

SANTA CRUZ PUBLIC LIBRARIES
A CITY-COUNTY SYSTEM

LIBRARY JOINT POWERS BOARD

MINUTES

December 3, 2007

Central Branch Community Meeting Room
224 Church Street, Santa Cruz

7:30 PM PUBLIC MEETING

I. ROLL CALL

Present: Citizen Nancy Gerdt, Supervisor Jan Beautz, Councilmember Michael Termini, Citizen Leigh Poitinger, Supervisor Mark Stone, Councilmember Cynthia Mathews, Councilmember Mike Rotkin, Councilmember Randy Johnson, Councilmember Mike Rotkin

Excused: Citizen Barbara Gorson

Staff: Anne Turner, Director of Libraries
Susan Elgin, Assistant Director of Libraries

II. APPROVAL OF MEETING AGENDA OF DECEMBER 3, 2007

Councilmember Mathews moved, seconded by Supervisor Beautz

that the Board approve the agenda of December 3, 2007.

UNAN

ABSENT: Rotkin & Gorson

III. APPROVE MINUTES OF NOVEMBER 5, 2007

Councilmember Mathews moved, seconded by Citizenmember Poitinger

that the Board approve the minutes of November 5, 2007

UNAN

ABSENT: Rotkin & Gorson

IV. ORAL COMMUNICATIONS

None

V. CONSENT AGENDA

None

VI. WRITTEN COMMUNICATIONS

None

VII. REPORTS OF ADVISORY BODIES

Mary K Simpson, President of the Friends of the Santa Cruz City-County Library System reported the following Friends' activities:

- FSCPL continues to collaborate with Shakespeare Santa Cruz
 - The most recent activity included sponsoring the "tour" of the "Princess & the Pea" chair, that has been the focus of events at four branches in November with storytelling, "pea chair sitting" and other activities.
- November 29th was the Friends Night for the Shakespeare play *Princess and the Pea*
- Library Outreach held a Friends Appreciation Luncheon for the Book Buddy Volunteers. Book Buddies are volunteers who go out to homebound patrons and act like "personal librarians" bringing these people books and media.
- Munching for Mozart Concert Series continues as a raging success with standing room only.
 - The next event is Friday 7th-Special Christmas Program: Five Centuries of Music Celebrating the Season with the vocal group L'harmonia.
 - In 2008, the series will be held on the first Friday of the month.
- Introduced Michele Moser, Felton Library Friend's
 - Thanked Director of Libraries for assistance in finding an organizational development consultant.

VIII. MEMBER REPORTS

None

IX. STAFF REPORTS

The Director made the following reports:

A. Strategic Financial Projections

Will report back to the Board in January 2008

B. Library Precision Book Truck Drill Team

- Appeared in the Holiday Parade in Downtown Santa Cruz on Saturday, December 1st

C. Circulation was up 2% in November

D. Reminder of Holiday Closure Schedule

- *Central Closed Sunday, December 23rd*

- *All Branches Closed Monday, December 24th*
- *All Branches will Close at 3pm Monday, December 31st*
- *All Branches Closed Tuesday, January 1st*

E. January- an updated report on the Locust/Union Project

F. Luncheon to Honor Margaret Souza

- December 14th

G. Reopen Discussions with the Law Library

Board suggested that a subcommittee be formed to talk with the Law Library Board to obtain further information on their needs.

X. OTHER BUSINESS

A. Adopt Resolution Honoring Margaret Souza

Citizenmember Gerdt moved, seconded by Councilmember Mathews

That the Library Joint Powers Authority Board salutes Margaret Souza on the occasion of her retirement, thanks her for her many years of fine service, and wishes her a happy future life of hand weaving and travel in which no bindery or leased books ever appear.

**UNAN
ABSENT: Gorson**

B. Revise FY 2007-08 Budget

Councilmember Rotkin moved, seconded by Councilmember Mathews

That the Library Joint Powers Authority Board adopt Resolution #2007-15 amending the FY2007-08 budget and approving certain budget transfers as needed. With the exception of deferring the \$50,000 for moving expenses to the new Headquarters Offices on Locust/Union.

**UNAN
ABSENT: Gorson**

C. Expend Kemme Trust

The Board discussed the staff proposal for interior improvements at the Aptos Branch. Supervisor Beautz noted that a very high priority is the parking lot expansion project, wondering if the Trust should be spent for that instead. She proposed deferring the decision on spending the Trust until accurate budget figures for the parking lot project are available and a decision on how to fund it can be made.

Councilmember Rotkin, seconded by Supervisor Beautz

That the Library Joint Powers Authority Board postpone the decision regarding the allocation of the Kemme Trust Funds until March 2008.

**UNAN
ABSENT: Gorson**

Diane Cowen, Aptos Library Branch employee, raised concerns regarding the staff work space at the Aptos Library Branch. She mentioned that some staff do not have desks to work at when they are not on the Circulation Desk. The limited staff space, she feels, impacts the work needed to be done in order to serve the library patrons.

Councilmember Johnson would like the Board to take into consideration these working conditions in terms of allocating funds to help alleviate the staff work space problem at Aptos.

The Director explained that the problem with the Aptos staff work space is that it needs high density shelving in order to accommodate more staff work space, which would need a budget of around \$30,000 to make it work.

Councilmember Mathews stated that she sees a value in upgrading the staff area as well as the public area to express to voters the improvements being made in the libraries.

D. Adopt 2008 Legislative Program

Councilmember Rotkin moved, seconded by Councilmember Mathews

That by motion the Board agrees to request that the County Board of Supervisors place a measure renewing the quarter cent sales tax dedicated to library services on the June 2008 ballot, and that the measure be made permanent.

**UNAN
ABSENT: Gorson**

E. Timing for Sales Tax Renewal Vote

Councilmember Rotkin said that he would support the library measure being put on the June 2008 ballot.

Councilmember Mathews said that she would also support a June ballot and avoid going on the ballot with the Transportation Initiative.

Citizenmember Gerdt agreed that she too would support a June ballot for the reason expressed by Councilmember Mathews pertaining to the Transportation measure.

Citizenmember Poitinger supports a November ballot because the costs associated are less.

Barney Bricmont, Friend's member, expressed his support for a June ballot.

Councilmember Johnson can not support the library going on the ballot and does not support a measure without a sunset clause.

Supervisor Stone moved, seconded by Councilmember Mathews

That by motion the Board agree that the request renewal of the quarter cent sales tax dedicated to library service be put on the June 2008 ballot with a no sunset clause.

AYES: Beautz, Gerdt, Mathews, Rotkin, Stone & Termini

NAYES: Poitinger & Johnson

ABSENT: Gorson

XI. NEXT MEETING

The next meeting is scheduled for Monday, January 7, 2008.

XII. ADJOURN

The regular meeting adjourned at 8:35 p.m.

Respectfully submitted,

Kira Henifin, Clerk of the Board

Sheila Fraser, Substitute Clerk of the Board

All documents referred to in these minutes are available in the Library Office.