

SANTA CRUZ PUBLIC LIBRARIES
A CITY-COUNTY SYSTEM

LIBRARY JOINT POWERS BOARD

MINUTES

October 6, 2008

Central Branch Community Meeting Room
224 Church Street, Santa Cruz

7:30 PM PUBLIC MEETING

I. ROLL CALL

Present: Supervisor Jan Beautz, Citizen Nancy Gerdt, Councilmember Cynthia Mathews, Citizen Leigh Poitinger, Councilmember Michael Termini, Supervisor Mark Stone

Absent:

Excused: Citizen Barbara Gorson, Councilmember Jim Reed, Councilmember Mike Rotkin

Staff: Anne Turner, Director of Libraries

II. APPROVAL OF MEETING AGENDA OF OCTOBER 6, 2008

Supervisor Stone moved, seconded by Supervisor Beautz

that the Board approve the agenda of October 6, 2008.

UNAN

III. APPROVE MINUTES OF SEPTEMBER 8, 2008

A. APPROVE MINUTES

Supervisor Stone moved, seconded by Councilmember Mathews

that the Board approve the minutes of September 8, 2008 with the following correction: substitute Termini for Poitinger in the vote for abstention.

UNAN

Absent: Gorson, Reed, Rotkin

IV. ORAL COMMUNICATIONS

None

V. CONSENT AGENDA

None

VI. WRITTEN COMMUNICATIONS

None

VII. REPORTS OF ADVISORY BODIES

Mary K. Simpson, President of the Friends of the Santa Cruz City-County Library System reported the following Friends' activities:

- Recognizing Friends Volunteers in the Library
 - FY 07-08
 - *438 Volunteers
 - *16,000 volunteer hours were donated to the library
 - *Friends Volunteers regularly work with organizations whose volunteers are physically or mentally disabled allowing them an opportunity to be engaged in their community
 - *Outreach Volunteers work primarily in the Book Buddy Program
 - match volunteer with homebound patrons
 - form an important bond and relationship
 - 700 hours
 - *Young Friends
 - children ages 12-18 years old volunteer at their neighborhood branch library
 - 173 Students volunteered last year
 - *Friends of the Library Events
 - 500 hours donated
 - *Book Sorters
 - 1530 hours donated
 - *Friends Leadership
 - 16 Board of Directors & 23 Committee Members governor strategy on how to accomplish goals
 - 1,000 hours donated

Rich Riley, Member of the Felton Library Friends reported the following activities:

- September 15th 2nd Annual Felton Library Festival @ future building site
 - *Food and Events
 - *\$4,000 was raised

VIII. MEMBER REPORTS

A. Felton Library Task Force

Citizenmember Gerdt postpone this report until next month.

IX. STAFF REPORTS

A. Review and Discuss Annual Safety Report

Laura Whaley, Safety Committee Chair, presented the Annual Safety Report for FY 2007-08. She answered questions pertaining to the Felton Library Branch carpet cleaning. The Felton Library Branch experienced unsatisfactory carpet cleaning from the current City contracted custodial service company. The company cleaned the carpets but failed to extract excess moisture and accommodate for circulation needed at the branch. When the staff came into the branch the following day the staff was struck by the smell and the excess moisture left from the cleaning.

Also the Aptos staff work space design was rejected since the plan did not accommodate the delivery staff. They did not plan adequate space to accommodate a direct delivery path or room for the hydraulic safety carts.

B. Boulder Creek Branch Young Adult Room Improvements

Laura Whaley, Boulder Creek Branch Manager, reported to the board the Carol Anicka Mihalik grant received in the amount of \$4,500 to improve the young adult room at the Boulder Creek Branch Library. There was \$850 left in the budget to augment the young adult and children's media collection. The space has been really popular and widely used since its implementation. There will be a celebration held to formally thank the grant organization as well as introduce the space to the public.

The fifth Eagle Scout project in seven years, Boy Scout Troop 632, came to Boulder Creek. The troop created a native California plant garden and other troops are interested in building off of this garden.

C. Library Web Page and ILS Updates

Library staff members, Janis O'Driscoll and Ann Young, updated the board on the development of the new library web page. All levels of library staff have been involved in the development of the website.

The website is projected to be released the first part of next year.

D. Budget Update by Director of Libraries

Director postponed update until November's meeting when the first quarter data is available.

X. OTHER BUSINESS

A. Aptos Parking Lot Additional Appropriation

Supervisor Beautz moved, seconded by Councilmember Rotkin

That by Resolution #2008-19 the Library Joint Powers Authority Board appropriate \$38,000 in available Kemme Trust funds for the expansion of the Aptos Branch parking lot.

UNAN

Absent: Gorson, Reed, Rotkin

B. Adopt Resolution Honoring Library Volunteers

Supervisor Stone moved, seconded by Citizenmember Poitinger

That by Resolution #2008-20 the Library Joint Powers Authority Board salutes all the people who volunteered time to the Library during FY 2007-08, and thanks them most sincerely for their efforts.

UNAN

Absent: Gorson, Reed, Rotkin

XI. NEXT MEETING

November 10, 2008

XII. ADJOURN

The regular meeting adjourned at 8:35 p.m.

Respectfully submitted,

Kira Henifin, Clerk of the Board

Helga Smith, Substitute Clerk of the Board

All documents referred to in these minutes are available in the Library Office.