, a surplus furniture and book sale, programming at the mall in Capitola during the construction, and transfer of Library patron accounts to other locations. The Capitola Friends group has decided to run their capital campaign through the City of Capitola and Community Foundation. They have a committee and plan, they have conducted training and hope to raise over \$400,000 for their project.

The Felton project is undergoing value engineering. The Felton Friends group is working with the County and Friends organization to find additional resources.

The County developed a joint RFP and schedule for the La Selva Beach, Boulder Creek and Live Oak branch library improvements. Interviews will take place next week.

The Santa Cruz Downtown Branch Library Committee has completed a draft program, design considerations and siting criteria. They conducted a survey of over 2,200 community members. The community ranked computers, printers and Wi-Fi as their highest priority followed by quiet spaces. The largest concern was over public safety. The new program contemplates moving all administrative functions out of the Downtown Library and all Downtown Branch Library staff into the Library itself. This would free up 4,400 s.f. of back of the house activity to public space. The architects will bring forward a financial analysis of three options (remodel, build new, move to a multiuse structure) on October 11. Interest in the project remains high.

Library Programs

SCPL staff continue to work diligently on moving this organization from a reading organization to a learning organization that continually partners with the community. I want to demonstrate progress by listing the educational opportunities available on October 5, 2017. Please note, this is not an atypical day.

- **Coffee Talk Social Hour** (9:00 AM-10:00 AM)

Location: Downtown Branch

FREE coffee, FREE talk; social support and information services for all. This program is designed to serve people experiencing homelessness, however it is an open space for all.

Please join us in front of the downtown branch library (at the benches on the corner of Church St. and Center St.) every Thursday morning (except major holidays) for a free cup of coffee and the chance to talk, vent, brainstorm and connect with friends, neighbors and service providers. If you so choose, sign-up for Working Together, and work with an individual information advocate one-on-one to help you tackle an information issue, of your choice.

- **Library Facilities Financing Authority Meeting @ Downtown** (9:00 AM-9:30 AM)
Location: Downtown Branch
 Libraries Facilities Financing Authority (LFFA) meeting
- **Library Joint Powers Board Meeting @ Downtown** (9:00 AM-11:30 AM)
Location: Downtown Branch
 Library Joint Powers Board Meeting.
- **Preschool Storytime @ Downtown** (10:00 AM-10:45 AM)
Location: Downtown Branch
 Join us for songs, stories and a simple craft!
- **Toddler Time @ Scotts Valley** (10:00 AM-11:00 AM)
Location: Scotts Valley Branch
 A 60 minute program for children, 0-3 years and their parents or caregivers. Join us for music, stories & play! Space is limited so come on time.
- **Working Together: Information Navigation** (10:00 AM-11:30 AM)
Location: Downtown Branch
 Work with an information advocate on any information problem, application, resume or access issue of your choice. A library staff member or community volunteer will work with you individually using a laptop computer and access to a free phone calls, prints, scanning and more. Use this time to overcome hurdles to housing, safety, education, health, income or well being. Same day sign-ups during Coffee Talk in front of the Downtown branch library at the corner Church St. & Center St.
Note: (NOT in Upstairs MEETING ROOM today; We'll meet at the downstairs tables.)
- **Toddler Time @ Aptos** (10:00 AM-11:00 AM)
Location: Aptos Branch
 Toddler Time is a weekly early literacy program for families with children ages 0-3 years old. It includes music, movement, stories, fingerplays, rhymes, songs and fun for your child and you as well as social time with other children and their caregivers. Please arrive on time. Let's play and learn together!
- **Armchair Travel Adventures @ La Selva Beach** (10:30 AM-12:00 PM)
Location: La Selva Beach Branch
 Local residents sharing their travel adventures. Program includes photos and personal travel logs. Call La Selva (831.427.7710) for more information. All ages.
Note: This month's trip is through Maritime Canada
- **Cybersecurity for Older Americans @ B40** (11:00 AM-12:30 PM)
Location: Branciforte Branch
 Cybersecurity means staying safe online. Learn strong, safe online habits with an expert from Library IT in these targeted workshops designed to help you connect online safely. This workshop focuses on protecting your personal information and keeping your PC and mobile devices clean.
- **Coworking @ Live Oak** (11:00 AM-3:00 PM)
Location: Live Oak Branch
 Join us for a few hours to get work done in the company of fellow Santa Cruzans. Coworking @ Live Oak is a community of freelancers, independent professionals, remote workers, creatives, startup founders, community organizers, ideators and more. We welcome everyone to cowork with us. Our goal is to provide the collaborative atmosphere of coworking to a broad spectrum of people who can benefit from the relationships, mutual support and connections essential to creating a thriving business. If you have a project or idea and want to spend time working on it, come work with us!
 Additional Information
- **Genealogical Society Lecture Series** (1:00 PM-3:00 PM)
Location: Downtown Branch
 The Genealogical Society of Santa Cruz County presents the 2016-2017 Genealogy Lecture Series. Join us the first Thursday of each month to learn about a variety of resources,

strategies, and tools in the field of family research. All are invited to these free events, and donations are welcome. For more information, please call the Genealogical Society of Santa Cruz County (831) 427-7707 extension 5794.

Note: Stephen P. Morse presents two topics: His one-stop website, and the Julian calendar

- **Lego: Not-so Simple Machines @ La Selva Beach** (3:00 PM-5:00 PM)
Location: La Selva Beach Branch
Create and motorize devices using simple machines (levers, pulleys, gears & swivels). Participants will also learn how to program motors. 7 week series. Space is limited. No advanced registration. Ages 7 to 17.
- **Cybersecurity for Older Americans @ CAP** (3:00 PM-4:30 PM)
Location: Capitola Branch
Cybersecurity means staying safe online. Learn strong, safe online habits with an expert from Library IT in these targeted workshops designed to help you connect online safely. This workshop focuses on protecting your personal information and keeping your PC and mobile devices clean.
- **Family Crafts @ Boulder Creek** (3:00 PM-4:30 PM)
Location: Boulder Creek Branch
Join us at the Boulder Creek Library on Thursday afternoons for our Family Crafts program! Our projects are often messy so please dress accordingly. Let's get creative together!
- **LEGO @ Garfield Park** (3:30 PM-5:00 PM)
Location: Garfield Park Branch
Directed LEGO construction for kids 7 and older. Each week we will construct models based on a common theme.
- **CodeCombat** (3:30 PM-5:00 PM)
Location: Aptos Branch
SCPL's CodeCombat Coding Club is a once weekly meetup where we use online, game-based coding to learn Python and JavaScript. CodeCombat is a real game that teaches learners of all ages to code by playing through levels and quickly mastering programming concepts. It's not just gamification with bells and whistles, it's democratizing learning to code by making the process more accessible and engaging than ever before! Learners write code, execute it and see their changes in real-time!
Additional Information
- **Aptos Chapter - Friends of the Santa Cruz Public Libraries**(5:00 PM-6:00 PM)
Location: Aptos Branch
The Friends of the Aptos Library is a chapter of the Friends of the Santa Cruz Public Libraries (FSCPL), a non-profit organization. The Aptos Friends support the Aptos Library through fundraising and advocacy for our branch. We solicit recommendations for projects from the Aptos community, from library patrons, and from the Aptos Library Staff. The Aptos FSCPL meets monthly on the first Thursday of the month at 5:00pm. Please consider joining us and supporting the Aptos branch library.
- **Citizen Science @ Downtown** (6:30 PM-8:00 PM)
Location: Downtown Branch
SCPL is partnering with the Children's Museum of Discovery (MOD), The Natural History Museum and UCSC to present a science series for adults. Meetings will be held on the 1st Thursday every month at 6:30pm at one of the branch libraries.
Note: Environteering. Join Andy Carman, Chief Instigator of "environteers", a local group dedicated to promoting environmental organizations in Santa Cruz County. Our discussion will also give participants a chance to talk about their favorite project.
- **Uniquely Beautiful & Beautifully Unique Parents Support Group** (8:00 PM-9:30 PM)
Location: Boulder Creek Branch
The Uniquely Beautiful and Beautifully Unique group is a support group for parents and loved ones of children with special needs. We will meet at the Boulder Creek Library on the first Thursday of the month. Join us to discuss the joys and stresses of parenthood!

August 22, 2017

MEMORANDUM

To: Joint Powers Board of the SCPL
From: Martha Dexter, Chairman, SCPL Library Advisory Commission
CC: Susan Nemitz, Director, SCPL
RE: Library Advisory Commission Meeting Schedule 2017/0218

According to Section 5B of the Joint Powers Agreement regarding the Santa Cruz Public Library, the Library Advisory Commission is required to meet at least quarterly each year. Since the formation of the Commission in 2016, it has met monthly.

At its August meeting, the Library Advisory Commission passed a resolution establishing a quarterly meeting schedule through 2018. If issues arise that require more frequent meetings, the Commission may hold additional meetings.

Schedule for 2017/2018:

November 13, 2017 (3rd Monday is during Thanksgiving week)

February 12, 2018 (3rd Monday is a holiday)

May 21, 2018

August 20, 2018

November 19, 2018

Chair Martin Bernal
Vice Chair Jenny Haruyama
Board Member Carlos Palacios
Board Member Jamie Goldstein



**SANTA CRUZ CITY/COUNTY LIBRARIES
JOINT POWERS AUTHORITY BOARD
(LJPA)**

REGULAR MEETING MINUTES

**THURSDAY, AUGUST 3, 2017
9:00 A.M.**

1. ROLL CALL

PRESENT: Tina Shull (Alternate Chair), Jamie Goldstein (Board Member), Jenny Haruyama (Vice Chair), Christina Mowrey (Alternate Board Member)

STAFF: Library Director Susan Nemitz

2. PRESENTATIONS

None

3. ADDITIONAL MATERIALS

None

4. ADDITIONS AND DELETIONS TO AGENDA

The Agenda of August 3, 2017 was approved by consensus.

5. ORAL COMMUNICATIONS

A member of the public expressed her appreciation for the efforts to improve access to the Downtown Branch.

6. REPORT BY LIBRARY DIRECTOR

Library Director Susan Nemitz reported on the current developments in the library. A member of the public expressed her desire to see clear announcements and access to the public meetings regarding the joint RFP and schedule for the library improvements.

7. FRIENDS OF THE SANTA CRUZ PUBLIC LIBRARIES REPORT

Vivian Rogers, Executive Director, reported on the activities of the Friends of the Santa Cruz Public.

8. REPORT BY LIBRARY ADVISORY COMMISSION (LAC)

Martha Dexter, LAC Chair, gave an update on the LAC's meeting.

9. COMMENTS BY BOARD MEMBERS

None

10. CONSENT CALENDAR

- A. Receive Minutes of June 1, 2017
ACTION: Approved Minutes.
- B. Articles about Santa Cruz Public Libraries.
ACTION: Received Articles.
- C. Appoint new Board Member for Santa Cruz County to the Board
ACTION: Appointment of Carlos Palacios to the Board
- D. Quarterly Performance Measures for 4th Qtr. 2016-2017
ACTION: Received Performance Measures for 4th Qtr. 2016-2017
- E. Financial Report for 4th Qtr. 2016-2017
ACTION: Received Financial Report for 4th Qtr. 2017-2017
- F. Security Incidents Log for 4th Qtr. 2016-2017
ACTION: Received Security Incidents Log.
- G. Work Plan for FY 2017-18 – Quarterly Update – 4th Qtr.
ACTION: Received 4th Quarterly Work Plan. FY2017-18.
- H. 2017 Holiday Closure Schedule.
ACTION: Adopted 2017 Holiday Closure Schedule.
- I. GovConnection Approval
ACTION: Approved Purchases made to GovConnection.
- J. Capitola Naming Policy
ACTION: Approved Capitola Naming Policy.

RESULT: **APPROVED CONSENT CALENDAR, ITEMS 10.A THROUGH 10.J.
[UNANIMOUS]**

MOVER: Jamie Goldstein (Board Member)

SECONDER: Christina Mowrey (Alternate Board Member)

AYES: Shull, Haruyama, Goldstein, Mowrey

11. GENERAL BUSINESS

- A. Gifts Policy
ACTION: Approved Gifts Policy

RESULT: **APPROVED GIFTS POLICY AS PRESENTED WITH THE CHANGES TO
CLARIFY THE RELATIONSHIP BETWEEN THE GIFTS POLICY AND
THE NAMING POLICY [UNANIMOUS]**

MOVER: Jamie Goldstein (Board Member)

SECONDER: Jenny Haruyama (Vice Chair)

AYES: Shull, Haruyama, Goldstein, Mowrey

- B. Jurisdiction Leases
ACTION: Reviewed and discussed Jurisdiction Leases. Discussion will be continued.
- C. Friends of the Santa Cruz Public Libraries MOU
ACTION: Reviewed and discussed Friends of SCPL MOU
- D. Options for Use of SCPL Fund Balance
ACTION: Discussed options for use of Fund Balance. Discussion will be continued.

12. ADJOURNMENT

Final Adjournment of the Library Joint Powers Authority Board (LJPA) at 10:38 a.m. to the next Regular Meeting Thursday, September 7, 2017 at 6:00 p.m. [immediately following the Libraries Facilities Financing Authority (LFFA) meeting] at the Scotts Valley Branch Meeting Room located at 251 Kings Village Road, Scotts Valley, CA 95066.

ATTEST: _____
Helga Smith, Clerk of the Board

All documents referred to in these minutes are available in the Santa Cruz Public Libraries – Library Headquarters Office, 117 Union Street, Santa Cruz.

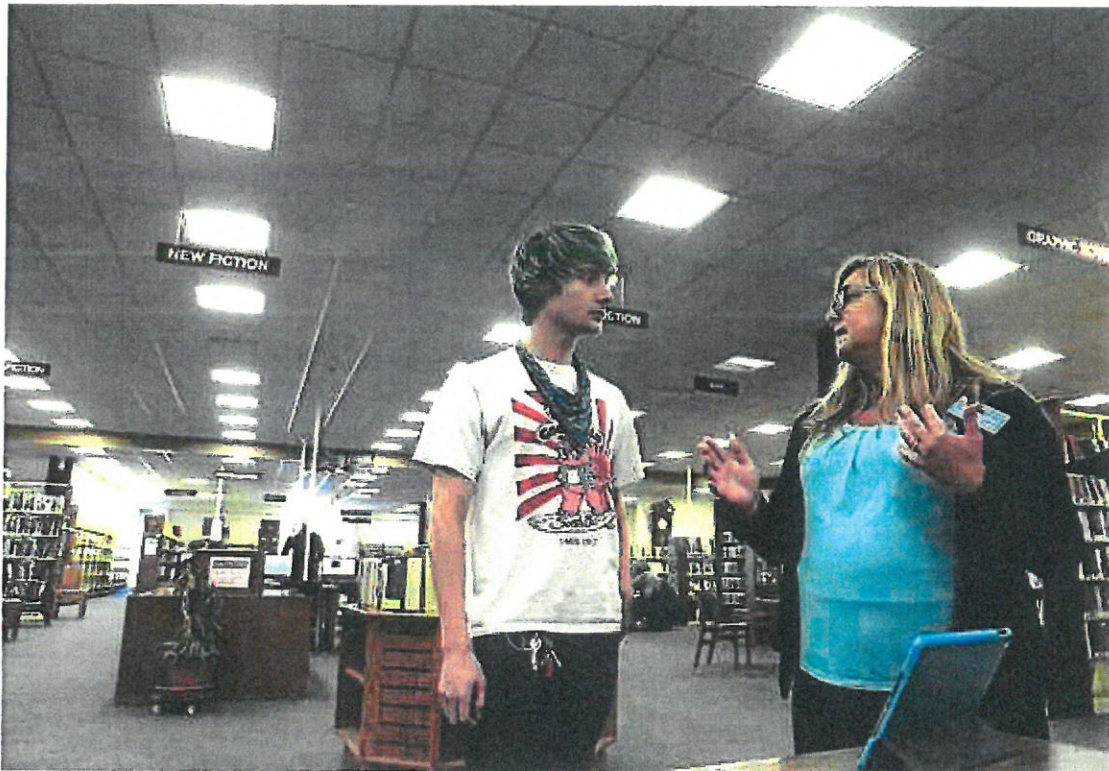


In the News and Media:

July 20 – August 29

Santa Cruz Sentinel

Santa Cruz library patrons offered free online video streaming access

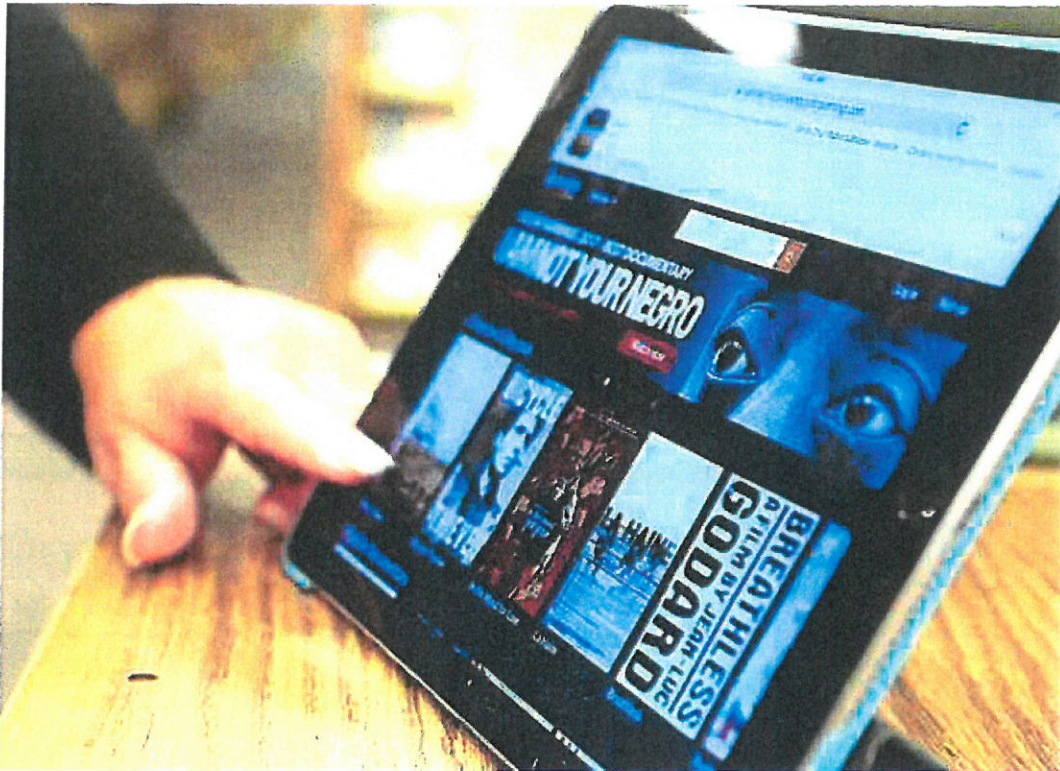


Santa Cruz Public Libraries Communications Manager Diane Cowen uses her iPad to train library aide Riley Garduno on the use of Kanopy, the database library patrons can use to stream video. (Shmuel Thaler -- Santa Cruz Sentinel)

By Jessica A. York, *Santa Cruz Sentinel*

POSTED: 07/26/17, 9:22 PM PDT | UPDATED: 1 WEEK, 4 DAYS AGO

0 COMMENTS



Kanopy is a video streaming database available to patrons of the Santa Cruz Public Libraries. (Shmuel Thaler - Santa Cruz Sentinel)

SANTA CRUZ >> When Santa Cruz Public Libraries' Diane Cowen hears the term "fake news," she interprets that as buzzword for a long standing issue of another name: internet illiteracy.

At its core, the struggle to weed out so-called fake news is about evaluating information online for authority and accuracy, Cowen said.

"There's a digital literacy issue, even for people who are tech savvy," said Cowen, who serves as communications manager for the library system. "That's something the library is really serious about helping out with."

Patrons, Cowen said, are able to "learn a lot without ever walking into one of our branches."

Keeping to its mission of educating and entertaining the community, the 10-member library system is offering a new service: free on-demand video streaming on its website, santacruzpl.org. [Kanopy](#) access, available to library cardholders, consolidates several of the library's earlier options in the same area, Cowen said. The service, founded in 2008, originally was intended for educational institutions. Santa Cruz has been one of the early adopters as Kanopy moves into the U.S. public library system, according to a company representative.

Patrons are able to view Kanopy’s more than 26,000 titles ranging from 2017 Oscar best picture nominee “I Am Not Your Negro” and David Lynch’s “Eraserhead” to “The Girl on the Train” and “The Girl With The Dragon Tattoo” trilogy, from any internet-enabled device, including Roku and smart phone apps.

“Every subject that’s a book in the library, we can find something online that we’re offering, that we can guarantee it is good quality information, because the library has purchased it or has vetted it somehow,” Cowen said.

A second database new for the library is The Columbia Grangers World of Poetry, with some 250,000 contemporary and classic selections, plus scholarly commentaries.

Modern library services are not limited to the archetypical bound books, Cowen said. Already established digital offerings include Brainfuse, which offers students with live online tutors and term paper writing labs, plus job-seeking resume assistance for adults. SoundSwell is a streaming database of local music available for free download. The Santa Cruz County Birds & Wildlife is a gallery collection of local photography.

“It’s having these cultural conversations that are thought-provoking. People have a lot of different learning needs at different ages. Some of this stuff is educational, some of it can be used in the classroom by teachers,” Cowen said of offering streaming video access. “Some of it is just for personal interest. Art, too, is part of learning and growing. Even popular culture: I’ve always thought that one of the greatest roles of the library is reflecting and creating culture.”

Santa Cruz veterans, families divulge wartime ‘glamor,’ ‘horror’ in library program



Robert Shippen, of Corralitos, brought artifacts and photographs from his time as a Special Forces soldier in Vietnam to the ‘War Time Memories’ gathering at the downtown Santa Cruz library Thursday. (Shmuel Thaler — Santa Cruz Sentinel)

By [Jessica A. York](#), Santa Cruz Sentinel

POSTED: 08/17/17, 9:48 PM PDT | UPDATED: 3 DAYS AGO [0 COMMENTS](#)

SANTA CRUZ >> Janis O'Driscoll clutched a silk scarf wrapped leather satchel and some black and white photographs of her father, a finger gently stroking the bundle as she spoke.

O'Driscoll, assistant director for Santa Cruz Public Libraries, was born after her father returned from serving in World War II, and said she was able to elicit few details from about his Army days while he lived. She vividly recalls him waking nightly, screaming, however.

"He died when I was a teenager, so I don't really know what the stories are, but I learned something from the sound of that scream. Sometimes, I can hear that scream again," O'Driscoll said, her eyes beginning to tear up. "Sometimes, that's what the family has, that's what the family knows."

More than a dozen people sat circled in folding chairs, drawn to the downtown Santa Cruz Public Library on Thursday night for a "show and tell" of wartime experiences for veterans and their family members. The program was sponsored through a Veterans Connect @ the Library National Institute of Museums and Library Services grant.

Mary Lee De Gennaro paged through a 1971 hardcover edition of Brig. Gen. William Edward Brougher's prisoner of war diary, bristling with yellow sticky notes where the text referred to his friend, De Gennaro's grandfather.

Veteran Robert Shippen came armed with a plethora of his military memorabilia, but held in his hands only the pages of a story he had written, poignantly detailing a life-or-death decision he had made as a special forces medic while serving in the Vietnam War.

As a 12-year-old boy, William Smythe, who was born and raised on West Cliff Drive and went on to serve in the Army in the Korean War, said he would deliver hot meals to World War II soldiers in tents along the cliffs. One soldier pointed out to Smythe a "tramp steamer" several miles offshore, taking fire from a surfacing Japanese submarine while the steamer tried to ram it.

"We could hear the Japanese submarines way off shore, in the fog, at night, getting his diesel generators going," Smythe said. "There was big blobs of tar that was fuel from all the ships sunk off of San Francisco."

Smythe's wife, Sally Smythe, recalled growing up during World War II near a military hospital in New Mexico. Her elementary school was converted to a jail for German prisoners, who would sing and play instruments while Sally Smythe and others listened from beyond the hurricane fencing.

"It was an exciting time for us then. We sang war songs during school," Sally Smythe said. "We sang, we did plays, we lived World War II. All the movies were World War II. It was very much glamorized. I had no idea until many years later that it was much more horrific than it was portrayed."

Delivering a bit of levity to an otherwise serious affair, Santa Cruz Public Library System David Addison, who also leads the library's [Veterans Information Center](#), read World War I soldier Rheem Goldsborough's letters to his fiance and "sweetheart," Ethyl Webb. Addison chose from a stack of hand-written letters, passed down to Goldsborough's granddaughter, Nancy Girot, and describing sensitive mission details.

"Now dear, do you understand that these things that I am telling you are strictly against the rules and I would be put in the brig for probably 10 or 15 days on nothing but bread and water if this letter was caught," Goldsborough's letter read. "So, please dear, burn it as quick as you can and don't say a word to any living soul about the ship or where it is or where it has been."

Santa Cruz Public Libraries is collecting veterans' stories in an oral history project. For information, contact David Addison at 831-427-7700, ext. 7671.

Fog foils Great American Eclipse for much of Santa Cruz County, but spirits stay sunny



The moon covers about 75 percent of the sun at peak of the eclipse over Santa Cruz County on Monday, as seen from Crest Ranch. (Gary Steed -- Contributed)

Eclipse viewers see past fog

By [Nicholas Ibarra](#), *Santa Cruz Sentinel* POSTED: 08/21/17, 5:29 PM PDT | UPDATED: 1 WEEK AGO



Roman Kluck of Capitola was forced to grab a TV screen shot of the eclipse from the Summit House Beer Garden & Grill where viewing the eclipse was impossible due to the fog Monday morning. (Dan Coyro — Santa Cruz Sentinel)

APTOS >> Persistent clouds and a wet blanket of fog put a damper on direct viewing in Santa Cruz County of Monday morning's highly anticipated eclipse. Nevertheless, spirits stayed high at the Aptos Branch Library's live stream viewing party.

Excitement surged through the crowd of about 150 watching [NASA's live coverage](#) of the total solar eclipse approaching Salem, Ore. Dozens of children seated on the floor squirmed and chatted until shushed, as the Great American Eclipse approached the Oregon coast.

The crowd broke into cheers and applause as the screen showed the dark circle of the moon fully obscure the sun, leaving visible a swirling corona of light.

"It was just so beautiful," said Bruin Pollard, 21, a physics major at UC Berkeley who had hoped to see the partial eclipse with his own eyes but came to the viewing party after the weather proved uncooperative. "It's this beautiful, wavy crown. I didn't know what to expect. I was just in stunned silence, and then it passed."

Bryan Davis, 8, of Oakland, wholeheartedly agreed. "It was awesome. I even made one," Davis said, holding up a model paper eclipse with a rotating sun and moon, a kid-friendly activity the library offered as part of the event.

At the summit of Highway 17, hundreds who had gathered in hopes of seeing the 75 percent eclipse passing over the Bay Area had their hopes dashed by persistent cloud cover.

Some drove further down Highway 17 to view the event where the clouds cleared near Lexington Reservoir, while others stayed at a viewing party at the Summit House Beer Garden & Grill to enjoy libations and watch the spectacle play out on television.

But at least one viewing party managed to escape the fog Monday morning, with about 300 reportedly gathering under the sun at Crest Ranch in Bonny Doon.

“The fog was just down below us, literally 10 feet below us, and we’re looking out over a Christmas tree farm, kids are playing on the swings,” said Kevin Foster, of Boulder Creek, who organized the outing through his popular Boulder Creek Neighbors Facebook group. “People brought their big giant telescopes, binoculars with filters and were sharing glasses.”

Foster described looking through a filtered telescope as the eclipse reached its peak at 10:16 a.m. and the silhouette of the moon cloaked three-quarters of the sun, affecting light and temperature.

“Everywhere you looked turned dark, dark gray and it got cold for a minute,” Foster said. “It was weird. Creepy, almost.”

Diane Cowen, communications manager for the Santa Cruz Public Libraries, said staff were surprised by how many people showed up to NASA’s live coverage at the Aptos branch.

The libraries decided to host the only publicly listed eclipse viewing party after distributing 500 pairs of free eclipse glasses and gauging the high level of public interest.

“The glasses were almost gone before I even had the announcement published on our website,” Cowen said, adding that based on feedback from the community the libraries plan on hosting more of these kinds of events in the future.

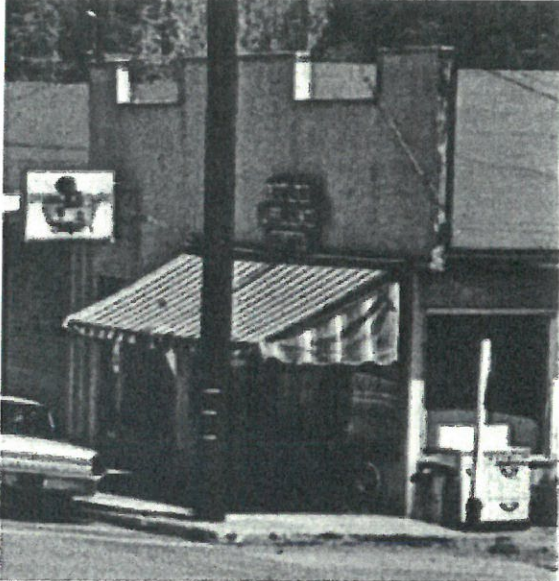
“More and more, you’ll see the library opening its space, bringing in experts — however we can do it,” she said.

Ryan Huff drove to the Aptos viewing from Marina with his wife and two-year-old son, saying that if he hadn’t had another child in school he would have taken his family up to Salem to see the full eclipse. And the two-year-old? “He thought the moon was eating the sun,” Huff said.

Monday’s eclipse was the first total solar eclipse viewable from the United States since 1917.

The last partial solar eclipse viewable from Santa Cruz passed overhead on May 22, 2012, and [the next will fall on April 8, 2024](#), with its path of totality arcing through Buffalo and Cleveland down to through Dallas and across central Mexico.

BC's oldest building for sale



Boulder Creek's oldest building to be sold by water district

Is that a '67 Mercury Cougar in front of the old water/electric utilities building 50 years ago?

Only paragraphs that mention the library are included in this excerpt:

“...Isaiah Hartman then decided to remodel the building to suit his own needs. Hartman and his partner, W. B. Peery, owned lumber tracts and, promoted subdivisions on the cleared land. The

enclosed garage became a real estate office. In 1917, Hartman and his wife enabled the establishment of a Boulder Creek branch of the Santa Cruz Library in the older half of the building.

Prohibition proved beneficial to the Boulder Creek economy. It is possible that Hartman, whose brother owned a speakeasy in Ben Lomond, dabbled in the liquor business—the vacated library rooms would have made a convenient depot, complete with a new two-car garage in the rear...”

San Jose Mercury News

Eclipse glasses: Almost gone, due to demand

Suddenly, solar eclipse glasses are almost as rare as the eclipse.

We've all heard the dire warnings not to stare on Aug. 21, when the sun will be partly covered by the moon. Remember how, as a kid, you ignited paper using the sun and a magnifying glass? That's what happens to your retina.

That's why you need those special specs. But good luck finding them.

Just as the rest of America makes a mad dash for toilet paper before every blizzard or tornado, we've depleted Bay Area supplies of eclipse glasses.

The Space Science Institute, which sent 2 million glasses to our local libraries, has run out. Walmart? Zip. REI? On back order.

Most [reputable eclipse glasses vendors](#) are not taking new orders anymore. Another leading company, American Paper Optics, still has some glasses, but you've got to buy them in bulk — 50 or 100 glasses, which is enough to outfit your entire block.

“Demand has been sky high. It started 2-1/2 weeks ago and has about doubled each week since,” said Bob Luffel of the Idaho-based distributor Alpine Astronomical, which sold out of its planned inventory on Wednesday and now is doing a rush production order from Germany. “We were a little skeptical and conservative like everyone else.”

You can find some glasses on Amazon, but beware of cheap counterfeit knockoffs. Consumers should look for the stamp of approval from the International Organization for Standardization and a label saying the glasses meet the ISO 12312-2 international safety standard.



And expect to pay dearly for rush shipping.

Even the fancy do-it-yourself materials, like sheets of special polymer paper, have vanished like tickets to Hamilton.

Here's a few places to try: Oakland's Chabot Space Center's gift shop (\$3), San Francisco's Exploratorium Store (\$2.75) and the hip eyewear store Warby Parker (free), with locations in San Jose, Palo Alto, Berkeley and San Francisco. But be sure to call first to check inventory.

Lowe's? They're gone at some stores, but Gilroy and Richmond branches reportedly have plenty left.

You can go to a welding-supply store and buy a piece of #14 arcwelder's glass. Or you can watch the sun indirectly, projecting it through a pinhole box projector.

A few Bay Area libraries still have glasses in stock. But they're guarding them fiercely, saving them for distribution at upcoming library-sponsored eclipse events.

“We started with 150 glasses, but they were all claimed in the first hour. It was crazy,” said Brian Edwards, principal librarian of the Fremont branch of the Alameda County Library, which pulled

money from its Library Trust Fund to bankroll its purchases. “We bought more, but they’re hard to find now.”

At Santa Cruz County libraries, “They went like hotcakes,” said Jessica Goodman, regional manager of Santa Cruz Public Libraries. While their branches still have a small number of free glasses available — on a first-come, first-serve basis, one per family — they’re going fast and may run out, she said.

“We live in a place where people of all ages are really interested in the scientific events in their day-to-day lives,” Goodman said.

Normal sunglasses won’t protect your eyes, even if they’re stacked. They only block about 60 percent of light rays.

Don’t blame the moon for suddenly springing a big surprise on us. We had plenty of warning. As far back as 1375 B.C., we’ve marveled at solar eclipses. Even Copernicus could have told us it was coming.

The eclipse is almost here and the early birds may have beat you to the supplies of special viewing glasses. But libraries still have them. (They’re nothing fancy — just paper. Think Napoleon Dynamite, not Rihanna.) Here’s where to look:

On Saturday afternoon, the Milpitas branch of the Santa Clara County Library will hand out glasses at a talk by astronomer Andrew Fraknoi, from 2 p.m. to 3:30 p.m. Glasses will also be distributed Wednesday night at the Gilroy branch’s 7 p.m. presentation by NASA scientist Elizabeth Keller.

On the day of the eclipse, Monday Aug. 21, glasses will offered at viewing parties at many libraries. To find a library that’s offering free glasses, go to: <http://spacescience.org/software/libraries/map.php>.

Participating libraries include the Oakland Public Library, Alameda Free Library, Berkeley Public Library, Contra Costa County Libraries (Pleasant Hill and Danville), Pleasanton Public Library, Livermore Public Library, some San Jose Public Libraries, some Santa Clara County Libraries, Santa Clara City Library, Saratoga Library, Palo Alto City Library, Menlo Park Library and some San Mateo County Libraries.

Eclipse glasses also will be offered by the [College of San Mateo](#) at their viewing party on the Plaza of the Sun from 8:30 a.m. until noon on Aug. 21.

Special viewing parties, with glasses or livestreaming, also will be held from 8 a.m. to 1 p.m. at [Chabot Space and Science Center](#); from 9 a.m. to 11:37 a.m. at [Foothill College Observatory](#) and from 9 a.m. to 12 noon at [The Exploratorium](#).



Central Coast eclipse eclipsed by fog



KSBW News covered the Aptos Library Eclipse Viewing Party which drew more than 100 people together to experience the live stream from NASA.

View the video:

<http://www.ksbw.com/article/central-coast-eclipse-eclipsed-by-fog/12045975>

Santa Cruz Sentinel

Coastlines

Capitola library hosts book sale Saturday

POSTED: 07/24/17, 9:35 PM PDT UPDATED: 4 HRS AGO

CAPITOLA >> The Friends of the Capitola Branch Library are holding their first book sale 10 a.m. to 2 p.m. Saturday, on the porch of the Capitola Branch Library, 2005 Wharf Rd.

There will be hundreds of books — fiction, nonfiction, children's, hard back, paperback, all genres — and lots of CDs, all at reasonable prices.

Architectural designs for the new library to be built on the site of the current one will be available for viewing.

Santa Cruz fest celebrates summer reading program

POSTED: 07/25/17, 7:09 PM PDT | UPDATED: 1 WEEK, 5 DAYS AGO

SANTA CRUZ

Santa Cruz Public Libraries will host the Festival of the Book from 1 to 4 p.m. Sunday at Harvey West Park, 326 Evergreen St. to conclude the year's summer reading program, "Reading by Design."

This year, the event features a Circus of Smiles performance. Youth participants will receive a free book at the Kids Only Book Sale. All proceeds from the sale benefit library programs. Light snacks will be provided.

The last day for adults and kids to sign out summer reading books and redeem their Book Bucks at any branch library will be Aug. 18. Information: bit.ly/SCPL-SummerReading.

Santa Cruz Public Library hosts kids craft day Aug. 2

POSTED: 07/28/17, 6:15 PM PDT | UPDATED: 1 WEEK, 2 DAYS AGO

SANTA CRUZ

The Santa Cruz Public Library will host Kid's Craft Day, a unique arts and crafts event for the whole family, 10 a.m. to 4 p.m. Wednesday in the downtown branch's upstairs meeting room, 224 Church St. It is part of Kids Week in Downtown Santa Cruz July 29 through August 6.

Children's Librarian Kari Gunn will be presenting four different crafts for families to follow along and enjoy. Among the four is a special wood-craft, where common items ranging from bottle caps to tiny springs are attached to a chunk of wood. At the end of the activity, each child have a unique mosaic. If you have a news event or announcement for Coast Lines, email newsroom@santacruzsentinel.com and place "Coast Lines" and the date of your event in the email subject line. Coast Lines items are run at no charge. Please include contact information for questions. Information: 831-706-3252 Tuesdays to Saturdays.

Genealogical Society of Santa Cruz County to host free workshop

POSTED: 07/30/17, 9:30 PM PDT | [0 COMMENTS](#)

SCOTTS VALLEY

The Genealogical Society of Santa Cruz County will present a free Ancestry.com workshop from 1-3 p.m. Aug. 12 at the Scotts Valley Branch library of the Santa Cruz Public Libraries, 251 Kings Village Road.

Learn how to get the most out of this research tool. Pre-registration recommended.

Information: pro@santacruzpl.org or 831-427-7717. Both laptops and walk-ins are welcome.

ESL conversation group launches in Santa Cruz

POSTED: 08/03/17, 5:51 PM PDT | UPDATED: 3 DAYS AGO [0 COMMENTS](#)

SANTA CRUZ

Santa Cruz Public Libraries will begin offering a new conversation group for English learners and is seeking English-speaking volunteers to take part this fall.

Intended to help English learners improve their language skills, the group will be led by volunteer facilitators who present games and ice breakers and encourage people to speak English only during the hour. Participants will build confidence practicing in a casual environment while creating connections with other community members of diverse backgrounds.

The group will meet Mondays from 5:30 p.m. to 6:30 p.m. beginning in September at the Live Oak Library, 2380 Portola Drive

Volunteer facilitators interested in meeting people from diverse cultural backgrounds and enhancing their own skills as a facilitator may contact the library's Volunteer Office at 427-7706, ext. 7615 or volunteer@santacruzpl.org. English/Spanish bilingualism is preferred but not required.

CHP offers Aptos driving class for seniors

POSTED: 08/02/17, 10:43 PM PDT | UPDATED: 4 DAYS AGO [1 COMMENT](#)

APTOS

The CHP is offering a traffic safety program for senior drivers. The "Age Well, Drive Smart Program" is designed to provide drivers with the keys to driving safer and driving longer.

The class will be held 10 a.m. to 12:30 p.m. Aug. 24 at the Aptos branch of the Santa Cruz Public Library, 7695 Soquel Drive.

Topics of discussion include:

- How to tune up driving skills.

- Refreshing knowledge of rules of the road.
- Learning about normal, age-related physical changes and how to adjust to them.
- When it may be time to limit or stop driving.
- Understanding alternatives to driving.

Space in this class is limited. For reservation, 831-662-0511.

Veteran storytellers sought in Santa Cruz

POSTED: 08/11/17, 9:00 AM PDT | [0 COMMENTS](#)

SANTA CRUZ

Veterans Connect @ the Library Program will host “War Time Memories” for veterans and their family members at 6 p.m., Aug. 17 at the downtown Santa Cruz library, 224 Church St.

Attendees are encouraged to bring photos, medals, mementos and share their story with the group. Light refreshments will be provided.

Sponsor Veterans Information Center at the library provides trained volunteer benefit coaches to connect veterans and their families with local, state and federal resources on education, employment, housing, health, disability and other benefits that may be available to improve their lives.

The center is seeking additional volunteer benefits coaches, particularly those that love to help others while enhancing their own skills as researchers and customer service assistants. Contact: Volunteer Office, 831-427-7706, ext. 7615 or volunteer@santacruzpl.org. Veteran appointments: David Addison at 831-427-7700, ext. 7671.

Aptos Library to stream eclipse live Monday

POSTED: 08/19/17, 1:00 PM PDT | [0 COMMENTS](#)

APTOS

The Aptos Library will host an Eclipse Viewing Party from 9 a.m. to 1 p.m. Monday in its community room at 7695 Soquel Drive. Organizers will stream the eclipse live from NASA on the library’s Smart TV. There will be a craft for kids and company for adults.

Santa Cruz Sentinel

Business Digest

LIVE OAK – Aug 2

COWORKING UNBOUND MEETS THURSDAY

Coworking Unbound will have a free session from 11 a.m. to 3 p.m. Thursday at the Live Oak Library, 2380 Portola Drive.

Freelancers, independent professionals, remote workers, creatives, startup founders and community organizers are welcome to attend and bring a project or idea to work on.

Information: [facebook.com/events/1468895396466799/](https://www.facebook.com/events/1468895396466799/).

Letters to the Editor

Letter: Aptos Library's total solar eclipse party was fun

POSTED: 08/27/17, 11:05 PM PDT |

Thank you Aptos Library for live-streaming NASA's coverage of the total solar eclipse. What a great service, provided free of charge, to our community.

It was a treat to see video of the eclipse on the large screen, as it travelled across the U.S.

Letter: MHCAN restrictions are latest hit to homeless

POSTED: 07/23/17, 11:17 PM PDT
13 COMMENTS

My head hung low with shame when I left Dominican's behavioral ward. My son assured me Santa Cruz is forgiving and he was right. I was able to find a valued place here, including, in 1995, being a Client Action Network incorporator.

But now I see citations and sweeps, city hall plantings which prevent resting, a stay-away fence around the post office, benches removed from the downtown library to make it 'more welcoming', and July 12, discrimination by permit, adding chains to awarded funding, justified because neighbors organize and complain.

Ongoing privileging of business success has gotten in the way of expanded peer services, preventing more people with psychiatric disabilities from reintegrating into community life and achieving personal success.

The message now is: “You are not welcome here.”

It’s disheartening that city executive staff model discrimination. I want us to engage our better selves and set a higher standard.

— *Sylvia Caras, Santa Cruz*

Reviews

Library branches are frequently reviewed and rated on sites like Yelp, Google+, and Facebook.

Google+ Reviews

Live Oak Received a 5 Star Rating on 8/22/2017 (no review)

Capitola received a 5 Star Rating on 8/27/2017

Very convenient local library with computers and a children's area. I usually request my books on-line and they send me an email when the books are waiting for me.

Yelp Reviews

Scotts Valley received a 5 Star Rating on 8/21/2017

This is a wonderful library. The staff here are so very nice and helpful. The place is always clean. It is spacious and never real crowded or anything. Ample parking provided.

Social Media

Downtown Santa Cruz included our War Time Memories event in their email newsletter.

For Veterans and their families:



War Time Memories

Know a Veteran? Are you a Veteran? Come join us for War Time Memories, an event sponsored by the Veterans Connect @ the Library Statewide grant. Designed for Veterans and their families: bring your photos, medals, mementos and share your story about them with the group. Light refreshments provided.

[Read more](#)

Email

Received 8/24

Hi leaders,

My Live Oak library coworking space makes a difference to me as a human being. As Doctor Franco from Kapiolani Community College would say high tech plus high touch equals higher scores and happier learners. The Live Oak Library holding a dedicated space and time, gives my brain an anchor and me the synergy to push thru procrastination and struggles of projects. Happy coworkers sharing and acknowledging each persons presence is simple and powerful. Thank you.



In the News and Media:

August 30 – September 25

Santa Cruz Sentinel

Live Oak library opens co-working space

2/4



Small business and startup entrepreneurs exchange ideas at the Coworking Thursdays table in the Live Oak branch library. After the initial summer pilot program, Coworking Thursdays will continue. (Dan Coyro -- Santa Cruz Sentinel)

By [Jessica A. York](#), Santa Cruz Sentinel

POSTED: 08/31/17, 7:50 PM PDT UPDATED: 1 WEEK, 6 DAYS AGO

[2 COMMENTS](#)

LIVE OAK >> Not unlike a startup, the Santa Cruz Library System's new free co-working space for budding entrepreneurs has started out small.

The effort, housed at the Live Oak library branch, has drawn as many as 10 people at a time toting their laptops and dreams at its weekly four-hour gatherings this summer.

Emily Cohan, a self-employed videographer who runs two businesses, has attended the weekly co-working gathering to compile video footage of January's women's rights marches from across the country. Cohan said she is grateful that the sessions get her out of the house.

"I really like it in this particular library, because it's kind of this gentle social environment with a couple of people. Since it's a library, it's kind of quiet and I can keep on working, even though everybody's around."

The concept of co-working space typically involves open-air professional office space where independent workers can turn to their neighbors for advice, collaboration, service exchanges and more. A [report issued by business and financial management solutions company Intuit, Inc.](#) in 2010, predicts the "on-demand" workforce — freelancers, contractors, self-employed and part-timers — will more than double by 2020, to as much as half the overall workforce.

"In co-working space, it's like that: You might have a designer on one side of you, an attorney on the other, a financial planner across from you, another writer a couple desks away," said Cat Johnson, a writer and content strategist who helped launch the library's effort. "In the best coworking spaces, there's a spirit of generosity, where people don't answer the question and say, 'Oh, that'll be \$20 for this.'"

Santa Cruz has no shortage of co-working spaces, with businesses such as NextSpace, Cruzio and Satellite Santa Cruz renting shared office space to the public during the past decade. Co-working consultant Iris Kavanagh said the Santa Cruz community is a mix of those with an entrepreneurial spirit and those who have been pushed to learn new trades in a changing economy. The library's offering is not designed to compete with the larger offerings, but to act as a cooperative stepping stone, Kavanagh said.

"Here in Santa Cruz, it's prohibitive to be in co-working space, because of the financial requirements, if you're just starting out as an entrepreneur, or if you're just starting out, might be an entrepreneur but you don't even know you have that opportunity because you haven't been given the access to those kind of resources," said Kavanagh, who was a ground-floor NextSpace Santa Cruz employee from 2009 to 2014.

In November, Johnson and Kavanagh joined forces to bring an openly accessible co-working program to Santa Cruz County's libraries. The duo created the [Coworking Unbound](#) initiative, a community organization dedicated to making coworking accessible to all. Their interest and

initial pop-up coworking events aligned with the Santa Cruz Public Libraries' recent strategic planning efforts that prioritized creation of more community meeting space, said Live Oak branch Librarian Julie Soto. She will turn the co-working pilot into an ongoing library program, beginning in September.

"I had been thinking about it for some years that it's such an obvious fit," Johnson said. "That we have a space, it's open to anyone, we already have Wi-Fi, they already have desks. It's a natural fit."

Soto said bringing a cooperative and convivial regular gathering into the library has at times been something of a cultural clash for the typical whispered-conversation strictures of a standard library.

"We spend a lot of time just explaining or educating people," Soto said of co-working space. "They'll come over and want to use the table."

Soto said the library system is working to bolster entrepreneurs in multiple ways. From September through May, the system will begin offering comprehensive free computer literacy courses – basic Mac and Windows computer use, how to search the internet, how to send email and more. The entire library system has been working to update all of its publicly accessible computers and will begin rolling out Wi-Fi printing in coming months.

COWORKING AT LIVE OAK LIBRARY

What: Free collaborative work space environment.

When: 11 a.m. to 3 p.m., Thursdays.

Where: Live Oak branch library, 2380 Portola Drive.

Information: santacruzpl.org/branches/11.

Quick Bites:

Nutrition consultant on 'brain food for healthy aging'

POSTED: 09/12/17, 12:42 PM PDT UPDATED: 1 DAY AGO
[0 COMMENTS](#)

SANTA CRUZ >> Sandi Rechenmacher, local nutritional consultant, whole foods, plant-based chef and PCRM Food for Life Instructor, will share Dr. Neal Barnard's age-defying strategies as explained in his best-selling book "Power Foods for the Brain." Barnard has tips for increasing alertness and boosting energy levels. The free talk will be at 6 p.m. Thursday, Sept. 14, at the Santa Cruz Public Library downtown branch (224 Church St.).

Aptos Community News

Free Computer Classes at Santa Cruz Libraries

★★★★★ (1 votes, average: 5.00 out of 5)

Total Views: 18

August 31, 2017 by [Seb Frey](#)



Free Computer Classes

The Santa Cruz Public Library system will be offering a series of free computer classes and tutoring at its branches throughout the county, including our own [Aptos Public Library](#).

According to Library Director Susan Nemitz, improving digital literacy in Santa Cruz County is one of the most important goals of the library system. She says, "Without the ability to use computers people are left behind. These days finding a job, applying for government assistance, or even being civically engaged requires you to use a computer. That's why we aren't waiting for building projects to make improvements."

Each and every public computer has been upgraded and the busy Downtown Library has added additional computers to meet the high demand. "Now that we've invested in the technology people need," says Nemitz, "we have to teach those who struggle how to use it."

The classes cover a range of topics and are presented at multiple branches: Basic MAC and Windows, Basic Internet, Email and Google Suites, Microsoft Office, Resume Formatting Clinics, and Using Social Media. A life skills class for Young Adults and a Coding Club for kids and teens are also in the lineup of classes. For a complete list of locations and times, call 831-427-7717 or visit the library's online calendar at www.santacruzpl.org/calendar.

Santa Cruz Sentinel

Coastlines

Erik's DeliCafe hosts library benefit Sept. 21

POSTED: 09/17/17, 11:00 PM PDT [0 COMMENTS](#)

APTOS

ERIK'S DELICAFE HOSTS LIBRARY BENEFIT THURSDAY

Erik's DeliCafe in the Rancho Del Mar shopping center will host "Dine for a Day" from 10 a.m and 8 p.m. Thursday to support Friends of the Aptos Library.

Part of your purchase will benefit the Friends of the Aptos Library, which has launched "Our Community Reads," encouraging everyone in the community to read the same book.

In early spring many events will be planned to highlight the themes from the book, such as films, speakers and concerts.

Downtown Santa Cruz library committee seeks input

POSTED: 09/21/17, 2:44 PM PDT | [0 COMMENTS](#)

SANTA CRUZ

DOWNTOWN LIBRARY COMMITTEE SEEKS INPUT

The Santa Cruz Public Library System's citizen Downtown Library Advisory Committee is seeking additional community input on the downtown library's future.

The committee, formed to assist the library and city in developing an outline of the branch's space needs over the next 20 years, is entering a critical planning phase. Its next meeting will be held at 6 p.m. on Sept. 28 at the Downtown Library's upstairs meeting room, 224 Church St.

The meeting's focus will be approval of program priorities for a new downtown branch, and will be based on an examination of the library's strategic plan, demographic and library use data, plus a review of community input.

Comments and input by those unable to attend can be emailed at elibrary@santacruzpl.org, or call 831-427-7700. The committee meets twice monthly, every second Wednesday and fourth Thursday. The group expects to present a report for the Library Joint Powers Board in January. Past committee work is available online at santacruzpl.org/measures.

Additional community comment is welcomed and encouraged at each of the upcoming meetings.

Santa Cruz library system hosts voter registration day

POSTED: 09/24/17, 11:08 AM PDT [4 COMMENTS](#)

Santa Cruz County

LIBRARY SYSTEM HOSTS VOTER REGISTRATION DAY

All Santa Cruz Public Libraries branches will participate in National Voter Registration Day during regular operating hours Tuesday.

Libraries will have paper and electronic voter registration forms, allowing people to register with ease.

People will need to reregister to vote if they have moved, changed their name, changed their political party, just turned 18, have not voted in the past four years or just completed probation in California.

National Voter Registration Day started in 2012 for the presidential election.

To find local library branch locations and hours, visit santacruzpl.org.

Santa Cruz Sentinel

Business Digest

Business Digest: Scotts Valley library hosts Money Matters series on Saturdays

POSTED: 09/13/17, 1:33 PM PDT | UPDATED: 1 WEEK, 4 DAYS AGO [0 COMMENTS](#)

SCOTTS VALLEY

LIBRARY HOSTS 'MONEY MATTERS' SERIES

The Santa Cruz Public Library will launch a monthly financial literacy series, "Money Matters," starting 10 a.m. Saturday at the Scotts Valley branch and each third Saturday.

George Haas and Anthony Rovai, financial advisers at Money Concepts Capital Corp., are the presenters. Topics include:

- Sept. 16: How to Crack Your Retirement Nest Egg.
- Oct. 21: Health insurance, including Medicare supplements, Advantage plans, drug plans and the Affordable Care Act.
- Nov. 18: Retirement planning and tax planning for 2017, including 401(K), IRA vs. Roth IRA and SEP plans.
- Dec. 16: Annuities including fixed, fixed index, variable, lifetime income riders.

- Jan. 20: Life insurance, including term life, universal, variable universal, index universal and whole life, plus disability and long-term care riders.
- Fed. 17: Risks and rewards of investments: Stocks, bonds, exchange-traded funds, mutual funds, annuities, limited liability partnerships, Delaware statutory trusts, Treasuries and certificates of deposit, presented by a guest speaker.
- March 17: Retirement planning and tax planning for 2018.
- April 21: Trusts, wills and estate plans presented by a local trust attorney.
- May 19: Real estate transactions: Commercial, multifamily, office, industrial and single-family from mobile homes to mansions; also financing, capitalization rates and return on investment.

Letters to the Editor

Letter: Downtown Santa Cruz is safe, heart of community

POSTED: 09/01/17, 1:39 PM PDT UPDATED: 1 WEEK, 4 DAYS AGO
[9 COMMENTS](#)

I am in my mid-80s and I go to downtown Santa Cruz daily — sometimes more than once. I love it. I'm never afraid or offended. People need to understand that not all homeless are druggies and not all druggies are homeless. Some of those hanging out at Caffè Pergolesi didn't strike me as homeless types and frankly, they didn't scare me, anyway.

Please people, don't abandon downtown — it's the heart of Santa Cruz. Logos is not closing due to safety issues. The owner is retiring and stated that the lack of buyers due to internet use had pushed him to make his decision.

In addition, I am against moving the main library and losing the parking lot that is home to the farmers market and the monthly antiques sale. — *Gloria Downs, Santa Cruz*

Letter: Erik's DeliCafe helped library despite tough times

POSTED: 09/24/17, 9:04 PM PDT [0 COMMENTS](#)

We would like to thank Erik's DeliCafe for their generosity to the Friends of the Aptos Library and to our community. In the midst of the [disappointing renovation of Rancho Del Mar](#) and the impending shutdown of six of our favorite businesses, Erik's sponsored a Dining for the Friends event to support the many programs the library provides as well as our newest initiative, "Our Community Reads." Thanks to all of the patrons who participated and we wish Erik's a bright and prosperous future. — *Denise Ward, Aptos*

Reviews

Library branches are frequently reviewed and rated on sites like Yelp, Google+, and Facebook.

Google+ Reviews

Boulder Creek received a 5 Star Rating with no review on September 12

Capitola received a 5 Star Review on September 14

This library, though small, has so much to offer the community. The staff here is respectful, helpful, and involved. There are special projects and story time every week for anyone to attend. There's ample parking that's easy to access. A wonderful outside play structure for the little ones to play on and get their energy out before coming in and reading or playing. The children's section is filled with all manner of fun and educational books and toys. There's a little computer lab available for public use, as well as free wifi. Perfect place to take your children and not have it cost an arm and a leg.

Garfield Park received a 4 Star Rating with no review on September 25

Yelp Reviews

Downtown received a 2 Star Review on September 15

SCPL has always been lacking, but these days it's even worse. You would think that a community as wealthy as Santa Cruz & with as much cultural/educational resources as there are in SF Bay area, that this library would have at least the basic resources of other libraries in the US, but no it is woefully inadequate. No interlibrary loan, no quiet study rooms. The only thing redeemable is that the staff do seem courteous (and are always apologizing for the lack of resources). Every time I go visit my family (in a small town in PA) & see the wonderful new titles (books, CDs, DVDs) I wonder why I stay in Santa Cruz. Maybe Santa Cruz just doesn't have educated people who like anything other than the most pedestrian blockbusters or perhaps only the poor use the library here. If you're looking to get Titanic or Forest Gump on DVD, the latest Grisham or Harry Potter book, or Bob Dylan or Joni Mitchell on CD, then stopping in might be worth your time, but otherwise you are better off driving to San Francisco & getting a library card in the city. The library itself is also unappealing & not conducive to working. After visiting Seattle's public library in the winter (with a sizeable homeless population using it during the day), I am reminded again of how cringe worthy & inadequate this library is.

Felton received a 1 Star Review on September 7

I do not know how to get my Mom and her wheelchair into this space. Plus here are usually homeless on the computers. Uncomfy vibe.

Scotts Valley received a 2 Star Review on September 7

Much more selection of materials vs. Felton location. One gentleman who works there is the quintessential book snob and was quite rude to my mom and me.

Social Media


Our post about the emergency preparedness class at Boulder Creek reached a lot of people.

Post Details

Produce state may have used from your ad account. [

Santa Cruz Public Libraries
September 13 at 4:45pm

Do you know what to do during an earthquake? Boulder Creek Library's new monthly series "Tuesday Talks" kicks off Sept. 19th at 7 p.m. with a discussion about emergency preparedness. Join local emergency preparedness experts from the San Lorenzo Valley Emergency Network - SLVEN and Boulder Creek CERT for a community conversation about how to be prepared for a natural disaster.



779 People Reached

30 Likes, Comments & Shares

21 Likes	19 On Post	2 On Shares
3 Comments	3 On Post	0 On Shares
6 Shares	4 On Post	2 On Shares

26 Post Clicks

4 Photo Views	0 Link Clicks	22 Other Clicks
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NEGATIVE FEEDBACK

1 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Insights about how negative feedback is reported in this tool. This tool only tracks activity if reported in the time zone of your ad account.

779 people reached [View Results](#)

19 Likes 2 Comments 2 Shares

Like Comment Share


The Facebook post below drew attention to our Biography in Context database by highlighting the first African American woman in space. The post reached more than 20,000 people.

Post Details

Santa Cruz Public Libraries
September 12, 2017 10:46 AM

On September 12, 1992 Mae Jemison became the first African American woman to travel in space! With the title of science-mission specialist, Jemison spent eight days aboard the space shuttle Endeavor, conducting experiments on weightlessness and motion sickness on herself and her six fellow crew members. To find more about her story and others like it, check out the library's first-rate database, Biography in Context at: <https://www.santacruzpl.org/eLibrary/research/category/0/>

Organized into a user-friendly portal experience, Biography in Context merges authoritative reference content with periodicals and multimedia across more than 650,000 continuously updated biographical entries.



20,321 People Reached

6 Reactions, Comments & Shares

4 Like	3 On Post	1 On Shares
1 Love	1 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
1 Shares	1 On Post	0 On Shares

3 Post Clips

0 Photo Views	0 Email Clips	3 Other Clips
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NEGATIVE FEEDBACK

0 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlink Page

Also on your timeline: See what's new on what's best in your feed

20,321 people reached

Boost Post

Jesse Jasmine, Roxanne Carlson and 2 others · 1 Share

Like Comment Share

Another post that reached more than 20,000 people had to do with the Downtown Library Advisory Committee. Although the post reached so many people and was liked and shared, no one ventured to leave a comment.

Post Details

Santa Cruz Public Libraries
September 12, 2017 10:46 AM

Get Involved! We really want the entire community to participate in the process of planning a new downtown library. Please attend the Downtown Library Advisory Committee meeting tomorrow, 9/12 at 6:00pm to make your voice heard about where we should go. Discussions about different site options begin tomorrow. If you can't make it, please send us email at elibrary@santacruzpl.org, call us at 854-427-7700 or reply here. Read minutes of meetings and keep up on all the Mountain S Building projects new: <http://www.santacruzpl.org/news>



21,582 People Reached

8 Reactions, Comments & Shares

6 Like	4 On Post	2 On Shares
0 Love	0 On Post	0 On Shares
2 Comments	0 On Post	2 On Shares
11 Shares	2 On Post	0 On Shares

NEGATIVE FEEDBACK

0 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlink Page

Also on your timeline: See what's new on what's best in your feed

Santa Cruz Public Libraries · 5 of 1 Message

21,582 people reached

View Results

Jesse Jasmine, Roxanne Carlson and 2 others · 1 Share

Like Comment Share



CALIFA GROUP
MEMBER SAVINGS
From 7/1/2016 Through 6/30/2017

Customer Name	Description	Retail	Califa	Savings
ALAMEDA COUNTY LIBRARY	AMS.NET CISCO NETWORK EQUIPMENT 10/2016	\$80,961.81	\$28,134.23	
	AMS.NET CISCO NETWORK EQUIPMENT 12/2016	\$14,238.68	\$4,947.94	
	AMS.NET CISCO NETWORK EQUIPMENT LICENSES 5/2017	\$8,517.99	\$2,960.00	
	AMS.NET CISCO NETWORK EQUIPMENT LICENSES 5/2017	\$67,748.75	\$23,542.69	
	BOOKS 24x7 IT PRO & DESKTOP VIDEOS 12/31/16-12/30/17	\$10,375.00	\$8,300.00	
	BOOPSIE OPTIMUM PLUS 1/18/17-1/17/18	\$29,918.75	\$23,935.00	
	EBSCO PACKAGE 7/1/17-6/30/18	\$103,000.00	\$72,100.00	
	GALE PACKAGE 7/1/17-6/30/18	\$85,185.88	\$72,408.00	
	GALE PACKAGE PLUS NATGEO, DNOW 7/1/16-6/30/17	\$120,701.18	\$102,596.00	
	INFOBASE FACTS ON FILE/INFOBASE AVOD 10/1/16-9/30/17	\$43,442.70	\$39,098.43	
	LYNDA.COM 40 STAFF LICENSES 11/21/16-11/20/17	\$9,100.00	\$8,190.00	
	MANGO, LITTLE PIM 7/1/16-6/30/17	\$31,384.05	\$29,030.25	
	PRONUNCIATOR 10/22/16-10/21/17	\$9,291.11	\$8,362.00	
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$16,475.56	\$14,828.00	
	SPRINGSHARE LIBANSWERS 3/1/17-2/28/18	\$1,825.89	\$1,734.60	
	SPRINGSHARE LIBGUIDES 3/1/17-2/28/18	\$2,558.68	\$2,430.75	
	ZOOBEAN BEANSTACK 7/1/16 -6/30/17	\$9,937.89	\$9,441.00	
		\$644,663.92	\$452,038.89	\$192,625.03
ALAMEDA FREE LIBRARY	DEMCO SIGNUP 7/1/17-6/30/18	\$1,795.56	\$1,616.00	
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$4,303.33	\$3,873.00	
		\$6,098.89	\$5,489.00	\$609.89
ALHAMBRA CIVIC CENTERPUBLIC LIBRARY	MANGO LANGUAGES 11/15/16-11/14/17	\$3,323.24	\$3,074.00	
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$4,303.33	\$3,873.00	
		\$7,626.57	\$6,947.00	\$679.57
ALTADENA LIBRARY DISTRICT	BIBLIOLABS BIBLIOBOARD PLATINUM 9/1/16-8/31/17	\$3,122.45	\$3,060.00	
	EBSCO NOVELIST PLUS 5/1/17-6/30/18	\$2,507.02	\$1,504.21	
	LYNDA.COM 2 STAFF LICENSES 11/21/16-11/20/17	\$455.00	\$409.50	
		\$6,084.47	\$4,973.71	\$1,110.76
AMADOR COUNTY LIBRARY	EBSCO LEARNING EXPRESS 10/1/16-9/30/17	\$3,876.00	\$3,488.40	
	MANGO LANGUAGES 7/1/16-6/30/17	\$1,097.77	\$1,015.44	
		\$4,973.77	\$4,503.84	\$469.93
ANAHEIM PUBLIC LIBRARY	BOOPSIE OPTIMUM YR 2/3 7/1/16 - 6/30/17	\$9,092.50	\$7,274.00	
	BOOPSIE OPTIMUM YR 3/3 7/1/17 - 6/30/18	\$9,092.50	\$7,274.00	
	CAREER CRUISING 9/1/16 - 8/31/17	\$4,558.24	\$3,874.50	
		\$22,743.24	\$18,422.50	\$4,320.74
ARCADIA PUBLIC LIBRARY	EBSCO NOVELIST ONLINE 6/1/17-5/31/18	\$1,074.42	\$644.65	
	PROQUEST LA TIMES FULL TEXT 1/1/17-12/31/17	\$5,015.08	\$4,513.57	
		\$6,089.50	\$5,158.22	\$931.28
BANNING LIBRARY DISTRICT	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$4,668.00	\$190.00	

BELVEDERE-TIBURON PUBLIC LIBRARY	ALEXANDER STREET PRESS - MUSIC ONLINE 5/1/16 - 4/30/17	\$4,668.00	\$190.00	\$4,478.00
		\$1,952.15	\$1,659.33	
BENICIA PUBLIC LIBRARY	AWE EARLY LEARNING STATIONS	\$1,952.15	\$1,659.33	\$292.82
	MANGO LANGUAGES 12/1/16-11/30/17	\$6,300.00	\$5,230.00	
		\$2,888.65	\$2,672.00	
BERKELEY PUBLIC LIBRARY	EBSCO PACKAGE 7/1/17-6/30/18	\$9,188.65	\$7,902.00	\$1,286.65
	GALE PACKAGE PLUS ADDONS 7/1/16-6/30/17	\$17,651.17	\$12,355.82	
	GALE PACKAGE PLUS ADDONS 7/1/17-6/30/18	\$13,295.29	\$11,301.00	
	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$13,295.29	\$11,301.00	
	LYNDA.COM 7 STAFF LICENSES 11/21/16-11/20/17	\$2,495.00	\$1,895.00	
	MANGO LANGUAGES 2 YRS PREPAID 7/1/17-6/30/19	\$1,592.50	\$1,433.25	
	PROQUEST SAFARI TECH BOOKS SHARED COLLECTION 2/1/17-1/31/18	\$12,365.41	\$11,438.00	
		\$163,000.00	\$4,944.00	
BEVERLY HILLS PUBLIC LIBRARY	CAREER CRUISING SPRINGBOARD 1/1/17-12/31/17	\$223,694.66	\$54,668.07	\$169,026.59
	PROQUEST LA TIMES FULL TEXT 1/1/17-12/31/17	\$660.88	\$561.75	
	QUIPU PATRON INCIDENT TRACKING SYSTEM SET-UP 17/18	\$5,131.00	\$4,617.90	
	QUIPU PATRON INCIDENT TRKNG SYSTEM ANN'L 7/1/17-6/30/18	\$1,294.12	\$1,100.00	
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$2,573.53	\$2,187.50	
		\$2,022.82	\$1,820.54	
BLACK GOLD COOPERATIVE LIBRARY SYSTEM	AWE EARLY LEARNING STATIONS	\$11,682.35	\$10,287.69	\$1,394.66
	LYNDA.COM 6 STAFF LICENSES 11/21/16-11/20/17	\$3,350.00	\$2,781.00	
		\$1,365.00	\$1,228.50	
BUENA PARK LIBRARY DISTRICT	MANGO LANGUAGES 3/1/17-2/28/18	\$4,715.00	\$4,009.50	\$705.50
		\$4,140.54	\$3,830.00	
BURBANK PUBLIC LIBRARY	MANGO, LITTLE PIM 7/1/16-6/30/17	\$4,140.54	\$3,830.00	\$310.54
	PROQUEST ANCESTRY 7/1/16-6/30/17	\$9,086.16	\$8,404.70	
	PROQUEST HL NEWS, ENTRN IND MUSIC ARCV PKG9/1/16-8/31/17	\$4,406.07	\$3,965.46	
	PROQUEST NEWSSTAND 7/1/16-6/30/17	\$2,777.78	\$2,500.00	
		\$8,971.67	\$8,074.50	
BURLINGAME PUBLIC LIBRARY	DOBLET 2 CHARGING STANDS 2/9/17-2/8/18	\$25,241.68	\$22,944.66	\$2,297.02
	EBSCO PACKAGE 7/1/17-6/30/18	\$1,270.59	\$1,080.00	
	MANGO LANGUAGES 7/1/16-6/30/17	\$3,840.46	\$2,688.32	
	MANGO LANGUAGES 7/1/16-6/30/17	\$3,056.43	\$2,827.20	
	PROQUEST ANCESTRY LIBRARY 1/1/17-12/31/17	\$3,209.73	\$2,969.00	
	RDA TOOLKIT 10/9/16-10/8/17	\$1,442.18	\$1,297.96	
		\$205.29	\$174.50	
BUTTE COUNTY LIBRARY	PROQUEST ANCESTRY 8/1/16-7/31/17	\$13,024.68	\$11,036.98	\$1,987.70
		\$10,176.83	\$9,159.15	
CA HISTORICAL SOCIETY	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$10,176.83	\$9,159.15	\$1,017.68
		\$4,668.00	\$100.00	
CABRILLO COLLEGE	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$4,668.00	\$100.00	\$4,568.00
		\$4,668.00	\$500.00	
CALAVERAS COUNTY LIBRARY	AWE EARLY LEARNING STATIONS	\$4,668.00	\$500.00	\$4,168.00
		\$6,700.00	\$5,562.00	
		\$6,700.00	\$5,562.00	\$1,138.00

CALIFORNIA STATE LIBRARY	PROQUEST SAFARI BUSINESS BOOKS 1/1/17-12/31/17	\$163,000.00	\$10,700.00
	PROQUEST SAFARI TECH BOOK VIDEO1/1/17-12/31/17	\$163,000.00	\$8,720.00
	PROQUEST SAFARI TECH BOOKS 1/1/17-12/31/17	\$163,000.00	\$40,700.00
		\$489,000.00	\$60,120.00
CAMARENA MEMORIAL LIBRARY	MANGO LANGUAGES 7/1/16-6/30/17	\$2,887.84	\$2,671.25
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$2,366.23	\$2,129.61
		\$5,254.07	\$4,800.86
CAMARILLO PUBLIC LIBRARY	BOOPSE OPTIMUM PLUS YR 3/3; 6/8/2017 - 6/7/2018	\$7,803.75	\$6,243.00
	PRONUNCIATOR 1/1/17 - 12/31/17	\$2,216.67	\$1,995.00
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$4,303.33	\$3,873.00
	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$998.00	\$758.00
		\$15,321.75	\$12,869.00
CARLSBAD CITY LIBRARY	EBSCO NOVELIST SELECT/ONLINE/K8 5/1/17-4/30/18	\$10,742.97	\$6,445.78
	GROWING MINDS MEDIA - 4 MUZZY DVDS	\$1,063.11	\$956.80
	MANGO LANGUAGES 11/1/16-10/31/17	\$6,353.51	\$5,877.00
	PROQUEST FOLD3 3/1/17-2/28/18	\$1,700.00	\$1,530.00
	PROQUEST LA TIMES FULL TEXT 1/1/17-12/31/17	\$6,101.66	\$5,491.49
	SCHOLASTIC BOOKFLIX 7/1/17-6/30/18	\$4,410.00	\$3,969.00
		\$30,371.25	\$24,270.07
CHULA VISTA PUBLIC LIBRARY	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$291,006.99	\$101,124.93
		\$291,006.99	\$101,124.93
CITRUS COMMUNITY COLLEGE DISTRICT	CONTENT DM SUBSCRIPTION MAINTENCE 2016/2017	\$4,668.00	\$110.00
		\$4,668.00	\$110.00
CITY OF CALABASAS PUBLIC LIBRARY	MANGO LANGUAGES 12/1/16-11/30/17	\$2,888.65	\$2,672.00
	NEWSBANK LA NEWS LA METRO COLLECTION 3/1/17-2/28/18	\$303.95	\$288.75
	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$57,105.93	\$19,844.31
		\$60,298.53	\$22,805.06
CITY OF COMMERCE PUBLIC LIBRARY	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$2,205.00	\$1,625.00
	PROQUEST LA TIMES FULL TEXT 1/1/17-12/31/17	\$3,684.36	\$3,315.92
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$910.21	\$819.19
		\$6,799.57	\$5,760.11
CITY OF PASADENA PUBLIC LIBRARY	EBSCO LEARNING EXPRESS LIBRARY 7/1/17-6/30/18	\$6,810.36	\$6,129.32
	EBSCO ROSETTA STONE 7/1/17-6/30/18	\$12,347.62	\$11,112.86
	EBSCO ROSETTA, LEX LIBRARY 7/1/16-6/30/17	\$18,599.99	\$16,739.99
	MANGO LANGUAGES 8/1/16-7/31/17	\$9,819.44	\$9,082.98
	PROQUEST ANCESTRY LIBRARY 1/1/17-12/31/17	\$4,736.44	\$4,262.80
	PROQUEST HERITAGE QUEST 1/1/17-12/31/17	\$4,802.66	\$4,322.39
	PROQUEST HNP LA TIMES 1/1/17-12/31/17	\$10,374.22	\$9,336.80
	PROQUEST LA TIMES 1/1/17-12/31/17	\$5,964.04	\$5,367.64
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$4,930.77	\$4,437.69
		\$78,385.54	\$70,792.47
CITY OF RICHMOND PUBLIC LIBRARY	PRONUNCIATOR 11/1/16 - 10/31/17	\$2,438.89	\$2,195.00
		\$2,438.89	\$2,195.00
COALINGA LIBRARY DISTRICT	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$78,499.83	\$27,278.69
		\$78,499.83	\$27,278.69
			\$51,221.14

COLLEGE OF SAN MATEO	RDA TOOLKIT 10/9/16-10/8/17	\$205.29	\$174.50	\$30.79
CONTRA COSTA COUNTY LIBRARY	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$205.29	\$174.50	\$30.79
	AWE EARLY LEARNING STATIONS	\$499.00	\$379.00	
	BOOKS 24X7 ITPRO & DESKTOP VIDEOS PRORATED 2/17-12/31/17	\$3,150.00	\$2,615.00	
CORONA PUBLIC LIBRARY	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$13,206.25	\$10,565.00	\$3,296.25
	BOOKS 24x7 IT PRO & DESKTOP VIDEOS 12/31/16-12/30/17	\$16,855.25	\$13,559.00	\$3,296.25
CORONADO PUBLIC LIBRARY	BOOPSIE OPTIMUM 2/19/17 - 2/18/18	\$5,569.62	\$5,012.66	\$556.96
	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$5,569.62	\$5,012.66	\$556.96
COUNTY OF LOS ANGELES PUBLIC LIBRARY	ALTARAMA REFCHATTER W/TEXT MODULE 7/1/17-6/30/18 - PREPAYMENT REQ.	\$1,250.00	\$1,000.00	
	AWE EARLY LEARNING STATIONS	\$5,014.74	\$4,011.79	
	DEMCO SOFTWARE BOOPSIE YR2/3 5/1/17-4/30/18	\$4,668.00	\$112.00	
	MANGO LANGUAGES 7/1/17-6/30/18	\$10,932.74	\$5,123.79	\$5,808.95
	RDA TOOLKIT 10/9/16-10/8/17	\$9,588.13	\$8,629.32	
CROWELL PUBLIC LIBRARY	PROQUEST LA TIMES FULL TEXT 1/1/17-12/31/17	\$80,400.00	\$61,182.00	
	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$28,655.56	\$25,790.00	
CSU STANISLAUS	MANGO LANGUAGES 10/1/16-9/30/17	\$53,308.11	\$49,310.00	
DIXON PUBLIC LIBRARY	RDA TOOLKIT 10/9/16-10/8/17	\$956.47	\$813.00	
	PROQUEST LA TIMES FULL TEXT 1/1/17-12/31/17	\$172,908.27	\$145,724.32	\$27,183.95
	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$3,684.36	\$3,315.92	
EL DORADO COUNTY LIBRARY	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$3,684.36	\$3,315.92	\$368.44
	PRONUNCIATOR 11/1/16-10/31/17	\$4,668.00	\$176.00	
EL SEGUNDO PUBLIC LIBRARY	MANGO LANGUAGES 10/1/16-9/30/17	\$4,668.00	\$176.00	\$4,492.00
	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$2,124.32	\$1,965.00	
ESCONDIDO PUBLIC LIBRARY	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$2,124.32	\$1,965.00	\$159.32
	A TO Z DATABASES 10/1/16 - 9/30/17	\$101,390.22	\$35,233.10	
FRESNO COUNTY PUBLIC LIBRARY	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$4,166.67	\$3,750.00	
	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$105,556.89	\$38,983.10	\$66,573.79
	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$2,089.47	\$1,985.00	
	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$499.00	\$379.00	
	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$2,588.47	\$2,364.00	\$224.47
	AWE EARLY LEARNING STATIONS	\$4,668.00	\$100.00	
	BIBLIOBOARD PLATINUM PACKAGE 10/1/16-9/30/17	\$4,668.00	\$100.00	\$4,568.00
	GROWING MINDS MEDIA MUZZY ONLINE 4/1/17-3/31/18	\$499.00	\$558.00	
	MANGO LANGUAGES 7/1/16-6/30/17	\$33,500.00	\$27,810.00	
	MANGO LANGUAGES 7/1/17-6/30/18	\$25,446.43	\$24,937.50	
	MORNINGSTAR 6/6/17-6/6/18	\$16,822.26	\$15,140.03	
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$27,723.74	\$25,644.46	
	SCHOLASTIC SCIENCEFLIX 3/15/17-3/14/18	\$29,109.19	\$26,926.00	
	ZOOBEAN BEANSTACK 10/13/16-10/12/17	\$8,896.26	\$8,451.45	
FULLERTON PUBLIC LIBRARY	MANGO LANGUAGES 2/1/17-1/31/18	\$17,509.99	\$15,758.99	
	SCHOLASTIC SCIENCEFLIX 3/15/17-3/14/18	\$20,226.67	\$18,204.00	
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$16,935.79	\$16,089.00	
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$196,669.33	\$179,519.43	\$17,149.90
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$7,183.78	\$6,645.00	
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$4,904.59	\$4,414.13	

	SCHOLASTIC SCIENCEFLIX 1/3/17 - 1/2/18	\$4,854.44	\$4,369.00	\$4,369.00
		\$16,942.81	\$15,428.13	\$1,514.68
GLENDALE PUBLIC LIBRARY	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$4,668.00	\$126.50	\$4,668.00
	LYNDA.COM 6 STAFF LICENSES 11/21/16-11/20/17	\$1,365.00	\$1,228.50	\$1,228.50
	MANGO LANGUAGES 7/1/16-6/30/17	\$10,972.99	\$10,150.02	\$10,150.02
		\$17,005.99	\$11,505.02	\$5,500.97
GLENDORA PUBLIC LIBRARY	BIBLIOTHECA 3M CLOUD EBOOK SERVICE 5/6/17-5/518	\$4,000.00	\$3,600.00	\$3,600.00
	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$53,331.19	\$18,532.59	\$18,532.59
	EBSCO NOVELIST ONLINE 7/1/17-6/30/18	\$1,074.43	\$644.66	\$644.66
	EBSCO NOVELIST SELECT 3/1/17-6/30/18	\$2,782.33	\$1,669.40	\$1,669.40
		\$61,187.95	\$24,446.65	\$36,741.30
HARRISON MEMORIAL LIBRARY	EBSCO ROSETTA STONE 7/1/17-6/30/18	\$6,598.30	\$5,938.47	\$5,938.47
	GALE PACKAGE PLUS DEMONOW 7/1/17-6/30/18	\$952.94	\$810.00	\$810.00
	GALE PACKAGE PLUS DNOW 7/1/16-6/30/17	\$952.94	\$810.00	\$810.00
	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$1,497.00	\$1,157.00	\$1,157.00
	MANGO LANGUAGES 8/1/16-7/31/17	\$1,732.97	\$1,603.00	\$1,603.00
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$733.33	\$660.00	\$660.00
	SCHOLASTIC SCIENCEFLIX 9/1/16-8/31/17	\$881.11	\$793.00	\$793.00
		\$13,348.59	\$11,771.47	\$1,577.12
HARTNELL COLLEGE LIBRARY	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$499.00	\$379.00	\$379.00
		\$499.00	\$379.00	\$120.00
HAYWARD PUBLIC LIBRARY	EBSCO PACKAGE 7/1/17-6/30/18	\$15,899.17	\$11,129.42	\$11,129.42
		\$15,899.17	\$11,129.42	\$4,769.75
HEMET PUBLIC LIBRARY	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$254,146.82	\$88,316.02	\$88,316.02
		\$254,146.82	\$88,316.02	\$165,830.80
HUNTINGTON BEACH LIBRARY	BIBLIOTHECA RFID TAGS 4 FILDSCD 8 SQR PO22786-OP/SHIP/TAX	\$5,602.60	\$5,042.34	\$5,042.34
	PROQUEST HERITAGE QUEST 3/1/17 - 2/28/17	\$7,052.50	\$6,347.25	\$6,347.25
		\$12,655.10	\$11,389.59	\$1,265.51
INGLEWOOD PUBLIC LIBRARY	A TO Z DATABASES 7/1/16 - 6/30/17	\$6,842.11	\$6,500.00	\$6,500.00
	BRITANNICA ONLINE 7/1/16 - 6/30/17	\$4,206.94	\$3,281.41	\$3,281.41
	BRITANNICA ONLINE 7/1/17-6/30/18	\$4,291.06	\$3,347.03	\$3,347.03
	EBSCO NOVELIST ONLINE 7/1/17-6/30/18	\$3,129.48	\$1,877.69	\$1,877.69
	GALE CHILTON 6/1/17-5/31/18	\$5,175.26	\$4,398.97	\$4,398.97
	GALE PACKAGE 7/1/17-6/30/18	\$38,721.32	\$32,913.12	\$32,913.12
	MAPS.COM 1/1/17-12/31/17	\$800.00	\$720.00	\$720.00
	PROQUEST ANCESTRY 1/1/17 - 12/31/17	\$4,199.11	\$3,779.20	\$3,779.20
	PROQUEST LA TIMES FULL TEXT 1/1/17-12/31/17	\$6,101.66	\$5,491.49	\$5,491.49
	RDA TOOLKIT 10/9/16-10/8/17	\$205.29	\$174.50	\$174.50
		\$73,672.23	\$62,483.41	\$11,188.82
KAISER PERMANENTE MEDICAL CENTER LIBRARY	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$499.00	\$379.00	\$379.00
	LYNDA.COM 2 STAFF LICENSES 11/21/16-11/20/17	\$455.00	\$409.50	\$409.50
		\$954.00	\$788.50	\$165.50
LAKE COUNTY LIBRARY	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$58,102.16	\$20,190.50	\$20,190.50
		\$58,102.16	\$20,190.50	\$37,911.66
LINCOLN PUBLIC LIBRARY	BIBLIOTHECA RFID SQUARE TAGS TAG000010 12000 / SHIP/ TAX	\$2,380.09	\$2,142.08	\$2,142.08

MADERA COUNTY LIBRARY	AWE EARLY LEARNING STATIONS	\$9,650.00	\$8,011.00	\$1,639.00
MARIN COUNTY FREE LIBRARY	AWE EARLY LITERACY. STATION BILINGUAL SPANISH	\$53,600.00	\$44,496.00	
	BOOPSIE 2 MONTH EXTENSION 10/3/16-12/15/16	\$59,475.47	\$49,364.64	
	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$2,486.94	\$1,989.55	
		\$998.00	\$758.00	
MARINET	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$116,560.41	\$96,608.19	\$19,952.22
	EBSCO NOVELIST ONLINE + K8 5/1/17-6/30/18	\$830,426.50	\$288,573.21	
	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$22,433.40	\$13,460.04	
	PROQUEST NEWSSTAND 11/1/16 - 10/31/17	\$1,497.00	\$1,137.00	
	PROQUEST SAFARI TECH BOOKS SHARED COLLECTION 2/1/17-1/31/18	\$15,783.83	\$14,205.45	
		\$163,000.00	\$7,538.00	
		\$1,033,140.73	\$324,913.70	\$708,227.03
MECHANICS INSTITUTE LIBRARY	MORNINGSTAR 10/2/16-10/1/17	\$6,074.53	\$5,770.80	
	PROQUEST ANCESTRY 5/1/17-4/30/18	\$2,671.67	\$2,404.50	
MENDOCINO COUNTY LIBRARY	EBSCO LEARNING EXPRESS 10/1/16-9/30/17	\$8,746.20	\$8,175.30	\$570.90
	PROQUEST ANCESTRY 8/1/16-7/31/17	\$5,821.93	\$5,239.74	
		\$4,158.00	\$3,742.20	
MENLO PARK PUBLIC LIBRARY	MANGO WITH LITTLE PIM 7/1/16-6/30/17	\$9,979.93	\$8,981.94	\$997.99
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$2,880.00	\$2,664.00	
		\$2,015.56	\$1,814.00	
MERCED CO. OFFICE OF EDUCATION MEDIA SERVICES	LYNDA.COM 2 STAFF LICENSES 11/21/16-11/20/17	\$4,895.56	\$4,478.00	\$417.56
		\$455.00	\$409.50	
MERCED COUNTY LIBRARY	LYNDA.COM - 5 PROSOLUTION LICENCES 5/25/2017 - 11/20/2017	\$455.00	\$409.50	\$45.50
		\$541.67	\$487.50	
MERRITT COLLEGE	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$541.67	\$487.50	\$54.17
		\$209.00	\$109.00	
MIDDLEBURY INSTITUTE OF INTL. STUDIES AT MONTEREY	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$209.00	\$109.00	\$100.00
		\$998.00	\$758.00	
MILL VALLEY PUBLIC LIBRARY	BOOKBROWSE 1/1/17 - 12/31/17	\$998.00	\$758.00	\$240.00
	INFOBASE AMERICAN HISTORY ONLINE 1/1/17-12/31/17	\$426.32	\$405.00	
	INFOBASE ANCIENT & MEDIEVAL HISTORY OL 1/1/17-12/31/17	\$1,443.06	\$1,298.75	
	OXFORD ENGLISH DICTIONARY 7/1/16-6/30/17	\$724.12	\$651.71	
		\$525.00	\$462.00	
MISSION VIEJO LIBRARY	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$3,118.50	\$2,817.46	\$301.04
	EBSCO NOVELIST PLUS, K8 PLUS, SELECT 7/1/17 - 6/30/18	\$4,668.00	\$500.00	
	GALE BIOGRAPHY IN CONTEXT 12/1/16-11/30/17	\$6,396.03	\$3,837.62	
	GALE BUSINESS INSIGHTS 12/1/16-11/30/17	\$5,787.05	\$4,918.99	
	GALE GENERAL REFERENCE CENTER GOLD 12/1/16-11/30/17	\$7,357.16	\$6,253.59	
	GALE LITERATURE RESOURCE CENTER 12/1/16-11/30/17	\$5,884.26	\$5,001.62	
	GALE OPPOSING VIEWPOINTS 12/1/16-11/30/17	\$8,830.08	\$7,505.57	
	MANGO LANGUAGES 10/1/16-9/30/17	\$5,801.78	\$4,931.51	
	MANGO LANGUAGES 10/1/16-9/30/17	\$5,354.89	\$4,953.27	
	PROQUEST ANCESTRY LIBRARY 1/1/17-12/31/17	\$5,198.92	\$4,809.00	
		\$4,020.02	\$3,618.02	

	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$4,303.33	\$3,873.00
	ZOOBEAN BEANSTACK 7/31/16 - 7/30/17	\$6,941.05	\$6,594.00
		\$70,542.57	\$56,796.19
MONO COUNTY FREE LIBRARY	MANGO LANGUAGES 11/1/16-10/31/17	\$2,310.27	\$2,137.00
		\$2,310.27	\$2,137.00
MONTEREY COUNTY FREE LIBRARIES	BOOKBROWSE 2/1/17-1/31/18	\$1,705.26	\$1,620.00
		\$1,705.26	\$1,620.00
MONTEREY PARK BRUGGEMEYER MEM. LIBRARY	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$4,668.00	\$100.00
		\$4,668.00	\$100.00
MONTEREY PUBLIC LIBRARY	BILBOBOARD PLATINUM PACKAGE 10/1/16-9/30/17	\$3,732.14	\$3,657.50
	GALE PACKAGE PLUS ADDONS 7/1/16-6/30/17	\$6,352.94	\$5,400.00
	GALE/CENGAGE GOLD PACKAGE 7/1/17 - 6/30/18	\$4,941.18	\$4,200.00
	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$1,497.00	\$758.00
	MANGO LANGUAGES 7/1/17-6/30/18	\$1,832.43	\$1,695.00
	PROQUEST ANCESTRY 7/1/17 - 6/30/18	\$1,484.00	\$1,335.60
	PROQUEST HERITAGEQUEST 7/1/17 - 6/30/18	\$1,101.33	\$991.20
	SCHOLASTIC BOOKFLIX - 7/1/17-6/30/18	\$2,015.56	\$1,814.00
	SCHOLASTIC SCIENCEFLIX - 7/1/17-6/30/18	\$1,643.33	\$1,479.00
	SPRINGSHARE LIBGUIDES 4/1/17-3/31/18	\$1,054.42	\$1,001.70
		\$25,654.33	\$22,332.00
MOUNTAIN VIEW PUBLIC LIBRARY	EBSCO LEARNING EXPRESS 7/1/17-6/30/18	\$7,382.83	\$6,644.55
	EBSCO PACKAGE 7/1/17-6/30/18	\$33,246.54	\$23,272.58
	PAYPAL CHARGES 01/17- 03/17	\$149.79	\$104.85
	PAYPAL CHARGES 10/16- 12/16	\$149.79	\$104.85
	PAYPAL CHARGES 4/16- 6/16	\$149.79	\$104.85
	PAYPAL CHARGES 7/16- 9/16	\$149.79	\$104.85
		\$41,228.53	\$30,336.53
MURRIETA PUBLIC LIBRARY	BIBLIOTHECA THERMAL RECEIPT PAPER MODEL 877/2800 (4 ROLLS P/BOX)/SHIP	\$221.90	\$199.71
	EBSCO LEARNING EXPRESS 5/1/17-4/30/18	\$7,171.89	\$6,454.70
		\$7,393.79	\$6,654.41
NAPA COUNTY LIBRARY	BOOPSIE OPTIMUM YR 2/3 7/1/16 - 6/30/17	\$12,266.25	\$9,813.00
	GROWING MINDS MUZZY CLUB ONLINE 7/1/17-6/30/18	\$3,581.26	\$3,223.13
	LYNDA.COM 5 STAFF LICENSES 11/21/16-11/20/17	\$1,137.50	\$1,023.75
	MANGO LANGUAGES 7/1/16-6/30/17	\$7,508.52	\$6,945.38
	RDA TOOLKIT 10/9/16-10/8/17	\$205.29	\$174.50
	TOTAL BOOX SUBSCRIPTION + MAINTENANCE FEE 2/1/17-6/30/17	\$5,052.50	\$4,042.00
	TOTAL BOOX SUBSCRIPTION 7/1/17-6/30/18	\$11,875.00	\$9,500.00
		\$41,626.32	\$34,721.76
NEVADA COUNTY LIBRARY	EBSCO LEARNING EXPRESS 7/1/17-6/30/18	\$9,102.18	\$8,191.96
	LYNDA.COM 8 STAFF LICENSES PRORATED 1/21/17-11/20/17	\$1,516.67	\$1,365.00
		\$10,618.85	\$9,556.96
NEWPORT BEACH PUBLIC LIBRARY	BOOPSIE OPTIMUM YR 2/3 7/12/16 - 7/11/17	\$7,803.75	\$6,243.00
	BOOPSIE OPTIMUM YR 3/3 7/12/17 - 7/11/18	\$7,803.75	\$6,243.00
	EBSCO NOVELIST K8 & PLUS 7/1/16 - 6/30/17	\$6,397.92	\$3,838.75
	EBSCO NOVELIST PLUS, K8 PLUS, SELECT 7/1/17 - 6/30/18	\$10,225.20	\$6,135.12

		EBS CO NOVELIST SELECT 7/1/16-6/30/17	\$3,240.42	\$1,944.25	
		GALE NATIONA GEOGRAPHIC HOSTING 6/30/16-6/29/17	\$132.13	\$112.31	
		MORNINGSTAR INVESTMENT RESEARCH 7/1/17-6/30/18	\$12,891.79	\$12,247.20	
			\$48,494.96	\$36,763.63	\$11,731.33
OAKLAND PUBLIC LIBRARY		EBS CO NOVELIST PKG (PLS, K8 PLS, SELECT) 10/1/16-9/30/17	\$23,842.78	\$14,305.67	
		GALE PACKAGE 7/1/16-6/30/17	\$81,184.71	\$69,007.00	
		GALE PACKAGE 7/1/17-6/30/18	\$81,184.71	\$69,007.00	
		LYNDA.COM 1 STAFF LICENSE PRORATED 2/10/17-11/20/17	\$170.62	\$153.56	
		LYNDA.COM 2 STAFF LICENSES 11/21/16-11/20/17	\$455.00	\$409.50	
		PRONUNCIATOR 3/15/17-3/14/18	\$9,333.33	\$8,400.00	
		PROQUEST SAFARI TECH BOOKS SHARED COLLECTION 2/1/17-1/31/18	\$163,000.00	\$9,020.00	
		TOTALBOOK READING DEPOSIT + MAINTENANCE FEE 17/18	\$1,250.00	\$1,000.00	
		ZOOBEAN BEANSTACK 5/1/17-4/30/18	\$8,282.84	\$7,868.70	
			\$368,703.99	\$179,171.43	\$189,532.56
OCEANSIDE PUBLIC LIBRARY		BIBLIOTHECA-2 bx SMRTLBL 110 50X50 SQ BOOK TAGS/ SHIP/TAX	\$1,993.99	\$1,794.59	
		EBS CO LIBRARYWARE 7/1/17-6/30/18	\$5,694.61	\$4,555.69	
		MANGO LANGUAGES 7/1/16-6/30/17	\$9,626.89	\$8,904.87	
		SCHOLASTIC BOOKFLIX 2/22/17-2/21/18	\$4,410.00	\$3,969.00	
			\$21,725.49	\$19,224.15	\$2,501.34
ORANGE CITY PUBLIC LIBRARY		PROQUEST ANCESTRY 1/1/17-12/31/17	\$4,676.74	\$4,209.07	
		PROQUEST HERITAGE QUEST 1/1/17-12/31/17	\$4,590.52	\$4,131.47	
			\$9,267.26	\$8,340.54	\$926.72
ORANGE COUNTY PUBLIC LAW LIBRARY		INTERNET LIBRARIAN 2017 REGISTRATIONS	\$998.00	\$758.00	
		RDA TOOLKIT 10/9/16-10/8/17	\$205.29	\$174.50	
			\$1,203.29	\$932.50	\$270.79
ORANGE COUNTY PUBLIC LIBRARY		CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$4,668.00	\$37.00	
		EBS CO ABC-CLIO AFRICAN AMERICAN EXP 1/15/17-1/14/18	\$1,354.41	\$1,218.97	
		EBS CO ABC-CLIO DAILY LIFE THRU HISTORY 1/15/17-1/14/18	\$2,038.10	\$1,834.29	
		EBS CO ABC-CLIO LATINO AMERICAN EXP 1/15/17-1/14/18	\$1,354.41	\$1,218.97	
		SCHOLASTIC BOOKFLIX YEAR 2 OF 4 11/1/16-10/31/17	\$21,863.91	\$19,677.52	
			\$31,278.83	\$23,986.75	\$7,292.08
OXNARD PUBLIC LIBRARY		ALTARAMA - DESKSTATS 2 CONCURRENT 7/1/17-6/30/18	\$888.89	\$800.00	
		ALTARAMA DESKSTATS 7/1/16 - 6/30/17	\$888.89	\$800.00	
		EBS CO LEARNING EXPRESS LIBRARY 7/1/17-6/30/18	\$9,987.00	\$8,988.30	
		GALE GENERAL REFERENCE CENTER GOLD 7/1/16-6/30/17	\$7,347.52	\$6,245.39	
			\$19,112.30	\$16,833.69	\$2,278.61
PACIFIC GORVE PUBLIC LIBRARY		BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$35,077.73	\$12,189.51	
		EBS CO PACKAGE 7/1/17-6/30/18	\$8,890.67	\$6,223.47	
			\$43,968.40	\$18,412.98	\$25,555.42
PACIFIC LIBRARY PARTNERSHIP		7 SAMSUNG CHROMEBOOK 3 4GB- VETERANS GRANT	\$1,908.42	\$1,813.00	
		GALE ANALYTICS ON DEMAND (AOD) Axis360 + Ebook, Audiobook Insights 7/27/	\$17,647.06	\$15,000.00	
			\$19,555.48	\$16,813.00	\$2,742.48
PALM SPRINGS PUBLIC LIBRARY		MANGO LANGUAGES 7/1/16-6/30/17	\$3,243.24	\$3,000.00	
			\$3,243.24	\$3,000.00	\$243.24
PALMDALE CITY LIBRARY		MANGO LANGUAGES 7/1/16-6/30/17	\$7,508.52	\$6,945.38	

PALO ALTO CITY LIBRARY	A TO Z DATABASES 1/15/17-1/14/18	\$7,508.52	\$6,945.38	\$563.14	
	AWE EARLY LEARNING STATIONS	\$5,675.79	\$5,392.00		
	BRITANNICA ONLINE 7/1/17-6/30/18	\$3,350.00	\$2,781.00		
	COUNTING OPINIONS ADD.CHINESE, RUSSIAN 5/15/17-5/14/18 (YR 1/3)	\$3,300.51	\$2,574.40		
	COUNTING OPINIONS LIBRAS 5/15/17 - 5/14/18 (YR 1/3)	\$1,105.26	\$1,050.00		
	COUNTING OPINIONS LIBSAT 5/15/17 - 5/14/18 YR 1/3	\$2,763.80	\$2,625.61		
	CREDO PUBLIC CORE W/TOPIC 6/30/17-6/29/18	\$2,041.99	\$1,939.89		
	EBS CO PACKAGE 7/1/17-6/30/18	\$6,116.83	\$5,505.15		
	GALE PLATINUM PACKAGE PLUS ADDONS 7/1/17 - 6/30/18	\$19,665.90	\$13,766.13		
	LIBRARY IDEAS FREEGAL 6/22/17-6/21/18	\$13,992.94	\$11,894.00		
	LYNDA.COM 2 STAFF LICENSES 11/21/16-11/20/17	\$20,886.67	\$18,798.00		
	MANGO LANGUAGES 5/1/17-4/30/18	\$455.00	\$409.50		
	NICHE ACADEMY 11/29/16-11/28/17	\$3,718.92	\$3,440.00		
	PROQUEST ANCESTRY 1/1/17-12/31/17	\$2,400.00	\$2,160.00		
	PROQUEST HERITAGE QUEST ONLINE 1/1/17-12/31/17	\$2,275.37	\$2,047.83		
	PROQUEST SAFARI TECH BOOKS SHARED COLLECTION 2/1/17-1/31/18	\$1,497.89	\$1,348.10		
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$163,000.00	\$4,944.00		
	SCHOLASTIC BOOKFLIX 7/1/17-6/30/18	\$4,303.33	\$3,873.00		
	ZOOBEAN BEANSTACK 7/31/17-7/31/18	\$4,410.00	\$3,969.00		
		\$3,104.21	\$2,949.00		
		\$264,064.41	\$91,466.61	\$172,597.80	
PALOS VERDES LIBRARY DISTRICT	EBS CO ROSETTA STONE 7/1/17-6/30/18	\$6,293.81	\$5,664.43		
	GALE NATIONAL GEOGRAPHIC HOST FEE 6/30/16-6/29/17	\$50.06	\$42.55		
	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$499.00	\$399.00		
	PAYPAL CHARGES 01/17- 03/17	\$149.79	\$104.85		
	PAYPAL CHARGES 10/16- 12/16	\$149.79	\$104.85		
	PAYPAL CHARGES 4/16- 6/16	\$149.79	\$104.85		
	PAYPAL CHARGES 7/16- 9/16	\$149.79	\$104.85		
	PROQUEST LA TIMES FULL TEXT 1/1/17-12/31/17	\$5,015.07	\$4,513.56		
	PROQUEST SAFARI TECH BOOKS SHARED COLLECTION 2/1/17-1/31/18	\$163,000.00	\$4,944.00		
	ZOOBEAN BEANSTACK 2/14/17-2/13/18	\$2,576.77	\$2,447.93		
		\$178,033.87	\$18,430.87	\$159,603.00	
	PENINSULA LIBRARY SYSTEM	A TO Z DATABASES 1/1/17-12/31/17	\$31,578.95	\$30,000.00	
		GALE PLATINUM PACKAGE PLUS ADDONS 7/1/16-6/30/17	\$145,365.88	\$123,561.00	
		GALE PLATINUM PACKAGE PLUS ADDONS 7/1/17-6/30/18	\$147,422.35	\$125,309.00	
		PAYPAL CHARGES 01/17- 03/17	\$363.64	\$254.55	
		PAYPAL CHARGES 10/16- 12/16	\$363.64	\$254.55	
		PAYPAL CHARGES 4/16- 6/16	\$363.64	\$254.55	
PAYPAL CHARGES 7/16- 9/16		\$457.29	\$320.10		
PROQUEST SAFARI TECH BOOKS SHARED COLLECTION 2/1/17-1/31/18		\$163,000.00	\$10,413.00		
		\$488,915.39	\$290,366.75	\$198,548.64	
PLACENTIA LIBRARY DISTRICT		BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$75,613.81	\$26,275.80	
	EBS CO NOVELIST ONLINE & K8 7/1/17 - 6/30/18	\$1,236.33	\$741.80		
	LYNDA.COM 2 STAFF LICENSES 11/21/16-11/20/17	\$455.00	\$409.50		
	PRONUNCIATOR 7/1/17-6/30/18	\$1,302.22	\$1,172.00		

	PROQUEST HERITAGE QUEST 1/1/17-12/31/17	\$1,017.61	\$915.85	
PLEASANTON PUBLIC LIBRARY	BOOKS 24x7 IT PRO & DESKTOP VIDEOS 12/31/16-12/30/17	\$79,624.97	\$29,514.95	\$50,110.02
	GALE PACKAGE 7/1/16-6/30/17	\$3,625.00	\$2,900.00	
	GALE PACKAGE 7/1/17-6/30/18	\$12,404.71	\$10,544.00	
	PRONUNCIATOR 7/1/16-6/30/17	\$1,638.89	\$1,475.00	
PORTERVILLE PUBLIC LIBRARY	EBSCO LEARNING EXPRESS PKG 7/1/17-6/30/18	\$30,073.31	\$25,463.00	\$4,610.31
	FABLE LEARNING 2/15/17-2/14/18	\$7,832.71	\$7,049.44	
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$2,665.52	\$2,398.97	
		\$3,248.99	\$2,924.09	
RANCHO CUCAMONGA PUBLIC LIBRARY	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$13,747.22	\$12,372.50	\$1,374.72
		\$1,497.00	\$1,137.00	
RANCHO MIRAGE PUBLIC LIBRARY	LYNDA.COM 2 STAFF LICENSES 11/21/16-11/20/17	\$1,497.00	\$1,137.00	\$360.00
	PROQUEST ANCESTRY LIBRARY 5/1/17-4/30/18	\$455.00	\$409.50	
	PROQUEST CULTUREGRAMS 5/1/17-4/30/18	\$1,326.67	\$1,194.00	
	PROQUEST HERITAGE QUEST 5/1/17-4/30/18	\$1,213.33	\$1,092.00	
	PROQUEST PRESSREADER 5/1/17-4/30/18	\$903.00	\$812.70	
		\$7,000.00	\$6,300.00	
REDONDO BEACH PUBLIC LIBRARY	3M DETECTION SYSTEM MODEL 3502 (75-0500-4029-6) PO 3631-00/ INSTALL/	\$10,898.00	\$9,808.20	\$1,089.80
	BIBLIOTHECA CLOUD LIBRARY 6/1/17-5/31/18	\$15,345.98	\$13,351.00	
	EBSCO LIBRARYWARE 6/1/17-5/31/18	\$2,777.78	\$2,500.00	
	EBSCO MASTERFILE PREMIERE 2/1/17-1/31/18	\$2,207.50	\$1,766.00	
	EBSCO NOVELIST K8 AND ONLINE 6/1/17-5/31/18	\$12,507.14	\$8,755.00	
	EBSCO ROSETTA STONE PLUS 7/1/17-6/30/18	\$1,235.58	\$741.35	
	PROQUEST HISTORICAL LA TIMES 1/1/17-12/31/17	\$6,293.81	\$5,664.43	
	PROQUEST US DAILIES 1/1/17-12/31/17	\$6,286.77	\$5,658.09	
	RDA TOOLKIT 10/9/16-10/8/17	\$13,150.67	\$11,835.60	
		\$391.53	\$332.80	
REDWOOD CITY PUBLIC LIBRARY	PRONUNCIATOR 12/1/16-6/30/17	\$60,196.76	\$50,604.27	\$9,592.49
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$1,255.22	\$1,129.70	
		\$4,303.33	\$3,873.00	
RIVERSIDE COUNTY LIBRARY SYSTEM	PRONUNCIATOR 7/1/16-6/30/17	\$5,558.55	\$5,002.70	\$555.85
		\$19,156.92	\$17,241.23	
ROSEVILLE PUBLIC LIBRARY	PRONUNCIATOR 11/1/16-10/31/17	\$19,156.92	\$17,241.23	\$1,915.69
		\$2,555.56	\$2,300.00	
SACRAMENTO PUBLIC LIBRARY	AWE EARLY LEARNING STATIONS	\$2,555.56	\$2,300.00	\$255.56
	LYNDA.COM 3 STAFF LICENSES 11/21/16-11/20/17	\$30,150.00	\$25,029.00	
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$682.50	\$614.25	
		\$23,634.44	\$21,271.00	
SALINAS PUBLIC LIBRARY	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$54,466.94	\$46,914.25	\$7,552.69
	EBSCO MASTERFILE PREMIER 1/1/17-6/30/17	\$123,836.63	\$43,033.23	
	EBSCO PACKAGE 7/1/17-6/30/18	\$4,046.43	\$2,832.50	
		\$14,692.21	\$10,284.55	
SAN BENITO COUNTY FREE LIBRARY	EBSCO LEARNING EXPRESS 7/1/17-6/30/18	\$142,575.27	\$56,150.28	\$86,424.99
		\$16,253.40	\$14,628.06	

	EBSCO PKG W/ NOV SELECT, LEARN EXP 7/1/16-6/30/17	\$20,245.71	\$14,172.00
	MANGO LANGUAGES 7/1/16-6/30/17	\$1,513.51	\$1,400.00
SAN BERNARDINO COUNTY LIBRARY		\$38,012.62	\$30,200.06
	COUNTING OPINIONS LIBPAS + SETUP + RC APP 5/20/17-5/19/18	\$17,363.16	\$16,495.00
SAN BRUNO PUBLIC LIBRARY		\$17,363.16	\$16,495.00
	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$4,668.00	\$391.00
	GALE PACKAGE 7/1/16-6/30/17	\$7,689.41	\$6,536.00
SAN DIEGO COUNTY LIBRARY		\$12,357.41	\$6,927.00
	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$499.00	\$379.00
SAN DIEGO PUBLIC LIBRARY		\$499.00	\$379.00
	AMS.NET CISCO MERAKI NETWORK EQUIPMENT 4/2017	\$166,545.84	\$57,874.68
	AMS.NET CISCO NETWORK EQUIPMENT LICENCES 4/2017	\$36,258.99	\$12,600.00
	AMS.NET CISCO NETWORK EQUIPMENT OCTOBER 2016	\$13,316.83	\$4,627.60
	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$86,296.23	\$29,987.94
	EBSCO ROSETTA STONE 7/1/17-6/30/18	\$44,645.37	\$40,180.83
	LYNDA.COM 14 STAFF LICENCES 11/21/16-11/20/17	\$3,185.00	\$2,866.50
	OXFORD ENGLISH DICTIONARY 7/1/16-6/30/17	\$9,956.57	\$8,761.78
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$23,634.44	\$21,271.00
SAN FRANCISCO PUBLIC LIBRARY		\$383,839.27	\$178,170.33
	BOOKS 24x7 IT PRO & DESKTOP VIDEOS	\$10,750.00	\$8,600.00
	BRITANNICA ONLINE	\$24,267.95	\$18,929.00
	COUNTING OPINIONS LIBSAT - POLB17000002 7/1/16-6/30/17	\$9,191.58	\$8,732.00
	EBSCO LEARNING EXPRESS	\$20,374.44	\$18,337.00
	EBSCO PACKAGE	\$162,348.60	\$113,644.02
	GALE PACKAGE	\$152,252.94	\$129,415.00
	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$499.00	\$379.00
	MANGO LANGUAGES	\$28,097.30	\$25,990.00
	OXFORD DNBO	\$5,616.67	\$4,942.67
	OXFORD ENGLISH DICTIONARY	\$8,081.42	\$7,111.65
	OXFORD GROVE ART	\$12,302.38	\$10,826.09
	OXFORD MUSIC	\$12,766.48	\$11,234.50
	PROQUEST SAFARI TECH BOOKS SHARED COLLECTION	\$163,000.00	\$9,731.14
	RAND CALIFORNIA	\$4,539.71	\$3,858.75
	ROCK'S BACKPAGES	\$7,560.00	\$6,048.00
	TREEHOUSE 1500 SEATS 4/1/17-3/31/18 POLB170000084	\$183,333.33	\$165,000.00
	TREEHOUSE 500 ADD'NL SEATS 8/1/2016-3/31/2017	\$40,633.33	\$36,570.00
SAN FRANCISCO STATE UNIVERSITY		\$845,615.13	\$579,348.82
	RDA TOOLKIT 10/9/16-10/8/17	\$956.47	\$813.00
SAN JOAQUIN VALLEY LIBRARY SYSTEM		\$956.47	\$813.00
	LYNDA.COM 2 STAFF LICENCES 11/21/16-11/20/17	\$455.00	\$409.50
SAN JOSE PUBLIC LIBRARY		\$455.00	\$409.50
	ALTARAMA REF CHATTER 2 SIM USERS 9/1/16-8/31/17	\$2,056.33	\$1,850.70
	BOOKS 24x7 IT PRO & DESKTOP VIDEOS 12/31/16-12/30/17	\$11,943.75	\$9,555.00
	COUNTING OPINIONS LIBSAT + LIBPAS 6/30/16-6/30/17 1 of 2 YR	\$13,050.58	\$12,398.05
	COUNTING OPINIONS LIBSAT OPTION CHINESE + VIETNAMESE	\$5,288.37	\$5,023.95

	EBSCO PACKAGE 7/1/17-6/30/18	\$128,811.80	\$90,168.26
	MCGRAW HILL ACCESS SCIENCE 7/1/17-6/30/18	\$14,086.67	\$12,678.00
	PRONUNCIATOR EXTENDED 10/1/16-6/30/17	\$7,175.00	\$6,457.50
	PROQUEST 360 CORE 4/1/17-3/31/18	\$4,577.78	\$4,120.00
	PROQUEST SAFARI TECH BOOKS SHARED COLLECTION 2/1/17-1/31/18	\$163,000.00	\$9,020.00
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$11,419.30	\$10,277.37
		\$338,945.55	\$140,621.13
SANTA CLARITA PUBLIC LIBRARY	BOOPSIE 9/13/16 - 9/12/17	\$5,015.00	\$4,012.00
	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$499.00	\$379.00
	PROQUEST ANCESTRY 7/1/16-6/30/17	\$5,164.83	\$4,648.35
	PROQUEST HERITAGE QUEST 7/1/16-6/30/17	\$5,092.50	\$4,583.25
		\$15,771.33	\$13,622.60
SANTA CRUZ PUBLIC LIBRARIES	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$998.00	\$758.00
	AMS.NET CISCO NETWORK EQUIPMENT LICENSES 6/2016	\$36,057.55	\$12,530.00
	AWE EARLY LEARNING STATIONS	\$3,350.00	\$2,781.00
	BOOKS 24x7 IT PRO & DESKTOP VIDEOS 12/31/16-12/30/17	\$4,125.00	\$3,300.00
	BOOPSIE 10/5/16-10/4/17	\$14,687.06	\$11,749.65
	BOOPSIE IMPLEMENTATION FEE - NOVELIST INTEGRATION 1/17	\$98.86	\$79.09
	BRITANNICA ONLINE 7/1/16-6/30/17	\$6,866.33	\$5,355.74
	BRITANNICA ONLINE 7/1/17-6/30/18	\$7,003.65	\$5,462.85
	COUNTING OPINIONS LIBSAT & LIBPAS 10/19/16-10/18/17	\$8,852.63	\$8,410.00
	EBSCO PACKAGE 7/1/17-6/30/18	\$69,842.50	\$48,889.75
	EBSCO SMALL BUSINESS REF CTR 7/1/16-6/30/17	\$8,214.29	\$5,750.00
	GALE NATIONAL GEOGRAPHIC ARCHIVE 7/1/16-6/30/17	\$109.41	\$93.00
	GALE PACKAGE PLUS ADDONS 7/1/16-6/30/17	\$50,800.00	\$43,180.00
	GALE PACKAGE PLUS DEMONOW 7/1/17-6/30/18	\$48,381.18	\$41,124.00
	INFOBASE ACCESS VIDEO ON DEMAND 7/1/16-6/30/17	\$27,988.32	\$25,189.49
	MANGO LANGUAGES 7/1/16-6/30/17	\$10,973.84	\$10,150.80
	MANGO LANGUAGES 7/1/16-6/30/17	\$10,764.80	\$9,957.44
	MOSIO TEXT-A-LIBRARIAN 3/21/17-3/21/18	\$821.10	\$738.99
	PROQUEST SAFARI TECH BOOKS SHARED COLLECTION 2/1/17-1/31/18	\$163,000.00	\$4,944.00
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$7,393.16	\$6,653.84
	SCHOLASTIC SCIENCEFLIX 7/1/16-6/30/17	\$7,267.78	\$6,541.00
	SCHOLASTIC SCIENCEFLIX 7/1/16-6/30/17	\$7,023.33	\$6,321.00
	SCHOLASTIC TRUEFLIX 7/1/16-6/30/17	\$6,331.11	\$5,698.00
	SCHOLASTIC TRUEFLIX 7/1/16-6/30/17	\$5,382.22	\$4,844.00
		\$506,332.12	\$270,501.64
SANTA FE SPRINGS CITY LIBRARY	DEMCO SOFTWARE WANDOO READER 17/18	\$695.56	\$626.00
	MANGO LANGUAGES 9/1/16-8/31/17	\$2,265.08	\$2,095.20
	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$110,610.39	\$38,437.11
	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$3,425.27	\$1,190.28
		\$116,996.30	\$42,348.59
SANTA MARIA PUBLIC LIBRARY	PROQUEST ANCESTRY LIBRARY 7/1/16- 6/30/17	\$5,159.00	\$4,643.10
	PROQUEST ANCESTRY LIBRARY 7/1/17-6/30/18	\$5,261.67	\$4,735.50
		\$10,420.67	\$9,378.60
			\$2,148.73
			\$198,324.42
			\$235,830.48
			\$74,647.71
			\$1,042.07

SANTA MONICA PUBLIC LIBRARY	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$499.00	\$588.00
	PROQUEST US MAJOR DAILIES 1/1/17-12/31/17	\$18,917.50	\$17,025.75
SIERRA MADRE PUBLIC LIBRARY	AWE EARLY LEARNING STATIONS	\$19,416.50	\$17,613.75
	EBSCO NOVELIST PLUS, K8 PLUS, SELECT 7/1/17 - 6/30/18	\$3,150.00	\$2,615.00
	PROQUEST ANCESTRY LIBRARY 7/1/16-6/30/17	\$3,407.43	\$2,044.46
SIMI VALLEY PUBLIC LIBRARY	DEMCO SIGNUP 7/1/17-6/30/18	\$1,969.33	\$1,772.40
	DEMCO SPACES 7/1/17-6/30/18	\$8,526.76	\$6,431.86
		\$4,495.56	\$4,046.00
		\$4,495.56	\$4,046.00
SISKIYOU COUNTY LIBRARY	AMS.NET CISCO NETWORK EQUIPMENT 8/2016	\$8,991.12	\$8,092.00
		\$108,184.43	\$37,594.09
SOLANO COUNTY LIBRARY	MANGO LANGUAGES 3/1/17-2/28/18	\$108,184.43	\$37,594.09
		\$17,745.95	\$16,415.00
SOLANO PARTNER LIBRARIES & ST. HELENA	BOOKS 24x7 IT PRO & DESKTOP VIDEOS 12/31/16-12/30/17	\$17,745.95	\$16,415.00
	PROQUEST ANCESTRY LIBRARY EDITION 7/1/16-6/30/17	\$9,125.00	\$7,300.00
SONOMA COUNTY LIBRARY	AWE EARLY LEARNING STATIONS	\$25,382.50	\$21,931.75
	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$19,000.00	\$15,634.00
	PROQUEST ANCESTRY LIBRARY 1/1/17-12/31/17	\$998.00	\$758.00
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$15,463.10	\$13,916.79
		\$13,161.38	\$11,845.24
SOUTH PASADENA PUBLIC LIBRARY	BOOKBROWSE 9/1/16-8/31/17	\$48,622.48	\$42,154.03
	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$663.16	\$630.00
	EBSCO LEARNING EXPRESS 9/1/16-8/31/17	\$21,443.11	\$7,451.48
	EBSCO NOVELIST PLUS 9/1/16-8/31/17	\$3,321.80	\$2,989.62
	OXFORD ENGLISH DICTIONARY 7/1/16-6/30/17	\$3,623.88	\$2,174.33
	PROQUEST ANCESTRY 4/1/17-3/31/18	\$525.00	\$462.00
	PROQUEST LA TIMES FULL TEXT 1/1/17-12/31/17	\$1,354.44	\$1,219.00
		\$3,577.00	\$3,219.30
SOUTH SAN FRANCISCO PUBLIC LIBRARY	AWE EARLY LEARNING STATIONS	\$34,508.39	\$18,145.73
	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$3,350.00	\$2,781.00
	GALE NATIONAL GEOGRAPHIC HOST FEE 7/1/16-6/30/17	\$4,668.00	\$102.00
	LYNDA.COM 2 STAFF LICENSES 11/21/16-11/20/17	\$37.06	\$31.50
	PRONUNCIATOR 11/1/16-10/31/17	\$455.00	\$409.50
		\$2,166.67	\$1,950.00
ST. HELENA PUBLIC LIBRARY	MANGO LANGUAGES 7/1/17-6/30/18	\$10,676.73	\$5,274.00
	MANGO LANGUAGES 8/6/16-8/5/17	\$1,455.14	\$1,346.00
		\$1,396.22	\$1,291.50
ST. PATRICK- ST. VINCENT HIGH SCHOOL LIBRARY	INFOBASE FACTS ON FILE AMER HIST ONLINE 10/1/16-9/30/17	\$2,851.36	\$2,637.50
	INFOBASE FACTS ON FILE ISSUES&CONTROS 10/1/16-9/30/17	\$360.31	\$324.28
	INFOBASE FACTS ON FILE SCIENCE ONLINE 10/1/16-9/30/17	\$219.16	\$197.24
	INFOBASE FACTS ON FILE TODAY'S SCIENCE 10/1/16-9/30/17	\$652.50	\$587.25
	INFOBASE FACTS ON FILE WORLD GEO CULT ONL 10/1/16-9/30/17	\$357.04	\$321.34
		\$370.99	\$333.89
		\$1,960.00	\$1,764.00
			\$196.00

STOCKTON-SAN JOAQUIN CO. PUBLIC LIBRARY	AWE EARLY LEARNING STATIONS	\$3,350.00	\$2,781.00
	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$94,414.45	\$32,809.02
	RDA TOOLKIT 10/9/16-10/8/17	\$205.29	\$174.50
SUNNYVALE PUBLIC LIBRARY		\$97,969.74	\$35,764.52
	3M CLOUD EBOOK SERVICE YEAR 3 OF 3 4/15/16-4/14/17	\$5,172.41	\$4,500.00
	BIBLIOTHECA 3M CLOUD EBOOK SERVICE 4/15/17-4/14/18	\$5,000.00	\$4,500.00
	BOOKS 24x7 IT PRO & DESKTOP VIDEOS 12/31/16-12/30/17	\$3,750.00	\$3,000.00
	BOOPSIE 11/14/16-11/13/17	\$7,869.38	\$6,295.50
	EBSCO PACKAGE 7/1/17-6/30/18	\$48,646.26	\$34,052.38
	MANGO LANGUAGES 3 YEAR PREPAID 6/1/17-5/31/20	\$21,152.43	\$19,566.00
	PROQUEST SAFARI TECH BOOKS SHARED COLLECTION 2/1/17-1/31/18	\$163,000.00	\$4,944.00
SUTTER COUNTY LIBRARY		\$254,590.48	\$76,857.88
	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$4,668.00	\$109.00
	MANGO LANGUAGES 7/1/16-6/30/17	\$5,198.58	\$4,808.69
THE BUCKLEY SCHOOL-ROBERT YOUNG LIBRARY		\$9,866.58	\$4,917.69
	INFOBASE BLOOMS LITERATURE 1/1/17-12/31/17	\$595.29	\$535.76
	OXFORD ENGLISH DICTIONARY 7/1/16-6/30/17	\$443.86	\$390.60
THOUSAND OAKS LIBRARY		\$1,039.15	\$926.36
	3M Model 1230 Disc Media Unlocker x 7 PO#072491/ SHIP/ TAX	\$40,219.83	\$34,991.25
	AWE EARLY LEARNING STATIONS	\$6,500.00	\$5,396.00
	BIBLIOBOARD PLATINUM PACKAGE 10/1/16-9/30/17	\$10,790.82	\$10,575.00
	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$4,668.00	\$290.00
	CREDO COMPLETE CORE W/ TOPIC 8/1/16 - 6/30/17	\$10,579.33	\$9,521.40
	CREDO COMPLETE CORE W/ TOPIC 8/1/16 - 7/31/17	\$11,540.67	\$10,386.60
	CREDO COMPLETE CORE W/TOPIC PAGES 7/1/17-6/30/18	\$11,887.17	\$10,698.45
	EBSCO JOB/CAREER ACCELERATOR 2 MO EXT 5/1/17-6/30/17	\$627.30	\$439.11
	EBSCO LEGAL INFO & SMALL BIZ REF CTR 11/1/16-6/30/17	\$5,533.94	\$3,873.76
	EBSCO ROSETTA STONE 7/1/17-6/30/18	\$8,055.56	\$7,250.00
	RDA TOOLKIT 10/9/16-10/8/17	\$587.29	\$499.20
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$4,516.37	\$4,064.73
	SCHOLASTIC BOOKFLIX 7/1/17-6/30/18	\$4,853.39	\$4,368.05
	SCHOLASTIC SCIENCEFLIX 7/1/17-6/30/18	\$4,854.50	\$4,369.05
	SCHOLASTIC SCIENCEFLIX 7/1/16-6/30/17	\$4,623.33	\$4,161.00
	SPRINGSHARE LIBANSWERS ANNUAL LICENSE 7/1/17 - 6/30/18	\$1,875.63	\$1,781.85
	SPRINGSHARE LIBGUIDES ANNUAL LICENSE 7/1/17 - 6/30/18	\$1,764.00	\$1,675.80
	ZOOBEAN BEANSTACK 7/1/16 - 6/30/17	\$3,773.68	\$3,585.00
TORRANCE PUBLIC LIBRARY		\$137,250.81	\$117,926.25
	AMS.NET CISCO NETWORK EQUIPMENT 7/2016	\$53,924.37	\$18,738.72
	MANGO LANGUAGES 7/1/16-6/30/17	\$7,507.59	\$6,944.52
	PROQUEST US DAILIES 1/1/17-12/31/17	\$18,917.50	\$17,025.75
TULARE COUNTY LIBRARY		\$80,349.46	\$42,708.99
	INTERNET LIBRARIAN 2017 REGISTRATIONS	\$499.00	\$379.00
	AWE EARLY LEARNING STATIONS	\$13,400.00	\$11,124.00
UPLAND PUBLIC LIBRARY		\$13,899.00	\$11,503.00
	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$143,600.60	\$49,901.21

	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$4,668.00	\$246.50	
VENTURA COUNTY LIBRARY		\$148,268.60	\$50,147.71	\$98,120.89
	AWE EARLY LEARNING STATIONS	\$3,150.00	\$2,615.00	
	BOOPSIE IMPLEMENTATION FEE OPTIMUM PLUS YR 1/3	\$6,243.75	\$4,995.00	
	BOOPSIE OPTIMUM PLUS YR 1/3 6/29/2016 - 6/28/2017	\$13,743.75	\$10,995.00	
	BOOPSIE OPTIMUM PLUS YR 2/3 6/29/2017 - 6/28/2018	\$13,743.75	\$10,995.00	
	CAREER CRUISING BILINGUAL 9/1/16-8/31/17	\$5,836.76	\$4,961.25	
	EBSCO LEARNING EXPRESS 9/1/16-8/31/17	\$11,655.56	\$10,490.00	
	EBSCO NOVELIST PLUS AND K8 PLUS 6/1/17-5/31/18	\$17,854.58	\$10,712.75	
	PRONUNCIATOR 7/1/17 - 6/30/18	\$6,661.11	\$5,995.00	
	PROQUEST ANCESTRY 7/1/16-6/30/17	\$9,213.17	\$8,291.85	
	PROQUEST ANCESTRY 7/1/17 - 6/30/18	\$9,520.00	\$8,568.00	
	PROQUEST HERITAGE QUEST 7/1/16-6/30/17	\$8,661.33	\$7,795.20	
	PROQUEST HERITAGEQUEST 7/1/17 - 6/30/18	\$8,948.33	\$8,053.50	
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$8,507.78	\$7,657.00	
	SCHOLASTIC BOOKFLIX 7/1/17-6/30/18	\$8,720.00	\$7,848.00	
VICTORVILLE PUBLIC LIBRARY		\$132,459.87	\$109,972.55	\$22,487.32
	BROADBAND GRANT CISCO EQUIPMENT PURCHASES 2016	\$34,090.30	\$11,846.38	
WATSONVILLE PUBLIC LIBRARY		\$34,090.30	\$11,846.38	\$22,243.92
	EBSCO PACKAGE 7/1/17-6/30/18	\$5,973.94	\$4,181.76	
	GALE PACKAGE 7/1/16-6/30/17	\$6,547.06	\$5,565.00	
	GALE PACKAGE 7/1/17-6/30/18	\$6,547.06	\$5,565.00	
WEST VALLEY COLLEGE		\$19,068.06	\$15,311.76	\$3,756.30
	CONTENT DM SUBSCRIPTION MAINTENANCE 2016/2017	\$4,668.00	\$153.00	
WHITTIER PUBLIC LIBRARY		\$4,668.00	\$153.00	\$4,515.00
	MANGO LANGUAGES 8/6/16-8/5/17	\$4,937.96	\$4,567.61	
	PROQUEST LA TIMES FULL TEXT 1/1/17-12/31/17	\$6,101.66	\$5,491.49	
YORBA LINDA PUBLIC LIBRARY		\$11,039.62	\$10,059.10	\$980.52
	LIBRARY IDEAS FREEGAL 7/22/16 - 7/21/17	\$14,877.78	\$13,390.00	
	PROQUEST ANCESTRY LIBRARY 1/1/17-12/31/17	\$2,606.10	\$2,345.49	
	SCHOLASTIC BOOKFLIX 7/1/16-6/30/17	\$3,202.22	\$2,882.00	
		\$20,686.10	\$18,617.49	\$2,068.61
		\$11,972,907.67	\$6,560,891.23	\$5,412,016.44

Chair Martin Bernal
Vice Chair Jenny Haruyama
Board Member Carlos Palacios
Board Member Jamie Goldstein



STAFF REPORT

DATE: October 5, 2017
TO: Library Joint Powers Authority Board
FROM: Susan Nemitz, Library Director
RE: System-wide Innovation Project Funds

RECOMMENDATION

Approve attached budget adjustment to fund system-wide innovation projects.

DISCUSSION

City of Santa Cruz
BUDGET ADJUSTMENT REQUEST

<input type="radio"/> Council Approval	Resolution No. _____
<input type="radio"/> Successor Agency	Resolution No. _____
<input checked="" type="radio"/> Administrative Approval	

<input checked="" type="radio"/> Current Fiscal Year
<input type="radio"/> Prior Fiscal Year

TO: FINANCE DIRECTOR
FROM: KIRA HENIFIN

DATE: 10/05/2017

<u>ACCOUNT</u>	REVENUE EDEN ACCOUNT TITLE	
TOTAL REVENUE		0

<u>ACCOUNT</u>	EXPENDITURE EDEN ACCOUNT TITLE	
951-36-51-3606-54990	Misc. Supplies and Services	50,000
TOTAL EXPENDITURE		50,000

NET: \$ (50,000)

Purpose:

To appropriate \$50,000 from the unassigned general fund balance to be used for system wide innovation projects.

REQUESTED BY	DEPARTMENT HEAD APPROVAL	ACCOUNTING APPROVAL	FINANCE DIRECTOR APPROVAL	CITY MANAGER APPROVAL
Kira Henifin <small>Digitally signed by Kira Henifin Date: 2017.09.28 11:40:42 -07'00'</small> 09/28/17				

Revised September 2012

Chair Martin Bernal
Vice Chair Jenny Haruyama
Board Member Carlos Palacios
Board Member Jamie Goldstein



STAFF REPORT

DATE: October 5, 2017
TO: Library Joint Powers Authority Board
FROM: Susan Nemitz, Library Director
RE: Options for the Use of SCPL Fund Balance

RECOMMENDATION

Develop and approve fund balance use plan.

DISCUSSION

In March of 2017, the Board approved the expenditure of \$1 million of the estimated \$2.4 million unrestricted fund balance. Not all of the planned expenditures could be realized in FY17. Of particular concern was the addition of almost 5 FTE to support a pilot that would add 66 public service hours across all ten branches. That pilot went into effect on June 1. Board members want to insure that the reserve and unrestricted fund balance could carry the additional cost for a period of time.

As of the August 17, the Santa Cruz Public Libraries began FY18

Equipment Reserve	\$447,617
Budgeted Reserve (15%)	\$2,077,637
Unrestricted Fund Balance	\$2,683,695

Several Board members have requested the development of a plan for the unrestricted fund balance. Attached is a copy of the Board Fiscal Study Session memo from February 2017. That forecast assumes deficit spending in FY19. Marcus Pimentel, City of Santa Cruz Finance Director

is willing to do an update at the November Board meetings. Timely decisions could affect the planning of the Felton and Capitola projects.

1. **\$700,000** - Temporarily increase the budgeted reserve to 20% in anticipation of economic downturn forecasted for FY19 and to preserve the pilot public hours program.
2. **\$1 million to \$1.2 million** - Allocate a portion of the unrestricted fund balance to the jurisdictions for construction and remodeling projects. There are a variety of allocation methodologies, the methodology chosen to allocate Measure S funds are shown below.

City of Capitola	12.90%	\$129,000	\$154,800
City of Santa Cruz	40.32%	\$403,200	\$483,840
City of Scotts Valley	4.84%	\$ 48,400	\$ 58,080
County of Santa Cruz	41.94%	\$419,400	\$503,280
Use of Fund Balance		\$1,000,000	\$1,200,000

Attachments:

1. Staff Report: Marcus Pimentel, February 2, 2017 Fiscal Study Session
2. Financial Dashboard Report for the Qtr. Ended in August 2017, preliminary, unaudited

STAFF REPORT

DATE: January 27, 2017
TO: Library Joint Powers Board
FROM: Susan Nemitz, Library Director
Marcus Pimentel, City of Santa Cruz Finance Director
RE: February 2, 2017 Fiscal Study Session

SUMMARY

To help guide the Board's FY 17/18 Budget development, the following overview was developed by direction of the Board:

- (1) Update on development of a new chart of accounts;
- (2) Update on new budgetary processes and tools;
- (3) Revenue & expenditure key drivers;
- (4) Forecast sensitivity analysis and impact on assumption changes or operating increases;
- (5) Supplemental information including Fund Balance and use of any surpluses.

BACKGROUND

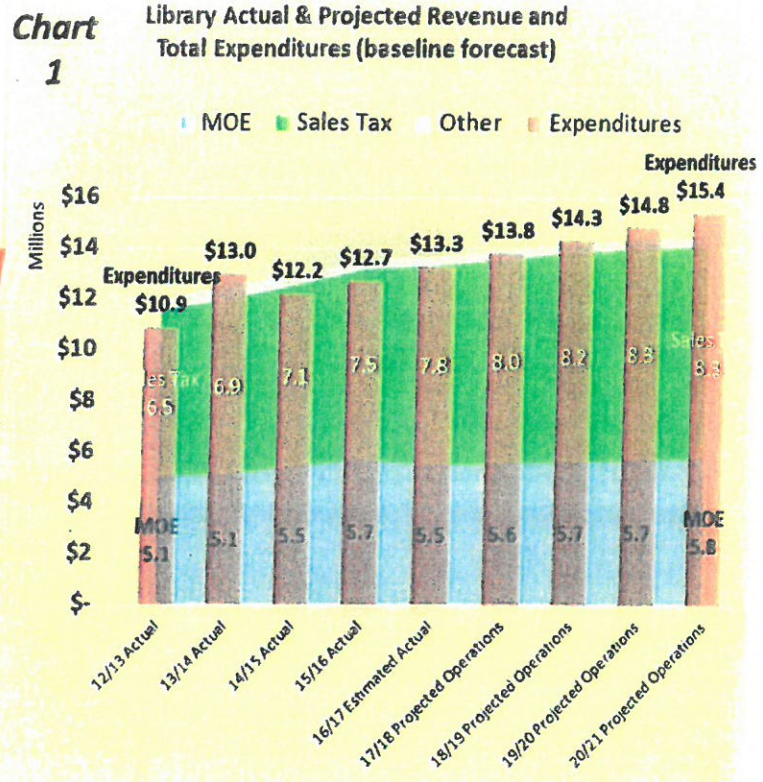
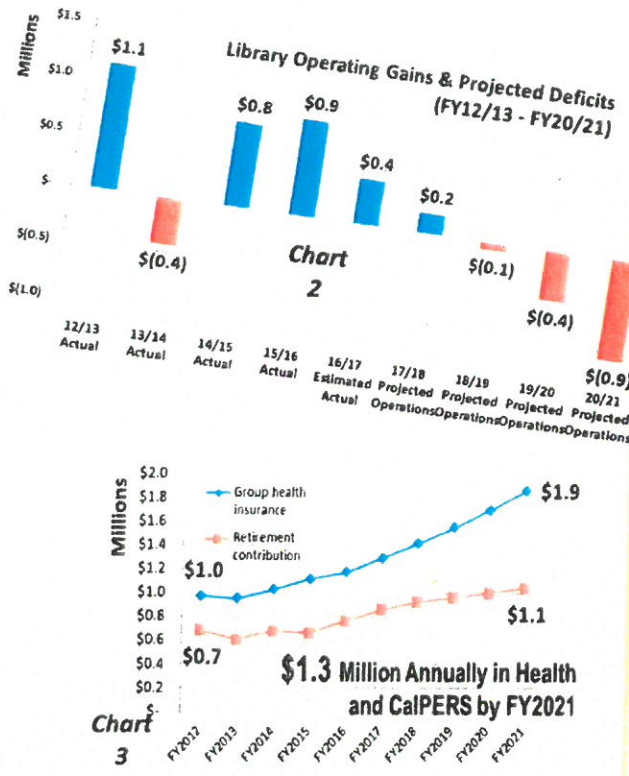
At the January 12, 2017 Library JPA Board meeting, staff were requested to conduct a fiscal study session. Following are key focus areas of the study session.

OVERVIEW OF DISCUSSION

[1] New Chart of Accounts. In coordination with the Library Board and County staff, a new chart of accounts has been developed for the upcoming Fiscal Year 17/18 that simplifies reporting and converts to branch base cost centers which also includes separate cost centers for the Administration and Outreach.

[2] New Budget Tools. The development of the FY 17/18 budget will be streamlined through integration into the City of Santa Cruz's budgetary timeline and database. This will result in more timely budgetary development reporting as well as provide access to new budget tools for Library operations.

[3] Revenue & Expenditure. The Library finds itself in a period of fiscal transition. With the new Library Financing Authority agreement, the Library's revenue stream has been restricted by capping the Maintenance of Effort payments. This removes from the Library JPA all growth in property tax receipts and directly adds fiscal risk of future sales tax growth being incapable to pay for all new operations and/or core cost increases. Charts 1 and 2 provide the impacts of our baseline forecast of status quo operations; indicating funding shortfalls that could start in FY 18/19. This baseline forecast is largely impacted by initial projections of rising health and pension costs (see Chart 3) and does not include any operational expansions or new capital/facility funding or replenishment of capital reserves for planned fleet replacement.



[4] Forecast Sensitivity Analysis.

The system’s forecast models will vary and be impacted by the changes in sales tax growth assumptions, variability in the rate of health care cost increases, and Board directed changes in current operations. More discussion will be provided as well as live impact on changes in assumptions to the current forecast models.

As discussed previously, there is a growing consensus of an impending economic slowdown as this current expansion period approaches the 3rd longest in documented history (Chart 4). The baseline forecast includes a presumption of a FY 19/20 slowdown.

[5] Supplemental Information.

Other topics to be covered within this fiscal study session include but are not limited to: (a) historical and assumed staffing vacancy factors; (b) historical changes in Library fund balance; and (c) current reserve and surplus policy.

Since fiscal year 12/13, following the change to the Library’s current operating and staffing structure, the primary salary accounts have averaged 1.8% salary savings. Over this time, a high of 7.5% was reached for FY 15/16 and a low of overspent budget authority of <2.8%> in FY 13/14. Traditionally, the level of salary savings is reduced by the increased use of temporary staffing in order to maintain customer services levels.



TO: Library Joint Powers Authority Board
 FROM: Marcus Pimentel, City of Santa Cruz Finance Director 09/21/17
 RE: Library Financial Dashboard Report for the Quarter ended August 2017



Aug 17 Report
 Preliminary,
 Unaudited

Contained herein is the preliminary, UNAUDITED Library Financial Dashboard summary report for the month ended August 2017. At month's end, the NET operating results were \$7,266 with year-to-date net operating results of \$11,703. In general, preliminary revenues are behind the budget target by 0.8% and expenditures are under budget by 1.7%.

Net Operations (major accounts)	Last Quarter Results			Fiscal Year to Date	Percent of Budget Comparison		
	June	July	August		Annual Adj. Budget FY 2017/18	YTD Actuals	Months completed
Revenue:							
(1) Sales Tax	\$ 753,782	\$ 519,036	\$ 692,074	\$ 1,211,110	\$ 7,994,000	15.2%	16.7% (1.5%)
MOE - Member Contributions	544,867	465,439	465,276	930,715	5,585,273	16.7%	16.7% (0.0%)
Other Revenue	29,410	31,058	17,885	48,944	271,638	18.0%	16.7% 1.4%
TOTAL REVENUES	\$ 1,328,058	\$ 1,015,534	\$ 1,175,235	\$ 2,190,769	\$ 13,850,911	15.8%	16.7% (0.8%)
Expenditures:							
(2) Payroll	\$ 1,052,346	\$ 759,265	\$ 675,589	\$ 1,434,854	\$ 10,058,899	14.3%	15.3% 1.1%
Books (w/Grants)	131,876	63,609	288,795	352,403	1,468,767	24.0%	16.7% (7.3%)
(3) Janitorial Services	46,926	-	91	91	235,963	0.0%	16.7% 16.6%
Building and Facility	32,588	5,789	10,867	16,656	190,207	8.8%	16.7% 7.9%
Rent (Equip, Building, Land)	26,188	26,088	26,088	52,176	313,107	16.7%	16.7% 0.0%
Utilities	11,458	25,200	31,595	56,795	397,962	14.3%	16.7% 2.4%
(4) Other expenditures	505,135	131,146	134,945	266,091	1,892,158	14.1%	16.7% 2.6%
TOTAL EXPENDITURES	\$ 1,806,517	\$ 1,011,097	\$ 1,167,969	\$ 2,179,066	\$ 14,557,063	15.0%	16.7% 1.7%
Net Gain / (Loss)	\$ (478,459)	\$ 4,437	\$ 7,266	\$ 11,703	\$ (706,152)		

Key Balance Sheet items	Trust Current Assets			Trust Current Assets (cont.)		
	June	July	August	Trust	Balance	Balance
(5) Equipment Reserve	447,617	447,617	447,617	Trust	234,178	96,213
(6) 15% Reserve	2,077,637	2,077,637	2,077,637	McCaskill- Hist	Leet-Corday	13,309
Fund Balance- Beginning Available	3,162,154	2,683,695	2,688,132	McCaskill- Vis	Morely	46,156
Net Change in Fund Balance	(478,459)	4,437	7,266	Finkeldey	Hale	1,141
(6) Fund Balance- Ending Available	2,683,695	2,688,132	2,695,398	Whalen	Gruber	

Notes:

- (1) For sales tax, September, December, March, and June include the State's estimated revenue plus any balances for actuals vs. estimates for the prior 3-months (true-up). The subsequent months (October, January, April, and July) tend to be lower as they contain the lower state estimates.
- (2) For the current fiscal year, the following months have more than 2 pay periods which will create higher monthly payroll costs: December and June. The month's completed % is adjusted to reflect year-end accrual of the last pay period.
- (3) Janitorial services billings are delayed from the vendor. Actual costs should be near \$15k per month.
- (4) For the month ended in August, the four largest expenditures within 'Other expenditures' included: [Financial services - outside at \$39k], [Computer supplies at \$23k], [Loan interest at \$18k], and [Software maintenance services at \$16k].
- (5) The Library's reserves were changed on September 1, 2016 to: (1) reduce from 2 months to 15% the primary reserve and (2) formally establish a capital reserve with a target balance of \$400,000 (formally the informal reserve for fleet/equipment replacement).
- (6) Ending Available Fund Balance is unaudited and before consideration of remaining contractual encumbrances (administrative support, legal, janitorial, equip & material purchases, etc.).

Financial Status Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 8/31/2017; Period = 0,1,12; Fund = 951

6/30/2017		7/31/2017		8/31/2017	
Month-To-Date	Month-To-Date	Month-To-Date	Month-To-Date	Month-To-Date	Month-To-Date
Actual	Actual	Actual	Actual	Actual	Actual
Expenditures					
Fund 951 -- Library Joint Powers Authority					
Object 51000 -- PERSONNEL SERVICES					
552,828.06	411,819.97	383,308.61	51110	Regular full time	
78,244.14	54,635.51	54,276.77	51111	Regular part time	
89.62	0.00	0.00	51114	Overtime	
2,502.65	0.00	0.00	51115	Termination pay	
83,756.57	104,183.26	64,870.56	51122	Temporary	
4,771.20	0.00	0.00	51133	Special sick leave pay	
389.00	282.00	175.00	51150	Vehicle-phone-data allowance	
104,543.64	24,100.10	24,409.25	51201	Retirement contribution	
4,124.72	3,346.48	3,330.30	51202	F.I.C.A.	
0.00	50,726.97	51,404.51	51203	PERS unfunded liability	
156,774.04	105,566.23	53,160.25	51210	Group health insurance	
10,625.84	7,136.01	3,598.55	51212	Group dental insurance	
1,767.87	1,190.82	602.86	51213	Vision insurance	
9,837.00	7,241.26	6,930.76	51214	Medicare insurance	
283.72	297.56	301.02	51215	Employee assistance program	
204.23	137.42	70.01	51220	Group life insurance	
3,911.97	2,638.88	2,678.96	51221	Disability insurance	
5,251.06	3,851.32	3,693.99	51230	Unemployment insurance	
32,440.38	23,885.62	22,777.10	51240	Workers' compensation	
0.00	(1,216.78)	0.00	51910	Intrafund labor - credit	
0.00	(40,557.55)	0.00	51911	Interfund labor - credit	
545.71	759,265.08	675,588.50			
Total PERSONNEL SERVICES					
Object 52000 -- SERVICES					
1,614.46	0.00	676.17	52131	Claims management services - outside	
38,464.06	38,536.50	38,805.50	52135	Financial services - outside	
1,134.00	0.00	0.00	52139	Medical services	
370.44	0.00	174.13	52150	Merchant bank fees	
264.95	0.00	159.89	52155	Courier services	
12,932.50	7,625.00	3,000.00	52199	Other professional & technical services	

Financial Status Balances

Criteria: Summarize By = Report,Fund, Object,Account; As Of = 8/31/2017; Period = 0,1,12; Fund = 951

6/30/2017		7/31/2017		8/31/2017		Acct	Title
Month-To-Date	Actual	Month-To-Date	Actual	Month-To-Date	Actual		
Expenditures							
Fund 951 -- Library Joint Powers Authority							
Object 52000 -- SERVICES							
4,950.31		238.50		3,984.34	52201		Water, sewer and refuse
46,926.04		0.00		91.19	52211		Janitorial services
1,213.54		0.00		192.00	52226		Vehicle work order charges - internal
941.66		1,063.95		0.00	52227		Vehicle fuel island charges - internal
2,173.54		35.00		0.00	52240		Office equipment operation/maint
32,587.86		5,789.36		10,866.59	52246		Building and facility o & m - outside
16,303.71		303.33		0.00	52247		Landscaping maintenance services
19,401.61		6,804.17		16,028.42	52248		Software maintenance services
26,188.00		26,088.00		26,088.00	52261		Equipment, building and land rentals
922.24		17.99		437.26	52302		Travel and meetings
4,700.62		1,176.00		4,272.80	52304		Training
(11,594.49)		1,868.75		8,986.30	52403		Telecommunications service - outside
2,261.58		3,120.17		3,120.17	52932		Liability insurance/surety bonds-interna
0.00		42,724.00		0.00	52933		Liability insurance/surety bonds-outside
165.04		0.00		4,854.89	52960		Advertising
985.00		26,358.00		141.00	52961		Dues and memberships
903.79		0.00		3,079.00	52972		Printing and binding-outside
Total SERVICES	203,810.46	161,748.72		124,957.65			
Object 53000 -- SUPPLIES							
1,093.62		0.00		411.13	53101		Postage charges
2,778.12		142.21		749.76	53102		Office supplies
124,921.29		63,608.52		287,218.92	53106		Books and periodicals
6,954.49		0.00		1,575.72	53107		Books and periodicals-grants & donations
174.56		0.00		392.28	53108		Safety clothing and equipment
963.71		0.00		0.00	53109		Copier supplies
25,846.80		0.00		18,159.66	53112		Library functional supplies
4,539.95		0.00		3,314.17	53113		Janitorial supplies
17,352.03		22,567.15		17,994.58	53311		Electricity

Financial Status Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 8/31/2017; Period = 0,1,12; Fund = 951

6/30/2017		7/31/2017		8/31/2017	
Month-To-Date	Month-To-Date	Month-To-Date	Month-To-Date	Month-To-Date	Month-To-Date
Actual	Actual	Actual	Actual	Actual	Actual
Acct	Acct	Acct	Acct	Acct	Acct
Title					
Expenditures					
Fund 951 -- Library Joint Powers Authority					
Object 53000 -- SUPPLIES					
749.87	525.60	629.90	53312	Natural gas	
Total SUPPLIES	185,374.44	86,843.48	330,446.12		
Object 54000 -- OTHER MATERIALS AND SERVICES					
16,582.06	3,180.30	14,317.40	54990	Miscellaneous supplies and services	
Total OTHER MATERIALS AND SERVICES	3,180.30	14,317.40			
Object 56000 -- OTHER CHARGES					
122.23	59.94	91.63	56995	Refunded fees and fines	
Total OTHER CHARGES	122.23	59.94	91.63		
Object 57000 -- CAPITAL OUTLAY					
7,386.08	0.00	0.00	57401	Office furniture/equipment	
26,643.10	0.00	0.00	57402	Vehicle equipment	
314,253.09	0.00	22,567.39	57409	Computer equipment	
Total CAPITAL OUTLAY	348,282.27	22,567.39			
Total Library Joint Powers Authority	1,011,097.52	1,167,968.69			
Total Expenditures	1,806,517.17	1,011,097.52			
Revenues					
Fund 951 -- Library Joint Powers Authority					
Object 41000 -- TAXES					
753,781.55	519,036.00	692,073.90	41211	Sales and use tax	
(16,181.00)	0.00	0.00	41993	Libraries parcel tax	
Total TAXES	737,600.55	692,073.90			
Object 43000 -- GRANTS					
0.00	800.00	0.00	43190	Federal grants - other	
0.00	2,227.00	0.00	43210	State operating grants and contributions	
(9,319.00)	8,046.35	0.00	43310	Local operating grants and contributions	
544,866.97	465,439.42	465,275.71	43311	Maintenance of effort contributions	
Total GRANTS	535,547.97	465,275.71			

Financial Status Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 8/31/2017; Period = 0,1..12; Fund = 951

	6/30/2017		7/31/2017		8/31/2017		Acct	Title
	Month-To-Date Actual	Actual	Month-To-Date Actual	Actual	Month-To-Date Actual	Actual		
Revenues								
Fund 951 -- Library Joint Powers Authority								
Object 45000 -- FINES AND FORFEITS	45.00		0.00		0.00	45132		Lost library items
Total FINES AND FORFEITS	45.00		0.00		0.00			
Object 46000 -- MISCELLANEOUS REVENUES	718.50		867.99		867.54	46190		Interest earnings - other
	935.00		0.00		0.00	46303		Donations - library
	3,975.00		3,450.00		0.00	46309		Donations - library - Friends of the Lib
	16,451.73		15,666.95		17,017.77	46910		Miscellaneous operating revenue
	(107.99)		0.00		0.00	46990		Miscellaneous non-operating revenue
Total MISCELLANEOUS REVENUES			19,984.94		17,885.31			
Object 49000 -- OTHER FINANCING SOURCES			32,892.08		0.00	49122		From Library Private Trust Fund
Total OTHER FINANCING SOURCES			32,892.08		0.00			
Total Library Joint Powers Authority			1,015,533.71		1,175,234.92			
Total Revenues	1,328,057.84		1,015,533.71		1,175,234.92			
Total	(478,459.33)		4,436.19		7,266.23			

General Ledger Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 8/31/2017; Period = 0,1,12; Fund = 93*, 95*,96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 931 -- McCaskill - Local History					
Object 11000 -- Cash and investments					
11101	Pooled cash	231,745.64	0.00	0.00	231,745.64
11901	Allow for FV of invest w/City-cur unstr	1,915.04	0.00	0.00	1,915.04
Total Cash and investments		233,660.68	0.00	0.00	233,660.68
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	517.18	0.00	0.00	517.18
Total Receivables - current		517.18	0.00	0.00	517.18
Object 32000 -- Net assets					
32311	Net assets held in trust-library prog.	(240,278.82)	0.00	0.00	(240,278.82)
Total Net assets		(240,278.82)	0.00	0.00	(240,278.82)
Total McCaskill - Local History		(6,100.96)	0.00	0.00	(6,100.96)
Fund 932 -- McCaskill - Visually Impaired					
Object 11000 -- Cash and investments					
11101	Pooled cash	215,237.73	0.00	0.00	215,237.73
11901	Allow for FV of invest w/City-cur unstr	1,781.83	0.00	0.00	1,781.83
Total Cash and investments		217,019.56	0.00	0.00	217,019.56
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	482.81	0.00	0.00	482.81
Total Receivables - current		482.81	0.00	0.00	482.81
Object 32000 -- Net assets					
32311	Net assets held in trust-library prog.	(224,304.21)	0.00	0.00	(224,304.21)
Total Net assets		(224,304.21)	0.00	0.00	(224,304.21)
Total McCaskill - Visually Impaired		(6,801.84)	0.00	0.00	(6,801.84)
Fund 933 -- Estate Proceeds - Finkeldey					
Object 11000 -- Cash and investments					
11101	Pooled cash	9,147.74	0.00	0.00	9,147.74
11901	Allow for FV of invest w/City-cur unstr	74.31	0.00	0.00	74.31
Total Cash and investments		9,222.05	0.00	0.00	9,222.05
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	20.23	0.00	0.00	20.23
Total Receivables - current		20.23	0.00	0.00	20.23

General Ledger Balances

Criteria: Summarize By = Report,Fund, Object, Account; As Of = 8/31/2017; Period = 0, 1, 12; Fund = 93*, 95*, 96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 933 -- Estate Proceeds - Finkeldey					
Object 32000 -- Net assets					
32311	Net assets held in trust-library prog.	(9,399.68)	0.00	0.00	(9,399.68)
Total Net assets		<u>(9,399.68)</u>	<u>0.00</u>	<u>0.00</u>	<u>(9,399.68)</u>
Total Estate Proceeds - Finkeldey		<u>(157.40)</u>	<u>0.00</u>	<u>0.00</u>	<u>(157.40)</u>
Fund 934 -- Whalen Estate - Felton Branch					
Object 11000 -- Cash and investments					
11101	Pooled cash	94,748.14	0.00	0.00	94,748.14
11901	Allow for FV of invest w/City-cur unstr	751.27	0.00	0.00	751.27
Total Cash and investments		<u>95,499.41</u>	<u>0.00</u>	<u>0.00</u>	<u>95,499.41</u>
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	205.13	0.00	0.00	205.13
Total Receivables - current		<u>205.13</u>	<u>0.00</u>	<u>0.00</u>	<u>205.13</u>
Object 32000 -- Net assets					
32311	Net assets held in trust-library prog.	(95,293.14)	0.00	0.00	(95,293.14)
Total Net assets		<u>(95,293.14)</u>	<u>0.00</u>	<u>0.00</u>	<u>(95,293.14)</u>
Total Whalen Estate - Felton Branch		<u>411.40</u>	<u>0.00</u>	<u>0.00</u>	<u>411.40</u>
Fund 935 -- Robert Leet-Corday Estate					
Object 11000 -- Cash and investments					
11101	Pooled cash	95,251.20	0.00	0.00	95,251.20
11901	Allow for FV of invest w/City-cur unstr	755.26	0.00	0.00	755.26
Total Cash and investments		<u>96,006.46</u>	<u>0.00</u>	<u>0.00</u>	<u>96,006.46</u>
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	206.22	0.00	0.00	206.22
Total Receivables - current		<u>206.22</u>	<u>0.00</u>	<u>0.00</u>	<u>206.22</u>
Object 32000 -- Net assets					
32311	Net assets held in trust-library prog.	(95,799.10)	0.00	0.00	(95,799.10)
Total Net assets		<u>(95,799.10)</u>	<u>0.00</u>	<u>0.00</u>	<u>(95,799.10)</u>
Total Robert Leet-Corday Estate		<u>413.58</u>	<u>0.00</u>	<u>0.00</u>	<u>413.58</u>

General Ledger Balances

Criteria: Summarize By = Report,Fund, Object, Account; As Of = 8/31/2017; Period = 0,1,1,12; Fund = 93*, 95*, 96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 936 -- Morley Estate-La Selva Branch					
Object 11000 -- Cash and investments					
11101	Pooled cash	13,178.66	0.00	0.00	13,178.66
11901	Allow for FV of invest w/City-cur unrstr	101.31	0.00	0.00	101.31
Total Cash and investments		13,279.97	0.00	0.00	13,279.97
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	28.53	0.00	0.00	28.53
Total Receivables - current		28.53	0.00	0.00	28.53
Object 32000 -- Net assets					
32311	Net assets held in trust-library prog.	(12,850.82)	0.00	0.00	(12,850.82)
Total Net assets		(12,850.82)	0.00	0.00	(12,850.82)
Total Morley Estate-La Selva Branch		457.68	0.00	0.00	457.68
Fund 937 -- Hale Trust-Scotts Valley Branch					
Object 11000 -- Cash and investments					
11101	Pooled cash	45,695.18	0.00	0.00	45,695.18
11901	Allow for FV of invest w/City-cur unrstr	362.32	0.00	0.00	362.32
Total Cash and investments		46,057.50	0.00	0.00	46,057.50
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	98.93	0.00	0.00	98.93
Total Receivables - current		98.93	0.00	0.00	98.93
Object 32000 -- Net assets					
32311	Net assets held in trust-library prog.	(45,958.01)	0.00	0.00	(45,958.01)
Total Net assets		(45,958.01)	0.00	0.00	(45,958.01)
Total Hale Trust-Scotts Valley Branch		198.42	0.00	0.00	198.42
Fund 938 -- Anna Gruber Living Trust					
Object 11000 -- Cash and investments					
11101	Pooled cash	919.35	0.00	0.00	919.35
11901	Allow for FV of invest w/City-cur unrstr	180.85	0.00	0.00	180.85
Total Cash and investments		1,100.20	0.00	0.00	1,100.20
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	40.50	0.00	0.00	40.50
Total Receivables - current		40.50	0.00	0.00	40.50

General Ledger Balances

Criteria: Summarize By = Report,Fund, Object, Account; As Of = 8/31/2017; Period = 0, 1, 1, 2; Fund = 93*, 95*, 96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 938 -- Anna Gruber Living Trust					
Object 32000 -- Net assets					
32311	Net assets held in trust-library prog.	(18,845.28)	0.00	0.00	(18,845.28)
Total Net assets		(18,845.28)	0.00	0.00	(18,845.28)
Total Anna Gruber Living Trust		(17,704.58)	0.00	0.00	(17,704.58)
Fund 951 -- Library Joint Powers Authority					
Object 11000 -- Cash and investments					
11101	Pooled cash	3,984,031.90	2,379,027.63		3,670,034.66
11901	Allow for FV of invest w/City-cur unrstr	25,454.58	0.00	0.00	25,454.58
Total Cash and investments		4,009,486.48	2,379,027.63	2,693,024.87	3,695,489.24
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	6,229.44	0.00	0.00	6,229.44
12190	Other interest receivable	718.50	1,735.53	1,586.49	867.54
12201	Taxes receivable - current	753,781.55	1,211,109.90	1,272,817.55	692,073.90
12303	Accounts receivable - booked	544,866.97	930,878.84	1,010,470.10	465,275.71
Total Receivables - current		1,305,596.46	2,143,724.27	2,284,874.14	1,164,446.59
Object 21000 -- Payables					
21101	Accounts payable	(495,071.57)	1,083,235.94	617,916.68	(29,752.31)
21105	Manual accounts payable	(200.74)	200.74	0.00	0.00
21504	Use tax payable	(1,456.52)	1,737.73	408.20	(126.99)
Total Payables		(496,728.83)	1,085,174.41	618,324.88	(29,879.30)
Object 31000 -- Fund balance					
31591	Committed - cash flow/unexpected expend	(1,982,478.15)	0.00	0.00	(1,982,478.15)
31701	Fund Balance - Unassigned	(2,405,118.18)	0.00	0.00	(2,405,118.18)
31998	Budgetary reserve for encumbrances	0.00	387,723.55	727,475.29	(339,751.74)
31999	Budgetary fund balance	0.00	346,099.86	21,350.00	324,749.86
Total Fund balance		(4,387,596.33)	733,823.41	748,825.29	(4,402,598.21)
Object 33000 -- Control accounts					
33110	Revenue control	0.00	2,284,874.14	4,475,642.77	(2,190,768.63)
33210	Expenditure/expense control	0.00	2,226,616.06	47,549.85	2,179,066.21
33410	Appropriations control	0.00	21,350.00	346,099.86	(324,749.86)
33510	Encumbrances control	0.00	727,475.29	387,723.55	339,751.74
Total Control accounts		0.00	5,260,315.49	5,257,016.03	3,299.46

General Ledger Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 8/31/2017; Period = 0,1,.12; Fund = 93*, 95*,96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 951 -- Library Joint Powers Authority					
Object 39000 -- Other equity/net asset accounts					
39110	General journal clearing	0.00	4,430,312.72	4,430,312.72	0.00
Total Other equity/net asset accounts		0.00	4,430,312.72	4,430,312.72	0.00
Total Library Joint Powers Authority		430,757.78	16,032,377.93	16,032,377.93	430,757.78
Fund 956 -- Library JPA - Technology					
Object 11000 -- Cash and investments					
11101	Pooled cash	5,016.20	0.00	0.00	5,016.20
11901	Allow for FV of invest w/City-cur unstr	39.77	0.00	0.00	39.77
Total Cash and investments		5,055.97	0.00	0.00	5,055.97
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	10.86	0.00	0.00	10.86
Total Receivables - current		10.86	0.00	0.00	10.86
Object 31000 -- Fund balance					
31701	Fund Balance - Unassigned	(5,045.06)	0.00	0.00	(5,045.06)
Total Fund balance		(5,045.06)	0.00	0.00	(5,045.06)
Total Library JPA - Technology		21.77	0.00	0.00	21.77
Fund 958 -- Library JPA - General Capital Assets					
Object 17000 -- Capital assets					
17210	Infrastructure	579,683.02	0.00	0.00	579,683.02
17211	Accumulated depreciation - infrastruc	(308,279.04)	0.00	0.00	(308,279.04)
17320	Lease improvements - buildings	2,018,031.67	0.00	0.00	2,018,031.67
17321	Accumulated deprec - lease imp-buildings	(1,598,338.54)	0.00	0.00	(1,598,338.54)
17510	Machinery and equipment	2,374,303.03	0.00	0.00	2,374,303.03
17511	Accumulated depreciation - M&E	(1,713,118.21)	0.00	0.00	(1,713,118.21)
17710	Software	3,983.14	0.00	0.00	3,983.14
17711	Accumulated amortization-software	(4,541.95)	0.00	0.00	(4,541.95)
17910	Construction in progress	71,353.85	0.00	0.00	71,353.85
Total Capital assets		1,423,076.97	0.00	0.00	1,423,076.97
Object 31000 -- Fund balance					
31701	Fund Balance - Unassigned	6,054.50	0.00	0.00	6,054.50
Total Fund balance		6,054.50	0.00	0.00	6,054.50

General Ledger Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 8/31/2017; Period = 0,1,1,2; Fund = 93*, 95*, 96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 958 -- Library JPA - General Capital Assets					
Object 32000 -- Net assets					
32103	Invest in cap assets pr to 4/1/02-Librar	(1,291,588.96)	0.00	0.00	(1,291,588.96)
32106	Investment in capital assets - Library	(137,542.51)	0.00	0.00	(137,542.51)
	Total Net assets	(1,429,131.47)	0.00	0.00	(1,429,131.47)
	Total Library JPA - General Capital Assets	0.00	0.00	0.00	0.00
Fund 960 -- Felton Branch Reserve					
Object 11000 -- Cash and investments					
11101	Pooled cash	1,192.73	0.00	0.00	1,192.73
11901	Allow for FV of invest w/City-cur unstr	9.46	0.00	0.00	9.46
	Total Cash and investments	1,202.19	0.00	0.00	1,202.19
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	2.59	0.00	0.00	2.59
	Total Receivables - current	2.59	0.00	0.00	2.59
Object 31000 -- Fund balance					
31701	Fund Balance - Unassigned	(1,199.60)	0.00	0.00	(1,199.60)
	Total Fund balance	(1,199.60)	0.00	0.00	(1,199.60)
	Total Felton Branch Reserve	5.18	0.00	0.00	5.18
Fund 961 -- Library JPA - Vehicle Replacement					
Object 11000 -- Cash and investments					
11101	Pooled cash	437,375.98	0.00	0.00	437,375.98
11901	Allow for FV of invest w/City-cur unstr	3,022.86	0.00	0.00	3,022.86
	Total Cash and investments	440,398.84	0.00	0.00	440,398.84
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	946.92	0.00	0.00	946.92
	Total Receivables - current	946.92	0.00	0.00	946.92
Object 31000 -- Fund balance					
31701	Fund Balance - Unassigned	(383,402.97)	0.00	0.00	(383,402.97)
	Total Fund balance	(383,402.97)	0.00	0.00	(383,402.97)
	Total Library JPA - Vehicle Replacement	57,942.79	0.00	0.00	57,942.79

General Ledger Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 8/31/2017; Period = 0, 1, 12; Fund = 93*, 95*, 96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 962 -- Library JPA Trusts					
Object 11000 -- Cash and investments					
11101	Pooled cash	0.00	10,216.84	0.00	10,216.84
Total Cash and investments		0.00	10,216.84	0.00	10,216.84
Object 33000 -- Control accounts					
33110	Revenue control	0.00	0.00	10,216.84	(10,216.84)
Total Control accounts		0.00	0.00	10,216.84	(10,216.84)
Total Library JPA Trusts		0.00	10,216.84	10,216.84	0.00
Total		459,443.82	16,042,594.77	16,042,594.77	459,443.82



STAFF REPORT

DATE: October 5, 2017
TO: Library Joint Powers Board
FROM: Susan Nemitz, Library Director
RE: Lease Agreement

RECOMMENDATION: Second discussion of Lease Agreement Terms.

SUMMARY: A color-annotated list of Lease Agreement Terms is provided. Highlighting indicates the following:

- Green: terms agreed-upon at 8/17 JPAB meeting
- Yellow: some agreement reached at 8/17 JPAB meeting
- Red: no agreement reached at 8/17 JPAB meeting

DISCUSSION: Currently, the Library buildings are owned by the jurisdictions. Measure S funds have been allocated to the jurisdictions and building/remodel projects are controlled by the jurisdictions. Operations are generally managed by the Library under the auspices of the Joint Powers Board. Complications arise where these issues intersect.

Further progress on a lease is unlikely until the Board reaches some consensus on the responsibility for ongoing capital expenditures. Neither the SCPL nor the jurisdictions have budgeted library capital maintenance funding and the jurisdictions have varying interpretations of their responsibilities. The result has been inadequate funding of deferred maintenance, inequity in treatment of jurisdictions, and unclear roles and responsibilities.

In 2025, with the investment of \$62 million in facilities, the Library's deferred maintenance will be at an all-time low. This gives the JPA an eight-year window to plan for and fund a capital investment program for the Library's future.

Options include:

- A lease where jurisdictions pay for capital expenditures
- A lease where the JPA creates a centralized Capital Improvement Program
- A lease where the JPA owns and maintains buildings after the completion of Measure S projects while the jurisdictions own property

Library Lease Agreement Terms

Agreed upon at 8/17 JPAB meeting / Discuss / Difficult

Leased property defined by Assessor's Parcel number and description.
Building and related property is owned by Jurisdiction.
JPA/Library leases building for use as a branch library.

Life of Lease Agreement:

JPA agreement life: through 12/31/2025

Measure S Bonds life: through 2047

Thirty (30) years: through 2047 (exact date?)

Lease term: ten years

Rent: \$1.00 annually, payable in advance on first day of fiscal year.

Building access is owned by the Library.

Special use of library buildings will be defined by and agreed upon by JPA/Library and Jurisdictions for system-wide application.

Library collection, trade fixtures, furniture, and equipment used for library programs, services, and administration is the property of the JPA/Library.

Gifts from the Friends to the JPA/Library are the property of the JPA/Library.

Library building infrastructure and exterior is property of the Jurisdiction.

Original architectural features will be itemized for each branch and will be the property of the Jurisdiction.

Library building infrastructure will not be modified or altered without prior consent from Jurisdiction. Modifications will be owned by the Jurisdiction.

Alcohol use will be allowed in designated areas of Library property per the *Alcoholic Beverages Policy*.

JPA/Library will define a uniform branch naming format for exterior signage that adheres to local zoning standards.

Library shall manage and control placement, content, and attributes of exterior and interior signs, displays, notices, plaques, decoration, and equipment.

Jurisdiction shall maintain to JPA/Library's satisfaction exterior property, exterior of building, and building infrastructure including:

- building foundation
- exterior walls
- roofing, roof gutters, roof drains
- solar panels
- awnings
- windows
- tubular skylights
- HVAC infrastructure
- plumbing
- gas
- electrical
- sewer
- sidewalks
- ramp and stair railing
- specialty doors (roll up)
- parking lots (striping, seal coating)
- exterior lighting and lighting controls
- flag poles
- landscaping and landscaping irrigation
- trash receptacles
- mechanical infrastructure
- vertical transportation
- ADA compliance (exterior and interior)
- fire escape balcony and ladder
- fire sprinkler system
- bike rack
- benches
- picnic tables

Damage caused to windows by exterior vandalism shall be the responsibility of the Jurisdiction. Repair of construction defects shall be the responsibility of Jurisdiction.

During the rental term, JPA/Library shall maintain building interior to Jurisdiction's satisfaction including:

- interior signage
- interior walls
- doors
- ceilings
- carpet and floor surfaces
- interior lighting
- trade fixtures

- bathroom fixtures
- interior painting
- window cleaning
- fire extinguisher service
- defibrillator service
- interior HVAC maintenance and repair
- interior plumbing maintenance and repair
- interior gas maintenance and repair
- interior electrical maintenance and repair
- telecom services and supplies
- janitorial services and supplies
- gifts of exterior benches

Damage caused to windows by interior vandalism shall be the responsibility of the JPA/Library. Reasonable wear and tear on the interior of the building shall be expected.

JPA/Library shall pay for all utility services furnished to the branch library building including but not limited to gas, electric, water, sewer, recycling, and garbage services.

Utility services shall be separately metered in JPA/Library's name.

Liability: To be defined and agreed upon by JPA/Library and Jurisdictions for uniform application.

Indemnification: see item 11.A of the JPA Agreement 4th Amendment.

Insurance: see JPA Agreement 4th Amendment.

See JPA Agreement 4th Amendment for:

- Early Termination/Withdrawal
- Distribution of Assets upon Termination/Withdrawal
- Special Collections
- Effect of Termination/Withdrawal
- Extension Terms

STAFF REPORT

DATE: October 5, 2017

TO: Library Joint Powers Board

FROM: Susan Nemitz, Library Director

RE: MOU – Friends of the Santa Cruz Public Libraries

RECOMMENDATION: Review modifications to MOU from August meeting, and approve Friends MOU.

DISCUSSION: Following the August JPAB meeting, the draft Friends MOU was modified to include feedback from the Board. The document was then reviewed by legal counsel, and is presented here for Board approval.

**Memorandum of Understanding between
Santa Cruz Public Libraries and the
Friends of the Santa Cruz Public Libraries, Inc.**

This Memorandum of Understanding (“MOU”) is made and entered into by and between the Santa Cruz Public Libraries, a public agency organized and existing under the laws of the State of California (the “Library”) and the Friends of the Santa Cruz Public Libraries, Inc., a not-for-profit 501(c)(3) corporation organized and existing under the laws of the State of California (the “Friends”) (collectively the “Parties”) this ___ day of _____, 20XX, constitutes an operating agreement between the Library and the Friends, and shall remain in full force and effect unless terminated by either party hereto or by mutual agreement of the Friends Executive Board and the Santa Cruz Public Libraries Joint Powers Authority Board.

Recitals

A. Friends is a nonprofit corporation that is legally distinct from and not governed by or a part of the Library, whose members support the Santa Cruz Public Libraries through fundraising, volunteer services, and advocacy.

B. Library and Friends have determined that it is in their mutual interests to enter into this MOU to more clearly set forth their respective roles, duties, and obligations in regard to maintaining, supporting, and improving Library facilities, systems, and services.

Now, therefore, the Parties agree as follows:

1. The Library agrees to recognize the Friends of the Santa Cruz Public Libraries as the official fundraising body for the Library. The Joint Powers Board may review this recognition at any time.
2. The Library agrees to provide the Friends the opportunity for input in the library strategic planning process to ensure that the Friends are aware of the goals and direction of the Library.
3. The Friends will be allowed a place on the Joint Powers Authority Board monthly meeting agenda.
4. The Library agrees to share with the Friends the Library’s strategic plan prior to the beginning of the next fiscal year and provide an annual request that indicates the anticipated needs for Friends support. The Library will also maintain appropriate accounting of funds received and provide an annual list of accomplishments.
5. The Director of Libraries must approve the use of any Library staff or Library resources for a Friends project.
6. The Library agrees to provide the Friends with staff support to assist them with development of Friends materials as outlined in prior agreements and will provide public space for Friends.
7. The Library may provide space in the Library (if available) for Friends administrative and program needs. As a partner, Friends programs will have priority room booking, with the exception of standing Library programs. The Library may provide the Friends surplus items (primarily materials and surplus furniture).
8. The Friends agree to publicly support the Library and its policies.

9. The Friends agree to include the Director of Libraries or designee as a non-voting presence at all Friends meetings and to allow room on the agenda for a Library report.

10. The Friends agree that any and all monies raised, exclusive of any used for the administrative needs of the Friends, will be spent exclusively for Library programs, services, and other Library defined needs unless otherwise agreed to by both the Friends and the Library.

11. The Friends agree that the Director of Libraries has the final say in accepting or declining any and all gifts made to the Library except in the case of Naming rights (see Library Naming policy).

12. The Friends agree that if they cease to actively fundraise and promote the Library, they will disband, allowing for a new Friends group to be established in the future. Assets will be transferred to a successor agency.

13. This MOU may be terminated at any time by mutual agreement of the Parties, or without cause by either Party hereto by providing no less than ___ [suggest 90] advance written notice, delivered to:

If to Friends:
[insert name, address email and phone]

If to Library:
[insert name, address email and phone]

14. This MOU shall not be amended except by mutual agreement of the Parties, in writing.

Dated: _____

By: _____
LIBRARY

[Name and Title]

Dated: _____

By: _____
FRIENDS

[Name and Title]

Dated: _____

By: _____
JPAB Chair

[Name and Title]