

These are DRAFT minutes of the Library Joint Powers Board Meeting on December 4, 2006. They will be considered and adopted by the Board at its next meeting. Until the Board takes that action, they are not an official account of the Board meeting.

SANTA CRUZ PUBLIC LIBRARIES
A CITY-COUNTY SYSTEM

LIBRARY JOINT POWERS BOARD

MINUTES

March 3, 2008

Central Branch Community Meeting Room
224 Church Street, Santa Cruz

7:30 PM PUBLIC MEETING

I. ROLL CALL

Present: Supervisor Jan Beautz, Citizen Nancy Gerdt, Citizen Barbara Gorson, Councilmember Jim Reed, Citizen Leigh Poitinger, Supervisor Mark Stone, Councilmember Michael Termini

Absent: Councilmember Mike Rotkin

Excused: Councilmember Cynthia Mathews

Staff: Anne Turner, Director of Libraries
Susan Elgin, Assistant Director of Libraries

II. APPROVAL OF MEETING AGENDA OF MARCH 3, 2008

Supervisor Stone moved, seconded by Citizenmember Gorson

**that the Board approve the agenda of March 3, 2008 with the following changes:
move item #10A & B to be considered after the Consent Agenda.**

UNAN

III. APPROVE MINUTES OF FEBRUARY 4, 2008

Supervisor Stone moved, seconded by Citizenmember Gorson

that the Board approve the minutes of February 4, 2008.

UNAN

IV. ORAL COMMUNICATIONS

Perry Hawkins, Bullseye Homes, presented the board with options when building a green building.

V. CONSENT AGENDA

A. Evaluation and Transfer of Local History Materials to New Website

Citizenmember Gorson moved, seconded by Supervisor Stone

That Resolution #2008-03 the Library Joint Powers Board appropriate and transfer \$7500.00 in available income from McCaskill Trust for Local History to hire contract staff to assist with the evaluation of the Local History content of the existing library website, the migration of content to the new website, and creating new local history content.

UNAN

VI. OTHER BUSINESS

A. Aptos Branch Parking Lot Expansion

Supervisor Beautz reported that this project has been in the works for approximately 20 years. The Aptos library has no on street parking and the lot is full most of the time with some people parking in the red zones at times. Supervisor Beautz would like to see the project go forward and thinks it can be done for a reasonable price.

County Supervisor Pirie, spoke about how she is pleased to see this topic on the agenda and hopes the Board will move forward with the project. The current parking lot is a problem and the library holds an important place in the community. She stated that this is an important time right now before the election with the library tax measure going on the ballot to show the people of Aptos that the Board does care about the Aptos community and their library. She asks that the board move forward with this project.

Helen Belardi, Aptos library employee, spoke in favor of the Aptos Parking Lot Expansion. She also spoke in favor of again looking at changing the entrance to the parking lot which would help create a safer passage for patrons entering and exiting the library. She also spoke to the fact that not all the parking spaces are equally sized and that this also be of interest to the board when the parking lot is redesigned.

Supervisor Beautz stated that a Geotechnical Report (soil report) still needs to be done on the property before plans can begin.

Citizenmember Gorson would like to see what the budget looks like for next year before committing funds to this project.

Citizenmember Gerdt supports the expansion especially since the price has dropped from previous estimates.

Supervisor Beautz moved, seconded by Citizenmember Gorson

That the Board appropriate \$300,000 in reserve funds to the Aptos Parking Lot Expansion and instruct staff to proceed with the bid process, with the understanding that staff may return at a later date with changed funding proposals.

UNAN

B. Library 5 Year Financial and Capital Project Debt Service Projections

Citizenmember Gorson passed out a correction to the Budget Projections. The numbers did not change but some of the wording changed including the wording under “funding sources”. These should be changed from General Obligation Bonds to Bonds/Debt, it was not a proposal for choosing funding sources.

Citizenmember Gorson stated the purpose of this report was to look at the board’s ability to fund capital projects or any other major project spending after the board has met the base line expenses. The Library Financial Projections show a projected deficit if the library continues to operate at the current service level.

Supervisor Stone stated that the library has a tough budget year ahead and thinks it is a little premature to build debt services into the budget. Supervisor Stone asked the board to be very clear about its priorities and prioritize Felton as the next capital project. Supervisor Stone referred to his letter addressed to the board members stating that he hopes the board will not spend any more capital funds until we have a solution to the new Felton Library Branch. Supervisor Stone does not think the board should commit to long term debt without the results of the sales tax measure that is on the upcoming June ballot.

Teall Messer, architect for the Felton Project, pointed out that the \$4.5 Million cost projection was given by the cost estimator. The estimator said that buildings like the one slated for Felton are being build for approximately \$450 a square foot, the difference in the price is the cost for the site preparation.

The following people spoke in support of prioritizing the Felton Project:

- Alexis Crawston, Felton
- David McMurty, Felton
- Alicia Burton, Substitute Teacher
- Sue Clevanen

George Wiley, San Lorenzo Valley School Board Member
Shawn Worton, Lompico
Nels Helpie, Resident
Mark Cheyenne, Resident
Brent Gifford, Resident
Sheila Delaney, Bonny Doon Resident
Paul Machlis, Felton Library Friends

Citizenmember Poitinger is in support of making Felton a top priority.

Supervisor Beautz is also in support and thinks that resources should be fairly spread out.

Councilmember Reed commented that looking at the budget projections that Citizenmember Gorson put together there is going to be a structural deficit between 3-4.5% for the next 5 years. There have been promises made to build and staff future libraries in several county locations. When talking with the Director it seemed a way to go was through General Obligation Bonds. It would be best to identify several projects for bond funds and address, as a united board, the board's obligations to represent all the citizens of Santa Cruz County. This would be the best chance to have a united front as a board and a positive message that the elector could respond to. In response to putting off other capital projects until Felton is built, the question is what if monies are needed to respond to an emergency and the funds are tied up because of this resolution? This is a time to be creative and have maximum flexibility when the board is facing deficits in both operating and capital improvements. No one project should jump in front of the line at the expense of pushing other projects behind. Projects that involve particular jurisdictions and are prioritized as such could have a detrimental impact and could have implications that are not fully comprehended right now. Councilmember Reed cannot support this motion.

Supervisor Stone responded that Felton has been a project that has been consistently pushed to the back of the line for a number of years. He stated his agreement that General Obligation Bonds would help to fund a number of priorities but this funding source is speculative. The current prioritization is not acceptable to stay the way it is which is funding smaller projects with the monies that become available. The people of Felton need to hear that the Board is in favor of planning for a new Felton Branch Library and it is a top priority. This should be something the board should have to overcome before monies are spent on other things.

Citizenmember Gerdt commented that the Felton Library is not to serve the people of Felton but to serve the people of San Lorenzo Valley and Bonny Doon. The Felton project has been on the table for many years and has seen other libraries receive additional square footage added through other capital projects.

The Director spoke concerning the need to fund several emergency projects in the past such as the Central asbestos abatement and remodel of Garfield Park. These projects were done through short term loans that the budget was able to support. The board has spent money on the Felton project in terms of developing a plan. An architect has been hired and permits have been looked at. Felton has always been the next and best project. No other projects

have concrete plans or numbers associated with them. In the capital project debt service projections a number of projects have been listed in order to help support the current measure coming up on the ballot in June. The Director also commented that she has received 14 emails in support from people that could not be at the meeting tonight.

Citizenmember Gorson commented that currently built into the budget are maintenance capital projects, such as roof leaks. These types of emergencies have already been built into and accounted for in the budget.

Councilmember Termini commented that he came to the meeting expecting to oppose this motion but then realized that the proposal of a new Felton library does not benefit just the area it serves but the entire system as a whole.

Supervisor Stone moved, seconded by Supervisor Beautz

That the Board move to set the Felton Library as the highest capital priority and that other capital project monies to start major new projects will not be spent until the Felton project is funded.

AYES: Supervisor Beautz, Citizen Gerdt, Citizen Gorson, Citizen Poitinger, Supervisor Stone, and Councilmember Termini
NOES: Councilmember Reed

VII. WRITTEN COMMUNICATIONS

- A. Letter of February 20, 2008 from CAO Susan Mauriello to County Board of Supervisors re Continuation of Library Improvement ¼% Transaction and Use Tax.
- B. "Leaders Look for Solution to SV Library Disruptions." Scotts Valley Press-Banner, 02/15/08.

Councilmember Reed reported on a meeting held a couple of weeks ago with police and middle school representative concerning the Scotts Valley Branch Library. The days that seem to be a problem are Monday and Tuesday according to the library staff. The principal of Scotts Valley Middle School, Mary Lonhart, is putting together something for the PTA Newsletter that talks about appropriate behavior. She is also asking each of the middle school teachers to talk to their classes about appropriate behavior and representing your school whether you are on school grounds or not. The Police Chief is going to make sure that officers make foot patrols at the Scotts Valley Library Branch. It is hopeful that the combination of these things will help to address the problem.

The Director commented that the library is very thankful for the measures that have been taken to help the Scotts Valley Branch.

VIII. REPORTS OF ADVISORY BODIES

Teall Messer, Vice-President of the Friends of the Santa Cruz City-County Library System reported the following Friends' activities:

- Donated \$27,000 to the library sales tax campaign
- California Library Association sponsored Day in the District
 - Met with John Laird
 - Budget
 - Senator Joe Simitian's new library construction bond
- March 7, 2008 Munching with Mozart at 12:10pm
- Spring Civic Book Sale May 16th & 17th
- Sponsoring the *Farewell to Manzanar* "One Book, One Community" focusing on the Japanese internment during World War II. Two events:
 - February 25 author talk with Jeanne Wakatsuki Houston, author of *Farewell to Manzanar*, 7-9 pm, good turnout
 - March 12th film, "Snow Falling on Cedars," 2-4 pm
 - Documentary: Pilgrimage showing at La Selva Beach Club House at 10:30am

Michelle Mosher, Felton Library Friends reported the following activities:

- Applied for the Community Foundation Grant in the amount of \$21,000 over 2 years to begin planning fundraising campaign in community
- Current Community Foundation Grant
 - To engage Joe Kenny to do research on possible grants to provide supplementary funding
- 4th Annual San Lorenzo Valley Poetry Contest
 - Accepting entries now and until April 26th
 - April 26th Event to Conclude

VIII. MEMBER REPORTS

A. Felton Task Force

Felton Task Force, Citizenmember Nancy Gerdt, reported the following activities:

- Teall Messer, architect, reported
 - Very close to being able to design
 - General Planning Department
 - Re-zoning to be done
 - Parking
 - Good shape on the parking
 - Flooding
 - Did not do a full out hydrological study
 - Bionic
 - No endangered species found
 - Septic
 - 2 weeks should have results back
 - Drainage Regulations
 - Regulations will have settled down by the time the Felton branch is ready to be built

IX. STAFF REPORTS

The Director made the following reports:

A. Young Adult Librarian Work Program

Sandi Imperio, Young Adult Librarian

- 1 Year Long Range Plan
 - i. Identify branch locations with the most potential for expanding services to teens
- Develop new Teen Web Page
 - i. Goal to be more interactive with teens
- Attending a Teen Job Fair at Teen Center
- End of March KAPLAN will come to do a practice SAT exam free of charge
- Awarded "How I See It Grant" from the California Council of Humanities
 - i. \$1,000 plus equipment (digital camera and printer)
 - 1. document local history through the eyes of teens

X. NEXT MEETING

April 7, 2008

The Board gives preliminary guidance to the staff on preparation of the FY 2008-09 budget via a discussion at its April meeting. The Board will also be asked to accept a grant from the California Council on the Humanities for a teen photography project.

XI. ADJOURN

The regular meeting adjourned at 9:15 p.m.

Respectfully submitted,

Sheila Fraser, Substitute Clerk of the Board

Kira Henifin, Clerk of the Board

All documents referred to in these minutes are available in the Library Office.