

SANTA CRUZ PUBLIC LIBRARIES
A CITY-COUNTY SYSTEM

LIBRARY JOINT POWERS BOARD

MINUTES

July 2, 2007

Central Branch Community Meeting Room
224 Church Street, Santa Cruz

7:30 PM PUBLIC MEETING

I. ROLL CALL

Present: Citizen Nancy Gerdt, Supervisor Jan Beautz, Councilmember Cynthia Mathews,
Councilmember Michael Termini, Citizen Barbara Gorson, Citizen Leigh Poitinger,
Councilmember Randy Johnson, Councilmember Mike Rotkin

Absent:

Excused: Supervisor Mark Stone

Staff: Anne Turner, Director of Libraries
Susan Elgin, Assistant Director of Libraries

II. APPROVAL OF MEETING AGENDA OF JULY 2, 2007

Councilmember Rotkin moved, seconded by Supervisor Beautz

that the Board approve the agenda of July 2, 2007.

**UNAN
ABSENT: Stone**

III. APPROVE MINUTES OF JUNE 4, 2007

Citizenmember Gorson moved, seconded by Supervisor Beautz

that the Board approve the minutes of June 4, 2007

**UNAN
ABSENT: Stone
ABSTAIN: Rotkin**

IV. GUEST PRESENTATIONS

- A. Locust/Union Street Property: Peter Bagnall, Architect
 - a. Has seen existing Headquarters offices at Pacific Avenue
 - b. Does not have a timeline yet
 - c. The Building is dated and will need complete gutting except for the outside walls
 - d. Looking into possible “green” building options

- B. Library Hiring Procedures: City of Santa Cruz Human Resources Director, Lisa Sullivan and Library Assistant Director, Susan Elgin
 - a. Ms. Sullivan briefly explained HR’s involvement in the hiring process, which are as follows:
 - i. HR is notified of a vacancy
 - ii. Start Recruitment
 - iii. Deliver list of candidates to Department
 - iv. Interviews are held in the Department and HR is notified of the results
 - b. Susan Elgin handed out a spreadsheet of recent hires made within the library over the past 14 months.
 - c. Dorcas Abbott, Sandi Imperio and Heidi Jaeger-Smith made public comments on their personal experiences with regards to the hiring practices that they have been involved with in the library system.
 - d. The Board requested that the Director give some thought to how to ameliorate the perception of unfairness among some staff. One idea would be to add an outsider to interviewing panels. The Director said she would respond in September.

V. ORAL COMMUNICATIONS

None

VI. CONSENT AGENDA

- A. Amend Headquarters Lease Agreement

Councilmember Mathews moved, seconded by Councilmember Rotkin

<p>That the Library Joint Powers Authority Board adopt a resolution directing the Director of Libraries to execute an addendum to the lease for space at 1543 Pacific Avenue to extend the term for six months to April 30, 2008, and to establish a holdover rate should the library occupy the premises after the expiration date.</p> <p style="text-align: right;">UNAN ABSENT: Stone</p>
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- B. Accept First 5 Commission of Santa Cruz County Grants

Councilmember Mathews moved, seconded by Councilmember Rotkin

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That by motion the Library Joint Powers Authority Board authorize the Director of Libraries to sign agreements with the First 5 Commission of Santa Cruz County for continuation in FY 2007-08 of the Read to Me and Family Place Grant Projects.

**UNAN
ABSENT: Stone**

VII. WRITTEN COMMUNICATIONS

None

VIII. REPORTS OF ADVISORY BODIES

Susan Heinlein, Managing Director of the Friends of the Santa Cruz City-County Library System reported the following Friends' activities:

- August 23, 2007 the Friends is sponsoring the Shakespeare Santa Cruz production of *Endgame* by Samuel Beckett
- Friends' night is part of the "community" night where Santa Cruz County residents get discounted seats.

IX. MEMBER REPORTS

None

X. STAFF REPORTS

The Director made the following reports:

A. Library Capital Projects Revised List

B. Bequests and Trust Fund Accounts: A Summary June 2007

C. Other Reports

- Kira Henifin, Clerk of the Board, has been accepted into the CSUMB Public Policy graduate program and will continue to do all the clerk duties except the clerical minute taking function of supporting the board.
- The Director distributed copies of the Library section of the 2007 Grand Jury Report, and said she would draft a response for Board discussion at its September meeting.
- Merritt Taylor, Adult Services Coordinator, reported on the Adult Summer Reading Program going on this summer.
 - i. Second Year of the summer reading program for adults
 - ii. Theme is "Get a Clue"; following along with the children's summer reading theme
 - iii. Guest Speakers:
 1. "A Night of Mysteries" - Come and talk about your favorite mysteries
 2. Stan Stevens - "Murder on Beach Hill"
 3. Nikki Silva - "Hidden Kitchens"

XI. OTHER BUSINESS

- A. Approve Resolutions Adopting FY 2007-08 Operating and Capital Equipment Budgets, and transferring the appropriating various trust fund revenues as follows:
Appropriating McCaskill Trust for Local History Funds
Appropriating McCaskill Trust for the Visually Impaired Funds
Appropriating Finkeldey Trust Funds
Appropriating Richardson Trust Funds

Councilmember Rotkin moved, seconded by Supervisor Beautz

That by motion the Board approve the Director's proposed changes in the Personnel Budget for FY 2007-08.

**UNAN
ABSENT: Stone**

Councilmember Rotkin moved, seconded by Supervisor Beautz

That by motion the Board direct that the FY 2007-08 budget include staff to implement the additional open hours proposed by the Director to open Felton and Boulder Creek on Mondays.

**AYES: Beautz, Gerdt, Poitinger, Rotkin, Termini
NAYES: Gorson, Johnson, Mathews
ABSENT: Stone**

Councilmember Rotkin moved, seconded by Citizenmember Gorson

That the Board approve the resolutions attached adopting FY 2007-08 Operating and Capital Equipment Budgets, and transferring and appropriating various trust fund revenues.

**UNAN
ABSENT: Stone**

XII. SCHEDULE NEXT MEETING

Councilmember Mathews moved, seconded by Councilmember Rotkin

That the Board cancel the August 6, 2007 meeting and resume the regularly scheduled meeting being held on September 10, 2007.

**UNAN
ABSENT: Stone**

XIII. ADJOURN

The regular meeting adjourned at 9:25 p.m.

Respectfully submitted,

Kira Henifin, Clerk of the Board

All documents referred to in these minutes are available in the Library Office.