



LIBRARY JOINT POWERS AUTHORITY BOARD

Monday June 8, 2015
Scotts Valley Branch Meeting Room
251 Kings Village Road, Scotts Valley, CA 95066

6:30 PM PUBLIC MEETING

The Board reserves the right to take action on any item included on this agenda.

1. ROLL CALL
2. APPROVE AGENDA OF JUNE 8, 2015
3. PRESENTATION: A Report from the Transition Advisor, Deborah Barrow
4. ORAL COMMUNICATIONS
5. STAFF RECOGNITION (PG.3)
6. FRIENDS OF THE SANTA CRUZ PUBLIC LIBRARIES REPORT
7. MEMBER REPORTS
8. CONSENT AGENDA
 - A. Approve Minutes of May 4, 2015 meeting (PG.4-7)
 - B. Receive monthly narrative for May 2015 (PG.8-14)
 - C. Receive Monthly Performance Measures for April 2015 and 3rd Qtr. Database Searches Report (PG.15-18)
 - D. Receive monthly financial snapshot for April 2015 (PG.19)
9. STAFF REPORTS
 - A. Adopt resolution to approve FY16 Budget (PG.20-30)

10. OTHER BUSINESS

- A. Review new agreements:
 - i. Joint Powers Authority Operating Agreement (PG.31-53)
 - ii. Library Financing Authority Agreement (oral)
 - iii. Contract with the City of Santa Cruz for employment of Library staff (oral)
- B. Review of Cost Allocation Study (PG.54-56)

11. WRITTEN COMMUNICATIONS

- A. Patron written comments (PG.57-61)
- B. Website Statistics for April and May 2015 (PG.62-63)
- C. Security Incidents Log (PG.64-74)
- D. Articles about Santa Cruz Libraries (PG.75-80)

12. BOARD MEETING CALENDAR

The Board will consider its current meeting schedule and may revise it as necessary.

13. NEXT MEETING

The next regularly scheduled meeting is Monday August 3, 2015 at 6:30 pm at the Downtown Branch Library.

14. ADJOURN

The Library Joint Powers Authority Board will adjourn from the Regular Meeting of June 8, 2015 to its next Regular Meeting of August 3, 2015 at the Downtown Branch Library Meeting Room at 6:30 pm.

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the Library Administration Office at 427-7706 at least five days in advance so that we can arrange for such special assistance, or email library_admin@santacruzpl.org.

STAFF REPORT

DATE: June 4, 2015
TO: Library Joint Powers Board
FROM: SCPL Recognition Committee
CC: FSCPL
RE: Staff Recognition Monthly Report

SUMMARY

The Library has instituted a way to recognize staff formally and on an on-going basis. The committee will be recognizing these individuals monthly in a report to the LJPB.

MISSION

Staff are our most valuable resource and as such, are deserving of ongoing recognition to feel connected and to keep morale high. The Staff Recognition Committee is charged with developing ways to accomplish this purpose.

NOMINATIONS

Christine Campbell

Christine is always willing to take a moment to teach you something and, in turn, learn from you. She's always eager to do a good job and comes into work with a smile on her face. It is a pleasure to work with someone who is both fun to be around and incredibly knowledgeable about her work. Thanks Christine (Nominated by Anonymous)!

Website Redesign Work Group for Internet Resources

Members of the team include: Maile McGrew-Fredé, Leslie Auerbach, Julie Richardson, Sarah Harbison. This team has shown amazing teamwork and support for each other. They have been tasked with a very difficult assignment and everyone really chipped in to do their part. I really appreciate how people were willing to think outside the box and challenge the way they normally think about the presentation of our library resources in order to come up with something new and more user friendly. They have done a great job and I am so thankful (Nominated by D. Cowen)!

SANTA CRUZ PUBLIC LIBRARIES
A CITY-COUNTY SYSTEM

LIBRARY JOINT POWERS BOARD

MINUTES

Downtown Branch Meeting Room
224 Church St., Santa Cruz, CA 95060

May 4, 2015

6:00 PM CLOSED LITIGATION SESSION

Conference with Labor Negotiators (Government Code §54957.6)

6:45 PM PUBLIC MEETING

1. ROLL CALL

Present: Supervisor Zach Friend, Supervisor Bruce McPherson, Councilmember Cynthia Mathews, Councilmember David Terrazas, Councilmember Jacques Bertrand (Alternate for Councilmember Michael Termini), Councilmember Jim Reed, Citizen Member Sean Campbell, Citizen Member Martha Dexter, Citizen Member Jim Mosher

Staff: Marcus Pimentel, Finance Director; Teresa Landers, Library Director

2. APPROVAL OF MEETING AGENDA OF MAY 4, 2015

Councilmember Terrazas moved, seconded by Councilmember Mathews

That the Board approve the Agenda of May 4, 2015.

UNAN

3. PRESENTATION: Veterans' Oral History Project, Presented by Jennifer Cockerill

Jennifer Cockerill gave a brief presentation on the Veterans Oral History Project. DVD's of the interviews with veterans can be found on the SCPL Catalog.

4. ORAL COMMUNICATIONS

Teresa Landers, Library Director, thanked the Board and Staff on the last board meeting of her career at the Santa Cruz Library System.

5. REPORT OUT FROM CLOSED SESSION

No reportable actions were taken during the closed session meeting.

6. STAFF RECOGNITION

Vice-chair Dexter acknowledged Teresa Landers, Library Director, for her perseverance through some very rocky times and bringing the library system into the 21st century. In her tenure here at the library she has accomplished: implementing a new ILS, expanding programming, given the system a more robust collection including a Lucky Day collection, expanded electronic resources, and laid the ground work for improved facilities through a new Facilities Master Plan. She has a very impressive record for the very short amount of time she has been with the library system. Citizen Member Dexter, on behalf of the Board, expressed best wishes on her pursuits ahead.

7. FRIENDS OF THE SANTA CRUZ PUBLIC LIBRARIES REPORT

In April 2015, FSCPL...

- Partnered with New Leaf in Capitola for Community Days. On April 16th the grocery store donated 5% of their sales to the Friends of the Santa Cruz Libraries.
- Partnered with the Derby Girls and SCPL at the April 18th bout. The Derby Girls presented the Friends with \$250 during halftime.
- Hosted a Volunteer Appreciation Party with SCPL's Volunteer Office on April 19th at the Scotts Valley Library. Approximately 35 volunteers came, Teresa Landers served ice cream and Janis O'Driscoll gave tours of the branch.
- Hosted Jamie Bianchini, author of *A Bicycle Built for Two Billion*, for a talk on April 21st at the Downtown Library at 7pm.

FSCPL plans include...

- Host their annual Spring Book Sale on May 16th in the parking lot next to the Downtown Library.

8. MEMBER REPORTS

None

9. CONSENT AGENDA

Supervisor Friend moved, seconded by Councilmember Mathews

That the Board approve the following Consent Agenda of May 4, 2015

- A. Approve Minutes of April 6, 2015 meeting**
- B. Receive Monthly Narrative for April 2015**
- C. Receive Monthly Performance Measures for March 2015 and Quarterly Performance Measures for January-March 2015**
- D. Receive Monthly Financial Snapshot for March 2015**
- E. Approve Received Policy #313- Library Services and Use**

UNAN

10. BUDGET HEARING

- A. Provide direction on final version of FY 15/16 Budget

The Board made no requests for changes to the proposed budget.

11. OTHER BUSINESS

- A. Accept final report on Subcommittee on Governance

This item was informational only, no action was required.

One member of the public spoke. Elaine Andersen, staff member, expressed to the Board that the clause to “hold employees harmless” was not present in the final report summary provided in the packet.

12. WRITTEN COMMUNICATIONS

- A. Patron Written Comments
- B. Security Incidents Log
- C. Articles about Santa Cruz and Other Libraries
- D. Library Sales Tax and Property Tax Revenue Update

13. BOARD MEETING CALENDAR

No changes were made.

14. NEXT MEETING

The Library Joint Powers Authority Board will adjourn from the regularly scheduled meeting of Monday, May 4, 2015 to its next regularly scheduled meeting on Monday, June 8, 2015 at 6:30 pm at the Scotts Valley Branch Library.

14. ADJOURN

The regular meeting adjourned at 7:31 p.m.

Respectfully submitted,

Kira Henifin, Substitute Clerk of the Board

All documents referred to in these minutes are available in the Library Office.

MONTHLY REPORT FOR MAY 2015

Please report what happened in your division according to where it fits within the strategic plan. If something does not fit within a specific objective, then just put it under the main heading. If it doesn't fit anywhere - let's think twice about doing it again.

1. READING, LISTENING AND VIEWING FOR PLEASURE

A. Children in Santa Cruz County will enter school ready to read, write, listen and learn.

The Raising a Reader library visit season has begun in earnest. Each child receives a green library bag along with rack cards, a bilingual board book, a bookmark, and a sticker that says "I Got My Library Card Today." First time RAR visitors do get their first library card as well as a storytime and library tour at these visits. Thanks to Paula Turpenen, Jasmin Avila, and Sherine Ebadi for processing many library cards for these visits.

B. All ages will have materials, programs and displays that reflect current community interests and provide pleasurable reading, viewing and listening experiences that help them reach their personal literacy goals.

Patty Webster set up a "passive program" in the teen area: magnet poetry corner complete with a magnet board and Magnetic Poetry Kit "geek" theme & Magnetic Poetry pattern design magnets. So far the poetry magnets are being used. Also she put together a Jane Addams Children's Book Awards 2015 book display to coincide with WILPF exhibit in the upstairs hallway and meeting room.

Live Oak Cuenteme un Cuento (Spanish storytime) celebrated Dia de los Ninos/Dia de los Libros with a large crowd (over 75 people from babies to grandparents). Children made drums, shakers, and kazoos. Everyone sang and danced with Lizz from Musical Me and then shared wonderful food prepared by the storytime regulars. Afterwards everyone pitched in to help cleanup and put everything away. What a wonderful way to celebrate children and books in the library.

BC: Shakespeare To Go's As You Like It was great--be sure to see next year's show! People of all ages (67 of them!) loved the play and enjoyed the afternoon in the amphitheater. The actors were wonderful and the setting was, too.

FEL: Drop in Craft Program has been quite a success! We're hoping the participants will enjoy our great Summer Reading Program that begins on June 1st!

The annual Chess Tournament at Aptos was a great success. 15 kids participated in various age groups.

On display in the Boulder Creek meeting room, through May 31, is an exhibit of Lily-the-Cat-Lady presented by Lisa Robinson of the San Lorenzo Valley Historical Museum. Lily-the-Cat-Lady was a local (Boulder Creek) legend beloved by the community.

Book displays at Boulder Creek, by aides Whitney and Alex, included staff picks, for Get Caught Reading month (adults) and Reading is Magic (kids).

The themes for the book displays at Capitola this month were: Gardens (adult display created by Chantel Van Pelt) and Bicycling (kids display in honor of bike to work week).

Book displays created at the Scotts Valley branch for May included Photography (Tia); Gardening (Linda) Ideas for sustainable water use during drought conditions (Gail) Mysteries with Pets (Paula) Pets and National Pet Week (Kyra) and publicity regarding the Homegrown Concert in June with assorted music books and CDs (Jasmine)

Georgina, a Library Aide at the LSB library, created the display “WWII 70th Anniversary: Commemorating the Past, Celebrating the Future”. The display included a great selection of books, audio books, and DVDs.

C. People of all ages will have friendly support and intuitive access to the materials and resources they want.

The Program Team and the Marketing Team have been working hard all month to prepare for Summer Reading 2015 – Read to the Rhythm. Summer Reading officially starts on June 1 which is about two weeks earlier than usual. This has meant a time crunch for Marketing, but they are doing a great job getting the word out on electronic signs, the website, and with press releases. Print materials are at the printer and will be ready for summer readers to register on June 1.

A family (mom and 3 young daughters) visiting from LA came to the storytime at Live Oak on May 20. They were excited to have a library program to attend on a dreary beach day while dad was working.

The Homework Help program at LSB Library has always been well attended. One of the young participants wrote a thank you note to her Homework Help tutor: “Thank you so much! You helped me with my homework. I love libraries and it is helpful that I can do my math in here. P.S. have a fun summer!”

2. LIFELONG LEARNING

A. People will have access to a relevant collection of resources in diverse formats for all ages.

B. Library users will have access to innovative and successful programming which reflects the cultural, educational and informational needs of the diverse communities served by SCPL and which will help learners of all ages to achieve their goals.

The popular theater group, Willing Suspension Armchair Theater group presented “Wit, Wisdom and Wisecracks” at the Downtown branch on May 20 and at the Scotts Valley branch on May 28.

On May 7, Gayle McCullum, member of the Santa Cruz Sister Cities Committee, shared her trip to Shingu, Japan, with the participants of the La Selva Beach Armchair Travel program. Ukraine is the upcoming destination for the June Armchair Travel presentation.

The final event of the Book to Action series, The New Jim Crow: Mass incarceration in Age of Colorblindness, drew 53 people together on May 2 to discuss the impact of the book and the discussions and to declare actions steps that individuals will take based on what they have learned. The series was organized and led by Reference Librarian, Maile McGrew-Frede.

C. People will have access to innovative technology and the tools necessary to find, evaluate and use information and resources to meet their learning needs.

The LSB chapter of the Friends of the library purchased 8 Lego mechanical/motorized sets for Programs. The sets will be used as a continuation of the 10 week Simple Machines workshops. First programs will be this fall at the La Selva Beach library.

The Library Information Technology department increased data storage to accommodate the ever-growing information in our local resources databases (i.e. Soundswell, Local Historical Photographs, Veterans History Project)

3. COMMUNITY CONNECTIONS

- A. The library will initiate and nurture partnerships with the public, private and nonprofit sectors in Santa Cruz County for the mutual benefit of the partners, the library and the community.**

The bookmobile staff celebrated National Bookmobile Day at the newest stop – Schapiro Knolls – with stories and making miniature paper bookmobiles. Jasmin Avila and Sherine Ebadi joined bookmobile drivers Eric Chalfant and David Banta at the celebration.

Valerie Murphy was the guest lecturer in the Children's Literature class at UCSC on 4/14. There were 70 students and the topic was diversity in children's books. She also did a presentation for the faculty at Good Shepherd School to teach them about our databases for K-8 students. There were 19 faculty members present.

Jeanne O'Grady spoke about library programs and resources at the Community Advisory Committee & Special Parents Information Network Resource Fair on May 5.

The Papas group under direction of Program Librarian, Brenda McIlroy, had great fun making board games with tricky questions and imaginative obstacles.

Jennifer Hooker and Brenda McIlroy hosted a library information table at the Queer Youth Leadership Awards. Many people commented on how much they appreciate the library's Honor Collection of books on sensitive topics. The leadership team is working on a paper of gender neutral pronouns which we will find useful as well.

Janis O'Driscoll, Laura Whaley, and Mel Barash represented the library at the Spring Dog Festival along with several Tales to Tails dogs and their humans.

Attendees were providers for people of all ages with special needs as well as some parents of children with special needs. The group was particularly impressed by the number and breadth of our programs. Tales to Tails and the Read to Me kits were the most popular programs.

Jennifer Cockerill gave an informational presentation about the Veterans History Project to the Sons in Retirement group on May 6th.

A new art exhibit at the Scotts Valley branch is titled "100 Trees" It was celebrated with a reception for the artists on May 9. The exhibit features 100 works of art featuring beautiful trees.

B. People will strengthen their ties with each other, the community and the library.

A mom who attends Toddler Time with her 18 month old and 4 month old daughters at Live Oak and Branciforte wrote to Program Librarian Jeanne and the volunteers from those programs, "Thank you for leading and helping with these play groups. They have been a steady place for us while so much is changing in our family. We adopted both girls at birth so bonding is especially important for us. The library play groups have been a special place for us to learn and play together." She went on to say that her older daughter "comes home and practices" the songs and "has been much more comfortable playing with other kids."

Staff at Boulder Creek enjoyed a Brown Bag lunch with Teresa during her last week with us.

During May the handmade paper created during April's Peace Paper Project was ready for pick up at the Scotts Valley and Capitola branches to the delight of the many patrons who participated in this very thoughtful program

C. The community will recognize the value of SCPL in improving their lives and will recognize SCPL as an asset to their community.

Program Librarian, Jeanne O'Grady received the Barbara Bricmont Librarian Award from the Santa Cruz County Reading Association. This award is given annually to a librarian for work in support of literacy.

Miller Maxfield organized a press event at the Live Oak Branch Library on May 27 to announce the 2015 summer reading program. Janis O'Driscoll represented the Library, Joe Ferrara (Atlantis Fantasyworld) represented the business community, and 6 children spoke about their love of reading. The event resulted in several newspaper articles and tv stories on KSBW promoting this popular library tradition.

D. Volunteers will be used effectively.

On May 18, reporters from The Sentinel and The Valley Press interviewed volunteer TouchTEAM coaches at the Scotts Valley branch. A feature story complete with photos and an online video appeared in the Sentinel the following morning at in the Valley Press later that week. Miller Maxfield contacted the media, and Debby Dodds, TouchTEAM creator, was also on hand.

During May, we welcomed four new volunteers, bringing the total number of active SCPL volunteers to 174 men, women and teens. The total number of volunteer hours donated to the Library system in April: 1209, an increase of 13% over the same period last year. We also presented bookplates to four volunteers who reached service milestones. May hours and awards will be announced in the July Board Report.

Our focus in May has been on recruiting new volunteers for on-going programs as well as for upcoming special events and the Summer Reading Program/Festival of the Book.

4. WELCOMING PLACE

A. Identify the physical changes and funding required to provide 21st-century library facilities.

The elevator at the Live Oak Branch was out of order the first Wednesday in May. It was beeping continually and very annoying. Program Librarian Jeanne O'Grady moved the preschool storytime from the children's area to the teen area because even with the fan going it was the quietest area in the branch. The theme was the letter Y and children enjoyed stories about "You" and then they drew self portraits in the relative quiet of the teen area.

The parking lot at Boulder Creek was beautifully re-stripped by our own Daniel. The stripes had been come almost invisible. Patrons of Boulder Creek are very grateful for & happy with this improvement.

Downtown Branch Manager, James Lee, is spearheading a reorganization of the adult nonfiction in order to highlight biographies and large type books. The reorganization will continue into June.

B. The virtual branch meets the definition of a welcoming place.

C. People receive service at the level they need and want.

Program Team was really challenged to cover all scheduled storytimes, toddler times, craft programs, and class visits in May due to staff illnesses and chronic understaffing.

5. FINANCIAL SUSTAINABILITY

A. The library system maintains a healthy and stable financial position.

B. There is adequate, stable and diverse funding to finance ongoing operations, key strategic initiatives and capital projects.

C. Services of a defined level and quality are consistently delivered based on revenue projections and supportive organizational and operating structure.

D. The library operates efficiently and focuses on continual improvement.

The Library presented the second draft of the FY 15/16 Proposed Library Budget to the Board and no changes were recommended. The budget will be presented for adoption at the June 8 Joint Powers Board meeting. It is the most robust budget we have had in 7 years.

6. ORGANIZATIONAL READINESS

A. Staff receives adequate training to do their jobs effectively.

Jeanne O'Grady and Valerie Murphy attended the ACL (Association of Children's Librarians) Institute – All Due Respect: A Dialogue about Diversity, Equity, and Creating Spaces for All Youth – in San Francisco.

B. SCPL is committed to developing current library staff to become tomorrow's library leaders.

Programs Library Aide, Jasmin Avila, was funded to attend the fifth REFORMA (The National Association to Promote Library and Information Services to Latinos and the Spanish Speaking) National Conference in San Diego. Here Jasmin attended various workshops that focused on Spanish storytimes and access to library resources for Spanish Speaking communities. The opportunity to network and discuss with librarians from all over the country and internationally was highly beneficial to improving services at SCPL. Jasmin will be presenting to SCPL staff in June about what she learned and is working towards small improvements in the system.

SCPL encouraged Jasmin to join the REFORMA organization as a Library Student and it was through this organization that Jasmin learned about an opportunity to be part of a service learning project with Librarians Without Borders in a school library in Guatemala. Jasmin participated in the program during two weeks in the month of May and was able to utilize the skills she has developed as a Library Aide at SCPL to bring two full days of programming to the students of the school library. As part of the trip Jasmin read stories, conducted crafts and cataloged books. This learning experience was valuable and Jasmin will be encouraging fellow SCPL Staff members to apply next year.

C. Employees have the skills to execute change and are committed to change and continual improvement.

D. A customer-driven service philosophy guides staff training and development.

MONTHLY PERFORMANCE MEASURES APRIL 2015

ON-SITE USAGE

SELF CHECK	Apr-14	Apr-15	% Change
Aptos	83%	80%	-4%
Boulder Creek	85%	79%	-7%
Branciforte	83%	85%	3%
Capitola	77%	73%	-4%
Downtown	69%	72%	4%
Felton	71%	75%	5%
Garfield Park	69%	66%	-4%
La Selva Beach	68%	63%	-9%
Live Oak	87%	78%	-10%
Scotts Valley	74%	80%	8%
OVERALL- % Circ that is self check (does not include online renewals)	77%	75%	-2%

Does not include online renewals

VISITORS PER OPEN HOUR	Apr-14	Apr-15	% Change
Aptos	61	63	4.0%
Boulder Creek	20	23	16.9%
Branciforte	53	57	6.8%
Capitola	36	36	-0.6%
Downtown	141	137	-3.1%
Felton	14	17	24.1%
Garfield Park	31	28	-9.1%
La Selva Beach	24	25	3.0%
Live Oak	61	60	-1.6%
Scotts Valley	74	73	-1.5%
OVERALL	515	519	0.8%

Measures number of visitors to the branch per open hour.

STAFF WORKLOAD

BUSYNESS	Apr-14	Apr-15	% Change
Aptos	NA	5,503	NA
Boulder Creek	NA	3,237	NA
Branciforte	NA	2,916	NA
Capitola	NA	4,744	NA
Downtown	NA	2,970	NA
Felton	NA	2,873	NA
Garfield Park	NA	3,189	NA
La Selva Beach	NA	1,799	NA
Live Oak	NA	2,765	NA
Scotts Valley	NA	3,569	NA
OVERALL	NA	3,357	NA

Measures (number of physical checkouts + number of received items+ number holds handled + number of questions answered)/FTE

Note: not included: online transactions or self checks and questions answered are based on one typical week per quarter

MONTHLY PERFORMANCE MEASURES APRIL 2015

SYSTEM MEASUREMENTS

FINES & FEES	Apr-14	Apr-15	% Change
Paid at Desk	\$ 11,511	\$ 12,294	7%
Paid at Kiosk	na	\$ 8,872	na
Paid online	na	\$ -	na
TOTAL	\$ 11,511	\$ 21,166	84%
% Paid at Desk	100%	58%	-42%
% Paid at Kiosk	na	42%	na
% Paid online	na	0%	na
% Paid by credit/debit card	na	38%	na

PROGRAMMING	Apr-14	Apr-15	% Change
Number of programs held	220	255	16%
Number of attendees	4,273	5033	18%
Average # attendees/program	19.4	19.7	2%

USE OF SYSTEM RESOURCES	Apr-14	Apr-15	% Change
VIRTUAL ACCESS			
E-books & magazines	8,875	6,784	-24%
Downloadable audio & music	2,454	4,397	79%
Downloadable & Streaming Video	333	1,832	450%
Pageviews	478,184	500,025	5%
Online renewals	41,667	42,910	na
Total virtual access	531,513	555,948	5%

PHYSICAL CHECKOUTS			
Staff assisted + self check	84,048	106,910	27%
CHECKOUTS			
% Physical checkouts	61%	66%	7%
% Virtual checkouts	39%	34%	-12%
Circulation per capita	0.66	0.79	19%

Virtual access: Does not include database usage which will be reported quarterly due to availability of data.

Ematerials do not include Soundswell, or the Gale Virtual Travel collection as download data is not currently available. (online renewals is an estimate based on past experience). Includes Boopsie

Physical Checkouts: physical items checked out at desk or at self check, includes in-house renewals

Virtual checkout: virtual access not including total pageviews

Capita: based on State Library data

For FY13/14 staff assisted =monthly stat report minus 41,667 (est online renewals)

NUMBER OF DATABASE SEARCHES

FY14/15

Database Name	QTR 1	QTR 2	QTR 3	QTR 4
Access Science	91	21	16	
Access Video On Demand	3,912	12,960	18660	
America's News - **NEW** includes Santa Cruz Sentinel.	919	1,128	837	
Ancestry Library Edition- **CAI**	9,345	7,736	10729	
Applied Science and Technology Source	68	191	134	
AtoZ	774	441	690	
Auto Repair Reference Center	8	13	17	
Biography in Context	384	645	826	
Brainfuse Helpnow	1,234	421	563	
Children's Literature Comprehensive Database	89	86	507	
<u>ChiltonLibrary.Com</u>	56	34	43	
Consumer Health Complete	44	68	176	
Core Concepts Biology	21	506	133	
Core Concepts Chemistry	-	-	0	
Core Concepts Periodic Table	3	-	0	
Demographics Now	231	128	245	
Digital Literacy	32	33	10	
EBSCOhost Masterfile Complete	1,962	4,993	5765	
Education Research Complete	114	205	187	
Encyclopedia Britannica- **CAI**	4,642	4,933	11891	
eSequels (# logins)	80	52	22	
FOLD3 History and Genealogy Archives	1,957	922	2062	
GALE General Onefile	535	1,375	1864	
Global Issues in Context	270	633	836	
Greenfile	103	313	338	
Health and Wellness Resource Center	1,010	528	556	
HeritageQuest Online	2,063	1,561	3405	
JobNow	79	68	199	
Law Depot (# user signins)	143	175	221	
Legal Information Reference Center	93	107	76	
Library and Information Science Source	175	150	195	
Literature Resource Center	311	710	212	
Little Pim (# sessions)	33	14	47	

NUMBER OF DATABASE SEARCHES

FY14/15

Database Name	QTR 1	QTR 2	QTR 3	QTR 4
Mango Languages	338	262	217	
medici.tv (# of videos viewed)	117	172	163	
Morningstar Investment Research Center	1,217	983	1381	
National Geographic Archive	86	395	369	
National Geographic 1995-Current	94	395	369	
New England Historic Genealogical Society	155	not available	not available	
New York Times Historical Newspapers (1851-2008)	253	296	426	
New York Times Fulltext	227	278	311	
Novelist Plus	1,268	1,052	88409	
Novelist Plus K-8	720	750	854	
Opposing Viewpoints in Context	332	2,351	1929	
Oxford English Dictionary Online	15	35	63	
PebbleGo (# logins)	49	49	48	
PowerKnowledge Earth Space Science	3	13	29	
PowerKnowledge Life Science	3	186	61	
PowerKnowledge Physical Science	6	16	7	
RAND California Statistics	3	6	17	
ReferenceUSA	1,075	403	239	
Rosetta Stone (# users)	54	4	16	
Science in Context	402	134	453	
Small Engine Repair Reference Center	9	-	11	
Student Resources in Context	256	216	638	
Testing and Education Reference Center (session count)	148	78	88	
U. S. History in Context	257	195	2217	
Value Line (# page views)	5,536	7,535	8153	
World Book Online	182	157	198	
World History in Context	187	240	1137	

TO: Finance Committee- Library Joint Powers Authority Board
 FROM: Marcus Pimentel, City of Santa Cruz Finance Director (05/26/15)
 RE: Monthly Dashboard Report: Library's April 2015 financials

**SANTA CRUZ
PUBLIC LIBRARIES**

April 2015

Preliminary,
Unaudited

Contained herein is the preliminary, UNAUDITED April 2015 Dashboard summary report. After the month ending operating results, the Library has a year-to-date net operating gain of \$640,492. In general, revenues are behind the budget target by -0.5% and expenditures are under budget by 5.8%. Our projections for the remainder of the FY 2014/15 year bring the current net gain closer to a balanced budget position.

Net operations (Major accounts)	Last 3-months Actual Results				Fiscal Year to Date	(1) Annual Budget FY 2014/15	YTD Actuals	Months completed	Positive / (negative)
	February	March	April						
(2) Sales Tax	\$ 668,619	\$ 609,986	\$ 433,548	\$ 5,826,828		\$ 7,158,000	81.4%	83.3%	(1.9%)
MOE- Member Contributions	435,398	435,326	435,398	4,350,734		5,237,000	83.1%	83.3%	(0.3%)
Library Fines	11,265	1,924	882	133,776		135,000	99.1%	83.3%	15.8%
(3) Other Revenue	(20,419)	48,740	22,922	202,359		164,755	122.8%	83.3%	39.5%
Subtotal Operating Revenue	1,094,863	1,095,976	892,750	10,513,697		12,694,755	82.8%	83.3%	(0.5%)
Budgetary Financing Sources	-	-	-	-		42,916			
TOTAL REVENUE	\$ 1,094,863	\$ 1,095,976	\$ 892,750	\$ 10,513,697		\$ 12,737,671			
Expenditures:									
(4) Payroll	\$ 635,623	\$ 618,825	\$ 571,785	\$ 6,609,120		8,142,358	81.2%	81.6%	0.5%
Books (w/Grants)	45,441	57,716	40,967	948,108		1,229,767	77.1%	83.3%	6.2%
(5) Janitorial Services	53,875	10,103	9,927	97,278		117,100	83.1%	83.3%	0.3%
(6) Building & Facility	(95,989)	12,558	16,174	199,440		357,333	55.8%	83.3%	27.5%
Rent (Equip, Building, Land)	29,966	25,766	25,766	261,358		312,500	83.6%	83.3%	(0.3%)
(7) Utilities	41,247	25,493	24,807	302,630		430,000	70.4%	83.3%	13.0%
(8) Other expenditures	125,186	172,694	130,540	1,455,272		2,148,613	67.7%	83.3%	15.6%
TOTAL EXPENDITURES	\$ 835,350	\$ 923,154	\$ 819,966	\$ 9,873,205		\$ 12,737,671	77.5%	83.3%	5.8%
Net Gain / (Loss)	\$ 259,513	\$ 172,822	\$ 72,784	\$ 640,492		\$ -			

Key Balance Sheet items	Trust Current Assets			Trust Current Assets (cont.)		
	February	March	April	Balance	Trust	Balance
(9) Total pooled cash	2,234,696	2,546,387	3,595,994	242,390	Leet-Corday	94,147
(9) 2-month reserve target	2,115,793	2,115,793	2,115,793	224,499	Morely	12,629
(9) Excess cash/(reserve deficit)	118,903	430,594	1,480,201	9,299	Hale	45,166
Total Current Assets	3,350,940	3,606,569	3,610,677	93,650	Gruber	28,251
Accounts Payable	41,925	124,732	55,975			

Notes:

- After the budget was approved on June 2, 2014, changes were made to reflect prior-year projects rebudgeted in the current year in the amount of \$42,916.
- For sales tax, September, December, March & June include the State's estimated revenue plus any balances for actuals vs. estimates for the prior 3-months (true-up). The subsequent months (October, January, April & July) tend to be lower as they contain the lower state estimates.
- February "Other Revenue" included a negative revenue reduction of \$28.6k that was reclassified as an offsetting expense; March revenue included \$15.9k in completed % is adjusted to reflect year-end accrual of the last payperiod.
- For the current fiscal year, the following month's have more than 2 pay periods that will reflect higher payroll costs: August, January & June. The month's completed % is adjusted to reflect year-end accrual of the last payperiod.
- February's Janitorial services included a year-to-date reclass of \$45.1k previously categorized as library facility operations & maintenance costs.
- February's facility costs included (1) a reduction of \$28.6k in prior expenses and (2) a reallocation of prior costs other line categories (such as 45.1k to Janitorial and \$21.3k to Utilities).
- The Utility costs decrease was due to normal, seasonal reduction in gas and electric charges and one-time year-to-date reclass of costs previously categorized as facility operations & maintenance costs.
- In April, the four largest expenditures within 'Other expenditures' included: [Financial services - outside at \$43k]; [Computer equipment at \$19k]; [Other professional & technical services at \$24k]; and [Library functional supplies at \$12k].
- Cash was above the reserve by \$1,480,201.

STAFF REPORT

DATE: June 8, 2015
TO: Library Joint Powers Board
FROM: Janis O'Driscoll, Interim Library Director
RE: Approval of FY15/16 Library Budget

RECOMMENDATION: Approve resolution to adopt FY 15/16 Library Budget

SUMMARY

The FY15/16 Proposed Budget is the most robust it has been for the past 7 years. Estimated revenues are \$13,406,968, which is 5% greater than last year's FY14/15 Amended Budget. Budgeted expenditures increased from \$12,694,755 to \$13,394,915, or 5.5%. Of this, non-personnel related expenditures only increased by 2.4%.

BACKGROUND

Discussions about the FY15/16 budget began in February with the first of two budget hearings. At the February meeting and again at the March meeting, the Board provided direction for the development of this budget. The second budget hearing was held May 4, 2015 and no changes were recommended. The Finance Committee recommended approval of the draft budget at its May 18 meeting.

Revenues are estimated to increase by 5% over the prior year's amended budget. We are expecting an increase of 7.3% in Personnel costs due to anticipated increases resulting from new contracts with the bargaining units and steep increases in PERS retirement and health benefit costs. In total, we are proposing a 5.5% increase in budgeted expenditures over the prior year's amended budget.

Some of the notable operating changes in this year's budget include the following:

- Library Materials (\$81,600 increase)
- Building Repairs: Since implementation of the Facilities Master Plan is delayed, the maintenance plan was reviewed for the most necessary repairs (\$100,000 increase)

And decreases in:

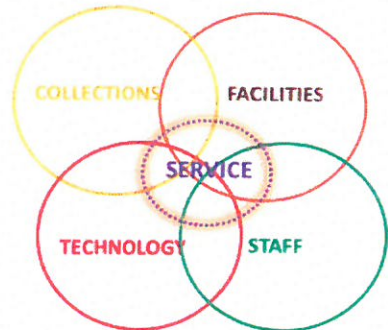
- Library IT reduced its budget after reaching a level of stability and no longer needs to introduce major changes (\$76,000 decrease)

- Building equipment and rental: \$3,195 (no longer renting storage unit for building maintenance supplies)

DISCUSSION

The budget incorporates two significant elements

- Review of the service model adopted in April 2011. Adjustments are recommended in those areas considered the most out of balance with the intent of the plan.
- This balance can also be viewed graphically with four concentric circles that result in providing excellent library service, which is at the core.



Collection

FY14/15: Highlights:

- Several new e-resources were added and existing ones strengthened. In addition, one e-book resource was integrated into the regular library catalog to improve accessibility.
 - Core Concepts: Biology, Chemistry, and Periodic Table Modules.
 - AtoZ Databases
 - ENKI eBooks
 - eSequels
 - LawDepot for Libraries
 - National Geographic 1994-Current Online
 - PebbleGo: Social Studies, Animals, Earth and Space and Biographies Modules
 - Power Knowledge: Earth Space Science, Physical Science, and Life Science Modules
 - Rosen Digital Literacy
 - Rosetta Stone Library Solution
 - Santa Cruz Sentinel Digital Archives
 - Upgraded:
 - TumbleBooks to Premium edition
 - 3M integrated with Polaris Access Science
- Interlibrary loan was restored

FY15/16Plans

- The purchase of a new bookmobile is planned and will be paid for out of vehicle reserves.
- The adoption of a new governing structure will require staff time and other resources to accomplish a smooth transition. Funds to support hiring a consultant have been budgeted for this purpose.
- A new library director will be hired and funds to assist with this process have also been budgeted.

- A poll to determine the best time to go for an election in possibly 2016 to pass a ballot measure to fund implementation of the facilities master plan is funded. Funds to pay other election expenses will need to come from the fund balance.

Staff

FY14/15 Highlights

- Continued review of the service model resulted in additional staff:
 - Information Specialist for Youth Services
 - Library Assistant II for Telephone Reference
 - Information Technology Specialist I
 - Part time Volunteer Coordinator Assistant
 - Assistant On-site Services Manager
- Staff initiated shared leadership – *Carry The Conversation Forwards, Leading from any Position, and Lead the Change* were three related efforts to strengthen staff organizational leadership
- Conversion of Building Maintenance Worker II to a I, thereby freeing up funds to hire a 25 hour per week Administrative Assistant for the Programming Division which has expanded services greatly with no increase in staff.

FY15/16Plans

- Continuing our review of the service model the following recommendations are included in the FY15/16 budget:
 - A long awaited reclassification of the Library Information Technology staff is scheduled to be completed and funding has been included to make the changes and add one position
 - A part time Library Assistant II to provide expanded coverage of Telephone Reference to all hours the Library system is open. This then impacts the other staff in Reference and Circulation by freeing them up for direct public service at locations throughout the system.
- Personnel cost increases include estimated anticipated increased costs resulting from new contracts with the Library's four bargaining units.

Technology

FY14/15 Highlights

This was another very active year for Technology improvements with, once again, some of them carrying into FY15/16 due to limited resources for implementation. This effort has been called Technovation 2014: Everything you do in the Library just got easier.

- The long awaited new reservation system for the public PCs is scheduled to roll out by end of FY15 or beginning of FY16

- The multifunctional printers will all be installed by end of FY15. The copiers themselves were installed early in FY15 but their full capabilities as networked printers from the public PCs is only now being realized.
- At the same time the multifunctional printers are deployed, the public PCs in all the branches received new larger monitors and increased memory so they will run faster.
- The new self-check kiosks were installed in all locations. These accept payment, including credit cards. The amount of fines collected is consistently 50% or more, higher than the same month last year. March 2015, 38% of the transactions were by credit card
- The purchase of additional data storage has become extremely important as we increase the amount of digital content and databases we host. To that end, our SAN (Storage Attached Network) will undergo a hardware upgrade, with high-availability and 30 TB of storage space.
- Ancient behemoth cash registers are being replaced by sleeker models. Ironically, by using the ILS to monitor financial transactions, and with the creation of a Branch revenue Database by LIT, there is no need for interoperable ILS cash registers - the less expensive ones work beautifully.
- IT Governance is a structure around how organizations align IT strategy with business strategy. As part of instituting this at SCPL, a Change Management process was put into place. This allows IT management to track changes, and collect data thereby indicating where the pain points are based on what changes are made as well as assign a level of importance to changes made in infrastructure, applications and service delivery. The end result is being able to find areas where we are wasting time and money as well as what new initiatives to focus on.

FY15/16 Plans

- Sell park cards.
- Achieve necessary and long overdue personnel restructuring.
- Institute ITIL (Information Technology Infrastructure Library), which is a set of practices for IT Service Management (ITSM) that focuses on aligning IT services with the needs of business.
- Replace all branch servers with new rack-mount servers.
- Replace the remaining 100 Base T switches (6) at the branches with Gigaspeed switches procured using Erate funding.
- Create an Ipad cabinet for staff and institute a check-out system for Staff.

Facilities

FY14/15 Highlights

The focus this year has been on remedying the most egregious problems identified in the Facilities Master Plan deferred capital maintenance section. These included:

- The focus was on making minor repairs in anticipation of a successful ballot initiative to implement the recommendations in the Facilities Master Plan.

- Emergency repairs were needed at both Boulder Creek and Branciforte where the heating or HVAC system failed and had to be replaced. Air conditioning was added at Branciforte.
- The lawn around the Garfield Park Branch was replaced by drought resistant plants and water saving design. The full rebate available for such projects was received from the City of Santa Cruz.
- A Communities Facility District joint powers agreement was agreed to by all four jurisdictions and the Board is in place to move a ballot initiative forward.
- Furniture, Shelving and Signage standards were adopted. These will be useful whether there is a successful financial measure or not. The standards will be used whenever one of the included items is considered for purchase, whether on its own or as part of a larger building package.

FY15/16Plans

- The ballot initiative is now scheduled for either June or November 2016, pending the clarification of several details and a favorable poll in January 2016.
- Given the year's delay, the FY16 budget includes about \$150,000 worth of deferred maintenance projects that will not be negated when the implementation of the facilities master plan begins after a successful election.

Service

FY14/15 Highlights

- Tech Support was strengthened through the addition of one staff member. However, an authorized leave in January left the Division shorthanded as a temporary replacement was not found. The addition of one part time staff member provided greater stability for the Volunteer office. The individual hired was a former Americorps volunteer.
- All staff training is now videotaped so staff who cannot attend can watch on the Library's YouTube channel.
- There is both a public and a staff online newsletter. There are currently 2719 members of the public signed up to receive the public newsletter and an average of 205 are added monthly, mostly through new card sign-ups.
- The new Assistant Onsite Services Manager managed several circulation related initiatives: new cash registers, new mobile staff access to the ILS, procedures related to the new kiosks and taking credit cards are just a few.
- Service to the public via the phone has been improved through the addition of one staff member.
- With grants from Cal Humanities, we had an active and successful partnership with Watsonville Public Library to carry out a California Reads initiative called War Comes Home. Santa Cruz County readers read What It Is Like to Go to War by Karl Marlantes and My Life as a Foreign Country by Brian Turner.
- The Minecraft Mobile Lab, a gaming application that encourages exploration and experimentation in technology and reaches a young teen audience, is currently being

offered at Aptos, Garfield Park, and LaSelva Beach branches as well as offsite to Barrios Unidos at Pacific Collegiate School. The program is very popular.

- The TouchTEAM project was initiated and continues. The program supports older adults experiencing memory loss and their caregivers by using touchscreen tablets to engage the mind and activate memory with applications that encourage reminiscences and story telling. Volunteer “coaches” are present to offer support and guidance.
- Consolidated service desk on first floor of the Downtown Branch.
- On June 14, 2015 there will be a fund raiser for the SoundSwell Project, a database of music created and played by Santa Cruz County musicians.
- Successful negotiation of a new MOU with the Santa Cruz County Sheriff’s Office for expanded library service to county jails, enhancing inmates’ opportunities to engage in educational activities.

FY15/16 Plans

- Overdue fines will be reduced by 50% to \$.25 per day. They were raised in 2009 as a revenue enhancing measure which was never realized. The self-check kiosks and ability to accept credit cards has been highly successful. These gains should help offset a reduction in fines.
- A 100th Birthday Party is planned for Garfield Park on July 11, 2015. Capitola is planning a Sweet 16 for their current facility, probably in August. Felton will celebrate its 60th birthday in 2016, and Live Oak will have its 10th birthday.
- Using vehicle reserve funds, a new bookmobile will be ordered and is expected to arrive before the end of FY15/16.
- Implementation of the MOU with the Sheriff’s Office broadening library service to the Main Jail, Blaine Street Women’s Facility, and Rountree Men’s Facility. Full implementation should be completed sometime in September 2015.
- In partnership with the Alzheimer’s Association, the Library will offer seminars on symptoms of Alzheimer’s disease, stages of the disease, and treatment and care available in Santa Cruz County. The first ones are scheduled for August 17 and September 29 at the Scotts Valley Branch.
- Expand the Minecraft Mobile Lab schedule to a summer series at Barrios Unidos at PCS and add regular sessions at the Scotts Valley, Felton, Boulder Creek, and Live Oak ranches during FY 15/16.

Partnerships

In FY14/15 we continued a number of partnerships and developed some new ones. These partnerships have increased access to programs without additional expense to the library system and they have solidified the library’s role as the “go to place” for important relevant programs that meet the interests of community members. A partial list follows, in no particular order:

- SANTA CRUZ MUSEUM OF NATURAL HISTORY
- UCSC INSTITUTE FOR HUMANITIES RESEARCH
- CABRILLO COLLEGE
- KUUMBWA JAZZ CENTER
- SCOTTS VALLEY ARTISANS

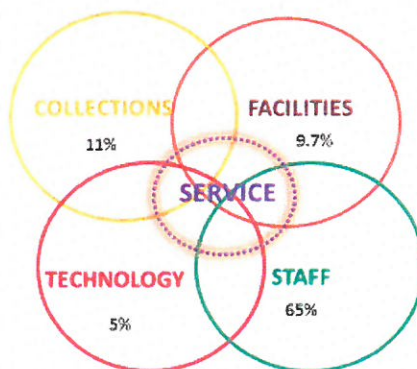
- CHILDREN’S MUSEUM OF DISCOVERY
- BOYS & GIRLS CLUB OF SANTA CRUZ
- LIVE OAK FAMILY RESOURCE CENTER
- C-DOGS
- LIBRARY OF CONGRESS
- RESEARCHERS ANONYMOUS
- SANTA CRUZ COUNTY OFFICE OF EDUCATION
- FRIENDS OF THE LIBRARY & ITS CHAPTERS
- GENEALOGICAL SOCIETY
- GOODWILL INDUSTRIES OF SANTA CRUZ
- SANTA CRUZ COUNTY SPCA
- SANTA CRUZ VETERANS SERVICES OFFICE
- MUSEUM OF ART AND HISTORY
- WOMEN’S INTERNATIONAL FOUNDATION FOR PEACE & FREEDOM
- WILLING SUSPENSION ARMCHAIR THEATER
- SANTA CRUZ COUNTY SHERIFF’S OFFICE
- RESOURCE CENTER FOR NONVIOLENCE
- CAL HUMANITIES
- WATSONVILLE PUBLIC LIBRARY
- MAKERS FACTORY
- DEPARTMENT OF HOMELAND SECURITY
- ALZHEIMER’S ASSOCIATION

Challenges

The anticipated challenges for FY15/16 focus on two primary areas.

- The passage of the ballot initiative.
- Implementation of the new Joint Powers Agreements for Operations and Financing.
- Hiring of and transitioning to a new Library Director.

The Numbers



Just like last year, 91% of Library resources are directed towards the 4 core areas; Staffing resources; Collections, Facility and Technology, as shown in the circular graphic.

As shown in the updated forecast model below, we expect continued growth in our revenue base. More specifically, we are projecting strong growth in sales tax with 5%, or \$358,000, estimated for FY15/16. Although this rate is larger than some other estimates, we believe it is credible and in addition has better than a 50% chance of stronger growth. We are currently also projecting strong growth of 5%, or \$267,000, overall in member contributions under the assumption of a new financing agreement and temporary stronger increases in underlying property tax growth within the Library Fund (due to a spike from recovery of assessed values to pre-recession levels over the next several years). Note that the new financing agreement provisions can have an impact on the these out-year projections. Changes in other revenue are impacted by: (1) reduction of overdue fine rates as mentioned above in the FY15/16 Service highlights; (2) transfer in from the vehicle replacement fund of \$200,000, \$115,000 and \$45,000 estimated for FY15/16, FY17/18 and FY18/19 vehicle purchases; and (3) overall modest decline in grants and donations based on past experience.

Within the Personnel and Operations expenditures, there are several notable increases as referenced earlier in this report. Assumptions are included for both base line personnel total compensation increases (salary and benefits). Also, based on board work plan priorities, several staffing positions were reclassified and/or created to better support core operations; for a total estimated increase of \$174,800. In addition, the overall materials budget was increased by 3.9% to a total of \$1.47 million.

The net impact of the revenue and cost increases is an essentially balanced budget that contains an expected minor surplus of \$12,053. Note that this budget projection is based on budgetary results and are subject to variations based on staffing vacancies and/or unplanned cost increases.

Library JPA FY15/16 Proposed Budgetary Forecast ⁽¹⁾	FY 2013/14 Actual	FY 2014/15 Amended Budget	FY 2015-16 Proposed Budget	FY 2016-17 Budget Projection	FY 2017-18 Budget Projection	FY 2018-19 Budget Projection
Sales Tax	\$ 6,878,299	\$ 7,158,000	\$ 7,516,000	\$ 7,797,000	\$ 8,108,000	\$ 8,412,000
Member Contributions	5,145,343	5,237,000	5,504,000	5,682,000	5,849,000	6,022,000
other revenue	538,419	369,755	386,968	186,968	301,968	231,968
Total Revenue	\$ 12,562,061	\$ 12,764,755	\$ 13,406,968	\$ 13,665,968	\$ 14,258,968	\$ 14,665,968
Sub-total Personnel	\$ 7,926,483	\$ 8,142,358	\$ 8,733,356	\$ 9,152,000	\$ 9,558,000	\$ 9,983,000
Library Materials	\$ 1,070,355	\$ 1,163,370	\$ 1,268,190	\$ 1,357,000	\$ 1,398,000	\$ 1,440,000
Technology	871,605	684,606	608,475	600,000	617,000	634,000
Building & Facility	647,764	742,780	889,331	703,000	833,000	778,000
System Support Services ⁽²⁾	973,107	1,181,109	1,047,710	1,077,166	1,039,333	1,079,166
Utilities	263,905	271,130	276,930	288,000	298,000	309,000
Debt Service	413,044	-	-	-	-	-
Other costs	732,901	509,402	570,923	480,000	499,000	518,000
Sub-total Operations	\$ 4,972,681	\$ 4,552,397	\$ 4,661,559	\$ 4,505,166	\$ 4,684,333	\$ 4,758,166
Total JPA Costs	\$ 12,899,164	\$ 12,694,755	\$ 13,394,915	\$ 13,657,166	\$ 14,242,333	\$ 14,741,166
Net Operating Results	\$ (337,103)	\$ 70,000	\$ 12,053	\$ 8,802	\$ 16,635	\$ (75,198)

(1) Amounts rounded
(2) Systems support services includes vehicle purchases

Carryover of Funds

There are no carryover requests that need to be approved by the Board.

FY 15/16 Budget Overview			
		14/15 Amended Budget	15/16 Proposed
Revenue			
	Sales Tax	\$ 7,158,000	\$ 7,516,000
	Maintenance of Effort	\$ 5,237,000	\$ 5,504,000
	Grants and Donations	\$ 108,197	\$ 74,468
	Fines and Fees	\$ 163,500	\$ 104,000
	Other	\$ 28,058	\$ 8,500
	Vehicle Transfer from Replacement Fund	\$ 70,000	\$ 200,000
Revenue Total		\$ 12,764,755	\$ 13,406,968
Personnel			
	Regular Full and Part Time	\$ 5,044,247	\$ 5,367,835
	Temporary	\$ 774,201	\$ 809,801
	Misc. Personnel Costs	\$ 29,060	\$ 12,280
	Benefits	\$ 2,294,850	\$ 2,543,440
Personnel Subtotal		\$ 8,142,358	\$ 8,733,356
Expenditures			
Information Technology			
	Hardware Maintenance	\$ 27,000	\$ 20,500
	Professional Services Other	\$ 56,000	\$ 44,000
	Software Maintenance Services	\$ 265,248	\$ 263,704
	Telecommunications	\$ 172,858	\$ 155,271
	Computer Supplies	\$ -	\$ -
	Computer Equipment	\$ 163,500	\$ 125,000
	<i>Subtotal</i>	\$ 684,606	\$ 608,475
Library Materials			
	Materials	\$ 1,163,370	\$ 1,268,190
	Grants and Donations	\$ 49,507	\$ 26,278
	Refunded Fines and Fees	\$ 2,000	\$ 2,000
	Library Functional Supplies	\$ 188,500	\$ 161,850
	<i>Subtotal</i>	\$ 1,403,377	\$ 1,458,318
Staff Development			
	Travel	\$ 15,050	\$ 14,180
	Training	\$ 46,200	\$ 51,195
	LSTA Tuition	\$ -	\$ -
	<i>Subtotal</i>	\$ 61,250	\$ 65,375
Utilities			
	Water/Sewer/Refuse	\$ 63,330	\$ 63,330
	Hazardous Materials Disposal	\$ -	\$ 1,000
	Electricity	\$ 178,600	\$ 184,600
	Natural Gas	\$ 29,200	\$ 28,000
	<i>Subtotal</i>	\$ 271,130	\$ 276,930
Building O & M			
	Building O & M	\$ 189,197	\$ 197,322
	Landscaping	\$ 16,500	\$ 33,000
	Janitorial Services	\$ 117,100	\$ 117,100
	Vehicle O & M	\$ 43,793	\$ 32,524
	Vehicle Equipment	\$ 70,000	\$ 200,000
	Building Equip. And Rental	\$ 306,190	\$ 309,385
	<i>Subtotal</i>	\$ 742,780	\$ 889,331
Supplies and Equipment			
	Office Supplies	\$ 20,500	\$ 20,500
	Copier Supplies	\$ 7,550	\$ 7,550
	Janitorial Supplies	\$ 20,000	\$ 20,000
	Misc. Supplies	\$ 59,740	\$ 73,960
	Safety Clothing and Equipment	\$ 4,710	\$ 4,710
	Office Furniture and Equipment	\$ 23,795	\$ 25,400
	Other Equipment	\$ 3,500	\$ 4,500
	Building Repairs-Library	\$ 68,350	\$ 158,800
	<i>Subtotal</i>	\$ 208,145	\$ 315,420
System Services			
	Professional Services Fiscal	\$ 7,900	\$ 8,300
	Unique Management Collection Agency	\$ 17,000	\$ 14,000
	Insurance	\$ 80,489	\$ 74,225
	Postage	\$ 3,500	\$ 3,500
	Printing and Advertising	\$ 27,670	\$ 27,530
	Dues and Membership	\$ 34,126	\$ 34,910
	Professional & Technical Services	\$ 352,724	\$ 75,000
	<i>Subtotal</i>	\$ 523,409	\$ 237,465
Other Services and Transfers			
	Financial Services Outside (City of SC)	\$ 570,000	\$ 669,211
	Transfer to Vehicle Replacement Fund	\$ 87,700	\$ 55,666
	Transfer to 2-month reserve account	\$ -	\$ 85,368
	<i>Subtotal</i>	\$ 657,700	\$ 810,245
Operating Expenditure Subtotal		\$ 4,552,397	\$ 4,661,559
Total Expenditures		\$ 12,694,755	\$ 13,394,915
Balance		\$ 70,000	\$ 12,053



RESOLUTION # 2015-010

**RESOLUTION OF THE
SANTA CRUZ LIBRARY JOINT POWERS AUTHORITY BOARD
ADOPTING A BUDGET FOR THE FISCAL YEAR 2015-2016**

BE IT RESOLVED, by the Santa Cruz Library Joint Powers Authority Board that the Budget of the Santa Cruz City-County Library System for the fiscal year 2015-2016, as proposed in:

FY 2015-2016 Budget Overview

PASSED AND ADOPTED this 8th day of June 2015 by the following votes:

AYES: Board Member(s):

NOES: Board Member(s):

ABSENT: Board Member(s):

DISQUALIFIED: Board Member(s):

APPROVED

ATTEST

Chair

Board Clerk

STAFF REPORT

DATE: June 8, 2015

TO: Library Joint Powers Board

THROUGH: Janis O'Driscoll, Interim Library Director

FROM: Jurisdictional Administrators: Steve Ando, Martin Bernal, Jamie Goldstein, Susan Mauriello

RE: Library Joint Powers Agreement

RECOMMENDATION: Accept the draft Library Joint Powers Agreement.

SUMMARY

With the term of the Library Joint Powers Authority (LJPA) agreement nearing an end, the Library Joint Powers Board (LJPB) appointed sub-committee has completed its work in developing a successor agreement and is presenting the draft agreement for the LJPB's information.

BACKGROUND

The four jurisdictions that are party to the LJPA agreement, which governs library operations, have been meeting since October 2013 to work out details of a successor agreement as the current agreement expires in 2017.

The LJPB established a subcommittee in February to work out the details of the operating agreement. That committee concluded in April 2015. Since that time library employees' union representatives were consulted, the parties' legal reviews were conducted and the draft is attached for review.

Concurrently, the five jurisdictions that are party to the Library Financing Authority (LFA) agreement have been discussing how to update the current formula for Maintenance of Effort (MOE) contributions. While this agreement does not expire, the County of Santa Cruz has indicated its intention to withdraw from the LFA if revisions are not satisfactorily achieved.

All parties agree that the search for a new director should not begin until all the issues regarding governance and financing are settled.

DISCUSSION

Governance and Operations Model (LJPA Agreement):

The sub-committee reviewed our regional needs and the governance structure and operation models and of other regional library systems. Based upon this review, the sub-committee drafted a new LJPA. The draft agreement between the cities and County is attached. Below are the major terms of the LJPA agreement:

- **Term and Withdrawal** – The new agreement establishes a 10-year term, similar to the existing agreement. Any party may withdraw by giving one year written notice by July 1.
- **Governance**
 - **Governing Board** – A four-member board comprised of the County Administrative Officer and the three City Managers, or their designees, will constitute the Library Joint Powers Board. The Governing Board is responsible for hiring and supervising the Library Director, overseeing budget and fiscal management, and adopting service levels. The agreement requires the unanimous approval of the Governing Board for specified actions including: adoption of the budget, establishment of library service levels, and approve major financial transactions. In addition the agreement requires unanimous approval of the contract to hire the Library Director.
 - **Library Advisory Commission** – A seven-member board will be responsible for serving as the voice of the community and providing recommendations to the Governing Board and Library Director. The Commission is comprised of registered voters with three from the County (Districts 1, 2 and 5), two from the City of Santa Cruz, one from the City of Capitola and one from the City of Scotts Valley.
- **Staff** – The Library Director will be hired by the Governing Board and serve pursuant to the terms of an employment contract. The LJPA may directly employ library personnel or contract with one or more Parties. With the initial implementation of the new agreement, there will be a contract in place with the City of Santa Cruz to continue the current employment services relationship, including human resources and payroll.
- **Service Levels** – The Governing Board will determine all policies relating to the provision of library services, including hours, organization, staffing levels and type, and other services. The goal is to maintain a 10 branch system that strives to provide equitable service based on agreed upon metrics.

Support Services – The LJPA has the power to hire staff or contract for support services, such as legal and financial services, which will be provided on a cost basis.

Funding Model (LFA Agreement):

In addition, the parties have made significant progress in developing new MOE contributions to amend the LFA agreement. Under the existing agreement, the cities of Santa Cruz and Watsonville contribute a fixed amount from their general funds, and the County Library Fund contributes an amount based on property taxes collected in the unincorporated area and cities of Capitola and Scotts Valley.

Beginning July 1, 2016, the following new provisions have been proposed by County and City staff:

- **Term** – The LFA agreement would be amended to have a five-year term with a cancelation provision based on the LJPA agreement.
- **County Library Fund** – The County would contribute a fixed amount of approximately \$5 million from the County Library Fund annually for five years. The County Board of Supervisors would be responsible for programming any excess property taxes in the Library Fund for Library Fund branches. This would be done in close consultation with the cities of Capitola and Scotts Valley and the Library Director.
- **City of Santa Cruz** – The City of Santa Cruz would contribute an amount that increases by \$70,000 annually for five years. The Santa Cruz City Council would also allocate an additional \$30,000 annually for improvements at City branches in consultation with the Library Director.
- **City of Watsonville** – The City of Watsonville would receive a phased down distribution from the County Library Fund according to a specified schedule. The Watsonville Library and City/County Library System would continue to receive their per capita share of Library Sales Tax.
- **Economic Downturn** – Under the agreement, declining Library Sales Tax would trigger a review of the Maintenance of Effort (MOE) contributions and a process for developing appropriate solutions to attempt to minimize the impact on the Library System.

Next Steps: The agreements will be finalized and brought before the City Councils and the Board of Supervisors for approval in August or September of 2015. Once the LJPA agreement and LFA amendment are approved, the new Library Board will focus its efforts on recruiting the new Library Director, developing a new strategic plan (as the current plan expires in 2015), and looking at the facilities master plan and implementation.

FISCAL IMPACT: None

ATTACHMENTS:
Draft LJPA Agreement

**JOINT POWERS AGREEMENT BETWEEN
THE CITY OF SANTA CRUZ AND THE COUNTY OF SANTA CRUZ
AND THE CITIES OF CAPITOLA AND SCOTTS VALLEY,
RELATING TO LIBRARY SERVICES**

This Joint Powers Agreement ("Agreement") is entered into by and among the County of Santa Cruz, a political subdivision of the State of California ("County"), the City of Santa Cruz, a municipal corporation duly organized and existing under the laws of the State of California ("Santa Cruz"), the City of Capitola, a municipal corporation duly organized and existing under the laws of the State of California ("Capitola"), and the City of Scotts Valley, a municipal corporation duly organized and existing under the laws of the State of California ("Scotts Valley"). The parties may be referred to collectively as the "Parties" and individually as a "Party" in this Agreement.

Recitals

Whereas, the Parties executed a Joint Powers Agreement relating to library services with an effective date of June 24, 1996 ("the 1996 Agreement"); and

Whereas, the Agreement was amended for the first time in or about June 1998, amended for the second time in or about November 1999, and amended for the last time in or about June 2007; and

Whereas, the Parties have determined that it would be to their mutual advantage, and in the best interest of their respective citizens, to continue to join together to provide library services under a single comprehensive Santa Cruz City/County Library System ("Library System"); and

Whereas, the Parties desire to modify the terms and conditions under which the Library System is operated and it is intended that this Agreement shall supersede and replace the 1996 Agreement, including all amendments thereto; and

Whereas, in 2008 the County Board of Supervisors and more than two-thirds of voters approved a permanent extension of the ¼ cent sales tax for public library funding purposes; and

Whereas, the County Library Fund is under the jurisdiction of the County and collects property tax funds from the unincorporated areas of the County as well as the cities of Capitola and Scotts Valley, for the provision of library services to the residents in those areas; and

Whereas, the County and the cities of Capitola and Scotts Valley have authority to provide library services within their jurisdictions; and

Whereas, all Parties agree it would be desirable to include all the cities within the County Library Fund in the governance of the Library System; and

Whereas, pursuant to the Joint Exercise of Powers Act (the "Act") set forth in Chapter 5, Division 7 of Title 1 of the Government Code of the State of California (Sections 6500 et seq.), the Parties may contract for the exercise jointly of any power common to all;

Now, therefore, in consideration of the mutual promises and covenants contained herein, the Parties to this Agreement agree as follows:

1. Definitions

Unless the context otherwise requires, the terms defined in this section have the meanings herein specified.

"Act" means the Joint Exercise of Powers Act, constituting Chapter 5 of Division 7 of Title 1 of the California Government Code, commencing with Section 6500 of said Code.

"Agreement" means this Joint Exercise of Powers Agreement, as it may be amended from time to time, creating the Services Authority.

"Cities" means, collectively, the Cities of Santa Cruz, Capitola and Scotts Valley.

"Commissioners" means the members of the Library Advisory Commission, as set forth in Section 5 (B).

"County" means the County of Santa Cruz.

"Directors" means the members of the Governing Board, as set forth in Section 5 (A).

"Jurisdiction" or "Jurisdictions" means the County, Cities or any combination thereof.

"Library System" means the Santa Cruz City/County Library System.

"Parties" means, collectively, all the parties to the Agreement.

"Services Authority" means the joint powers authority created by this Agreement.

2. Purpose of Agreement and Parties

The Parties to this Agreement, with the approval of their respective legislative bodies, hereby join together for the purpose of providing extended library services within their communities and by establishing a Library Joint Powers Authority ("Services Authority") to exercise the powers described herein.

3. Powers and Duties

A. Powers of Services Authority.

The Services Authority shall have all powers which a joint powers authority may exercise under the Joint Powers Act (including powers which are common to the Parties in accordance with Section 6502 of the Joint Powers Act), and all powers granted to it as a public agency under the laws of the State of California (including but not limited to the powers set forth in Chapter 12, Division 6, Title 1 of the California Government Code, commencing with Section 5920 of said Code), solely for the purpose of carrying out the purposes for which the Services Authority has been established. The Services Authority is hereby authorized, in its own name, to do all acts necessary to accomplish the following purposes:

- (1) To exercise jointly the common powers of its Parties to provide public library services.
- (2) With the approval of each Party, to participate in financing or refinancing library facilities or services in accordance with State law.
- (3) To make and enter into contracts necessary to the full exercise of its powers.
- (4) To employ agents and employees including attorneys and other professionals.
- (5) To contract for the services of attorneys, administrative support, planners, financial consultants, and other persons as it deems necessary.
- (6) To manage, maintain, operate, lease and use any library facilities.
- (7) To acquire, hold, lease, receive by grant, gift, devise or bequest and dispose of property, equipment and supplies.
- (8) To incur debts, liabilities or obligations subject to limitations herein set forth.
- (9) With the approval of each Party, to levy and collect taxes or assessments and issue debt as may be statutorily authorized.
- (10) With the approval of each Party, to levy and collect special capital assessments as may be statutorily authorized.
- (11) To sue and be sued in its own name.
- (12) To adopt, modify and collect fees and fines.

- (13) To apply for, accept and receive state, federal or local licenses, permits, grants, loans or other aid necessary for the Services Authority's full exercise of its powers from any agency of the United States of America, the State of California, or any other public or private entity.
- (14) To accept and receive gifts, contributions, donations and bequests of property, funds, services and other forms of assistance as necessary for the Services Authority's full exercise of its powers.
- (15) To administer, to the fullest extent not prohibited by law, any trust declared or created for the Services Authority.
- (16) To receive by grant, gift, devise or bequest and hold in trust or otherwise, property situated in this State or elsewhere and, where not otherwise provided, dispose of the property for the benefit of the Services Authority.
- (17) To perform all acts necessary and properly to carry out fully the purpose of this Agreement and not inconsistent with any other provision of law.
- (18) To join a Joint Powers Authority to pool library services, financing, risk and/or liabilities with other public entities.

B. Limitation on Imposition of Taxes or Assessments.

The provisions of Section 3.A notwithstanding, the Services Authority shall have no power to impose taxes or assessments within any Party's jurisdiction unless the Party's legislative body first passes a resolution consenting to the tax or assessment.

C. Limitation on Issuance of Debt.

The provisions of Section 3.A notwithstanding, the Services Authority shall have no power to issue debt unless the legislative body of each Party first passes a resolution consenting to the issuance of the debt.

D. Additional Powers to be Exercised.

In addition to those powers common to each of the Parties, the Services Authority shall have those powers that may be conferred upon it by subsequently enacted legislation.

E. Restrictions on Exercise of Powers.

The powers of the Services Authority shall be exercised in the manner provided in the Act and as needed to implement the purposes of this Agreement. Only those powers explicitly authorized pursuant to this Agreement may be exercised under this Agreement.

F. Obligations of Services Authority.

Any obligations of the Services Authority shall not be obligations of the Parties.

4. Term

A. Effective Date.

This Agreement shall commence on October 1, 2015. The Agreement shall continue for a term of ten (10) years until September 30, 2025.

B. Termination/Withdrawal.

An individual Party may withdraw from this Agreement by the giving of one year written notice no later than July 1 of any given year of its intent to withdraw from the Services Authority effective on July 1 of the next year. Upon withdrawal, such Party shall take on the obligation to provide all library services within its jurisdiction. Withdrawal by the County or the City of Santa Cruz shall terminate the Agreement.

C. Effect of Termination/Withdrawal.

Each Party shall, upon termination or withdrawal, remain liable for the branches within its jurisdiction and its share of any outstanding debt service based on the percentage of the proceeds from the debt which was allocated to each jurisdiction. Taxes or assessments that have been imposed within any Party's jurisdiction will continue and be paid to that Party. In addition, each Party shall remain liable for its proportionate share of legal fees and costs, including payment of open claims made after the termination of the Agreement based upon incidents which occurred when the Agreement was in effect.

5. Board and Commission

A. Governing Board.

There is hereby created the Library Joint Powers Board ("Governing Board"), which shall be responsible for administering this Agreement and overseeing the day-to-day operations of the Library System. The Governing Board shall consist of the following directors:

- (1) The County Administrative Officer, or his/her designee, from the County of Santa Cruz.
- (2) The City Manager, or his/her designee, from the City of Santa Cruz.

- (3) The City Manager, or his/her designee, from the City of Capitola.
- (4) The City Manager, or his/her designee, from the City of Scotts Valley.

Actions of the Governing Board shall be effective upon approval of a majority of the directors with the exception of the following actions which require the unanimous approval of the directors:

- (1) Financial transactions as set forth in Section 3 (A) (8), Section 3 (A) (9) and Section 3 (A) (10).
- (2) Appointment of the Director of Libraries as set forth in Section 6 (A).
- (3) Contracts with Parties for library personnel as set forth in Section 6 (B).
- (4) Contracts for support services for a period longer than one year as set forth in Section 7.
- (5) Approval of the Final Budget as set forth in Section 8.
- (6) Changes in Board adopted service levels as set forth in Section 10.

The Governing Board shall select a chairperson and a vice-chairperson in January of each year, and shall meet quarterly or more frequently as determined by the Governing Board.

A quorum of the Governing Board shall consist of all directors, or their designee, and shall be necessary to conduct business, except that less than a quorum may adjourn from time to time. The Governing Board may adopt, from time to time, such bylaws, meeting schedules, rules and regulations for the conduct of its meetings as are necessary. The Governing Board shall be governed by the requirements of the Ralph M. Brown Act.

A director shall cease to participate in the Governing Board if she/he ceases to be an employee in the designated capacity of the Party she/he represents, or if the entity ceases to be a Party to this Agreement.

B. Library Advisory Commission.

The Governing Board shall be advised by a Library Advisory Commission ("Commission"). The Commission shall consist of the following commissioners who must be registered voters:

- (1) Three residents of unincorporated Santa Cruz County appointed by and serving at the pleasure of the County Board of Supervisors, with one each from Supervisorial Districts 1, 2 and 5.

- (2) Two Santa Cruz city residents appointed by and serving at the pleasure of the Santa Cruz City Council.
- (3) One Capitola resident appointed by and serving at the pleasure of the Capitola City Council.
- (4) One Scotts Valley resident appointed by and serving at the pleasure of the Scotts Valley City Council.

Commissioners should reflect the diverse interests of the Library System including representation in the areas of technology, education and business, or other areas identified by the Governing Board. Elected members of each jurisdiction are not eligible for appointment to the Commission.

Each commissioner shall serve a four-year term, except that the terms of the initial commissioners shall be staggered to end at 36 months and 48 months, respectively, so as to ensure continuity among the commissioners. The initial commissioners shall draw lots to establish the lengths of their respective terms. Each commissioner shall be limited to two terms. Commissioners replacing a commissioner mid-term shall be limited to serving one additional term after completion of the remainder of the original term.

The Commission is advisory only and is intended to be a voice of the community to provide advice and feedback to the Governing Board and the Director of Libraries. The Commission will review programs and services and make necessary recommendations as they pertain to the provision of these programs and services.

The Commission shall select a chairperson and a vice-chairperson in January of each year, and shall meet at least quarterly to develop recommendations to the Governing Board on Library System hours, organization and services.

A quorum of the Commission shall consist of a majority of commissioners and shall be necessary to conduct business, except that less than a quorum may adjourn from time to time. The Commission may adopt, from time to time, such bylaws, meeting schedules, rules and regulations for the conduct of its meetings as are necessary. The Commission shall be governed by the requirements of the Ralph M. Brown Act.

6. Employees

A. Director of Libraries.

The Director of Libraries shall be hired by the Services Authority and serve pursuant to the terms of an employment contract. The unanimous approval of the directors of the Governing Board is required to hire the Director of Libraries. The contract between the Director of Libraries and the Services Authority shall

outline details of compensation and benefits. The contract may be administered by a Party under contract with the Services Authority.

The Director of Libraries shall oversee and conduct the day-to-day operations of the Library System. The Director of Libraries shall meet the qualifications of a County Librarian as provided in Chapter 6, Article 2, Section 19142 of the Education Code regarding County Free Libraries and shall also have the duties and responsibilities of a County Librarian as provided in Section 19146 of the Education Code.

The Director of Libraries shall be responsible for the efficient administration and supervision of the Library System. The Director of Libraries shall serve as staff to the Governing Board and Commission, and shall cooperate to assist the directors and commissioners in performing their responsibilities. The Director of Libraries shall cause a notice of this Agreement to be filed with the Secretary of State pursuant to the Act.

The Governing Board shall be responsible for the day to day supervision of the Director of Libraries. The performance of the Director of Libraries shall be appraised annually by the Governing Board, which shall solicit written comments from each director and commissioner.

The Director of Libraries shall upon request make presentations to the Board of Supervisors and City Councils of each jurisdiction to present matters relative to the Library System. In addition, upon request of a Party, the Director of Libraries shall make written and oral reports to the elected body of each Party on the status of public library services.

In addition to the other powers and duties specified in this Agreement, the Director of Libraries shall have the power:

- (1) Under the policy direction of the Governing Board, to plan, organize and direct all Services Authority activities.
- (2) To develop a proposed operating and capital budget.
- (3) To authorize expenditures within the amounts authorized by the Governing Board and subject to the appropriations and limitations of the approved budget.
- (4) To make recommendations to and requests of the Governing Board concerning all matters that are to be performed, done or carried out by the Governing Board.
- (5) To make recommendations to and requests of the Commission concerning all matters that are to be performed, done or carried out by the Commission.
- (6) To have charge of, handle or have access to any property of the Services Authority.

- (7) To apply and negotiate for and administer grants and subventions from the State or federal governments or other funding sources. All applications requiring matching or contributory funds must be approved by the Governing Board.
- (8) To determine what books and other library materials and equipment shall be purchased, as provided by California Education Code Section 19146, subject to budgetary limitations.
- (9) To serve as the purchasing agent for the Services Authority.
- (10) To hire, supervise, discipline and dismiss as necessary any employees of the Services Authority.
- (11) To work cooperatively with the applicable Parties to hire, supervise, discipline and dismiss as necessary any employees of the Parties contracted to provide staff to the Library System in accordance with the rules and regulations of the contracting Parties.

B. Other Library Staff

The Services Authority may directly employ library personnel or contract with one or more of the Parties to meet the staffing requirements of the Library System. Any contract with a Party or Parties for library staffing shall require the unanimous approval of the directors of the Governing Board. In the event that the Services Authority begins employing library personnel upon termination of any contract with a Party or Parties previously providing library staffing, the Services Authority will be recognized as a Successor Employer to the Party or Parties in accordance with the National Labor Relations Board (NLRB) successor doctrine.

7. Support Services

The Services Authority may obtain support services including legal counsel, accounting, purchasing, treasury, human resources, payroll and other services from the Parties or private entities at cost via the most cost effective and service efficient method available, as determined by the Governing Board. Any such arrangement shall require a written agreement as to the terms and shall require review annually unless a longer term is agreed to by the unanimous approval of the directors of the Governing Board.

8. Annual Budget Process

Each year, the Services Authority shall adopt an annual budget no later than June 30 for the upcoming July 1 to June 30 fiscal year that delineates the planned revenues and expenditures of the Library System.

A. Consideration of Library Service and Budget Priorities.

The annual budget process for the Library System shall commence no later than March 31 for each year with a Governing Board meeting for the purpose of considering the service and budget priorities for the upcoming fiscal year.

B. Development of Proposed Library Budget.

The Director of Libraries shall prepare the proposed operating and capital budget for the upcoming fiscal year ("Proposed Budget").

C. Public Hearing on Proposed Budget.

The Services Authority shall hold a public hearing on the Proposed Budget which shall be held no later than May 31. Copies of the Proposed Budget shall be available for public inspection at least ten days prior to the public hearing.

At the conclusion of the public hearing, the Governing Board shall request such supplemental reports as it deems appropriate and schedule final action on the Proposed Budget for a public meeting to be held no later than June 30.

D. Approval of Final Budget.

Notwithstanding any other provision of this Agreement, the unanimous approval of the directors of the Governing Board shall be required to approve and adopt the Final Library Budget for the upcoming fiscal year. If the Governing Board has not reached agreement by July 1 of the new fiscal year, the previous year's Final Budget will remain in effect until a new budget is approved. However, if the Governing Board has not reached agreement and revenues decline, then the previous year's Final Budget will be in effect with proportionate cuts based on Board adopted service levels.

9. Library Policies

All policies relating to the provision of library services, including hours, organization, staffing levels and type, and other services, shall be determined by the Governing Board with a goal of maintaining a ten (10) branch system that strives to provide equitable service based upon agreed upon metrics. Current policies with respect to the library shall continue in full force and effect until changed by the Governing Board.

10. Finances

A. Revenues.

The library services provided through this Agreement shall be funded through funds made available to the Services Authority by the Santa Cruz County Library Financing Authority. The Parties agree that any resident of Santa Cruz County, regardless of residence location, shall have free access to the library facilities, materials and services of the Library System.

B. Supplemental Revenues.

Each participating City and the County may supplement revenues to provide for enhanced services at individual library facilities.

C. Treasurer-Controller.

Pursuant to Section 6505.5 and 6505.6 of the Joint Powers Act, the Governing Board will select and contract with an individual (hereinafter "the Treasurer-Controller") to perform the functions of the treasurer and the functions of the auditor of the Services Authority, as such functions are set forth in Section 6505.5 of the Joint Powers Law. Pursuant to Section 6505.1 of the Joint Powers Act, the Treasurer-Controller shall have custody of, handle and have access to all accounts, funds and money of the Services Authority from whatever source and all records of the Services Authority relating thereto.

The Treasurer-Controller of the Services Authority is hereby designated as the public officer or person who has charge of, handles, or has access to any property of the Services Authority. The Treasurer-Controller shall file an official bond in the amount of \$25,000 as required by Section 6505.1 of the Joint Powers Act; provided, that such bond shall not be required if the Services Authority does not possess or own property or funds with an aggregate value of greater than \$500 (excluding amounts held by a trustee or other fiduciary in connection with any Bonds). So long as required by Section 6505 and Section 6505.5 of the Joint Powers Act, every year during the term of this Agreement the Treasurer-Controller of the Services Authority shall prepare or cause to be prepared an independent audit to be made by a certified public accountant, or a public accountant, as required under Sections 6505, 6505.5, and 6505.6 of the Joint Powers Act.

11. Mutual Indemnification and Insurance

A. Mutual Defense and Indemnification of Parties and Employees.

Except as otherwise specified in this Section, each Party and the Services Authority, respectively, shall defend, indemnify, and hold harmless one

another against any and all claims, actions, losses, liability or expense (including attorney's fees) arising out of, or based upon, the acts or omissions of the Services Authority or any Party in executing the powers of the Services Authority. Notwithstanding the foregoing, to the full extent permitted by law, the Services Authority shall defend, indemnify and hold harmless any Party, including but not limited to a party whose employees serve as staff to the Library System, and any person who is or was a director of the Governing Board, or an officer, employee or other agent of the Services Authority or a Party, against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with any legal proceeding related to the work of the Services Authority, if such person acted in good faith and in the course and scope of his or her office, employment or agency. In the case of a criminal proceeding, the Services Authority may, but is not required to, provide for indemnification and defense of a director of the Governing Board, or an officer, employee or other agent of the Services Authority to the extent permitted by law.

B. Liability Insurance.

The Services Authority shall purchase a General Liability Insurance policy with coverage in the minimum amount of \$2,500,000 combined single limit, including coverage for: (a) bodily injury, (b) personal injury, (c) broad form property damage, (d) contractual liability, and (e) cross-liability. The named insured shall be the Services Authority and, accordingly, the Services Authority shall have responsibility for exercising all rights conferred by the insurance policy upon the insured.

C. Casualty Insurance.

Each Party shall insure the Library System buildings situated within their respective jurisdictions against casualty losses. The cost for insuring such buildings shall be considered direct costs, and shall be borne by the Party within whose jurisdiction the building is located, provided, however, that the cost of insurance coverage on the Downtown Branch building shall be shared as a system-wide cost.

D. Uninsured Claims

Any uninsured costs of providing liability defense, including payments for legal fees and costs and including payment of adjusted and settled claims and judgments must be approved by the Parties. Where it is necessary to employ special legal counsel given the nature of the claim, the Services Authority shall select said special legal counsel. Legal counsel shall report to the Services Authority with respect to said claims in recognition of the Services Authority's status as defendant and client. Legal counsel shall therefore enjoy an attorney-client privilege with the Services Authority and the Services Authority shall have the authority to make all decisions for which a client is customarily responsible in

an attorney-client relationship, including final decisions with respect to the adjustment and settlement of uninsured claims and the rejection of settlement offers.

E. Closed Sessions

All information received by the Governing Board in a closed session related to the information presented to the Governing Board shall remain confidential. In accordance with California Government Code Section 54956.96, however, a director may disclose information obtained in a closed session that has direct financial or liability implications for a Party to the following individuals:

- (1) Legal counsel to that Party for purposes of obtaining advice on whether the matter has direct financial or liability implications for that Party; and
- (2) Other members of the legislative body of that Party present in a closed session of that Party.

12. Distribution of Assets upon Termination/Withdrawal

A. Services Authority Assets.

The Services Authority's assets shall be distributed to the Parties upon the termination of this Agreement or withdrawal by a Party as herein provided. Within one hundred and twenty days (120) after notice of termination of this Agreement, or withdrawal from this Agreement, the Parties shall agree on a method of inventory and valuation of all assets of the Library System to be apportioned to the Parties, and shall cause the completion of such inventory and valuation within six (6) months after notice of termination or withdrawal. The costs of such inventory and valuation shall be a Library System cost under this Agreement. In determining specific assets to be distributed to the Parties, the Parties agree that every effort shall be made to first distribute to each Party those assets then located within that Party's jurisdiction, and ensure the assets are evenly divided based on the then current population ratios of the Parties. The remaining assets shall then be apportioned and distributed as deemed most convenient to the Parties. The Services Authority shall freely share its catalogue and other information regarding library materials with all Parties.

B. Special Collections.

It is understood and agreed that the apportionment and allocation of assets pursuant to this paragraph shall not result in the separation or breaking up of the Downtown Branch reference collection, periodical backfiles, local history collection, or Californian collection. All of these collections and materials shall remain the property of the City of Santa Cruz. Further, the Parties (or, if necessary,

the arbitrator referenced in Section 14) shall honor all special conditions and agreements imposed by donors of special collections to the Library System.

13. Construction of Library Facilities

Whenever a Party remodels, renovates or constructs a facility to be operated by the Services Authority, the Director of Libraries shall advise the Party in all matters regarding the site, design and construction of the facility. The Party and the architects retained by the Party shall consult with the Director of Libraries or his/her designee as often as the latter deems necessary to the proper exercise of his/her responsibilities. The Party shall obtain advance written approval from the Director of Libraries of all plans and specifications, including furnishings, for the inside of the facility.

The Party which selects or approves the architect and oversees the construction of a branch library shall be financially responsible for any and all construction defects and shall have an obligation to correct the defects within a reasonable period following the discovery of the defect.

14. Arbitration

The Parties agree to submit to arbitration in accordance with this paragraph any impasse or other inability to agree upon any of the following matters:

(A) Division and distribution of assets pursuant to Section 12 of this Agreement;

(B) Any other matters which the Parties mutually agree to submit to arbitration.

Upon request in writing by any Party that any of the above-listed matters be submitted to arbitration, the Governing Board shall meet to attempt to resolve the dispute and to agree upon an arbitrator if the dispute is not otherwise resolved. In the event the dispute is not resolved and no agreement is reached on the selection of an arbitrator within thirty days of the request for arbitration, then the Parties shall request the Presiding Judge of the Superior Court of Santa Cruz County appoint an independent arbitrator. Each of the Parties shall pay an equal share of the fees and expenses of the arbitrator.

Except as provided in this Agreement, any arbitration arising hereunder shall be conducted in accordance with the California Arbitration Act (Section 1280, et seq., of the California Code of Civil Procedure.)

15. Amendments

This Agreement may only be amended with the unanimous consent of the Parties. Any Party proposing to amend this Agreement shall give notice of its intent to propose an amendment at any meeting of the Governing Board at least 60 days prior to the date upon which the proposed amendment, if adopted by the Governing Board, would take effect.

16. Authorization and Execution

By the execution of this Agreement, the Parties hereby authorize their respective counsel to execute such documents as may be necessary to carry out the terms of this Agreement.

This Agreement may be signed in counter parts, each of which shall be deemed an original, and all of which shall constitute one and the same agreement.

CITY OF SANTA CRUZ

City Manager

Dated: _____

ATTESTED

City Clerk

Approved as to Form:

City Attorney

COUNTY OF SANTA CRUZ

County Administrative Officer

Dated: _____

ATTESTED

Clerk of the Board of Supervisors

Approved as to Form:

County Counsel

CITY OF SCOTTS VALLEY

City Manager

Dated: _____

ATTESTED

City Clerk

Approved as to Form:

City Attorney

CITY OF CAPITOLA

City Manager

Dated: _____

ATTESTED

City Clerk

Approved as to Form:

City Attorney

STAFF REPORT

DATE: May 15, 2015
TO: Library Joint Powers Board Finance Committee
FROM: Marcus Pimentel, City of Santa Cruz Finance Director
RE: Informational item- conceptual administrative cost allocation model

SUMMARY

Based on various data points, the current City of Santa Cruz administrative support fee formula generates an overall reasonable allocation charge.

BACKGROUND

To support the Library JPA's discussion and recommendation towards potential future administrative services, the Library JPA board has requested that the City of Santa Cruz provide a cost allocation conceptual cost model to contrast with the current 5.5% administrative fee.

DISCUSSION

Included within this brief summary is (1) the current language for the administrative fee, (2) tables showing the fee calculation method and prior administrative fee and potential projected charges for the Library JPA; and (3) a table showing the conceptual allocation charge to the Library JPA if it were based on a traditional cost study and allocation model (as used for grants and internal administrative charges to other funds).

Joint Powers Agreement; Section 6 (Support Services); May 1996

The City of Santa Cruz will continue to provide counsel, purchasing, payroll, budget, treasury and other services to the library system. The City of Santa Cruz shall receive as compensation for these administrative services an amount equal to 5.5% of the net operating costs of the library system.

This fee was established as part of the 1996 Joint Powers Agreement to provide a predictable fee. To learn more, see the February 26, 2015 report to the Library JPA. In general, this fee was meant to cover the cost of the City of Santa Cruz administrative services including legal, human resources (benefits management, employment relations, recruitment, etc.), financial (budgeting, accounting, investing, payroll, accounts payable, purchasing, property insurance, etc.), backend system support (timekeeping, financial systems, intranet, etc.) and overall library management support.

Fee calculation and trends. Table 1 to the right provides a summary of the historical administrative fee charges for the past 5 completed years as well as projections for 2014/15 and out-years through 2018/19.

Table 1	Total Budget	Adjusted Budget	Admin Fee
2009/10	10,271,660	9,610,703	528,589
2010/11	10,582,933	9,946,742	547,071
2011/12	10,738,289	10,071,110	553,911
2012/13	10,747,526	10,030,018	551,651
2013/14	12,899,165	11,478,268	631,305
2014/15	12,770,027	11,732,210	645,272
2015/16	13,394,915	12,167,478	669,211
2016/17	13,657,166	12,625,000	695,000
2017/18	14,242,333	13,068,000	719,000
2018/19	14,741,166	13,607,000	749,000

As shown in Table 2, the fee is based on “operating” costs. Therefore, non-operating amounts like transfers out, capital outlay or any debt service are deducted from the base total amount before applying the 5.5% administrative rate.

Table 2		FY 2014/15 Amended Budget
[1] Proposed Expenditures (before admin fee & transfers)		12,037,055
Less:		
Capital Outlay		304,845
Debt Service		-
[2] Subtotal Adjustments		304,845
[3] Adjusted Base Expenditures [1]-[2]		11,732,210
[4] Fee Percentage		5.50%
Administrative Fee [3]x[4]		645,272

In addition, although it would be considered an operating cost, any placeholder of a potential administrative fee is backed out of the starting total expenditure amount.

Conceptual Cost Allocation model. Table 3 below summarizes an independent analyses completed by the City of Santa Cruz’s professional cost allocation consultant. They were instructed to recreate a conceptual, cost allocation model that mirrors the City’s current cost allocation models used for its internal operations, to set user fees, to support grant applications and any third party

charges. This model provides a data point as to what the current administrative fee would be based on the City’s current cost allocation model. These cost models have been tested over time to be in compliance with Federal and State cost allocation standards.

Table 3 (Conceptual model)				
ACTIVITY NAME ⁽¹⁾	951- Library Joint Powers Authority	958- Library JPA - General Capital Assets	961- Library JPA - Vehicle Replacement	Total Allocated Costs
City Council	\$ 45,431	\$ -	\$ -	\$ 45,431
City Management	\$ 118,591	\$ -	\$ -	\$ 118,591
City Clerk	\$ 12,911	\$ -	\$ -	\$ 12,911
City Attorney ⁽²⁾	\$ 48,028	\$ -	\$ -	\$ 48,028
Human Resources	\$ 172,086	\$ -	\$ -	\$ 172,086
Volunteer Program	\$ 4,482	\$ -	\$ -	\$ 4,482
Group Health ⁽³⁾	\$ 103,816	\$ -	\$ -	\$ 103,816
IT-Geographic Info Systems ⁽⁴⁾	\$ 2,629	\$ -	\$ -	\$ 2,629
Finance & Risk	\$ 249,759	\$ 217	\$ 15	\$ 249,992
Public Works Admin. ⁽⁴⁾	\$ 1,020	\$ -	\$ -	\$ 1,020
Total Allocations:	\$ 758,755	\$ 217	\$ 15	\$ 758,987

Notes: Adjustments to base cost allocation model assumptions
 1 Only the operating funds were included in this initial review. Trust funds would normally be included in any cost allocation model.
 2 Legal costs were allocated based based on Library Full Time Equivalent employees and then reduced by 25% due to expected usage
 3 Self-insured dental and vision allocations were reduced for employee and other contributions
 4 IT-GIS and Public Works Admin. were reduced by 75% due to lower expected usage

In Table 3, the primary Library JPA operations are represented within the first listed column, 951-Library JPA. This is the City’s fund naming and numbering

convention that allows all Library operations and accounts to be maintained as an Agency fund so that it is separated from other City operations. The other columns in the table represent the other subsidiary, operating funds that support Library operations (such as the fund that holds the Library's assets for accounting purposes and maintenance of the vehicle replacement fund).

Note that the trust funds (McCaskill, Whalen, Leet-Corday, etc.) were not included in the initial scope of this calculation to keep the scope reasonable for the information purpose it was intended. However, because the City's custodial responsibility for these funds is equal to that of the vehicle replacement fund, there would be some modest internal charges that would slightly increase the overall charges less than ½-percent. Like the vehicle replacement account, this charge would only be for the custodial responsibility, and therefore only the finance department costs would be proportionally allocated.

The methods for allocating departmental operating costs are based on nearly 30 various data triggers for the applicable fund/department that include but are not limited to: cash balances, number of Full Time Employee (FTE) equivalents; number of transactions (city council agenda items, accounts payable, accounts receivable, purchase orders, bids); and factors such as square space occupied or number of data applications or phones.

REC'D MAY 12, 2015

Library Director,

In the past 12 to 16 months a tremendous change has taken place at the downtown Santa Cruz library. Three to four years ago I began to use the library's internet access, as well as other resources. The constant conflict and arguments amongst the many patrons provided a distraction from the work that I was doing (working on a biography). As I noticed the chronic disruptions I observed the impact it had on the library staff. Today, I am so pleased to see the improvement in the atmosphere and I want to thank you for the addition of John the security guard along with others such as James and Brandon. These individuals are willing to interact with the many conflicts that arise and the resolution they bring has made all the difference. Thank you so much!

Sincerely,

A handwritten signature in black ink that reads "Tom Peay". The signature is written in a cursive style with a large, stylized initial "T".



Teresa Landers <landerst@santacruzpl.org>

A very grateful patron

1 message

Teresa Landers <landerst@santacruzpl.org>

Thu, Apr 30, 2015 at 2:39 PM

To: collin@collinwillis.com, Regular Staff <allstaff@santacruzpl.org>, Library Aides - All <libaid-all@santacruzpl.org>, Oncall <oncall@santacruzpl.org>

I just got a phone call from a patron- Dave Willis (he gave permission to use his name). He was calling to tell me what an incredibly wonderful experience he had at the Downtown Library on Sunday. Mr. Willis participated in the program led by Computer Coach Volunteer- Collin Couch.

Here is what Mr Willis told me:

"Collin taught me so much and I learned so much. He made it fun and he made it like I could learn it. I had a great time. I left feeling tall and great and like I could face the world enthused"

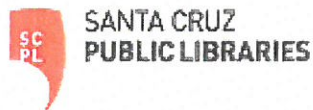
Save this email and If you ever wonder what effect what we do has on the people we serve- just bring this one up and re-read it. If only more people would share these stories with us..... But just this one will make your day- at least it made mine.

And thank you Collin- have a great summer and we look forward to your return in the Fall.

--
Teresa Landers
Director of Libraries
Santa Cruz Public Libraries
117 Union St.
Santa Cruz, CA 95060
landerst@santacruzpl.org
831-427-7706 ext 7612

"The libraries' most powerful asset is the conversation they provide--between books and readers, between children and parents, between individuals and the collective world... Turns out that libraries have nothing at all to do with silence."

Bella Bathurst, "The Secret Life of Libraries," The Guardian (U.K.), May 1, 2011.



Janis O'Driscoll <odriscollj@santacruzpl.org>

Fwd: THANKS for excellent program - More to come, I hope!

1 message

Maile McGrew-Frede <mcgrewfredem@santacruzpl.org>

Thu, Apr 30, 2015 at 10:45 AM

To: Janis O'Driscoll <odriscollj@santacruzpl.org>

Cc: Craig Wilson <craig.wilson@santacruzcounty.us>

Hi all,

Just wanted you to see this letter of thanks from someone on the Jail Tour last night.

Thanks again Craig and all your deputies for making the Jail Tour possible.

Best, Maile

—— Forwarded message ——

From: **Molly Ording** [REDACTED]

Date: Wed, Apr 29, 2015 at 9:15 PM

Subject: THANKS for excellent program - More to come, I hope!

To: mcgrewfredem@santacruzpl.org

Hi Maile!

Just a note to thank you and your staff and Deputy Sheriff Craig Wilson for excellent program tonight and all the events that we have been able to attend in conjunction with the series on mass incarceration. Cheers to you for all your hard work and excellent planning ! We unfortunately cannot come on Saturday...we are leaving for 5 weeks... but wanted you to know I did write a letter of thanks and kudos to SCCL for this program and all your work and...mentioned the timeliness of the subjects discussed. Hope it will be published! Thanks again and look forward to seeing you at future events. Sincerely, Molly & Mickey Ording, Capitola

Begin forwarded message:

From: Maile McGrew-Frede <mcgrewfredem@santacruzpl.org>**Subject:** **Book-to-Action JAIL TOUR : Info update****Date:** April 28, 2015 at 12:46:10 PM PDT**To:** Maile McGrew-Frede <mcgrewfredem@santacruzpl.org>**Cc:** "Janis O'Driscoll" <odriscollj@santacruzpl.org>, WEBMASTER SCPL <elibrary@santacruzpl.org>

Thanks again for registering for the Santa Cruz Public Libraries **Tour of the Santa Cruz County Jail** scheduled for tomorrow, **Wednesday, April 29th at 6pm**. We will meet in front of the main Jail at **259 Water St., Santa Cruz, CA 95060**. Please do bring a completed copy of the attached Jail Tour waiver form, one for each member of your party.

Updated Information, Please READ:

Our tour will be led by Deputy Sheriff Craig Wilson. **The tour is scheduled to be 90 minutes in length**. As we will be inside of a secure facility, it will be difficult for individuals to leave separately from the group, so please plan on attending for the entire length of the tour.

Please leave all personal items including, purses, backpacks or bags at home or in the car. Please bring your ID. A car key or house key is also fine. Please **NO** cell phones, cameras, pocketknives or other metal objects.

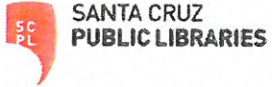
Please let us know if there are any disabilities to accommodate.


If plans have changed and you can no longer attend the tour, please DO respond to this email to let us know of your need to cancel.

Thank you for taking part in **Book-to-Action**, a civic reflection series about the issue of mass incarceration.

See you tomorrow,
Maile

Maile McGrew-Fredé
Reference Services
(831) 427-7700 ext. 7799
www.santacruzpl.org



 **Jail Tour Waiver.pdf**
50K

April 26, 2015

Hello Paula,

Just to let you know, the visit to the Library was great, with a lot of enthusiasm and energy. Thank you for organizing and for the opportunity to do this visit every year.

Appreciatively,

Vicky Jimenez-Russo

Family Service Worker

Head Start- Baskin 2

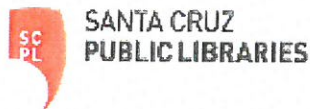
April 29, 2015

Hi Paula.

Just wanted to thank you for arranging our trip to the library. It wasn't the biggest turn out but the parents and children that attended had a great time. The two library teachers were wonderful, they had the children and adults very engaged when they were reading books. I hope we can do this again next school year, Thank You and have a good day.

Ivan Avalos

Natural Bridges Headstart



Teresa Landers <landerst@santacruzpl.org>

Website Statistics for April 2015

Ann Young <younga@santacruzpl.org>

Fri, May 1, 2015 at 12:19 PM

To: Teresa Landers <landerst@santacruzpl.org>, Kira Henifin <henifink@santacruzpl.org>, Diane Cowen <cowend@santacruzpl.org>, Helga Smith <smithh@santacruzpl.org>

Here is a breakdown for April:

Total visits: 117,240 (SCPL website: 76,195 SCPL Catalog: 41,045)

Total pageviews: 500,025 (SCPL website: 161,371; SCPL Catalog: 338,654)

The top content sources for the above pageview statistics are:

- SCPL Catalog - 338,654 pageviews
- SCPL homepage - 65,727 pageviews
- New Items - 13,708 pageviews
- Local history articles - 11,991 pageviews
- Internet Resources (links to subscription databases) - 11,152 pageviews
- Branch pages - 10,780 pageviews
- Community Information Database - 6,900 pageviews
- Kids page - 6,642 pageviews
- Local history photo gallery - 5,002 pageviews
- Ematerials (links to ebook, eaudio vendors) - 3,868 pageviews
- Library services - 3,784 pageviews
- Newspaper Clipping Index - 2,927 pageviews
- Events calendar - 2,808 pageviews
- Local News Index - 2,481 pageviews
- SC County Endangered Species - 2,050 pageviews
- What's New - 1,496 pageviews
- Reader's Link (Staff pick book reviews, etc.) - 1,420 pageviews
- Site search - 1,185 pageviews
- Sheet Music Database - 950 pageviews
- Soundswell - 891 pageviews
- Library Admin pages (LJPB agendas, audio files, etc.) - 838 pageviews
- Contact Us - 801 pageviews
- Subject Guides - 560 pageviews
- Magazines & Newspapers - 476 pageviews



Helga Smith <smithh@santacruzpl.org>

Website Statistics for May 2015

1 message

Ann Young <younga@santacruzpl.org>

Tue, Jun 2, 2015 at 9:38 AM

To: Helga Smith <smithh@santacruzpl.org>, Kira Henifin <henifink@santacruzpl.org>, Diane Cowen <cowend@santacruzpl.org>, Janis O'Driscoll <odriscollj@santacruzpl.org>

Here is a breakdown for May:

Total visits: 117,420 (SCPL website: 75,415; SCPL Catalog: 42,005)

Total pageviews: 516,002 (SCPL website: 163,023; SCPL Catalog: 352,979)

The top content sources for the above pageview statistics are:

- SCPL Catalog - 352,979 pageviews
- SCPL homepage - 63,399 pageviews
- Local history articles - 15,325 pageviews
- New Items - 13,671 pageviews
- Branch pages - 11,612 pageviews
- Internet Resources (links to subscription databases) - 8,685 pageviews
- Kids page - 7,074 pageviews
- Community Information Database - 7,073 pageviews
- Local history photo gallery - 6,291 pageviews
- Ematerials (links to ebook, eaudio vendors) - 3,962 pageviews
- Library services - 3,444 pageviews
- Events calendar - 2,774 pageviews
- Local News Index - 2,746 pageviews
- Newspaper Clipping Index - 2,529 pageviews
- Sheet Music Database - 2040 pageviews
- What's New - 1,625 pageviews
- Library Admin pages (LJPB agendas, audio files, etc.) - 1,192 pageviews
- Soundswell - 1,185 pageviews
- Site search - 1,126 pageviews
- SC County Endangered Species - 870 pageviews
- Contact Us - 865 pageviews
- Reader's Link (Staff pick book reviews, etc.) - 804 pageviews
- Teen Page - 399 pageviews
- Magazines & Newspapers - 365 pageviews

SCPL INCIDENT LOG - 2014 (Print 27th to 26th for LJPB Packet)

Date	B r a n c h	Time HH:MM	Patron's Name	Ref.#	Brief Description 5411=Defecation 5150=Mental 602=Trespass 647=Public 594=Graffiti/Damage/Destruction Intoxication 447=Arson	S e r v e d	Staff Involved	Steps Taken	Safety- Preventative Steps	1st Alarm Roving Guard Cid.
4/27/15	DTN	1:30pm	Zachary Scott Torres	DTN 93	Patron was observed staring out toward the front door in a daze while his cell phone was plugged in and his Yahoo mail open on the computer. His eyes were dilated and his mouth appeared dry with white mucus around the edges.	N	Mitchell Horton, James Lee	After about 10 minutes of observed gazing into space, the roving guard asked the patron to vacate the computer to allow others to use it. He then began typing for a short time and then returned to his dazed state. The patron was ejected for the day.	NA	Yes
4/28/15	DTN	2:45pm	Unknown	DTN 94	Male patron returned before his 1 day ejection for intoxication had expired.	N	John Ottenberg	The patron had been given 2 previous verbal warnings. A 3 day ban was imposed.	NA	Yes
4/29/15	DTN	10:30am	Unknown	DTN 95	Male patron initiated a verbal altercation with another patron (Mr. Dorsel), when he was asked if he could be little quieter. He was slamming books on the table. 5/2/15-Patron was served ban package with Ivan Sumano-Vargas as witness at 1:35pm	Y	John Ottenberg, James Lee	The patron stated that Mr. Dorsel called him a "little white bitch" which Dorsel denied. Another patron Mr. Toth supported Dorsel's story. When the patron asked to leave he became vulgar and threatening to Dorsel claiming that he was going to "kick his ass". A 30 day ban was imposed.		

SCPL INCIDENT LOG - 2014 (Print 27th to 26th for LJPB Packet)

Date	Branch	Time HH:MM	Patron's Name	Ref.#	Brief Description 5411=Defecation 5150=Mental 602=Trespass 647=Public 594=Graffiti/Damage/Destruction Intoxication 447=Arson	Served	Staff Involved	Steps Taken	Safety- Preventative Steps	1st Alarm Roving Guard Cid.
5/1/15	B40	4:30pm	Tom	-	A regular patron Tom attempted to use a computer that another patron Cecilia claimed she had posted a "be right back" sign on. Tom spoke to Cecilia in a loud rude manner.	-	Peggy Meserth, Lois Meyer, David Addison	When staff intervened explaining code of conduct rules, Tom became verbally abusive, disrespectful and was yelling at staff. The patron left the branch all the while yelling.		No
5/2/15	BC	5:15pm	-	-	The hinges on the front door of the branch were damaged sometime between Saturday 5/2 and today 5/5.	-	Cathy Landis	The bottom hinge pin was missing and the second one was partially removed. The door remained locked and was not opened. Building Mtc. was called for repairs.		No
5/4/15	SV	4:15pm	Brett Demy	SV 04	A concerned patron Mr. Ferguson, brought Brett Demy to the front desk and reported that he witnessed Brett in a physical altercation with another boys in the field behind the library.	-	Paul Jansen	911 was called. The MT's spoke to the father over the phone who asked that Brett be taken to the hospital.		No
5/5/15	DTN	1pm	Eddy Burquez	DTN 81	Patron found sleeping.	N	John Ottenberg	When the roving guard advised that sleeping was not allowed the patron responded with "Fuck you go away" and abruptly stood up with his fists balled with an aggressive posture. When advised to leave a second time he said "fuck you, you need to die" and then left. A 7 day ban was imposed.	NA	Yes

SCPL INCIDENT LOG - 2014 (Print 27th to 26th for LJPB Packet)

Date	B r a n c h	Time HH:MM	Patron's Name	Ref.#	Brief Description 5411=Defecation 5150=Mental 602=Trespass 647=Public 594=Graffiti/Damage/Destruction Intoxication 447=Arson	S e r v e d	Staff Involved	Steps Taken	Safety- Preventative Steps	1st Alarm Roving Guard Cid.
5/6/15	BC	1:24pm	Dave Lindberg	DTN 90	Patron who was banned on 4/23 for 30 days was served his ban pkg. at the Boulder Creek branch at 1:24pm with Whitney James-Heskett as witness.	Y	Cathy Landis, Whitney James- Heskett	The patron was upset but not violent or abusive.	NA	No
5/6/15	B40	4pm	Unknown	-	Male found draped over the water fountain in the front lobby making moaning and groaning sounds and appeared to be under the influence.	-	Lois Meyer, David Addison	The man was given a cup of water and moved outside. 911 was called. The PIC spoke to the man and the man left the scene.	NA	No
5/7/15	DTN	11:00am	Unknown		Patron Robin Fails complained that 2 other patrons were reading aloud to each other. After being spoken to, one patron left and the other stated that he would comply with lowering his voice.	-	Mitchell Horton- Roving Guard	Later, Ms. Fails reported that man became verbally competitive and made a racial comment to her saying, "go back to Compton". A witness, Selena Miranda confirmed Ms. Fails story. The aggressor was escorted off the property. A 3 day ban was imposed.	NA	No

SCPL INCIDENT LOG - 2014 (Print 27th to 26th for LJPB Packet)

Date	Branch	Time HH:MM	Patron's Name	Ref.#	Brief Description 5411=Defecation 5150=Mental 602=Trespass 647=Public 594=Graffiti/Damage/Destruction Intoxication 447=Arson	S e r v e d	Staff Involved	Steps Taken	Safety- Preventative Steps	1st Alarm Roving Guard Cid.
5/11/15	DTN	3:40pm	Jose Luis Flores	DTN 97	Patron was trying to enter the library while intoxicated and staggering.	N	John Ottenberg	Patron was ejected. As he was leaving it was determined that he was a danger to himself and possibly to other. 911 was called. He was taken into custody (Case #3956). This patron was previously issued a ban in April. A 7 day ban was issued.	NA	Yes
5/12/15	LO	12:15pm	Unknown	-	A young boy pulled the fire alarm near the front entrance as he and his mom were leaving.	-	Laura Vanderslice, Patty Carroll, Lorena Lopez	Staff silenced the alarm. Patrons were alerted that it was a false alarm. Unfortunately the Fire Dept. had already been dispatched and could not be stopped. The alarm was reset.	NA	No
5/13/15	DTN	2:15pm	Unknown	DTN 98	Male patron became confrontational and vulgar when he was advised that the shopping cart he had left outside the branch, full of his belongings was stolen property from the CVS store.	N	John Ottenberg, David Sidle, Maddy Damon, Margaret Dawson	The male patron advised the roving guard that he could "fuck" himself and more expletives. The patron also spit at the guard twice before leaving the area and said that he was going to come back and day ban was issued. A 30 day ban was issued.	NA	Yes

SCPL INCIDENT LOG - 2014 (Print 27th to 26th for LJPB Packet)

Date	B r a n c h	Time HH:MM	Patron's Name	Ref.#	Brief Description 5411=Defecation 5150=Mental 602=Trespass 647=Public 594=Graffiti/Damage/Destruction Intoxication 447=Arson	S e r v e d	Staff Involved	Steps Taken	Safety- Preventative Steps	1st Alarm Roving Guard Cid.
5/13/15	DTN	6pm	Jeffery Helms	DTN 87	Roving guard observed an man seated in the outside alcove with his bike against the window. He was previously banned on 4/20/15, for making racial remarks.	-	John Ottenberg	When asked to move his bike the man became confrontational with vulgar language. He then rode his bike back and forth in front of the library yelling obscenities. He left the scene before 911 could be called.	NA	Yes
5/14/15	DTN	10:30am	Unknown	DTN 99	Male patron making unsolicited compliments to female staff and patrons such as "ooh, pretty ladies"	-	Devon Reyes, Mitchell Horton	The male patron was advised to cease and desist any further comments.	NA	Yes
5/16/15	B40	1:20pm	Lilly	-	Female patron inquiring about free bus passes stated that she had just been released from the hospital and was in a lot of pain and that she needed to go the hospital.	-	Lois Meyer, Tania Berlinski, Rowan Rammer	911 was called. The ambulance attendant instructed staff to sanitize the area where the woman was sitting.	NA	No
5/17/15	LO	NA	Unknown	-	During opening, graffiti was found in the men's restroom stating "Norteno Rule". The words were carved into the plastic section that stands next to the men's urinal.	-	Patty Carroll	A work order was submitted to remove the graffiti	NA	No

SCPL INCIDENT LOG - 2014 (Print 27th to 26th for LJPB Packet)

Date	Branch	Time HH:MM	Patron's Name	Ref.#	Brief Description 5411=Defecation 5150=Mental 602=Trespass 647=Public 594=Graffiti/Damage/Destruction Intoxication 447=Arson	S e r v e d	Staff Involved	Steps Taken	Safety- Preventative Steps	1st Alarm Roving Guard Cld.
5/20/15	DTN	11:15pm	Unknown	DTN 100	Female patron Ms. Zeiser reported that a male patron was being aggressive with sitting next to her so that he could sit with his back to the wall while he read his emails. This same male patron has had a previous verbal ejection for the same behavior.	-	John Ottenberg	The male patron was warned if he repeated his behavior that he would be ejected. The patron became confrontational using foul language. A 3 day ban was imposed.	NA	Yes
5/20/15	DTN	1:00pm	Drew Farris	DTN 37	Male patron appeared to be intoxicated with slurred speech in the internet area.	N	John Ottenberg	The patron was advised that he was ejected for the day. He became extremely confrontational and refused to leave. 911 was called. While exiting at the front doors the patron made threats to security and rushed toward him. Security had to pull out their Taser for self protection. The patron stopped and left the scene. 911 caught up with the patron and he was arrested for intoxication. A 1 year ban was imposed due to the severity of the incident.	NA	Yes
5/22/15	CAP	12:20pm	Joan	-	Female patron accompanied by her adult granddaughter, fell off her chair and began seizing		Melanee Barash, Chantel Van Pelt	The patron stated that she was diabetic and that they had just had lunch. Staff called 911 and the patron was taken to the hospital.	NA	No

Date	Branch	Time HH:MM	Patron's Name	Ref.#	Brief Description	S e r v e d	1 Day	2 Day	3 Day	7 Day	14 Day	30 Day	42 Day	60 Day	90 Day	3 Mo.	6 Mo.	1 Yr.
4/27/15	DTN	1:30pm	Zachary Scott Torres	DTN 93	Patron was observed staring out toward the front door in a daze while his cell phone was plugged in and his Yahoo mail open on the computer. His eyes were dilated and his mouth appeared dry with white mucus around the edges. After about 10 minutes of observed gazing into space, the roving guard asked the patron to vacate the computer to allow others to use it. He then began typing for a short time and then returned to his dazed state. The patron was ejected for the day.	-	1											
4/28/15	DTN	2:45pm	Unknown	DTN 94	Male patron returned before his 1 day ejection for intoxication had expired. The patron had been give 2 previous verbal warnings. The 1 day ban was bumped to a 3 day ban.	N	1		1									
4/29/15	DTN	10:30am	Unknown	DTN 95	Male patron initiated a verbal altercation with another patron (Mr. Dorsel), when he was asked if he could be little quieter. He was slamming books on the table. The patron stated that Mr. Dorsel called him a "little white bitch" which Dorsel denied. Another patron Mr. Toth supported Dorsel's story. When the patron as asked to leave he became vulgar and threatening to Dorsel claiming that he was going to "kick his ass". A 30 day ban was imposed. 5/2/15-Patron was served ban package with Ivan Sumano-Vargas as witness at 1:35pm	Y					1							

6/3/15

parking places on the street for equipment and materials. There will also be some temporary water outages when the new services or valves are connected to existing water mains.

Distribution crews will also replace 360 feet of existing water main on Sumner Street from Broadway to Windsor. There may be short periods of time when it is necessary for crews to use on-street parking places for equipment and materials. There also may be some temporary water outages when the new mains are connected to existing water mains.

Questions: Water Department customer service, 831-420-5220; Water Department distribution staff, 831-420-5560, or 831-429.7525 on weekends or holidays.

CAPITOLA

Hot cars show off this weekend

The Capitola Rod and Custom Classic Car Show, sponsored by the Capitola Foundation, will bring more than 300 hot rods, muscle cars, coupes, roadsters, customs and classics – vintage to 1972 to Capitola Village this weekend.

Car owners will cruise the coastline on Saturday morning from the Santa Cruz Boardwalk to Capitola starting at 8:30 a.m. There will be trophies, music, a raffle and vendor booths from 9 a.m. to 5 p.m. Saturday and 9 a.m. to 2 p.m. Sunday.

The CosmoFactory Cosmetology Academy's hair and make-up design team will set up a "Beauty Booth" on Lawn way, next to El Toro Bravo Restaurant, providing vintage looks in hair and make-up from the 1950's and 1960's.

The village will be closed for parking but spaces are available at the Crossroads Center on Bay Avenue, where a free shuttle is available, or at Pacific Cove lots, 420 Capitola Ave. Details: www.capitolacarshow.com

Santa Cruz

'Homegrown' concert benefits libraries

The Santa Cruz Public Library System will host the 'Homegrown' concert at 7 p.m., June 14 at the Kuumbwa Jazz Center, 320 Center St. to expand its SoundSwell Local Music Collection program.

Local bands The Coffis Brothers & The Mountain Men, and Sugar by the Pound will perform . Tickets are \$17 a piece, available at Brown Paper Tickets at brownpapertickets.com.

The SoundSwell project is one-of-a-kind in California, allowing library patrons to download and stream free local music with their library cards. This project not only introduces Santa Cruz residents to new songs, it also fairly compensates bands for their music and talent and serves as a historical local music archive.

Barbara Bernie is a landscape designer. Her expertise was incorrectly described in a story May 29.

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Memories recreated at Scotts Valley Library

By Patricia Sousa | Posted: Thursday, May 21, 2015 4:05 pm

A program to help people with memory loss through technology and tablets returns to the Scotts Valley Library.

The program was created by Debby Dodds — a gerontologist who came up with the idea while she was going through her master’s capstone project — to help those with Alzheimer’s or dementia to collect the memories through the use of an iPad and specialized apps.

“It’s a Monday by Monday kind of thing, we have space for six people, six teams of two each week,” Volunteer Coordinator of the Santa Cruz Public Libraries Denise Fritsch said.

People with dementia, Alzheimer’s disease or memory loss, and their caregivers are invited to attend the free TouchTEAM — Tablet Engaged Active Minds — workshop every Monday at the Scotts Valley Library branch from 10:30 to 11:30 a.m. Tablets are provided and each team is assisted by a coach who guides the patron through the apps that include games, music, images, and live stories.

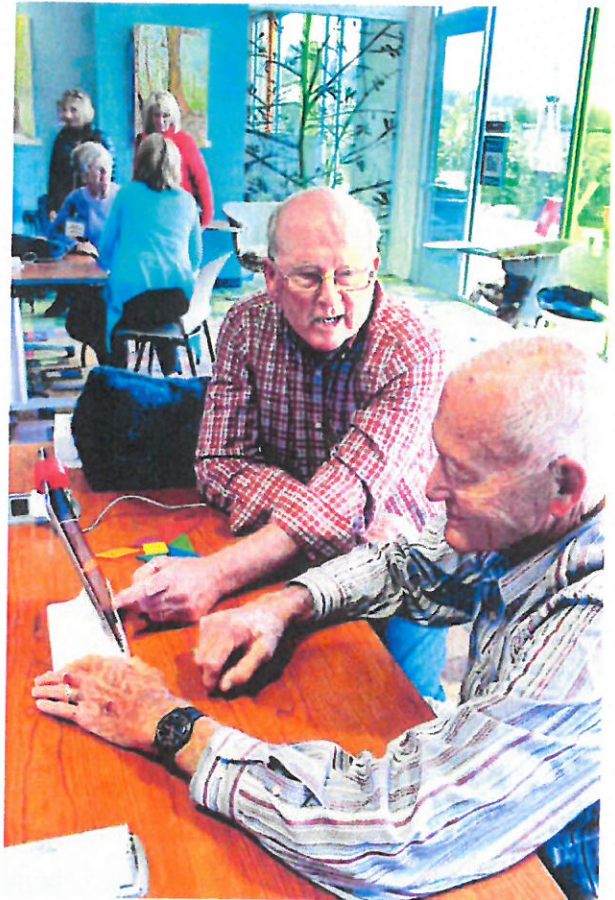
“Our purpose is to connect, inspire, and inform, and so the TouchTEAM program really fits that to a tee, its reaching out to a population that is not exactly new for us,” Fritsch said.

TouchTEAM began at the Scotts Valley Library last year.

“It was a public program last summer and fall and we did a pilot program the January before that, and then we took a few months off, and now it’s a public program again,” Dodds said.

The library is now looking for volunteer coaches that are interested in helping older folks engage in the program.

“This particular assignment for volunteers is really critical because of the skill set, its not just a



Memory Loss

A program to help people with memory loss through technology and tablets returns to the Scotts Valley Library

technical knowledge, but it's the ability to work with and connect with seniors," Fritsch said.

There is an online application process for library volunteers, and she said she is always on the lookout for people whose skills and interests are aligned with TouchTEAM's purpose, which is to connect, inspire, and inform.

"We are not really a class to show you how to use a computer, it's how to use these apps that engage you," said John Ryan, one of the coaches for the program.

Volunteers are trained and come from a variety of backgrounds including education, therapy, and many have had relatives that have had memory loss, Dodds said.

"I have been here watching a few times, and think its probably one of the most exciting offerings that the Library can make for people who either live alone or need a chance to just socialize, and they get to come here and have people help them do something exciting and different," said coach in training Ray Simpson, who worked with the Ipad to complete several Tamgram puzzles.

Dodds used one of the apps with her own mother — who suffers from memory loss — to create a narrative accompanied by photos.

"My mom can't remember making it, but every time we listen to it it's fabulous, to me it kind of puts the care back in caregiving."

Every time they pull out the digital memory portfolio, although her mom can't remember making it, she recognized the voices and memories and they are able to indulge in that moment of joy together.

"Reminiscing is just part of what we do that helps us transcend our physical and mental losses of aging," Dodds said.

Dodds is hoping to broaden services to the population and is starting an iPad memory café at a faith-based institution in Washington. Using existing infrastructure like libraries and faith-based institutions, is the easiest way to reach those in need.

"I find it really rewarding to help people get excited about things they didn't know they could do at their age and with their condition, and they keep coming back so its just a nice way to give back to the community," Ryan said.

Those interested in trying the TouchTEAM program, can register at the Library or by calling (831) 472-7713 to reserve a spot.

5/8/15

The fundraiser includes savories, desserts, a no-host bar and a silent auction.

The requested donation is \$40 with sponsorships available ranging from \$100 to \$1,000.

RSVP: P.O. Box 554 Felton, CA 95018 or 831-335-4765 by May 27.

Santa Cruz

Quilt show set for weekend at Sunshine Villa

Pajaro Valley Quilt Association's Mother's Day Quilt Show will be held noon to 4 p.m. Saturday and Sunday at Sunshine Villa, 80 Front St., Santa Cruz.

Quilts featured from the Pajaro Valley Quilt Association will be on display. Some of the quilts on display are from the association's outreach program Quilters for Hospice.

Information: 831-459-8400.

Santa Cruz

Poets honor the Earth to benefit Land Trust

A group of Santa Cruz poets are holding a reading "In Praise of Earth: The Poetry of Nature, Jubilation & the Soul," 7 p.m. Wednesday, at the Loudon Nelson Center, 301 Center St.

The event is a benefit for the Land Trust of Santa Cruz County, which is co-sponsoring the event.

Santa Cruz

Memories sought for 'Snapshot Stories'

The Santa Cruz Public Library System will host a "Snapshot Stories" event at the 100-year-old Garfield Park Library, 705 Woodrow Ave., 3-5 p.m. Thursday.

Snapshot Stories tells the world the unique story of Santa Cruz County's local and regional history. People are encouraged bring historical photos from their family archives, particularly photos of the Westside of Santa Cruz: the coastline, neighborhoods, landmarks and other historical images.

The photos will be scanned and returned along with a USB flash drive containing an electronic copy of the photo.

The digital images scanned during Snapshot Stories are added to the libraries' Local History Photo Collection, an online database. Learn more about the library system at SantaCruzPL.org.

Santa Cruz

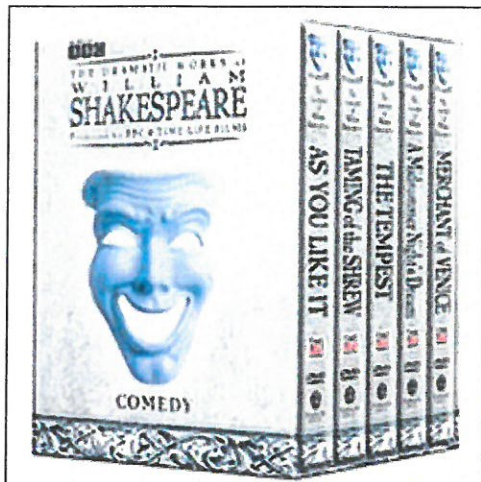
Pancake breakfast to benefit SC Follies

A pancake breakfast will be held from 8:30 a.m. to noon Sunday at 222 Market St. to benefit SC Follies.

Performances At Public Libraries In May

2

Enjoy Shakespeare, Mozart and more at Santa Cruz Public Library branches



The Santa Cruz Public Library System (SCPL), a network of 10 neighborhood library branches throughout Santa Cruz County, today announced it would put a spotlight on performance art during the month of May.

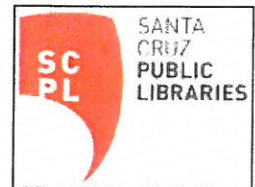
The Library will host free theatrical performances at three branch libraries in May, beginning with the 28th season of "Shakespeare-To-Go" at the Boulder Creek Branch Library on Saturday, May 2. Shakespeare's "As You Like It" will be adapted into a 50-minute rendition, followed by a 10-minute question and answer session. The performance will take place in the library's beautiful outdoor amphitheater.

The performances continue with two showings of "Wit, Wisdom & Wisecracks" by Willing Suspension Armchair Theater. The group will perform at the Downtown Branch Library on Wednesday, May 20, and at the Scotts Valley Library on Thursday, May 28. Both shows are 7-8 p.m.

Also, Friends of Santa Cruz Public Libraries will sponsor a free concert, "Munching with Mozart," at the Downtown Branch Library on Thursday, May 21. Tatyana Rekow will play the saxophone. The concert is 12:10-12:50 p.m. and attendees are invited to bring their lunch.

Library Performance Events:

- Saturday, May 2, Boulder Creek Library, 13390 West Park Ave., Boulder Creek Shakespeare-To-Go: "As You Like It" — 1-2 p.m.
- Wednesday, May 20, Downtown Library, 224 Church St., Santa Cruz Willing Suspension Armchair Theater: "Wit, Wisdom & Wisecracks" — 7-8 p.m.
- Thursday, May 21, Downtown Library, 224 Church St., Santa Cruz Munching With Mozart: Tatyana Rekow on the saxophone — 12:10-12:50 p.m.
- Thursday, May 28, Scotts Valley Library, 251 Kings Village Road, Scotts Valley Willing Suspension Armchair Theater: "Wit, Wisdom & Wisecracks" — 7-8 p.m.



In addition, Library cardholders can reserve free passes to Tandy Beal & Company's May 2 performance of "The Magic Carpet," a world dance showcase. The Discover & Go pass admits one adult and one child to the show, and can be reserved online at <http://discover.santacruzpl.org/>. The one-hour show begins at 11 a.m. at the Santa Cruz Veterans Memorial Building.

The Santa Cruz Public Libraries (SCPL) system delivers information, education, enrichment and inspiration through a network of 10 neighborhood library branches, a web-based digital library, a Bookmobile and community-based programs. SCPL serves children, teens and adults with innovative programming, professional services and community facilities that spark imagination and support discovery.

Residents can explore a wide range of interests from academic research, book clubs and literacy programs to digital photography, locally produced music and local history. Branch locations include Aptos, Boulder Creek, Branciforte, Capitola, Downtown Santa Cruz, Felton, Garfield Park, La Selva Beach, Live Oak and Scotts Valley.

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Learn more about SCPL at SantaCruzPL.org or via Facebook, Instagram, Pinterest, Twitter and YouTube.

2

Posted by [Michael Oppenheimer](#) on April 28, 2015. Filed under [Our Town Santa Cruz](#). You can follow any responses to this entry through the [RSS 2.0](#). You can leave a response or trackback to this entry

FRIENDS OF Hospice of Santa Cruz County will hold its 15th Annual "Fairways for Kids" Golf Classic on Wednesday at Seascope Golf Course, 610 Clubhouse Drive.

The event begins with an 11:30 a.m. putting contest before a 1 p.m. shotgun start. The event also includes lunch, contests, a hole-in-one contest, 18 holes of golf, a buffet dinner and live and silent auctions.

Proceeds benefit Hospice of Santa Cruz County's grief support program for children and adolescents. To register: 831-430-3000 or <http://tinyurl.com/08475wz>.

SANTA CRUZ

Registration open at Santa Cruz Gardens

Transitional kindergarten and kindergarten registration is underway at Santa Cruz Gardens Elementary School.

Registration packets for kindergarten to fifth grade may be picked up from the school office, 8005 Winkle Ave. Santa Cruz, from 7:45 a.m. and 3:45 p.m. weekdays. Completed packets may be returned on Tuesdays and Thursdays from 9 a.m. to 3 p.m.

The school will be hosting a tour for prospective kindergarten families at 9 a.m. May 14.

Visitors are asked to arrive a few minutes early to check in at the office. Families of newly registering students are also welcome to attend these tours, but the tour will only be visiting kindergarten classrooms. Information: 831-464-5670.

— *Sentinel Staff report*

Setting it straight

Adam Baker was incorrectly identified in a photo caption on AI Saturday.

2015-16 BUDGET

SC Sentinel 5/3/15

Library board reviews 'positive' plan

New costs include buying bookmobile, basic maintenance, election costs

By **Jessica A. York**
jjork@santacruzsentinel.com
[@ReporterJess on Twitter](https://twitter.com/ReporterJess)

SANTA CRUZ » The Santa Cruz Libraries Joint Powers Authority Board meets Monday night to hold a public hearing on a proposed \$13.5 million 2015-16 budget proposal.

For the first time since the economic crash, library officials are projecting an increase in property taxes, which, along with rising sales tax revenue, will partially help offset expected rises in employee retirement and health costs, said outgoing library Director Teresa Landers.

Monday's meeting will be Landers' last before she joins the Peace Corps in August for a two-year assignment in Botswana.

"For the coming year

we're fine. Revenues are strong, sales tax is very strong and property taxes are coming back," Landers said. "Things are looking very positive. In the out years, there's definitely some threats from the increased costs of PERS (Public Employees Retirement System) and health benefits, which every jurisdiction faces. But for the time being, we're in good shape."

New spending projects include recruitment fees for a new library director, purchase of a new bookmobile, a public poll and possible participation in the June 2016 election with a facilities maintenance tax measure and some building and maintenance costs, among other priorities. The budget also will allow the system to add one and a half positions, including a full-time

SANTA CRUZ LIBRARIES BUDGETING

What: Library Joint Powers Authority Board
When: 6:30 p.m., Monday
Where: DOWNTOWN BRANCH meeting room, 224 Church St., Santa Cruz.
At issue: Budgeting hearing

position in the Information Technology division and a half-time position to help with answering phones.

Landers said the budget is mostly a status-quo plan, and that building maintenance repairs are only planned for only dire needs that will not likely be affected by planned future remodeling efforts. The 2014-2015 budget called for nearly \$12.7 million in spending, about 5.7 percent less than planned for the coming year.

Revenues are projected to increase by 7.5 percent, offset by an 8 percent increase in spending, compared to the current budget

year. To cover the spending overages, about \$200,000 will be pulled from the libraries' vehicle reserve fund and up to nearly \$92,000 from its reserve fund for election costs. Landscaping services will be cut in half to help offset a doubling of staff costs, in order to pay prevailing wages.

The libraries' overdue book fine will be reduced from 50 cents to 25 cents per day to entice borrowers to pay for lost books. The change will be partially offset by increased collection of fines through the self-serve kiosks and acceptance of credit card payments, officials said.

Budget projections call for about \$32,000 left in the library system's rainy day reserve funds.

The Library Finance Subcommittee also will discuss the budget at their May 18 meeting, before the board approves the budget at its June 8 regular meeting.

education and consultation. He served on the Santa Cruz Commission of Disabilities for five years and was instrumental in making many businesses and shops handicap compliant. In addition to his wife, Linda, Peter is survived by brother Brockwell and sister...
...mentioned how blessed he was to have so many good friends: Bob leaves behind three children, Steven, Raymond...
...Post Active Care and Rehab Center, 2990 Soquel Ave., Santa Cruz, CA 95062.