

SANTA CRUZ PUBLIC LIBRARIES
A CITY-COUNTY SYSTEM

LIBRARY JOINT POWERS BOARD

MINUTES

July 7, 2008

Central Branch Community Meeting Room
224 Church Street, Santa Cruz

7:30 PM PUBLIC MEETING

I. ROLL CALL

Present: Supervisor Jan Beautz, Citizen Nancy Gerdt, Councilmember Cynthia Mathews, Citizen Leigh Poitinger, Councilmember Mike Rotkin, Councilmember Michael Termini

Absent:

Excused: Citizen Barbara Gorson, Councilmember Jim Reed, Supervisor Mark Stone

Staff: Anne Turner, Director of Libraries
Susan Elgin, Assistant Director of Libraries

II. APPROVAL OF MEETING AGENDA OF JULY 7, 2008

Councilmember Mathews moved, seconded by Councilmember Rotkin

that the Board approve the agenda of July 7, 2008.

UNAN

**Absent: Gorson, Reed, Stone,
Poitinger**

III. APPROVE MINUTES OF June 2, 2008

A. APPROVE MINUTES

Supervisor Beautz moved, seconded by Councilmember Mathews

that the Board approve the minutes of June 2, 2008.

UNAN

**Abstain: Gorson, Reed, Stone,
Poitinger**

IV. ORAL COMMUNICATIONS

None

V. CONSENT AGENDA

A. Accept Public Library Staff Education Grant

Councilmember Rotkin moved, seconded by Councilmember Mathews

That the Library Joint Powers Authority Board adopt Resolution #2008-12 accepting a Library Services and Technology Act grant under the Public Library Staff Education program in the amount of \$5,964 for tuition reimbursement for two library employees.

UNAN

**Abstain: Gorson, Reed, Stone,
Poitinger**

B. Accept Grant for Boulder Creek Branch Project

Councilmember Rotkin moved, seconded by Councilmember Mathews

That the Library Joint Powers Authority Board adopt Resolution #2008-13 authorizing the Director of Libraries to accept a \$4,500 grant from the Mihalik Memorial Fund at the Community Foundation of Santa Cruz County for improvements to the Young Adult area at the Boulder Creek Branch and purchase of audio video materials. Also amending the FY 2008-09 budget to implement the project.

UNAN

**Abstain: Gorson, Reed, Stone,
Poitinger**

C. Accept First Five Commission Red to Me/Family Place Grant

Councilmember Rotkin moved, seconded by Councilmember Mathews

That the Library Joint Powers Authority Board adopt Resolution #2008-14 accepting a grant and authorizing the Director of Libraries to sign an agreement with the First 5 Commission of Santa Cruz County for continuation in FY 2008-09 of the consolidated Red to Me and Family Place Grant Projects.

UNAN

**Abstain: Gorson, Reed, Stone,
Poitinger**

Citizenmember Poitinger arrived after Consent Agenda vote.

VI. WRITTEN COMMUNICATIONS

- A. June 2008 Newsletters: Read to Me and Family Place
- B. "Californians and Information Technology." A Statewide Survey From the Public Policy Institute of California (June 25, 2008)

VII. REPORTS OF ADVISORY BODIES

Teall Messer, Vice President of the Friends of the Santa Cruz City-County Library System reported the following Friends' activities:

- Celebrated a successful Measure R campaign
- Victory Party for Measure R
 - * Campaign donated surplus fund in the amount of \$8,000 to the Friends of the Library
- June 21st Annual Strategic Planning Retreat
- July 11th Munching with Mozart at the Central Branch Library Meeting Room
- July 16th Friends of the Library night at Shakespeare Santa Cruz
- One of the sponsors of the Festival of the Book at Harvey West Park with lunch provided
- Sponsoring the Third Adult Summer Reading Program featuring author talks and reading groups

VIII. MEMBER REPORTS

- A. Library Facilities Master Plan Revision

Citizenmember Gerdt stated that this report will be delayed until the September meeting and the committee will be meeting later this month.

IX. STAFF REPORTS

- A. Insurance Program Overview with Kris Kamandulis, City of Santa Cruz Risk and Safety Management

The Board discussed the report (attached) with the Risk Manager and clarified various issues.

- B. The Director made the following reports:

- Copy of Certified Election Results
- 2.5 Million Items circulated last year FY 2007-08 and continues to increase

- July 4th La Selva Beach Parade with Precision Book Truck Drill Team was in attendance
 - * Next parade will be the holiday parade in downtown Santa Cruz
- Alba Branch will no longer be reporting circulation numbers

X. OTHER BUSINESS

A. Review and Approve a Resolution amending the FY 2008-09 Operating Budget

Supervisor Beautz moved, seconded by Councilmember Rotkin

That by Resolution #2008-15 the Library Joint Powers Authority Board make changes as described in the previously adopted budget for FY 2008-09.

UNAN
Abstain: Gorson, Reed, Stone

Director reported the following:

- Insurance, Inside & Outside: Reducing the total allocation from \$103,505 to \$55,708
-After reviewing the insurance allocation and meeting with City's Risk Manager it was discovered that the insurance allocation was over budgeted.
- Administration/Advertising: increase budget from \$1,000 to \$3,000
- Revised Budget Tables Incorporating the Changes the Board made
 - *Personnel Budget revised to reduce projected saving from Holiday Closure by \$20,000
 - *Revenue Projections have been revised to eliminate the Kemme Trust, and the proposed expenditure of Trust monies at the Aptos Branch has been eliminated from the Capital Equipment and Projects expenses.

XI. NEXT MEETING

September 8, 2008

XII. ADJOURN

The regular meeting adjourned at 7:57 p.m.

Respectfully submitted,

Kira Henifin, Clerk of the Board

All documents referred to in these minutes are available in the Library Office.