

GENERAL INFORMATION FOR JOINT BOARD MEETINGS OF LIBRARY FACILITIES FINANCING AUTHORITY BOARD (LFFA) and LIBRARY JOINT POWERS AUTHORITY (LJPA)

On Thursday December 18th, 2025 at 9:00 AM

All LFFA and LJPA Joint Board Meetings are held in-person and open to the public. Members of the public may also view the meeting via the alternative method provided below as a courtesy. Please note that if the teleconference connection malfunctions for any reason, and no Board Members are attending via teleconference, the meeting will continue in-person without remote access.

Public Viewing:

The meeting will be broadcast through the Santa Cruz Libraries YouTube channel <https://www.youtube.com/user/SantaCruzPL> which you can access through the Santa Cruz Libraries website by scrolling to the bottom of the page and clicking on the YouTube icon. The meetings will be recorded and posted for viewing after the meetings on the Santa Cruz Public Libraries website.

Public Participation:

Members of the public may provide public comments to the Board in-person during the meeting for any item on the agenda or within the subject matter jurisdiction of the Board. Any public comment for a specific item on the agenda must be received prior to the close of the public comment period for that item.

Any person who is not able to attend in-person may submit a written comment as indicated below.
Please be aware that the Board will not read aloud written comments during the meeting.

➤ How to comment on agenda items via email before the meeting begins:

- Members of the public may provide public comment prior to the meeting by sending an email to the Library Board Clerk at clerk@santacruzpl.org.
- Identify the agenda item number in the subject line of the email.
- Emailed comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time.

Submitted written public comments will be included as part of the record of the meeting, either in Written Correspondence or in the Minutes, depending on when received by staff. All written comments received prior to 12:00 p.m. on the Wednesday preceding a Board Meeting will be distributed to Board members to review prior to the meeting with the published Agenda packet. Written comments submitted after the Agenda and packet have been published will be distributed as Additional Materials at the commencement of the meeting.

Meeting Accommodations:

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment please call the Library Administration Office at (831) 427-7706 at least five days in advance so that we can arrange for such special assistance, or email library_admin@santacruzpl.org.

**SANTA CRUZ CITY/COUNTY
LIBRARY FACILITIES FINANCING AUTHORITY BOARD (LFFA)
and
LIBRARIES JOINT POWERS AUTHORITY BOARD (LJPA)**

JOINT REGULAR MEETING

**December 18, 2025
9:00 AM**

**In-Person Location:
Downtown Library
224 Church St, Santa Cruz, CA 95060**

PLEASE NOTE:

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment please call the Library Administration Office at (831) 427-7706 at least five days in advance so that we can arrange for such special assistance, or email library_admin@santacruzpl.org.

Agenda and Agenda Packet Materials: The LFFA and LJPA agendas and the complete agenda packet containing public records, which are not exempt from disclosure pursuant to the California Public Records Act, are available for review on the website: www.santacruzpl.org and at Library Headquarters, located at 117 Union Street, Santa Cruz, California, during normal business hours.

Agenda Materials Submitted after Publication of the Agenda Packet: Pursuant to Government Code §54957.5, public records related to an open session agenda item submitted after distribution of the agenda packet are available at the time they are distributed or made available to the legislative body on the website at: www.santacruzpl.org and are also available for public inspection at Library Headquarters, 117 Union Street Santa Cruz, California, during normal business hours, and at the LJPA meeting.

Need more information? Contact clerk's office at 831-427-7700 ext. 5606.

1. **GENERAL JOINT MEETING INFORMATION**

A. CALL TO ORDER / ROLL CALL

Board Members Matt Huffaker, Mali LaGoe, Jamie Goldstein and Nicole Coburn

B. ADDITIONAL MATERIALS

Additional information submitted after distribution of the agenda packet.

C. ADDITIONS AND DELETIONS TO AGENDA

D. PUBLIC COMMENT

Any member of the community may address the Board during this Public Comment period on any "Consent Calendar" item on today's agenda or on any topic not on today's agenda but within the subject matter jurisdiction of the Board. Please note, however, that for non-agendized items, the Board is not able to undertake extended discussion or take any action today without notice. Such items may be referred to staff for appropriate action, such as individual follow-up or placement on a future agenda. If you intend to address a subject or item that is on the Agenda, please hold your comments until that item is before the Board so that we may properly address all comments on that subject at the same time. In general, 3 minutes will be permitted per speaker during Public Comment; A MAXIMUM of 30 MINUTES is set aside for Public Comment at this time.

E. REPORT BY LIBRARY DIRECTOR

- i. Library Director's Report – December 18, 2025 (p.6-8)

F. REPORT BY FRIENDS OF THE SANTA CRUZ PUBLIC LIBRARIES (FSCPL)

- i. Friends of SCPL Report– (oral)

G. REPORT BY LIBRARY ADVISORY COMMISSION (LAC)

- i. Commissioners' Report (oral)

2. **LIBRARY FACILITIES FINANCING AUTHORITY BOARD (LFFA)**

A. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the action unless the Board request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Business.

- i. Consider the September 4, 2025 LFFA Board Meeting Minutes
Staff Recommendation: Approve the September 4, 2025 Board Meeting Minutes (p.9-10)
- ii. 2024-2025 Community Facilities District Reports
Staff Recommendation: Accept the Annual Community Facilities District Reports for the fiscal year ended June 30, 2025. (p.11-19)
- iii. Special Tax Bond Quarterly Financial Reports as of September 30, 2025
Staff Recommendation: Accept & file the attached financial statements of the Community Facilities District No. 2016-1 as of September 30, 2025. (p.20-22)
- iv. Annual Board Meeting Calendar
Staff Recommendation: Adopt Annual Meeting Schedule 2026 (p.23-24)
- v. Communities Facilities District No.2016-1 – FY 2024/25 Annual Report
Staff Recommendation: Accept FY 26 Annual Report (p.25-52)

B. GENERAL BUSINESS

Other Business items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each Business item: 1) Staff explanation; 2) Board questions; 3) Public comment; 4) Board deliberation; 5) Decision.

- i. Election of Chair and Vice Chair for 2026

Staff Recommendation: Elect the Calendar year 2026 Board Chair and Vice-Chair as the City of Scotts Valley and Santa Cruz County respectively.

C. PROJECT UPDATES AND COMMENTS BY BOARD MEMBERS

3. LIBRARY JOINT POWERS AUTHORITY (LJPA)

A. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the action unless the Board request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Business.

- i. Consider the September 4, 2025 Board Meeting Minutes
Staff Recommendation: Approve the September 4, 2025 Board Meeting Minutes (p.53-55)
- ii. Analysis of Patron Count Data 1st Qtr. FY 2026
Staff Recommendation: Accept & File Analysis of 1st Qtr. Patron Count Data for FY26 (p.56-62)
- iii. Community Impact Measures for 1st Qtr. FY 2026
Staff Recommendation: Accept & File 1st Qtr. Community Impact Measures for FY26 (p.63-67)
- iv. Incident Report for 1st Qtr. FY 2026
Staff Recommendation: Accept & File 1st Qtr. Incident Report for FY26 (p.68-69)
- v. Library Financial Dashboard Report
Staff Recommendation: Accept & File Financial Dashboard Report (p.70-92)
- vi. Annual Board Meeting Calendar
Staff Recommendation: Adopt Annual Meeting Schedule 2026 (p.93-94)
- vii. FY 26 Mid-Year Personnel Changes
Staff Recommendation: Approve the deletion of a vacant Library Information Specialist position and replace it with a Librarian I/II. (p.95-96)
- viii. REVISED 2026 Holiday Closure Schedule
Staff Recommendation: Adopt the 2026 Holiday Closure schedule with the addition of Cesar Chaves Day, March 31, and the rescheduled Staff In-Service Day, April 23. (p.97-98)
- ix. 5th Amendment to the Library Joint Powers Authority Agreement
Staff Recommendation: Accept and file the Fifth Amendment to the Library Joint Powers Agreement. Direct staff to forward to jurisdictions for approval at their next regular meeting. (p.99-138)

B. GENERAL BUSINESS

Other Business items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each Business item: 1) Staff explanation; 2) Board questions; 3) Public comment; 4) Board deliberation; 5) Decision.

i. Strategic Planning Update

Staff Recommendation: Accept & file this report. Information only. (p.139)

ii. Collections Audit Update

Staff Recommendation: Accept & file this report. Information only. (p.140-141)

iii. Election of Chair and Vice Chair for 2026

Staff Recommendation: Elect the Calendar year 2026 Board Chair and Vice-Chair as the City of Scotts Valley and Santa Cruz County respectively.

C. COMMENTS BY BOARD MEMBERS

4. SCHEDULED UPCOMING JOINT MEETING

Feburary 5, 2026 @ 9:00 AM	Aptos Library	7695 Soquel Drive Aptos, CA 95003
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5. ADJOURNMENT

Adjourned to the next joint regular meeting of the LFFA & LJPA to be held on Thursday, Feburary 5, 2026 at 9:00 am at the Aptos Branch Library, 7695 Soquel Drive Aptos, CA 95003.

December 18, 2025

Director's Report to the Library Facilities Financing Authority Board and Library Joint Powers Authority

Introduction

At this time of year that celebrates being thankful, I want to begin this report by expressing gratitude for two individuals who have been key to SCPL's success in recent years and who are each retiring this season.

Santa Cruz County CEO and longtime member of the LJPA & LFFA boards, Carlos Palacios has been a tireless supporter of our libraries during a tenure that saw the unique challenges of the pandemic and the implementation of Measure S and its resulting successful library renovations countywide. SCPL is grateful for his leadership, insight, and of course for his practice of recommending books in his quarterly staff meetings.

Santa Cruz Public Libraries IT Manager Carlos Silva is also retiring this season. Joining the library in 2022 after 18 years in the Santa Cruz City IT dept, Carlos has expertly led an IT team that keeps our 21st century libraries open and operating 24/7. Staying abreast of technology infrastructure, networks, security, library-specific services, and vendor relationships is a relentless effort of planning, implementing, upgrading, troubleshooting and still finding time to innovate in ways that most of our library patrons take for granted. SCPL is grateful that Carlos chose to invest this portion of his career with us, bringing his leadership, patience, and expertise to bear for library users throughout our county.

SCPL wishes both Carlos Palacios and Carlos Silva many happy adventures ahead.

To further explore partnerships and stay connected on important issues, I have met or scheduled with meetings with a member of the County's Integrated Housing and Recovery Team, County Parks & Rec, First 5 Santa Cruz County and the Scotts Valley team of the Boys & Girls Clubs of Santa Cruz County. I co-chaired the Fall meeting of the Monterey Bay Area Cooperative Library System and was elected as a Member-at-Large to the Board of the California Library Association. I attended the Library Journal Public Library Safety Summit in September in which I connected with numerous library directors on the issues of library safety and served on a panel of current issues alongside the Directors of Hartford CT and District of Columbia Public Libraries. During Banned Books Week I participated in a panel the library cosponsored with Bookshop Santa Cruz as well as helped lead discussions at screenings of the documentary "Banned Together" at 3 of our library locations. At the beginning of November, I facilitated Jayson Architecture and the producers of the America By Design architecture show in filming the renovated interiors of Boulder Creek Library for an episode scheduled to air on CBS News on December 20th. On November 14th I accompanied the Friends of the SCPL to speak at a pre-game event hosted by The Warriors at Big Basin Winery to promote the Downtown Library Project.

Library Team

Current Vacancies:

	Position Title	Position No.	Union	Library FTE
VACANT	Facilities Maintenance Supervisor	350-002	Mid Mgmt	1.0
VACANT	Library IT Manager	832-003	Mid Mgmt	1.0
VACANT	Library Assistant II- Capitola	283-093	SEIU	0.5
VACANT	Library Assistant III- Capitola	363-002	Supervisor	1.0
VACANT	Librarian I/II (Teen)- Downtown	750-033	Mid Mgmt	1.0
VACANT	Librarian I/II (Adult)- Downtown	750-009	Mid Mgmt	1.0
VACANT	Library Assistant II- Felton	283-073	SEIU	0.5
VACANT	Library Assistant II- Felton	283-094	SEIU	0.75

VACANT	Library Assistant III- Garfield Park	363-010	Supervisor	1.0
VACANT	Library Assistant III- Live Oak	363-003	Supervisor	1.0

New Hires:

- Lauren Leff- READ Tutor 9/12
- Pepper Unger- Boulder Creek, Felton, Scotts Valley Library Aide 9/30
- Rami Elbadawi- Information Technology Network and Systems Administrator 12/8
- Celeste De La Cruz- Capitola Library Aide 12/8
- Michelle Mogollon- Capitola Library Aide 12/12

Transfers:

- Kyle Placet- Moved from 1.0 FTE LA II at La Selva Beach to 0.75 FTE LA II at Aptos 9/27
- Thais Hogarth- Moved from 0.75 FTE LA II at Felton to 1.0 FTE LA II at La Selva Beach 10/27
- Alicia Hernandez- Moved from Felton Branch Manager to La Selva Beach Branch Manager 11/8
- Mary Pukenis- Moved from Capitola Branch Manager to Downtown Assistant Branch Manager 11/22
- Dana Gier- Moved from Garfield Park Branch Manager to Felton Branch Manager 11/22
- Susan Nilsson- Moved from Downtown Librarian to Outreach Librarian 11/22
- Laura Weckler- Moving from Systemwide Library Aide to Capitola Youth Services Librarian 12/8
- Abi Maxwell- Moving from On-Call Library Assistant II to 0.5 FTE Library Assistant II at Garfield Park 12/20

Staff Departures:

- Tavia Richardson- Garfield Park Library Assistant II 9/15
- Galina Wells- La Selva Beach Branch Manager 11/7
- Katherine Sorenson- Downtown Information Specialist 11/19
- Carlos Silva- Library IT Manager 12/31 (10/30 last working day)

Facilities

APTOS: New children's art walk installed on the patio of the children's room in cooperation with the Aptos Friends Chapter.

BOULDER CREEK: The filming of Boulder Creek's Main Room and Children's Room for Season 5, Episode 3 of "America By Design" on CBS is complete. It is currently scheduled to air on CBS News on December 20th and as well be available on the CBS News app and from streaming services such as Amazon Prime and Paramount+.

CAPITOLA: Solar installation work is beginning the week of December 8th with an anticipated completion date of December 19th.

FELTON: County staff are coordinating with SCPL to review the consideration of installing a permanent generator.

LA SELVA BEACH: America By Design is in the processing of scheduling filming for an upcoming episode of their show, similar to Boulder Creek's experience.

SCOTTS VALLEY: Fireside Room lighting improvement scheduled for December 8th. This is a reschedule from the previous date which conflicted with accommodating the November elections polling site.

HEADQUARTERS: The roof repair project approved at the last LJPA meeting is underway as of this report.

Services

You will hear later in this meeting an update on the Strategic Planning process. Much of September and October was given over to surveys and focus group coordination, with good results. The rest of this year and early next will be given over to reviewing those patron, stakeholder and staff insights in the context of the demographic and peer research to understand which strategic areas rise as priorities and forming goals and objectives around them.

The website migration has slowed as we identified with the vendor many issues with the new app that needed resolving before implementation. Jessica Goodman is taking over leadership of this migration as Carlos Silva exits and will guide the app launch and subsequent website migration tasks. As of December 1st, patrons can book study rooms online and the app is in staff testing with a go live now scheduled for the beginning of January. Additionally, out of the IT group we are issuing the RFP for our wifi replacement project which will upgrade the wifi at all locations. This group are reporting to me until the new IT Manager is in place.

Also progressing is the migration to our new primary materials supplier, Ingram Library Services. We have been ordering materials from them since they set up our basic accounts. They visited us the first week of November to finish some of the customized profiling details needed to get our accounts fully up and running, which they expect to achieve early next calendar year.

The LIPA approved expanded hours and Outreach resources at the June meeting. Our stated goal of beginning those expansions in October was impacted with additional time needed for the position approval process and subsequent recruitments including two branch manager retirements that have us at vacancies for three branch managers and three LALLs. This recruitment progressed more intensely in November and December. Our new goal, taking the holidays into account, is February, 2026.

Upcoming

SCPL is anticipating receiving a \$10,000 gift from Carnegie Corporation of New York in commemoration of the 250th anniversary of the signing of the Declaration of Independence. We will use these funds to acquire materials that spotlight the history of our democracy, its founding documents, and other civics-related titles across all ages.

Next meeting will include the service agreement and budget projections.

**SANTA CRUZ LIBRARIES
FACILITIES FINANCING AUTHORITY (LFFA)
REGULAR BOARD MEETING**

**In person and online provided meeting
THURSDAY SEPTEMBER 4, 2025
9:00 A.M.**

1. ROLL CALL

PRESENT: Matt Huffaker, Mali LaGoe, Jamie Goldstein, Nicole Coburn

STAFF: Christopher Platt, Library Director

2. PUBLIC COMMENT

Stephanie Auld, Commissioner for the Santa Cruz County IHSS Public Authority Advisory Commission, gave thanks to the SCPL Librarians and Library staff for their support of IHSS. They said that the libraries provide the infrastructure that allows IHSS to work, providing computers, printers, and technical support to the low income seniors in the community.

Ken Bare, SEIU 521 President, is looking to the board to continue the process of making the library safer for staff members. Ken spoke of the recent staff restraining order against a patron, and highlighted that the staff member was not paid for the time they needed to meet with a lawyer or testify in court. Ken has called for this to be rectified.

3. LIBRARY DIRECTOR REPORT

Library Director submitted his report highlighting the following items:

- Aptos Branch has a new painted children's walk on the patio, that was painted by a local artist, and supported by the local Friends chapter.
- Capitola solar project is moving forward, and the generator at Headquarters is up and running.
- Thanks to the board for support in the successful Downtown Library project groundbreaking.

4. CONSENT CALENDAR

RESULT: APPROVED CONSENT CALENDAR

A. Approved the June 5, 2025 Board Meeting Minutes.

B. Accepted and Filed Special Tax Bond Quarterly Financial Reports as of June 30, 2025

C. Approved the 3 Year Amendment to Agreement with Brown Armstrong, CPAs for Audit Services

MOVER: Jamie Goldstein

SECONDER: Mali LaGoe

AYES: Goldstein, LaGoe, Huffaker, Coburn

5. GENERAL BUSINESS

None

6. COMMENTS BY BOARD MEMBERS

None

7. SCHEDULED UPCOMING MEETINGS

Next regularly scheduled meeting of the LFFA is on November 6, 2025 at 9am at the Downtown Branch Library.

8. ADJOURNMENT

The Libraries Facilities Financing Authority (LFFA) adjourned at 9:13 am to the regular meeting on Thursday, November 6, 2025 at 9:00 am at the Downtown Branch Library, 224 Church Street, Santa Cruz CA 95060.

9. WRITTEN CORRESPONDENCE

None

ATTEST: Devin Schwarz, Clerk of the Board

All documents referred to in these minutes are available in the Santa Cruz Public Libraries –Library Headquarters Office, 117 Union Street, Santa Cruz.

AGENDA: November 6, 2025

TO: Libraries Facilities Financing Authority Board

FROM: LFFA Treasurer-Controller

RE: 2024-2025 Community Facilities District Reports

RECOMMENDATION

Accept the Annual Community Facilities District Reports for the fiscal year ended June 30, 2025.

DISCUSSION

Per the Joint Community Facilities Agreement, paragraph 4, Annual Reporting: Each Member shall, no later than 90 days after the end of the Member's fiscal year, file with the Authority a written report (the "Annual CFD (Community Facilities District) Report") containing the following information for the prior fiscal year:

- i. The amount of Bond proceeds received and expended during such fiscal year, any cash balance of Bond proceeds remaining on hand at the end of such fiscal year, and a summary of the Facilities for which Bond proceeds were expended.
- ii. The amount of Special Taxes received and expended during such fiscal year, any cash balance of Special Taxes remaining on hand at the end of such fiscal year, and a summary of the Facilities for which Special Taxes were expended.

The Annual CFD Reports for the fiscal year ended June 30, 2025, are provided as attached.

Attachment #1	City of Santa Cruz
Attachment #2	City of Capitola
Attachment #3	County of Santa Cruz
Attachment #4	City of Scotts Valley

Annual Community Facilities District Report
 Proceeds and Expenditures of
 Library Facilities Financing Authority Bond and Special Tax Revenue
 For the City of Santa Cruz, CA
 Fiscal Year Ended June 30, 2024

This report is prepared pursuant to the Santa Cruz Libraries Facilities Financing Authority Joint Exercise of Powers Agreement, paragraph 4: Annual Reporting, dated January 6, 2017; which requires each member to file with the Authority a written report (the "Annual CFD Report") containing the following information for the prior fiscal year:

- i. The amount of Bond proceeds received and expended during the fiscal year, any cash balance of Bond proceeds remaining on hand at the end of the fiscal year and a summary of the Facilities for which Bond proceeds were expended.
- ii. The amount of Special Taxes received and expended during the fiscal year, any cash balance of Special Taxes remaining on hand at the end of the fiscal year and a summary of the Facilities for which Special Taxes were expended.

	Beginning Balance July 1, 2023	Received	Expended	On hand June 30, 2024
Proceeds from Bonds				
Branciforte Library	\$ -	\$ -	\$ -	\$ -
Downtown Library	-	-	-	-
Garfield Park Library	-	-	-	-
Total Proceeds from Bonds	\$ -	\$ -	\$ -	\$ -
Special Taxes				
Unallocated	\$ 7,909,945.57 ⁽²⁾⁽³⁾	\$ 1,961,008.55	\$ -	\$ 9,345,574.85
Branciforte Library	-	-	-	-
Downtown Library	-	-	525,379.27	-
Garfield Park Library	-	-	-	-
Total Special Taxes	\$ 7,909,945.57	\$ 1,961,008.55 ⁽¹⁾	\$ 525,379.27	\$ 9,345,574.85

Note 1: A portion of the special taxes has not yet been allocated to the individual branches.

Note 2: Downtown Library was adjusted for prior year expenditures after the report was generated.

Note 3: Branciforte and Garfield Park were adjusted to offset current and prior year expenditures due to donations from the Friends of the Library.

I certify that to the best of my knowledge and belief that the representations contained in this report are true and accurate.


 Matt Huffaker, City Manager

Proceeds of bonds are held in trust at the Bank of New York Mellon.

Special Taxes are collected and distributed to members of the Authority by the Treasurer twice annually in January and June, or as soon as practical upon receipt.

Facilities Projects Summary

Branciforte Branch Library – 230 Gault St., Santa Cruz, CA 95062

Notice of completion was filed in Fiscal Year 2023. Branciforte branch has been completed and is now open to the public for library service.

Downtown Branch Library – 224 Church St., Santa Cruz, CA 95060

Design, permitting, and construction of a new or remodel of the old branch library, associated on and off-site improvements, utilities, furniture, fixtures, and equipment.

Garfield Park Branch Library – 705 Woodrow Ave., Santa Cruz, CA 95060

Notice of completion was filed in Fiscal Year 2023. Garfield branch has been completed and is now open to the public for library service.

Annual Community Facilities District Report
 Proceeds and Expenditures of
 Library Facilities Financing Authority Bond and Special Tax Revenue
 For the City of Capitola
 For the fiscal year ended June 30, 2024

This report is prepared pursuant to the Santa Cruz Libraries Facilities Financing Authority Joint Exercise of Powers agreement, paragraph 4: Annual Reporting, dated January 6, 2017; which requires each member to file with the Authority a written report containing the following information for the prior fiscal year:

1. The amount of Bond proceeds received and expended during the fiscal year, any cash balance of Bond proceeds remaining on hand at the end of the fiscal year and a summary of the Facilities for which Bond proceeds were expended.
2. The amount of Special Taxes received and expended during the fiscal year, any cash balance of Special Taxes remaining on hand at the end of the fiscal year and a summary of the Facilities for which Special Taxes were expended.

	On hand July 1, 2023	Received	Expended	On hand June 30, 2024
Proceeds from Bonds				
CAPITOLA LIBRARY	\$ -	\$ -	\$ -	\$ -
Total Proceeds from Bonds:	\$ -	\$ -	\$ -	\$ -
Special Taxes				
CAPITOLA LIBRARY	\$ -	\$ -	\$ -	\$ -
Total Special Taxes:	\$ -	\$ -	\$ -	\$ -

I certify that to the best of my knowledge and belief that the representations contained in this report are true and accurate.


 Jim Malberg, Finance Director
 City of Capitola

Facilities Project Summary

Capitola Branch Library – 2005 Wharf Road Capitola, CA 95010

Design, permitting and construction of a new branch library of approximately 11,700 square feet. The Library opened on June 12, 2021.

The County of Santa Cruz
Annual Community Facilities District Report
Proceeds and Expenditures of Libraries Facilities Financing Authority Bond and
Special Tax Revenue
Fiscal Year Ended June 30, 2024

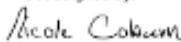
This report is prepared pursuant to the Santa Cruz Libraries Facilities Financing Authority Joint Exercise of Powers Agreement, paragraph 4: Annual Reporting, dated January 6, 2017; which requires each member to file with the Authority a written report (the "Annual CFD Report") containing the following information for the prior fiscal year:

- i. The amount of Bond proceeds received and expended during the fiscal year, any cash balance of Bond proceeds remaining on hand at the end of the fiscal year and a summary of the Facilities for which Bond proceeds were expended.
- ii. The amount of Special Taxes received and expended during the fiscal year, any cash balance of Special Taxes remaining on hand at the end of the fiscal year and a summary of the Facilities for which Special Taxes were expended.

	On hand July 1, 2023	Drawdowns and related adjustments	Expenses and related adjustments	On hand June 30, 2024
Proceeds from Bonds				
APTOS LIBRARY	\$ -	\$ -	\$ -	\$ -
BOULDER CRK LIBRARY	-	-	-	-
FELTON LIBRARY	-	-	-	-
LA SELVA LIBRARY	-	-	-	-
LIVE OAK LIBRARY/PORTOLA	-	-	-	-
LIVE OAK LIBRARY/ANNEX	-	1,100,282.98	1,100,282.98	-
Total Proceeds from Bonds:	\$ -	\$ 1,100,282.98	\$ 1,100,282.98	\$ -
Special Taxes				
UNALLOCATED ¹	\$ -	\$ -	\$ -	\$ -
APTOS LIBRARY	-	-	-	-
BOULDER CRK LIBRARY	-	-	-	-
FELTON LIBRARY	688,130.97	-	7,464.00	678,666.97
LA SELVA LIBRARY	37,489.08	-	-	37,489.08
LIVE OAK LIBRARY/PORTOLA	-	-	-	-
LIVE OAK LIBRARY/ANNEX	-	-	-	-
Total Special Taxes:	\$ 723,620.05	\$ -	\$ 7,464.00	\$ 716,156.05

¹Funds received by the County but not yet allocated to a County libraries project.

I certify that to the best of my knowledge and belief that the representations contained in this report are true and accurate.

DocuSigned by:

 109650857AD34C9
 Nicole Coburn, Assistant County Administrative Officer

¹Bond proceeds in this report represent amounts that have been drawn down by the County of Santa Cruz from bond funds held in trust at the Bank of New York Mellon and distributed by the Libraries Facilities Financing Authority (LFFA) upon request. For an accounting of bond funds remaining at the Bank of New York Mellon please see the LFFA's Improvement Fund Activity & Balances of Member Accounts report.

²Special Taxes are collected by the LFFA and distributed to members twice annually in January and June, or as soon as practical.

³Unallocated special taxes have been received by the County but not yet allocated to a County libraries project.

Facilities Projects Summary

Aptos Branch Library – 7695 Soquel Dr. Aptos, CA 95003

Design and permitting of a major renovation and possible addition to existing branch library to include upgrades to the existing building including but not limited to structural, roofing, mechanical, electrical, plumbing, data systems, building interiors and finishes, and site improvements.

Boulder Creek Branch Library – 13390 W. Park Ave. Boulder Creek, CA 95006

Design of accessibility, circulation design, lighting, power, data and utility upgrades, and other interior and site improvements at existing branch library.

Felton Branch Library – Gushee St, Felton, CA 95018

Design, permitting and construction of a new branch library of approximately 9,000 square feet, single story building, associated on and off-site improvements, utilities, furniture, fixtures and equipment.

La Selva Branch Library – 316 Estrella Ave, La Selva Beach, CA 95076

Design, permitting, and renovation of existing branch library including accessibility, mechanical, power and data systems, circulation desk, and other interior and patio improvements, plus furniture, fixtures and equipment.

Live Oak Branch Library – 2380 Portola Drive, Santa Cruz, CA 95062

Design and permitting, as required, of upgrades to existing mechanical system, circulation desk, reference desk and other interior upgrades at existing branch library.

Live Oak Library Annex – 979 17th Avenue, Santa Cruz, CA 95062

Design and permitting of a building addition and renovation of a portion of an existing community center including but not limited to structural, roofing, mechanical, electrical, plumbing and data systems, building interiors and finishes, and site improvements.

**Annual Community Facilities District Report
Proceeds and Expenditures of
Library Facilities Financing Authority Bond and Special Tax Revenue
For the City of Scotts Valley
Fiscal Year Ended June 30, 2024**

This report is prepared pursuant to the Santa Cruz Libraries Facilities Financing Authority Joint Exercise of Powers Agreement, paragraph 4: Annual Reporting, dated January 6, 2017; which requires each member to file with the Authority a written report (the "Annual CFD Report") containing the following information for the prior fiscal year:

- i. The amount of Bond proceeds received and expended during the fiscal year, any cash balance of Bond proceeds remaining on hand at the end of the fiscal year and a summary of the Facilities for which Bond proceeds were expended.
- ii. The amount of Special Taxes received and expended during the fiscal year, any cash balance of Special Taxes remaining on hand at the end of the fiscal year and a summary of the Facilities for which Special Taxes were expended.

	On hand July 1, 2023	Bond Proceeds Received	Expended	[1] On hand June 30, 2024
PROCEEDS FROM BONDS				
Scotts Valley Library	\$ -	\$ -	\$ -	\$ -
	On hand July 1, 2023	Special Taxes Received	Expended	On hand June 30, 2024
PROCEEDS FROM SPECIAL TAXES				
Scotts Valley Library	\$ (225,182.41)	\$ 30,178.57	\$ -	\$ (195,003.84)
Interest Earnings	-	-	-	-
	\$ (225,182.41)	\$ 30,178.57	\$ -	\$ (195,003.84)

[1] See Note section for negative balance explanation.

I certify that to the best of my knowledge and belief that the representations contained in this report are true and correct.

Stephanie Hill

9/30/2024

Stephanie Hill, Administrative Services Director

Date

Balance of bond proceeds are held in trust at the Bank of New York Mellon and distributed to members by the LFFA upon request. As of 6/30/2023, all funds have been distributed.

Special Taxes are collected by the LFFA and distributed to members of the Authority by the Treasurer twice annually in January and June, or as soon as practical.

**Annual Community Facilities District Report
Facilities Projects Summary of
Library Facilities Financing Authority Bond and Special Tax Revenue
For the City of Scotts Valley
Fiscal Year Ended June 30, 2024**

Scotts Valley Library - 251 Kings Village Road, Scotts Valley, CA 95066

Design and planning for replacement of the HVAC system, roof repairs, installation of sound attenuation equipment, major building improvements and parking lot improvements.

Painting of exterior deck.

Construction of outside shed for storage.

Exterior and interior improvements including major seismic upgrades, enclosing the fireside room, constructing a new entrance vestibule, moving the circulation desks, redesignating areas for age groups, and updating fixtures, carpet, paint and landscaping.

Project is complete. Remaining activity are revenue reimbursements from the special taxes.

STAFF REPORT

AGENDA: December 18, 2025

TO: Libraries Facilities Financing Authority Board

FROM: LFFA Treasurer-Controller

RE: Special Tax Bond Quarterly Financial Reports as of September 30, 2025

RECOMMENDATION

Accept and file the attached financial statements of the Community Facilities District No. 2016-1 as of September 30, 2025.

DISCUSSION

The attached statements provide your Board with a summary of the activity and balances for funds held in trust at Bank of New York as well as an accounting of bond and special tax distributions as of September 30, 2025.

The first attachment, Improvement Fund Activity and Balances of Member Accounts Held in Trust at Bank of New York as of September 30, 2025, provides your Board with an accounting of the funds received into member trust accounts and distributed to members from the 2017, 2020, and 2025 bond issuances. As of September 30, 2025, the total balance in trust accounts with Bank of New York for these funds is \$19,653,402.46.

The 2017 Special Tax Bond was sold in September 2017. As of September 30, 2025, all 2017 bond funds have been drawn down to reimburse eligible expenditures. The remaining \$0.89 is interest income.

The second attachment, Member Distribution Summary as of September 30, 2025, provides your Board with an accounting of the \$59,794,056 bond proceeds received from the three bond issuances, excluding costs of issuance, as well as a reporting of the \$23,647,109 special tax that has been allocated to each member. Authorized distribution amounts have been updated to reflect revised authorized amounts.

Attachment #1 – Improvement Fund Activity and Balances of Member Accounts Held in Trust of Bank of New York

Attachment #2 – Member Distribution Summary

SANTA CRUZ LIBRARIES FACILITIES FINANCING AUTHORITY**Community Facilities District No. 2016-1****2017, 2020, & 2025 Special Tax Bonds****Improvement Fund Activity and Balances of Member Accounts Held in Trust at Bank of New York****As of September 30, 2025****Summary of activity and account balances of bond funds held in trust at Bank of New York**

Description	Santa Cruz Cnty	Santa Cruz City	Capitola	Scotts Valley	Total
2017 Bonds					
Proceeds	\$ 13,100,000.00	\$ 500,000.00	\$ 7,526,447.00	\$ 500,000.00	\$ 21,626,447.00
Excess Cost of Issuance	11,756.08	448.70	6,754.33	448.70	19,407.81
Interest	465,064.78	22,723.24	263,490.15	23,524.55	774,802.72
Available funds	13,576,820.86	523,171.94	7,796,691.48	523,973.25	22,420,657.53
Drawdowns	(13,576,820.86)	(523,171.60)	(7,796,691.48)	(523,972.70)	(22,420,656.64)
Current balance 2017 Bonds	-	0.34	-	0.55	0.89
2020 Bonds					
Proceeds	15,386,032.00	-	1,824,947.00	2,094,000.00	19,304,979.00
Excess Cost of Issuance	-	-	-	11,825.62	11,825.62
Interest	354,408.41	-	661.79	3,983.95	359,054.15
Available funds	15,740,440.41	-	1,825,608.79	2,109,809.57	19,675,858.77
Drawdowns	(15,096,749.10)	-	(1,825,608.79)	(2,109,808.04)	(19,032,165.93)
Current balance 2020 Bonds	643,691.31	-	-	1.53	643,692.84
2025 Bonds					
Proceeds	-	18,831,395.96	-	-	18,831,395.96
Excess Cost of Issuance	-	-	-	-	-
Interest	-	178,312.77	-	-	178,312.77
Available funds	-	19,009,708.73	-	-	19,009,708.73
Drawdowns	-	-	-	-	-
Current balance 2025 Bonds	-	19,009,708.73	-	-	19,009,708.73
September 30, 2025 Balance at BNY:	\$ 643,691.31	\$ 19,009,709.07	\$ -	\$ 2.08	\$ 19,653,402.46

Santa Cruz Libraries Facilities Financing Authority
Community Facilities District No. 2016-1
Maximum Distribution Amounts & Member Distribution History
As of September 30, 2025

Modified authorized distribution amounts and member balances.

Object Code	Member	Original Distribution Percentage	Authorized Distribution Amount	Bond Proceeds	Special Tax Distribution	Total Distributions	Balance to Distribute	Modified Distribution Percentage
75236	City of Capitola	12.90%	\$ 13,870,000	\$ 9,358,148	\$ 641,852	\$ 10,000,000	\$ 3,870,000	12.90%
75237	City of Santa Cruz	40.32%	43,346,000	19,331,845	17,859,320	37,191,165	6,154,835	40.32%
75238	City of Scotts Valley	4.84%	5,202,000	2,606,275	1,143,725	3,750,000	1,452,000	4.84%
75239	County of Santa Cruz	41.94%	45,082,000	28,497,788	4,002,212	32,500,000	12,582,000	41.94%
	Total	100.00%	\$ 107,500,000	\$ 59,794,056	\$ 23,647,109	\$ 83,441,165	\$ 24,058,835	

Chair Matt Huffaker
Vice Chair Mali LaGoe
Board Member Nicole Coburn
Board Member Jamie Goldstein



STAFF REPORT

DATE: December 18, 2025
TO: Library Facilities Financing Authority
FROM: Christopher Platt, Library Director
RE: Annual Meeting Schedule 2026

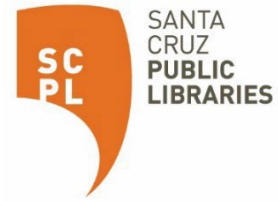
RECOMMENDATION

Adopt Annual Meeting Schedule 2026

DISCUSSION

The Library is proposing the attached meeting schedule for 2026.

Attachment: Annual Meeting Schedule



2026 Joint LFFA & LJPA Meeting Dates

Dates for the 2026 Joint meeting of the Libraries Facilities Financing Authority (LFFA) and Library Joint Powers Authority (LJPA).

**All meetings are held on
Thursdays at 9:00 am**

Meeting Date	Time	Location
February 5, 2026	9:00 am	Aptos Branch Library
May 7, 2026	9:00 am	Scotts Valley Branch Library
June 4, 2026	9:00 am	Capitola Branch Library
September 3, 2026	9:00 am	Aptos Branch Library
November 5, 2026	9:00 am	Downtown Branch Library

SANTA CRUZ LIBRARIES FACILITIES FINANCING AUTHORITY

Fiscal Year 2025/26 Annual Report for:

Community Facilities District No. 2016-1

December 2025

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DISTRICT SUMMARY

Community Facilities District No. 2016-1 (the “CFD”) was approved by voters in the June 2016 regular election and was established to provide funding for library facilities in the County of Santa Cruz, including but not limited to, Aptos, Boulder Creek, Branciforte, Capitola, Downtown Santa Cruz, Felton, Garfield Park, La Selva Beach, Live Oak, and Scotts Valley, but excluding library facilities in the City of Watsonville. The improvements funded by the CFD may include new construction, building renovations and service model upgrades needed to provide service desks, an area for displaying materials, separate areas for teens and children, flexible spaces and/or meeting rooms and study rooms, places to display art, new flooring, paint, shelving, furniture and technology, power/data to support library technology, and other upgrades (the “Facilities”).

The Facilities also include, without limitation, the attributable costs of engineering, design, planning, materials testing, coordination, construction staking, and construction, together with the expenses related to the issuance and sale of any "debt", as defined in Section 53317(d) of the Mello-Roos Community Facilities Act of 1982, including underwriters' discount, appraisals, market studies, reserve fund, capitalized interest, bond counsel, special tax consultant, financial advisor, bond and official statement printing, administrative expenses of the Santa Cruz Libraries Facilities Financing Authority (the “Authority”), the CFD and bond trustee or fiscal agent related to the CFD, and any such debt and all other incidental expenses. The Facilities shall be constructed or modified, upgraded or otherwise renovated, whether acquired in their completed states, pursuant to plans and specifications approved by the Parties to the Authority's Joint Exercise of Powers Agreement (the “JPA Agreement”).

On June 15, 2017, the Authority issued the \$21,170,000 Authority Community Facilities District No. 2016-1 2017 Special Tax Bonds (the “2017 Bonds”). The 2017 Bonds were issued to construct and/or improve library facilities located within the CFD. Proceeds were used to purchase a municipal bond debt service reserve insurance policy for the 2017 Bonds (the “2017 Bonds Reserve Policy”), and pay costs related to the issuance of the 2017 Bonds. The 2017 Bonds are scheduled to mature with the September 1, 2045 debt service payment.

On March 12, 2020, the Authority issued the \$18,590,000 Authority Community Facilities District No. 2016-1 2020 Special Tax Parity Bonds (the “2020 Bonds”) to construct and/or improve library facilities located within the CFD, purchase a municipal bond debt service reserve insurance policy for the 2020 Bonds (the “2020 Bonds Reserve Policy”), and pay costs of issuing the 2020 Bonds, including the premium for a municipal bond insurance policy. The 2020 Bonds are scheduled to mature with the September 1, 2046 debt service payment.

On May 29, 2025, the Authority issued the \$16,680,000 Authority Community Facilities District No. 2016-1 2025 Special Tax Parity Bonds (the “2025 Bonds”) to construct and/or improve library facilities located within the CFD, purchase a municipal Bond debt service reserve insurance policy for the 2025 Bonds (the “2025 Bonds Reserve Policy”), and pay the costs of issuing the 2025 Bonds, including the premium for a municipal Bond insurance policy. The 2025 Bonds are scheduled to mature with the September 1, 2046 debt service payment.

Levy

The following table provides a summary of the Fiscal Year 2025/26 final levy amount.

District	Parcel Count	FY 2025/26 Levy
Community Facilities District No. 2016-1	69,215	\$4,465,282.50

Funds

As of June 30, 2025, the balance in the 2017 Bonds Improvement Fund was \$0.89, the balance in the 2020 Bonds Improvement Fund was \$637,078.91 and the balance in the 2025 Bonds Improvement Fund was \$18,835,803.66. Once improvements in the CFD are completed and all required payments have been made, the balance in these Funds should be transferred to the Bond Fund for use in making future debt service payments. The Improvement Funds should then be closed.

As of June 30, 2025, the balance in the Special Tax Fund was \$2,465,975.90. After accounting for the September 1, 2025 debt service payment of the 2017 Bonds, 2020 Bonds, and 2025 Bonds, and six months' worth of estimated administrative expenses, there was an approximate balance of \$559,111 remaining in the Special Tax Fund. Per the CFD's Fiscal Agent Agreement, any amount remaining shall be retained in the Special Tax Fund and applied to the succeeding Bond Year's Annual Debt Service or be distributed to the members of the Authority pursuant to the JPA Agreement.

The Authority satisfied the Reserve Requirements for the 2017 Bonds, 2020 Bonds, and the 2025 Bonds through the 2017 Bonds Reserve Policy, 2020 Bonds Reserve Policy, and the 2025 Bonds Reserve Policy, respectively.

NBS

Adriene Henderson, Administrator
Melissa Ellico, Project Manager
Sara Mares, Client Success Ambassador

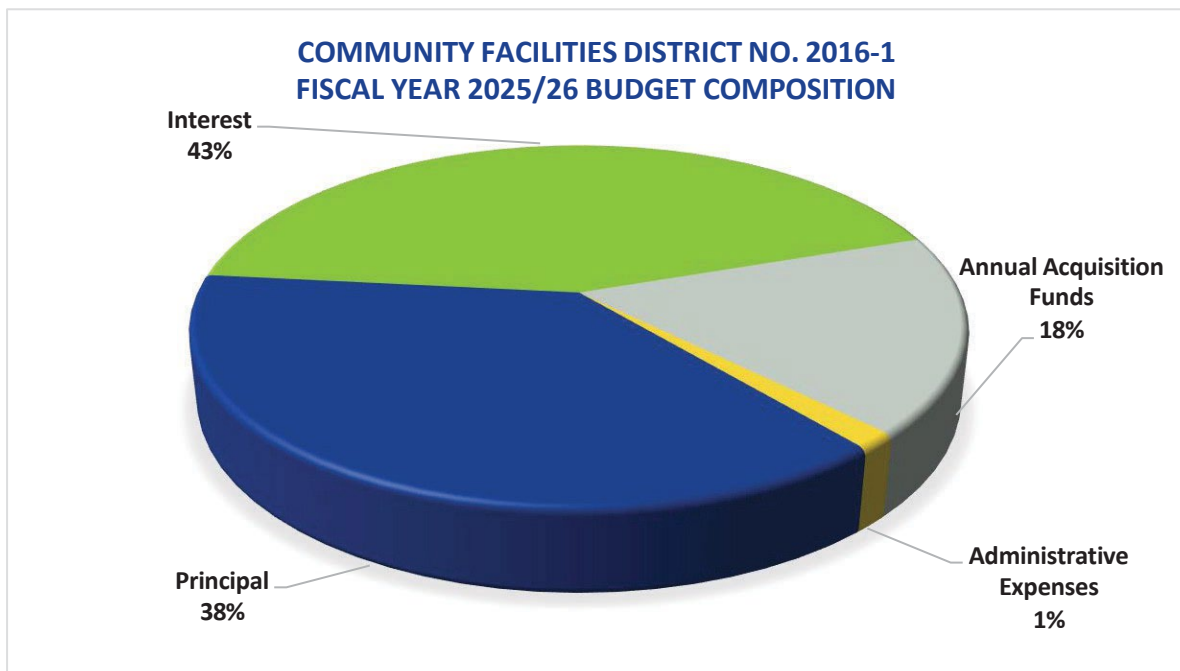
1. SPECIAL TAX ANALYSIS

1.1 Levy Summary

A summary of the levy for Fiscal Year 2025/26 is shown in the table and chart below.

Description	Amount
Principal	\$1,685,000.00
Interest	1,926,281.26
Annual Acquisition Funds	790,368.47
Administrative Expenses ⁽¹⁾	63,632.77
Total Special Tax Levy Amount:	\$4,465,282.50
Levied Parcel Count	69,215

(1) Includes County collection fees.



1.2 Special Tax Rates

The Fiscal Year 2025/26 applied rates and special tax levy are shown in the table below.

Land Use Classification	Parcel Count	Units	FY 2025/26 Maximum Tax Rate ⁽¹⁾	FY 2025/26 Applied Tax Rate	Total FY 2025/26 Special Tax Levy
Single Family Residential	52,749	54,619	\$49.50	\$49.50	\$2,703,640.50
Multi-Family Residential	12,722	28,386	49.50	49.50	1,405,107.00
Agricultural	346	346	86.00	86.00	29,756.00
Agricultural Residential	327	339	86.00/Parcel + 49.50/Unit	86.00/Parcel + 49.50/Unit	44,902.50
Commercial	2,654	2,651	86.00	86.00	228,244.00
Commercial Residential	304	358	86.00/Parcel + 49.50/Unit	86.00/Parcel + 49.50/Unit	43,865.00
Recreational	112	112	86.00	86.00	9,632.00
Recreational Residential	1	1	86.00/Parcel + 49.50/Unit	86.00/Parcel + 49.50/Unit	135.50
Totals:	69,215	86,812			\$4,465,282.50

(1) The maximum special tax rate does not change as there is no annual inflator.

1.3 Special Tax Rate Comparison

The Fiscal Year 2025/26 maximum tax rates and applied tax rates compared to the prior year are shown below.

Land Use Classification	Rate Per	FY 2024/25			FY 2025/26			% Change in Applied Tax Rate ⁽²⁾
		Maximum Tax Rate ⁽¹⁾	Applied Tax Rate	% of Maximum	Maximum Tax Rate ⁽¹⁾	Applied Tax Rate	% of Maximum	
Single Family Residential	Unit	\$49.50	\$49.50	100.0%	\$49.50	\$49.50	100.0%	0.0%
Multi-Family Residential	Unit	49.50	49.50	100.0%	49.50	49.50	100.0%	0.0%
Agricultural	Parcel	86.00	86.00	100.0%	86.00	86.00	100.0%	0.0%
Agricultural Residential ⁽³⁾	Parcel & Unit	86.00/Parcel + 49.50/Unit	86.00/Parcel + 49.50/Unit	100.0%	86.00/Parcel + 49.50/Unit	86.00/Parcel + 49.50/Unit	100.0%	0.0%
Commercial	Parcel	86.00	86.00	100.0%	86.00	86.00	100.0%	0.0%
Commercial Residential ⁽³⁾	Parcel & Unit	86.00/Parcel + 49.50/Unit	86.00/Parcel + 49.50/Unit	100.0%	86.00/Parcel + 49.50/Unit	86.00/Parcel + 49.50/Unit	100.0%	0.0%
Recreational	Parcel	86.00	86.00	100.0%	86.00	86.00	100.0%	0.0%
Recreational Residential ⁽³⁾	Parcel & Unit	86.00/Parcel + 49.50/Unit	86.00/Parcel + 49.50/Unit	100.0%	86.00/Parcel + 49.50/Unit	86.00/Parcel + 49.50/Unit	100.0%	0.0%

(1) There is no annual inflator applicable to the maximum special tax rate.

(2) Represents the change between the current and prior year applied tax rates.

(3) Per the Rate and Method of Apportionment of the CFD, parcels with more than one property type/use shall have a maximum special tax equal to the sum of the maximum special tax for all property uses located on the parcel.

2. FINANCIAL STATUS

2.1 Fund Balances

Fund	6/30/2025 Balance
Improvement Fund ⁽¹⁾	\$19,472,883
Special Tax Fund	2,465,976
Reserve Fund ⁽²⁾	1,980,407

- (1) The Improvement Fund balance above reflects the sum of the amounts in the 2017 Bonds Improvement Fund, the 2020 Bonds Improvement Fund, and the 2025 Bonds Improvement Fund. Improvement projects are ongoing.
- (2) The Reserve Fund balance above reflects the total amount of the reserve fund policies in place for the 2017 Bonds, the 2020 Bonds, and the 2025 Bonds.

2.2 Special Tax Fund

Description	Amount
Special Tax Fund Balance 6/30/2025	\$2,465,976
9/1/2025 Debt Service	(1,875,049)
9/1/2025 Bond Call	(0)
Estimated Administrative Expenses ⁽¹⁾	(31,816)
Estimated Redemption Fund Balance 12/2025 ⁽²⁾	\$559,111

- (1) Represents six months of administrative expenses.
- (2) Per the Fiscal Agent Agreement, any amount remaining shall be retained in the Special Tax Fund and applied to the succeeding Bond Year's Annual Debt Service or be distributed to the members of the Authority pursuant to the JPA Agreement.

2.3 Reserve Fund

Description	Amount
2017 Bonds Reserve Fund Balance 6/30/2025 ⁽¹⁾	\$610,251
2017 Bonds Reserve Requirement ⁽²⁾	609,763
2017 Bonds Estimated Reserve Fund Surplus/Deficit	\$488

- (1) Amount available to be drawn on in lieu of a Reserve Fund for the 2017 Bonds. Policy issued in an amount equal to the Reserve Requirement at the time of bond issuance.
- (2) Defined as an amount equal to 50% of the least of (i) 10% of the initial principal amount of the 2017 Bonds; (ii) Maximum Annual Debt Service on the 2017 Bonds; or (iii) 125% of the average Annual Debt Service on the 2017 Bonds. Calculated as of 6/30/2025.

Description	Amount
2020 Bonds Reserve Fund Balance 6/30/2025 ⁽¹⁾	\$500,675
2020 Bonds Reserve Requirement ⁽²⁾	500,675
2020 Bonds Estimated Reserve Fund Surplus/Deficit	\$0

(1) Amount available to be drawn on in lieu of a Reserve Fund for the 2020 Bonds. Policy issued in an amount equal to the Reserve Requirement at the time of bond issuance.

(2) Defined as an amount equal to 50% of the least of (i) 10% of the initial principal amount of the 2020 Bonds; (ii) Maximum Annual Debt Service on the 2020 Bonds; or (iii) 125% of the average Annual Debt Service on the 2020 Bonds. Calculated as of 6/30/2025.

Description	Amount
2025 Bonds Reserve Fund Balance 6/30/2025 ⁽¹⁾	\$869,481
2025 Bonds Reserve Requirement ⁽²⁾	840,060
2025 Bonds Estimated Reserve Fund Surplus/Deficit	\$29,421

(1) Amount available to be drawn on in lieu of a Reserve Fund for the 2025 Bonds. Policy issued in an amount equal to the Reserve Requirement at the time of bond issuance.

(2) Defined as an amount equal to 50% of the least of (i) 10% of the initial principal amount of the 2020 Bonds; (ii) Maximum Annual Debt Service on the 2025 Bonds; or (iii) 125% of the average Annual Debt Service on the 2025 Bonds. Calculated as of 6/30/2025.

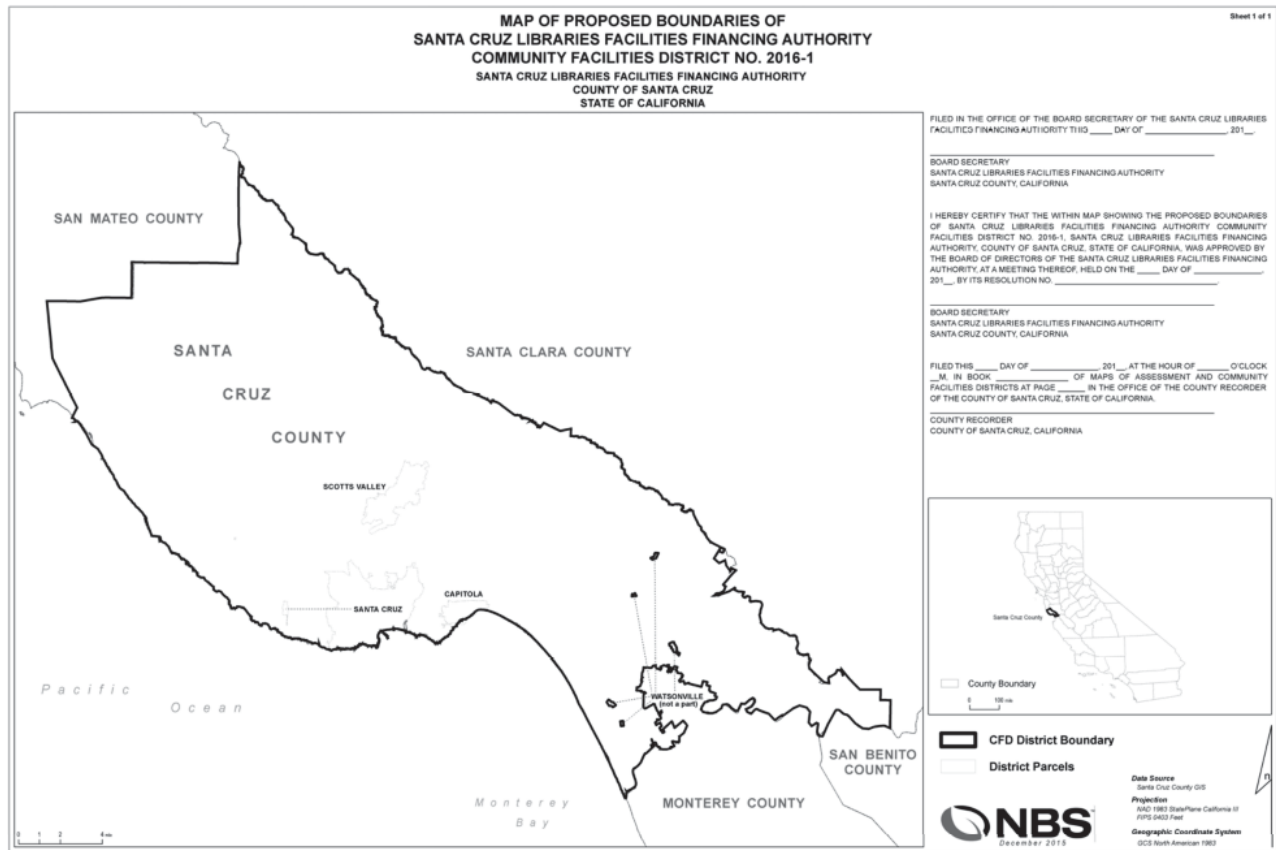
2.4 Assessed Value to Debt Ratio

Description	Amount
Assessed Value ⁽¹⁾	\$56,945,418,691
Principal of Debt Outstanding ⁽²⁾	53,425,000
Assessed Value to Debt Ratio	1,065.89:1

(1) Land value plus improvement value of levied parcels within the CFD, per the Santa Cruz County secured property roll as of January 1, 2025.

(2) Debt outstanding as of 6/30/2025. Includes the 2017 Bonds, the 2020 Bonds, and the 2025 Bonds.

APPENDIX A. DISTRICT BOUNDARY



APPENDIX B. RATE AND METHOD OF APPORTIONMENT

The following pages show the Rate and Method of Apportionment of the Special Tax.

EXHIBIT B

Santa Cruz Libraries Facilities Financing Authority Community Facilities District No. 2016-1

RATE AND METHOD OF APPORTIONMENT FOR SANTA CRUZ LIBRARIES FACILITIES FINANCING AUTHORITY COMMUNITY FACILITIES DISTRICT NO. 2016-1

A Special Tax as hereinafter defined shall be levied on all Assessor's Parcels of Taxable Property within the Santa Cruz Libraries Facilities Financing Authority's Community Facilities District No. 2016-1 ("CFO No. 2016-1") and collected each Fiscal Year commencing in Fiscal Year 2016/17, in an amount determined by the Board of Directors of the Santa Cruz Libraries Facilities Financing Authority or its designee, through the application of the Rate and Method of Apportionment as described below. All of the real property in CFO No. 2016-1, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

A. **DEFINITIONS**

The terms hereinafter set forth have the following meanings:

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Code of the State.

"Administrative Expenses" means the actual or reasonably estimated costs directly related to the administration of CFO No. 2016-1; including, without limitation: the costs of computing the Special Taxes and preparing the annual Special Tax collection schedules (whether by the Authority or designee thereof or both); the costs of collecting the Special Taxes (whether by the County or otherwise); the costs of remitting the Special Taxes to the Trustee; the costs of the Trustee (including its legal counsel) in the discharge of the duties required of it under the Indenture; the costs to the Authority, CFO No. 2016-1 or any designee thereof of complying with arbitrage rebate requirements; the costs to the Authority, CFO No. 2016-1 or any designee thereof of complying with disclosure requirements under applicable federal and state securities laws and of the Act; the costs associated with preparing Special Tax disclosure statements and responding to public inquiries regarding the Special Taxes; the costs of the Authority, CFO No. 2016-1 or any designee thereof related to any appeal of the Special Tax; the costs associated with the release of funds from any escrow account; and the Authority's annual administration fees and third party expenses. Administrative Expenses shall also include amounts estimated or advanced by the Authority or CFO No. 2016-1 for any other administrative purposes of CFO No. 2016-1, including attorney's fees and other costs related to commencing and pursuing to completion any foreclosure of delinquent Special Taxes.

"Agricultural Property" means all Assessor's Parcels of Developed Property used for farming or agriculture. Typical County Use Codes include: 410, 411, 412, 420, 421, 422, 430, 431, 432, 450, 451, 452, 470, 480, and 490.

"Assessor's Data" means Acreage, Use Code, Building Square Footage, or other information regarding Assessor's Parcels contained in the records of the County Assessor.

"Assessor's Parcel" means a lot or parcel shown in an Assessor's Parcel Map with an assigned Assessor's Parcel number.

"Assessor's Parcel Map" means an official map of the County Assessor of the County designating parcels by Assessor's Parcel number.

"Authority" means the Santa Cruz Libraries Facilities Financing Authority.

"Board" means the Board of Directors of the Authority, acting as the legislative body of CFO No. 2016-1.

"CFD Administrator" means an official of the Authority, or designee thereof, responsible for determining the Special Tax Requirement, and providing for the levy and collection of the Special Taxes.

"CFD No. 2016-1" means Santa Cruz Libraries Facilities Financing Authority Community Facilities District No. 2016-1.

"CFD No. 2016-1 Bonds" means any bonds or other debt (as defined in Section 53317(d) of the Act), whether in one or more series, issued by the Authority for CFO No. 2016-1 under the Act.

"Commercial Property" means all Assessor's Parcels of Developed Property used for hotels, stores, shopping centers, offices, restaurants, banks, nurseries, manufacturing, warehousing, food/mineral processing and industry. Typical County Use Codes include: 070, 071, 072, 074, 080, 083, 085, 116, 120, 121, 122, 123, 131, 140, 150, 151, 152, 153, 160, 161, 170, 171, 172, 173, 180, 181, 182, 183, 184, 185, 190, 191, 192, 200, 201, 202, 210, 211, 220, 221, 222, 223, 230, 231, 232, 250, 251, 260, 261, 262, 310, 320, 321, 322, 323, 330, 331, 340, 341, 342, 343, 344, 345, 350, 351, 352, 353, 354, 360, and 361.

"County" means the County of Santa Cruz.

"Developed Property" means for each Fiscal Year, all Taxable Property, exclusive of Taxable Public Property, for which the County has assigned a Use Code indicating residential, commercial, agricultural, or recreational use which are not vacant. Agricultural property used for farming is considered Developed Property even if there is no structure on the property.

"Fiscal Year" means the period starting July 1 and ending on the following June 30.

"Homeowner's Exemption" means the \$7,000 assessed value exemption granted for Assessor's Parcels owned and occupied by an owner as their principal residence.

"Indenture" means the indenture, fiscal agent agreement, resolution or other instrument pursuant to which CFO No. 2016-1 Bonds are issued, as modified, amended and/or supplemented from time to time.

"Maximum Special Tax" means the Maximum Special Tax determined in accordance with Section C below, that can be levied in any Fiscal Year on any Assessor's Parcel of Taxable Property.

"Multi Family Residential Property" means all Assessor's Parcels of Developed Property with one or more residential structures intended for more than one dwelling unit. Multi Family Residential also includes mobile homes, condos and townhomes. Typical County Use Codes include: 021, 025, 027, 030, 032, 033, 034, 041, 042, 043, 044, 045, 046, 100, 101, 103, and 104.

"Outstanding Bonds" means all CFO No. 2016-1 Bonds which are outstanding under an Indenture.

"Proportionately" means, for Developed Property, that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels of Developed Property respectively. The term "Proportionately" may similarly be applied to other categories of Taxable Property as listed in Section C below.

"Public Property" means property within the boundaries of CFO No. 2016-1 owned by, irrevocably offered or dedicated to, or for which an easement for purposes of public right-of-way has been granted to the federal government, the State, the County, the Authority, or any local government or

other public agency, provided that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act shall be classified as Taxable Property, taxed, and classified according to its use.

"Recreational Property" means all Assessor's Parcels of Developed Property used for amusements, sports activities, clubs, camps and conference facilities. Typical County Use Codes include: 600, 601, 602, 603, 610, 611, 612, 613, 614, 615, 620, 621, 622, 631, and 633.

"Single Family Residential Property" means all Assessor's Parcels of Developed Property with a residential structure intended for a single dwelling unit. Typical County Use Codes include: 016, 020, 023, 024, 026, 028, 029, 031, 060, 061, 062, 063, 064, 065, 067, and 068.

"Special Tax" means the special tax to be levied in each Fiscal Year on each Assessor's Parcel of Taxable Property within CFO No. 2016-1 to fund the Special Tax Requirement.

"Special Tax Requirement " means that amount required in any Fiscal Year for CFO No. 2016-1 to: (i) pay debt service on all Outstanding Bonds which is due in the calendar year that commences in such Fiscal Year; (ii) pay periodic costs on the CFO No. 2016-1 Bonds, including but not limited to, rebate payments on the CFO No. 2016-1 Bonds; (iii) pay Administrative Expenses; (iv) pay any amounts required to establish or replenish any reserve funds for all Outstanding Bonds; (v) pay directly for acquisition or construction of CFO No. 2016-1 facilities eligible to be funded by CFO No. 2016-1 under the Act; (vi) pay for reasonably anticipated Special Tax delinquencies based on the delinquency rate for the Special Tax levy in the previous Fiscal Year; (vii) pay for the accumulation of funds reasonably required for future debt service; (viii) pay lease payments for existing or future facilities; (ix) pay costs associated with the release of funds from an escrow account; less (x) a credit for funds available, if any, to reduce the annual Special Tax levy, as determined by the CFO Administrator.

"State" means the State of California.

"Taxable Property" means all of the Assessor's Parcels within the boundaries of CFO No. 2016-1 which are not exempt from the Special Tax pursuant to law or Section E below.

"Taxable Public Property" means all Assessor's Parcels of Public Property that are not exempt pursuant to Section E below.

"Trustee" means the trustee or fiscal agent under the Indenture.

"Undeveloped Property" means, for each Fiscal Year, all Taxable Property not classified as Developed Property or Taxable Public Property. Typical County Use Codes include: 010, 011, 015, 040, 050, 051, 052, 053, 054, 055, 056, 057, 058, 059, 05A, 05B, 05C, 05O, 05E, 05F, 05G, 05H, 090, 091, 092, 093, 110, 115, 116, 300, 301, 500, 501, 505, 510, 511, 515, 520, 521, 525, 530, 531, 535, 540, 541, and 545.

B. ASSIGNMENT TO LAND USE CATEGORIES

Each Fiscal Year, all Assessor's Parcels of Taxable Property within CFO No. 2016-1 shall be classified as Developed Property, Taxable Public Property, or Undeveloped Property, and all Assessor's Parcels of Developed Property and Taxable Public Property shall be assigned to a Property Type in accordance with Table 1 below and shall be subject to Special Taxes in accordance with the rate and method of apportionment determined pursuant to Sections C and O below.

C. MAXIMUM SPECIAL TAX

a. Oeveloped Property and Taxable Public Property

(1). Maximum Special Tax

The Maximum Special Tax that may be levied in any Fiscal Year for each Assessor's Parcel is shown in Table 1.

TABLE 1

**Maximum Special Tax for Developed Property
in CFD No. 2016-1 in any Fiscal Year**

Property Type	Per	Maximum Special Tax
Single Family Residential	Unit	\$49.50
Multi Family Residential	Unit	49.50
Agricultural	Parcel	86.00
Commercial	Parcel	86.00
Recreational	Parcel	86.00

(2). Multiple Property Types

In some instances, an Assessor's Parcel of Developed Property may contain more than one property type/use. The Maximum Special Tax levied on an Assessor's Parcel shall be the sum of the Maximum Special Tax for all property uses located on that Assessor's Parcel.

D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

Commencing with Fiscal Year 2016/17 and for each following Fiscal Year, the Board or its designee shall determine the Special Tax Requirement and shall levy the Special Tax until the total Special Tax levy equals the Special Tax Requirement. The Special Tax shall be levied each Fiscal Year as follows:

Step 1: The Special Tax shall be levied on each Assessor's Parcel of Oeveloped Property, Proportionately, up to 100% of the Maximum Special Tax to satisfy the Special Tax Requirement.

Notwithstanding the above the Board may, in any Fiscal year, levy Proportionately less than 100% of the Maximum Special Tax in step one (above), when (i) the Board is no longer required to levy the Special Tax at 100% in order to meet the Special Tax Requirement, and (ii) all authorized CFO No. 2016-1 Bonds have already been issued or the Board has covenanted that it will not issue any additional CFO No. 2016-1 Bonds (except refunding Bonds) to be supported by the Special Tax.

Further, notwithstanding the above, under no circumstances will the Special Tax levied against any Assessor's Parcel of Residential Property for which an occupancy permit for private residential use has been issued be increased by more than ten percent as a consequence of delinquency or default by the owner of any other Assessor's Parcel within CFO No. 2016-1.

E. EXEMPTIONS

No Special Tax shall be levied on Public Property and Undeveloped Property. However, should an Assessor's Parcel no longer be classified as Public Property or Undeveloped Property its tax-exempt status will be revoked. In the case of Public Property and pursuant to Section 53317.3 of the Act, if property not otherwise exempt from the Special Tax levied pursuant to this chapter is acquired by a public entity through a negotiated transaction, or by gift or devise, the special tax shall, notwithstanding Section 53340, continue to be levied on the property acquired and shall be enforceable against the public entity that acquired the property. However, the public agency that acquires the property may prepay and satisfy the obligation to pay the tax pursuant to Section H below.

Taxable Public Property shall be subject to the levy of the Special Tax, assigned to a Property Type in accordance with the use of the property, and shall be taxed Proportionately as part of the first step in Section O above, at up to 100% of the applicable Maximum Special Tax.

F. APPEALS AND INTERPRETATIONS

Any property owner may file a written appeal of the Special Tax with the CFO Administrator claiming that the amount or application of the Special Tax is not correct. The appeal must be filed not later than the June 30th of the Fiscal Year in which the Special Tax is due and the appellant must be current in all payments of Special Taxes. In addition, during the term of the appeal process, all Special Taxes levied must be paid on or before the payment date established when the levy was made.

The appeal must specify the reasons why the appellant claims the Special Tax is in error. The CFO Administrator shall review the appeal, meet with the appellant if the CFO Administrator deems necessary, and advise the appellant of its determination.

If the property owner disagrees with the CFO Administrator's decision relative to the appeal, the owner may then file a written appeal with the Board whose subsequent decision shall be final and binding on all interested parties. If the decision of the CFO Administrator or subsequent decision by the Board requires the Special Tax to be modified or changed in favor of the property owner, no cash refund shall be made for prior years' Special Taxes, but an adjustment shall be made to credit future Special Tax levy (ies).

This procedure shall be exclusive and its exhaustion by any property owner shall be a condition precedent to filing any legal action by such owner.

G. MANNER OF COLLECTION

The Special Tax will be collected in the same manner and at the same time as ordinary *ad valorem* property taxes; provided, however, that CFO No. 2016-1 may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet its financial obligations, and may covenant to foreclose and may actually foreclose on delinquent Assessor's Parcels as permitted by the Act.

H. PREPAYMENT OF SPECIAL TAX

The following definition applies to this Section H:

"CFD Public Facilities" means either \$78,100,000 in 2016 dollars, which shall increase by the Construction Inflation Index on July 1, 2017, and on each July 1 thereafter, or such lower number as (i) shall be determined by the CFO Administrator as sufficient to provide the public facilities to be provided by CFO No. 2016-1 under the authorized bonding program for CFO No. 2016-1, or (ii) shall be determined by the Board concurrently with a covenant that it will not issue any more CFO No. 2016-1 Bonds to be supported by Special Taxes levied under this Rate and Method of Apportionment as described in Section O.

"Construction Fund" means an account specifically identified in the Indenture to hold funds which are currently available for expenditure to acquire or construct public facilities eligible to be funded by CFO No. 2016-1 under the Act.

"Construction Inflation Index" means the annual percentage change in the April to April Engineering News-Record Building Cost Index for San Francisco, measured as of the calendar year which ends in the previous Fiscal Year. In the event this index ceases to be published, the Construction Inflation Index shall be another index as determined by the CFO Administrator that is reasonably comparable to the April to April Engineering News-Record Building Cost Index for San Francisco.

"Future Facilities Costs" means the CFO Public Facilities minus (i) public facility costs previously paid from the Construction Fund, (ii) moneys currently on deposit in the Construction Fund, and (iii) moneys currently on deposit in an escrow fund that are expected to be available to finance facilities costs.

"Outstanding Bonds" means all Previously Issued Bonds which are deemed to be outstanding under the Indenture after the first interest and/or principal payment date following the current Fiscal Year.

"Previously Issued Bonds" means all CFO No. 2016-1 Bonds that have been issued by CFO No. 2016-1 prior to the date of prepayment.

1. Prepayment in Full

The obligation of an Assessor's Parcel to pay the Special Tax may be prepaid and permanently satisfied as described herein; provided that a prepayment may be made after at least one series of CFO No. 2016-1 Bonds has been issued and only for Assessor's Parcels of Developed Property or Undeveloped Property for which a Final Subdivision has been recorded prior to January 1 of the prior Fiscal Year, and only if there are no delinquent Special Taxes with respect to such Assessor's Parcel at the time of prepayment. An owner of an Assessor's Parcel intending to prepay the Special Tax obligation shall provide the CFO Administrator with written notice of intent to prepay. Within 30 days of receipt of such written notice, the CFO Administrator shall notify such owner of the prepayment amount of such Assessor's Parcel. The CFO Administrator may charge a fee for providing this service. Prepayment in any six month period must be made not less than 45 days prior to the next occurring date that notice of redemption of CFO No. 2016-1 Bonds from the proceeds of such prepayment may be given to the Trustee pursuant to the Indenture.

The Special Tax Prepayment Amount (defined below) shall be calculated as summarized below (capitalized terms as defined below):

	Bond Redemption Amount
plus	Redemption Premium
plus	Future Facilities Amount
plus	Ofeasance Amount
plus	Administrative Fees and Expenses
less	<u>Reserve Fund Credit</u>
Total: equals	Prepayment Amount

As of the proposed date of prepayment, the Special Tax Prepayment Amount (defined below) shall be calculated by the CFO Administrator as follows:

Paragraph No.:

1. Confirm that no Special Tax delinquencies apply to such Assessor's Parcel.

2. For Assessor's Parcels of Developed Property, compute the Maximum Special Tax applicable for the Assessor's Parcel to be prepaid.
3. Divide the Maximum Special Tax computed pursuant to paragraph 2 by the total estimated Maximum Special Tax for CFO No. 2016-1 based on the Developed Property Special Tax which could be charged in the current Fiscal Year, excluding any Assessor's Parcels which have been prepaid, and
4. Multiply the quotient computed pursuant to paragraph 3 by the Outstanding Bonds to compute the amount of Outstanding Bonds to be retired and prepaid (the "Bond Redemption Amount").
5. Multiply the Bond Redemption Amount computed pursuant to paragraph 4 by the applicable redemption premium (e.g., the redemption price-100%), if any, on the Outstanding Bonds to be redeemed (the "Redemption Premium").
6. Compute the current Future Facilities Costs
7. Multiply the larger quotient computed pursuant to paragraph 3(a) or 3(b) by the amount determined pursuant to paragraph 6 to compute the amount of Future Facilities Costs to be prepaid (the "Future Facilities Amount").
8. Compute the amount needed to pay interest on the Bond Redemption Amount from the first bond interest and/or principal payment date following the current Fiscal Year until the earliest redemption date for the Outstanding Bonds.
9. Determine the Special Tax levied on the Assessor's Parcel in the current Fiscal Year which has not yet been paid.
10. Add the amounts computed pursuant to paragraphs 8 and 9 to determine the "Defeasance Amount".
11. Verify the administrative fees and expenses of CFO No. 2016-1, including the costs of computation of the prepayment, the costs to invest the prepayment proceeds, the costs of redeeming CFO No. 2016-1 Bonds, and the costs of recording any notices to evidence the prepayment and the redemption (the "Administrative Fees and Expenses").
12. If reserve funds for the Outstanding Bonds, if any, are at or above 100% of the reserve requirement (as defined in the Indenture) on the prepayment date, a reserve fund credit shall be calculated as a reduction in the applicable reserve fund for the Outstanding Bonds to be redeemed pursuant to the prepayment (the "Reserve Fund Credit"). No Reserve Fund Credit shall be granted if reserve funds are below 100% of the reserve requirement on the prepayment date or the redemption date.
13. The Special Tax prepayment is equal to the sum of the amounts computed pursuant to paragraphs 4, 5, 7, 10 and 11, less the amount computed pursuant to paragraph 12 (the "Prepayment Amount").
14. From the Prepayment Amount, the amounts computed pursuant to paragraphs 4, 5, 10 and 12 shall be deposited into the appropriate fund as established under the Indenture and be used to retire Outstanding Bonds or make debt service payments. The amount computed pursuant to paragraph 7 shall be deposited into the Construction Fund. The amount computed pursuant to paragraph 11 shall be retained by CFO No. 2016-1.

The Special Tax Prepayment Amount may be sufficient to redeem other than a \$5,000 increment of CFO No. 2016-1 Bonds. In such cases, the increment above \$5,000 or integral multiple thereof will be retained in the appropriate fund established under the Indenture to be used with the next prepayment of CFO No. 2016-1 Bonds or to make debt service payments.

As a result of the payment of the current Fiscal Year's Special Tax levy as determined under paragraph 9 (above), the CFD Administrator shall remove the current Fiscal Year's Special Tax levy for such Assessor's Parcel from the County tax rolls. With respect to any Assessor's Parcel that is prepaid, the CFO Administrator shall cause a suitable notice to be recorded in compliance with the Act, to indicate the prepayment of the Special Tax and the obligation of such Assessor's Parcel to pay the Special Tax shall cease.

Notwithstanding the foregoing, no Special Tax prepayment shall be allowed unless the amount of Maximum Special Tax that may be levied on Taxable Property within CFO No. 2016-1 both prior to and after the proposed prepayment is at least 1.1 times the maximum annual debt service on all Outstanding CFO No. 2016-1 Bonds.

2. Prepayment in Part

The Special Tax may be partially prepaid, provided that a partial prepayment may be made after at least one series of CFO No. 2016-1 Bonds has been issued and only for Assessor's Parcels of Developed Property, and only if there are no delinquent Special Taxes with respect to such Assessor's Parcel at the time of partial prepayment. The amount of the prepayment shall be calculated as in Section H.1; except that a partial prepayment shall be calculated by the CFO Administrator according to the following formula:

$$PP = P_E \times F.$$

These terms have the following meaning:

PP = the partial prepayment
P_E = the Special Tax Prepayment Amount calculated according to Section H.1
F = the percentage by which the owner of the Assessor's Parcel(s) is partially repaying the Special Tax.

The Special Tax partial prepayment amount must be sufficient to redeem at least a \$5,000 increment of Bonds.

The owner of any Assessor's Parcel who desires such prepayment shall notify the CFD Administrator of such owner's intent to partially prepay the Special Tax and the percentage by which the Special Tax shall be prepaid. The CFO Administrator shall provide the owner with a statement of the amount required for the partial prepayment of the Special Tax for an Assessor's Parcel within thirty (30) days of the request and may charge a fee for providing this service. With respect to any Assessor's Parcel that is partially prepaid, the CFO Administrator shall (i) distribute the prepayment funds remitted according to Section H.1, and (ii) indicate in the records of CFO No. 2016-1 that there has been a partial prepayment of the Special Tax and that a portion of the Special Tax with respect to such Assessor's Parcel, equal to the outstanding percentage (1.00 - F) of the remaining Maximum Special Tax, shall continue to be levied on such Assessor's Parcel pursuant to Section O.

I. TERM OF SPECIAL TAX

The Special Tax shall be levied for a period not to exceed 30 years commencing with Fiscal Year 2016/17.

APPENDIX C. CURRENT DEBT SERVICE SCHEDULES

The following pages show the Current Debt Service Schedules for the 2017 Bonds, the 2020 Bonds, and the 2025 Bonds.

Santa Cruz Public Libraries
CFD No. 2016-1 2017 Special Tax Bonds
Current Debt Service Schedule

Bonds Dated: 06/15/2017
Bonds Issued: \$21,170,000.00

Payment Date	CUSIP	Interest Rate	Balance	Principal	Interest	Payment Total	Annual Total	Call Premium	Status
03/01/2018		.0000%	\$21,170,000.00	\$0.00	\$569,835.56	\$569,835.56	\$0.00	0.0000%	Paid
09/01/2018	80175LAA2	5.0000	21,170,000.00	250,000.00	400,665.63	650,665.63	1,220,501.19	0.0000	Paid
03/01/2019		0.0000	20,920,000.00	.00	394,415.63	394,415.63	.00	0.0000	Paid
09/01/2019	80175LAB0	5.0000	20,920,000.00	430,000.00	394,415.63	824,415.63	1,218,831.26	0.0000	Paid
03/01/2020		0.0000	20,490,000.00	.00	383,665.63	383,665.63	.00	0.0000	Paid
09/01/2020	80175LAC8	5.0000	20,490,000.00	450,000.00	383,665.63	833,665.63	1,217,331.26	0.0000	Paid
03/01/2021		0.0000	20,040,000.00	.00	372,415.63	372,415.63	.00	0.0000	Paid
09/01/2021	80175LAD6	5.0000	20,040,000.00	475,000.00	372,415.63	847,415.63	1,219,831.26	0.0000	Paid
03/01/2022		0.0000	19,565,000.00	.00	360,540.63	360,540.63	.00	0.0000	Paid
09/01/2022	80175LAE4	5.0000	19,565,000.00	495,000.00	360,540.63	855,540.63	1,216,081.26	0.0000	Paid
03/01/2023		0.0000	19,070,000.00	.00	348,165.63	348,165.63	.00	0.0000	Paid
09/01/2023	80175LAF1	5.0000	19,070,000.00	520,000.00	348,165.63	868,165.63	1,216,331.26	0.0000	Paid
03/01/2024		0.0000	18,550,000.00	.00	335,165.63	335,165.63	.00	0.0000	Paid
09/01/2024	80175LAG9	5.0000	18,550,000.00	545,000.00	335,165.63	880,165.63	1,215,331.26	0.0000	Paid
03/01/2025		0.0000	18,005,000.00	.00	321,540.63	321,540.63	.00	0.0000	Paid
09/01/2025	80175LAH7	5.0000	18,005,000.00	575,000.00	321,540.63	896,540.63	1,218,081.26	0.0000	Paid
03/01/2026		0.0000	17,430,000.00	.00	307,165.63	307,165.63	.00	0.0000	Unpaid
09/01/2026	80175LAJ3	5.0000	17,430,000.00	605,000.00	307,165.63	912,165.63	1,219,331.26	0.0000	Unpaid
03/01/2027		0.0000	16,825,000.00	.00	292,040.63	292,040.63	.00	0.0000	Unpaid
09/01/2027	80175LAK0	5.0000	16,825,000.00	635,000.00	292,040.63	927,040.63	1,219,081.26	0.0000	Unpaid
03/01/2028		0.0000	16,190,000.00	.00	276,165.63	276,165.63	.00	0.0000	Unpaid
09/01/2028	80175LAL8	4.0000	16,190,000.00	665,000.00	276,165.63	941,165.63	1,217,331.26	0.0000	Unpaid
03/01/2029		0.0000	15,525,000.00	.00	262,865.63	262,865.63	.00	0.0000	Unpaid
09/01/2029	80175LAM6	4.0000	15,525,000.00	690,000.00	262,865.63	952,865.63	1,215,731.26	0.0000	Unpaid
03/01/2030		0.0000	14,835,000.00	.00	249,065.63	249,065.63	.00	0.0000	Unpaid
09/01/2030	80175LAN4	4.0000	14,835,000.00	720,000.00	249,065.63	969,065.63	1,218,131.26	0.0000	Unpaid
03/01/2031		0.0000	14,115,000.00	.00	234,665.63	234,665.63	.00	0.0000	Unpaid
09/01/2031	80175LAP9	3.0000	14,115,000.00	750,000.00	234,665.63	984,665.63	1,219,331.26	0.0000	Unpaid
03/01/2032		0.0000	13,365,000.00	.00	223,415.63	223,415.63	.00	0.0000	Unpaid
09/01/2032	80175LAQ7	3.0000	13,365,000.00	770,000.00	223,415.63	993,415.63	1,216,831.26	0.0000	Unpaid
03/01/2033		0.0000	12,595,000.00	.00	211,865.63	211,865.63	.00	0.0000	Unpaid
09/01/2033	80175LAR5	3.0000	12,595,000.00	795,000.00	211,865.63	1,006,865.63	1,218,731.26	0.0000	Unpaid
03/01/2034		0.0000	11,800,000.00	.00	199,940.63	199,940.63	.00	0.0000	Unpaid
09/01/2034	80175LAS3	3.1250	11,800,000.00	815,000.00	199,940.63	1,014,940.63	1,214,881.26	0.0000	Unpaid
03/01/2035		0.0000	10,985,000.00	.00	187,206.25	187,206.25	.00	0.0000	Unpaid
09/01/2035	80175LAT1	3.1250	10,985,000.00	845,000.00	187,206.25	1,032,206.25	1,219,412.50	0.0000	Unpaid
03/01/2036		0.0000	10,140,000.00	.00	174,003.13	174,003.13	.00	0.0000	Unpaid
09/01/2036	80175LAU8	3.2500	10,140,000.00	870,000.00	174,003.13	1,044,003.13	1,218,006.26	0.0000	Unpaid
03/01/2037		0.0000	9,270,000.00	.00	159,865.63	159,865.63	.00	0.0000	Unpaid
09/01/2037		3.3750	9,270,000.00	895,000.00	159,865.63	1,054,865.63	1,214,731.26	0.0000	Unpaid
03/01/2038		0.0000	8,375,000.00	.00	144,762.50	144,762.50	.00	0.0000	Unpaid

Santa Cruz Public Libraries
CFD No. 2016-1 2017 Special Tax Bonds
Current Debt Service Schedule

Bonds Dated: 06/15/2017
Bonds Issued: \$21,170,000.00

Payment Date	CUSIP	Interest Rate	Balance	Principal	Interest	Payment Total	Annual Total	Call Premium	Status
09/01/2038		3.3750	8,375,000.00	930,000.00	144,762.50	1,074,762.50	1,219,525.00	0.0000	Unpaid
03/01/2039		0.0000	7,445,000.00	.00	129,068.75	129,068.75	.00	0.0000	Unpaid
09/01/2039		3.3750	7,445,000.00	960,000.00	129,068.75	1,089,068.75	1,218,137.50	0.0000	Unpaid
03/01/2040		0.0000	6,485,000.00	.00	112,868.75	112,868.75	.00	0.0000	Unpaid
09/01/2040	80175LAV6	3.3750	6,485,000.00	990,000.00	112,868.75	1,102,868.75	1,215,737.50	0.0000	Unpaid
03/01/2041		0.0000	5,495,000.00	.00	96,162.50	96,162.50	.00	0.0000	Unpaid
09/01/2041		3.5000	5,495,000.00	1,025,000.00	96,162.50	1,121,162.50	1,217,325.00	0.0000	Unpaid
03/01/2042		0.0000	4,470,000.00	.00	78,225.00	78,225.00	.00	0.0000	Unpaid
09/01/2042		3.5000	4,470,000.00	1,060,000.00	78,225.00	1,138,225.00	1,216,450.00	0.0000	Unpaid
03/01/2043		0.0000	3,410,000.00	.00	59,675.00	59,675.00	.00	0.0000	Unpaid
09/01/2043		3.5000	3,410,000.00	1,100,000.00	59,675.00	1,159,675.00	1,219,350.00	0.0000	Unpaid
03/01/2044		0.0000	2,310,000.00	.00	40,425.00	40,425.00	.00	0.0000	Unpaid
09/01/2044		3.5000	2,310,000.00	1,135,000.00	40,425.00	1,175,425.00	1,215,850.00	0.0000	Unpaid
03/01/2045		0.0000	1,175,000.00	.00	20,562.50	20,562.50	.00	0.0000	Unpaid
09/01/2045	80175LAW4	3.5000	1,175,000.00	1,175,000.00	20,562.50	1,195,562.50	1,216,125.00	0.0000	Unpaid
Grand Total:				\$21,170,000.00	\$12,922,351.37	\$34,092,351.37	\$34,092,351.37		

Santa Cruz Public Libraries
CFD No. 2016-1 2020 Special Tax Parity Bonds
Current Debt Service Schedule

Bonds Dated: 03/12/2020

Bonds Issued: \$18,590,000.00

Payment Date	CUSIP	Interest Rate	Balance	Principal	Interest	Payment Total	Annual Total	Call Premium	Status
09/01/2020		.0000%	\$18,590,000.00	\$0.00	\$267,325.14	\$267,325.14	\$267,325.14	0.0000%	Paid
03/01/2021		0.0000	18,590,000.00	.00	284,725.00	284,725.00	.00	0.0000	Paid
09/01/2021	80175LAX2	5.0000	18,590,000.00	430,000.00	284,725.00	714,725.00	999,450.00	0.0000	Paid
03/01/2022		5.0000	18,160,000.00	.00	273,975.00	273,975.00	.00	0.0000	Paid
09/01/2022	80175LAYO	5.0000	18,160,000.00	450,000.00	273,975.00	723,975.00	997,950.00	0.0000	Paid
03/01/2023		5.0000	17,710,000.00	.00	262,725.00	262,725.00	.00	0.0000	Paid
09/01/2023	80175LAZ7	5.0000	17,710,000.00	475,000.00	262,725.00	737,725.00	1,000,450.00	0.0000	Paid
03/01/2024		5.0000	17,235,000.00	.00	250,850.00	250,850.00	.00	0.0000	Paid
09/01/2024	80175LBA1	5.0000	17,235,000.00	495,000.00	250,850.00	745,850.00	996,700.00	0.0000	Paid
03/01/2025		5.0000	16,740,000.00	.00	238,475.00	238,475.00	.00	0.0000	Paid
09/01/2025	80175LBB9	5.0000	16,740,000.00	520,000.00	238,475.00	758,475.00	996,950.00	0.0000	Paid
03/01/2026		5.0000	16,220,000.00	.00	225,475.00	225,475.00	.00	0.0000	Unpaid
09/01/2026	80175LBC7	5.0000	16,220,000.00	550,000.00	225,475.00	775,475.00	1,000,950.00	0.0000	Unpaid
03/01/2027		5.0000	15,670,000.00	.00	211,725.00	211,725.00	.00	0.0000	Unpaid
09/01/2027	80175LBD5	5.0000	15,670,000.00	575,000.00	211,725.00	786,725.00	998,450.00	0.0000	Unpaid
03/01/2028		5.0000	15,095,000.00	.00	197,350.00	197,350.00	.00	0.0000	Unpaid
09/01/2028	80175LBE3	5.0000	15,095,000.00	605,000.00	197,350.00	802,350.00	999,700.00	0.0000	Unpaid
03/01/2029		5.0000	14,490,000.00	.00	182,225.00	182,225.00	.00	0.0000	Unpaid
09/01/2029	80175LBF0	5.0000	14,490,000.00	635,000.00	182,225.00	817,225.00	999,450.00	0.0000	Unpaid
03/01/2030		4.0000	13,855,000.00	.00	166,350.00	166,350.00	.00	0.0000	Unpaid
09/01/2030	80175LBG8	4.0000	13,855,000.00	665,000.00	166,350.00	831,350.00	997,700.00	0.0000	Unpaid
03/01/2031		3.0000	13,190,000.00	.00	153,050.00	153,050.00	.00	0.0000	Unpaid
09/01/2031	80175LBH6	3.0000	13,190,000.00	695,000.00	153,050.00	848,050.00	1,001,100.00	0.0000	Unpaid
03/01/2032		2.0000	12,495,000.00	.00	142,625.00	142,625.00	.00	0.0000	Unpaid
09/01/2032	80175LBJ2	2.0000	12,495,000.00	715,000.00	142,625.00	857,625.00	1,000,250.00	0.0000	Unpaid
03/01/2033		2.0000	11,780,000.00	.00	135,475.00	135,475.00	.00	0.0000	Unpaid
09/01/2033	80175LBK9	2.0000	11,780,000.00	730,000.00	135,475.00	865,475.00	1,000,950.00	0.0000	Unpaid
03/01/2034		2.0000	11,050,000.00	.00	128,175.00	128,175.00	.00	0.0000	Unpaid
09/01/2034	80175LBL7	2.0000	11,050,000.00	745,000.00	128,175.00	873,175.00	1,001,350.00	0.0000	Unpaid
03/01/2035		2.1250	10,305,000.00	.00	120,725.00	120,725.00	.00	0.0000	Unpaid
09/01/2035	80175LBM5	2.1250	10,305,000.00	755,000.00	120,725.00	875,725.00	996,450.00	0.0000	Unpaid
03/01/2036		2.1250	9,550,000.00	.00	112,703.13	112,703.13	.00	0.0000	Unpaid
09/01/2036	80175LBN3	2.1250	9,550,000.00	775,000.00	112,703.13	887,703.13	1,000,406.26	0.0000	Unpaid
03/01/2037		2.2500	8,775,000.00	.00	104,468.75	104,468.75	.00	0.0000	Unpaid
09/01/2037	80175LBP8	2.2500	8,775,000.00	790,000.00	104,468.75	894,468.75	998,937.50	0.0000	Unpaid
03/01/2038		2.2500	7,985,000.00	.00	95,581.25	95,581.25	.00	0.0000	Unpaid
09/01/2038	80175LBQ6	2.2500	7,985,000.00	810,000.00	95,581.25	905,581.25	1,001,162.50	0.0000	Unpaid
03/01/2039		2.2500	7,175,000.00	.00	86,468.75	86,468.75	.00	0.0000	Unpaid
09/01/2039	80175LBR4	2.2500	7,175,000.00	825,000.00	86,468.75	911,468.75	997,937.50	0.0000	Unpaid
03/01/2040		2.3750	6,350,000.00	.00	77,187.50	77,187.50	.00	0.0000	Unpaid
09/01/2040	80175LBS2	2.3750	6,350,000.00	845,000.00	77,187.50	922,187.50	999,375.00	0.0000	Unpaid

Santa Cruz Public Libraries
CFD No. 2016-1 2020 Special Tax Parity Bonds
Current Debt Service Schedule

Bonds Dated: 03/12/2020
Bonds Issued: \$18,590,000.00

Payment Date	CUSIP	Interest Rate	Balance	Principal	Interest	Payment Total	Annual Total	Call Premium	Status
03/01/2041		2.3750	5,505,000.00	.00	67,153.13	67,153.13	.00	0.0000	Unpaid
09/01/2041		2.3750	5,505,000.00	865,000.00	67,153.13	932,153.13	999,306.26	0.0000	Unpaid
03/01/2042		2.3750	4,640,000.00	.00	56,881.25	56,881.25	.00	0.0000	Unpaid
09/01/2042		2.3750	4,640,000.00	885,000.00	56,881.25	941,881.25	998,762.50	0.0000	Unpaid
03/01/2043		2.3750	3,755,000.00	.00	46,371.88	46,371.88	.00	0.0000	Unpaid
09/01/2043	80175LBV5	2.3750	3,755,000.00	905,000.00	46,371.88	951,371.88	997,743.76	0.0000	Unpaid
03/01/2044		2.5000	2,850,000.00	.00	35,625.00	35,625.00	.00	0.0000	Unpaid
09/01/2044		2.5000	2,850,000.00	925,000.00	35,625.00	960,625.00	996,250.00	0.0000	Unpaid
03/01/2045		2.5000	1,925,000.00	.00	24,062.50	24,062.50	.00	0.0000	Unpaid
09/01/2045		2.5000	1,925,000.00	950,000.00	24,062.50	974,062.50	998,125.00	0.0000	Unpaid
03/01/2046		2.5000	975,000.00	.00	12,187.50	12,187.50	.00	0.0000	Unpaid
09/01/2046	80175LBY9	2.5000	975,000.00	975,000.00	12,187.50	987,187.50	999,375.00	0.0000	Unpaid
Grand Total:				\$18,590,000.00	\$7,652,556.42	\$26,242,556.42	\$26,242,556.42		

Santa Cruz Public Libraries
CFD No. 2016-1 2025 Special Tax Parity Bonds
Current Debt Service Schedule

Bonds Dated: 05/29/2025

Bonds Issued: \$18,680,000.00

Payment Date	CUSIP	Interest Rate	Balance	Principal	Interest	Payment Total	Annual Total	Call Premium	Status
09/01/2025		5.0000%	\$18,680,000.00	\$0.00	\$220,033.33	\$220,033.33	\$220,033.33	0.0000%	Paid
03/01/2026		5.0000	18,680,000.00	.00	430,500.00	430,500.00	.00	0.0000	Unpaid
09/01/2026		5.0000	18,680,000.00	530,000.00	430,500.00	960,500.00	1,391,000.00	0.0000	Unpaid
03/01/2027		5.0000	18,150,000.00	.00	417,250.00	417,250.00	.00	0.0000	Unpaid
09/01/2027		5.0000	18,150,000.00	555,000.00	417,250.00	972,250.00	1,389,500.00	0.0000	Unpaid
03/01/2028		5.0000	17,595,000.00	.00	403,375.00	403,375.00	.00	0.0000	Unpaid
09/01/2028		5.0000	17,595,000.00	585,000.00	403,375.00	988,375.00	1,391,750.00	0.0000	Unpaid
03/01/2029		5.0000	17,010,000.00	.00	388,750.00	388,750.00	.00	0.0000	Unpaid
09/01/2029		5.0000	17,010,000.00	610,000.00	388,750.00	998,750.00	1,387,500.00	0.0000	Unpaid
03/01/2030		5.0000	16,400,000.00	.00	373,500.00	373,500.00	.00	0.0000	Unpaid
09/01/2030		5.0000	16,400,000.00	640,000.00	373,500.00	1,013,500.00	1,387,000.00	0.0000	Unpaid
03/01/2031		5.0000	15,760,000.00	.00	357,500.00	357,500.00	.00	0.0000	Unpaid
09/01/2031		5.0000	15,760,000.00	665,000.00	357,500.00	1,022,500.00	1,380,000.00	0.0000	Unpaid
03/01/2032		5.0000	15,095,000.00	.00	340,875.00	340,875.00	.00	0.0000	Unpaid
09/01/2032		5.0000	15,095,000.00	700,000.00	340,875.00	1,040,875.00	1,381,750.00	0.0000	Unpaid
03/01/2033		5.0000	14,395,000.00	.00	323,375.00	323,375.00	.00	0.0000	Unpaid
09/01/2033		5.0000	14,395,000.00	730,000.00	323,375.00	1,053,375.00	1,376,750.00	0.0000	Unpaid
03/01/2034		5.0000	13,665,000.00	.00	305,125.00	305,125.00	.00	0.0000	Unpaid
09/01/2034		5.0000	13,665,000.00	765,000.00	305,125.00	1,070,125.00	1,375,250.00	0.0000	Unpaid
03/01/2035		5.0000	12,900,000.00	.00	286,000.00	286,000.00	.00	0.0000	Unpaid
09/01/2035		5.0000	12,900,000.00	800,000.00	286,000.00	1,086,000.00	1,372,000.00	0.0000	Unpaid
03/01/2036		5.0000	12,100,000.00	.00	266,000.00	266,000.00	.00	0.0000	Unpaid
09/01/2036		5.0000	12,100,000.00	840,000.00	266,000.00	1,106,000.00	1,372,000.00	0.0000	Unpaid
03/01/2037		5.0000	11,260,000.00	.00	245,000.00	245,000.00	.00	0.0000	Unpaid
09/01/2037		5.0000	11,260,000.00	880,000.00	245,000.00	1,125,000.00	1,370,000.00	0.0000	Unpaid
03/01/2038		5.0000	10,380,000.00	.00	223,000.00	223,000.00	.00	0.0000	Unpaid
09/01/2038		5.0000	10,380,000.00	915,000.00	223,000.00	1,138,000.00	1,361,000.00	0.0000	Unpaid
03/01/2039		5.0000	9,465,000.00	.00	200,125.00	200,125.00	.00	0.0000	Unpaid
09/01/2039		5.0000	9,465,000.00	965,000.00	200,125.00	1,165,125.00	1,365,250.00	0.0000	Unpaid
03/01/2040		4.0000	8,500,000.00	.00	176,000.00	176,000.00	.00	0.0000	Unpaid
09/01/2040		4.0000	8,500,000.00	1,010,000.00	176,000.00	1,186,000.00	1,362,000.00	0.0000	Unpaid
03/01/2041		4.0000	7,490,000.00	.00	155,800.00	155,800.00	.00	0.0000	Unpaid
09/01/2041		4.0000	7,490,000.00	1,045,000.00	155,800.00	1,200,800.00	1,356,600.00	0.0000	Unpaid
03/01/2042		4.0000	6,445,000.00	.00	134,900.00	134,900.00	.00	0.0000	Unpaid
09/01/2042		4.0000	6,445,000.00	1,085,000.00	134,900.00	1,219,900.00	1,354,800.00	0.0000	Unpaid
03/01/2043		4.1250	5,360,000.00	.00	113,200.00	113,200.00	.00	0.0000	Unpaid
09/01/2043		4.1250	5,360,000.00	1,120,000.00	113,200.00	1,233,200.00	1,346,400.00	0.0000	Unpaid
03/01/2044		4.2500	4,240,000.00	.00	90,100.00	90,100.00	.00	0.0000	Unpaid
09/01/2044		4.2500	4,240,000.00	1,170,000.00	90,100.00	1,260,100.00	1,350,200.00	0.0000	Unpaid
03/01/2045		4.2500	3,070,000.00	.00	65,237.50	65,237.50	.00	0.0000	Unpaid
09/01/2045		4.2500	3,070,000.00	1,215,000.00	65,237.50	1,280,237.50	1,345,475.00	0.0000	Unpaid

Santa Cruz Public Libraries
CFD No. 2016-1 2025 Special Tax Parity Bonds
Current Debt Service Schedule

Bonds Dated: 05/29/2025
Bonds Issued: \$18,680,000.00

Payment Date	CUSIP	Interest Rate	Balance	Principal	Interest	Payment Total	Annual Total	Call Premium	Status
03/01/2046		4.2500	1,855,000.00	.00	39,418.75	39,418.75	.00	0.0000	Unpaid
09/01/2046		4.2500	1,855,000.00	1,855,000.00	39,418.75	1,894,418.75	1,933,837.50	0.0000	Unpaid
Grand Total:				\$18,680,000.00	\$10,890,095.83	\$29,570,095.83	\$29,570,095.83		

APPENDIX D. FINAL BILLING DETAIL REPORT

The following pages show the Final Billing Detail Report for Fiscal Year 2025/26.

The Final Billing Detail Report for FY 2024/25 is on file with the LFFA Clerk of the Board and available at Santa Cruz Public Libraries Headquarters at 117 Union Street, Santa Cruz CA 95060.

**SANTA CRUZ LIBRARIES
JOINT POWERS AUTHORITY (LJPA)
REGULAR BOARD MEETING**

**In person and online provided meeting
THURSDAY SEPTEMBER 4, 2025
9:00 A.M.**

1. ROLL CALL

PRESENT: Matt Huffaker, Mali LaGoe, Jamie Goldstein, Nicole Coburn

STAFF: Christopher Platt, Library Director

2. ADDITIONAL MATERIALS

None

3. ADDITIONS OR DELETIONS TO THE AGENDA

None

4. PUBLIC COMMENT

Ken Bare, SEIU 521 City of Santa Cruz Chapter President, voiced support for Board Member Jamie Goldstein's suggestion of consolidating the LFFA and LJPA meetings into one meeting. Ken agreed that the two meetings make it difficult for members of the public to know if they are giving comment during the correct meeting.

5. LIBRARY DIRECTOR REPORT

Library Director submitted his report highlighting the following items:

- The Summer Reading Program saw a 9.5% increase in participation over 2024. Both the Adult and Teen participation percentage increased in the double digits. A full Summer Reading report will come at a later meeting.
- The LAC discussed and endorsed a Drag Story Time program at the Branciforte Branch.
- September saw the start of SCPL's Strategic Planning surveys. The Public survey has been promoted in various places, including the LJPA Jurisdiction's newsletters. The survey was released 9/1/2025, and as of 9/4/2025 has over 200 responses. The Stakeholder survey was released 9/3/2025. Ten focus groups will begin the second full week of October.

6. REPORT BY FRIENDS OF THE SANTA CRUZ PUBLIC LIBRARIES

Sarah Beck, FSCPL Executive Director, shared recent fundraising numbers. On August 8, 2025 FSCPL delivered a check for \$89,500 for the Literacy Fund programming for FY26. FSCPL is still receiving match donations from the Monterey Peninsula Foundation, and has officially crossed the \$2.1M mark towards their \$3M capital campaign goal for DTN. Given the match from the Monterey Peninsula Foundation, this leaves approximately \$600K until FSCPL reaches their \$3M goal. In the coming days FSCPL will be presenting a check for \$431,427 for the Capitola Branch Solar Energy Project. The FSCPL will begin strategic planning in mid-September.

7. REPORT BY the Library Advisory Commission (LAC)

None

8. CONSENT CALENDAR

RESULT: APPROVED CONSENT CALENDAR

- A. Approved the June 5, 2025 Board Meeting Minutes.
- B. Accepted and Filed the Analysis of 4th Qtr. Patron Count Data for FY24/25.
- C. Accepted and Filed the 4th Qtr. Community Impact Measures for FY24/25.
- D. Accepted and Filed the 4th Qtr. Incident Report for FY24/25.
- E. Accepted and Filed the Financial Dashboard Report.
- F. Approved the FY26 budget adjustment for early termination of the Library's fiber connections.
- G. Approved budget adjustment in FY 26 for the Library Headquarters roof repairs.
- H. Adopted the 2026 Holiday Closure schedule.
- I. Accepted and Filed the Status of Music CD collection at Santa Cruz Public Libraries report.
- J. Accepted and Filed the Workplace Safety Report.

MOVER: *Mali LaGoe*

SECONDER: *Nicole Coburn*

AYES: *LaGoe, Coburn, Huffaker, Goldstein*

9. GENERAL BUSINESS

A. Website Migration Project Updates

RESULT: No Action Needed- Information Only.

B. Decision on Cost Benefit Analysis for Library Administrative Services

RESULT: Selected and approved the revised cost allocation plan methodology scenario 4b as a basis for the administrative services agreement structure; and Directed the LJPA staff to work with the City of Santa Cruz to update the administrative support services agreement, with the following specifications:

- 5 year term for the Services Agreement.
- 2 year phase-in
- A fixed % increase or cap that the City of Santa Cruz and SCPL are comfortable with for the remaining 3 years of the 5 year term.

MOVER: *Matt Huffaker*

SECONDER: *Jamie Goldstein*

AYES: *Huffaker, Goldstein, Coburn and LaGoe*

10. COMMENTS BY BOARD MEMBERS

Regarding Item 8J. Workplace Safety Report: Jamie Goldstein thanked SEIU and Ken Bare, SEIU 521 City of Santa Cruz Chapter President, for raising these concerns, and Christopher Platt, Library Director, for including information for the board to help highlight this important issue.

Matt Huffaker commented that the City of Santa Cruz is thrilled about the groundbreaking of the DNT project. He noted that crews are quickly making a lot of progress, and he is looking forward to updates as they come along.

11. SCHEDULED UPCOMING MEETINGS

Next regularly scheduled meeting of the LJPA is on November 6, 2025 at 9am at the Downtown Branch Library.

12. ADJOURNMENT

The Libraries Joint Powers Authority (LJPA) adjourned at 9:43am to the regular meeting on Thursday, November 6, 2025 at 9:00 am at the Downtown Branch Library, 224 Church Street, Santa Cruz, CA 95060.

13. WRITTEN CORRESPONDENCE

Included in Agenda Packet.

ATTEST: Devin Schwarz, Clerk of the Board

All documents referred to in these minutes are available in the Santa Cruz Public Libraries –Library Headquarters Office, 117 Union Street, Santa Cruz.

Chair Matt Huffaker
 Vice Chair Mali LaGoe
 Board Member Nicole Coburn
 Board Member Jamie Goldstein



STAFF REPORT

DATE: December 18, 2025
 TO: Library Joint Powers Authority Board
 FROM: Christopher Platt, Library Director
 RE: FY 26 1st Qtr. Patron Count Data by Branch

STAFF RECOMMENDATION

Accept and file the FY 26 1st Qtr. patron count data by branch.

DISCUSSION

This report provides patron count data by branch extracted from the SenSource People Counting System. The first quarter report quantifies the time period between July 1, 2025 to September 30, 2025.

Definition of Branches and Information on Sensors

Branch with less than 5,000 square feet of space (hereinafter “Small-Sized Branches”), are between 5001 – 10,000 square feet of space (hereinafter “Medium-Sized Branches”), and over 10,001 square feet of space (hereinafter “Large-Sized Branches”) were analyzed.

The following information pertains to the location of the sensors at each branch location. There are a total of 13 sensors for the system.

Sensor Name	Size Definition	Commissioned
Aptos Main	Large-Sized Branch	2/4/24
Boulder Creek Door 1	Small-Sized Branch	8/3/22
Branciforte Door 1	Medium-Sized Branch	1/12/23
Capitola Door 1	Large-Sized Branch	9/20/22
Capitola Door 2		8/2/22
Downtown Door 1	Large-Sized Branch	8/2/22
Downtown Door 2		8/2/22
Felton Door 1	Medium-Sized Branch	8/3/22
Garfield Park Door 1	Small-Sized Branch	9/13/22
Garfield Park Door 2		9/13/22
La Selva Door 1	Small-Sized Branch	3/8/23
La Selva Door 2		3/8/23
Live Oak Door 1	Medium-Sized Branch	9/13/22
Scotts Valley Main	Large-Sized Branch	9/13/22

During the 1st quarter period, library staff welcomed approximately 234K patrons at its ten locations resulting in a 5% increase from last year during this same time period. The following describes noteworthy trends:

Small-Sized Branches

- Boulder Creek saw a 14% increase in patron visits from the same time last year.
- Garfield Park saw a 16% increase in patron visits from the same time last year.
- La Selva Beach saw a 14% increase in patron visits from the same time last year.

Medium-Sized Branches

- Branciforte saw a 20% increase in patron visits from the same time last year.
- Felton saw a 7% increase in patron visits from the same time last year.
- Live Oak saw a 6% increase in patron visits from the same time last year.

Large-Sized Branches

- Aptos saw a 6% increase in patron visits from the same time last year.
- Capitola saw a -10% decrease in patron visits from the same time last year.
- Downtown saw a -3% decrease in patron visits from the same time last year.
- Scotts Valley saw a 25% increase in patron visits from the same time last year.

Day and Hour Heatmap

Heatmapping is available through the patron count system. Heatmaps can illustrate patron visits by day and hour.

Most of the library branches are open from 10 a.m. to 6 p.m. Monday through Thursday and 10 a.m. to 5 p.m. Friday through Saturday. La Selva Beach Branch Library is closed on Mondays.

Large-Sized Branches

Aptos- 1st Qtr. Heatmap by Average Visitor								
Aptos	10a	11a	12p	1p	2p	3p	4p	5p
Sunday								
Monday	71	57	62	55	59	61	43	24
Tuesday	73	61	58	53	55	72	69	29
Wednesday	60	52	59	57	67	70	51	38
Thursday	77	62	53	62	54	68	54	28
Friday	63	59	57	55	51	49	39	
Saturday	52	53	51	47	47	48	43	

Capitola- 1st Qtr. Heatmap by Average Visitor								
	10a	11a	12p	1p	2p	3p	4p	5p
Sunday								
Monday	63	47	47	47	43	47	46	25
Tuesday	66	50	49	56	51	56	52	35
Wednesday	80	60	57	52	45	49	38	27
Thursday	55	41	43	47	43	48	42	31
Friday	54	42	48	47	43	43	34	
Saturday	62	45	49	51	45	42	35	

Downtown- 1st Qtr. Heatmap by Average Visitor								
	10a	11a	12p	1p	2p	3p	4p	5p
Sunday				160	119	100	80	
Monday	103	70	82	94	90	85	65	41
Tuesday	118	90	94	103	92	86	74	56
Wednesday	95	74	103	117	130	116	105	67
Thursday	130	89	83	102	99	99	87	58
Friday	96	90	91	103	92	87	71	
Saturday	90	88	89	97	92	94	74	

Scotts Valley- 1st Qtr. Heatmap by Average Visitor								
	10a	11a	12p	1p	2p	3p	4p	5p
Sunday								
Monday	41	38	31	35	43	65	53	29
Tuesday	58	46	32	42	52	73	55	30
Wednesday	41	38	34	41	54	65	49	29
Thursday	39	33	45	96	75	67	44	27
Friday	42	37	34	39	55	60	42	
Saturday	51	55	48	48	47	39	29	

Medium-Sized Branches

Felton- 1st Qtr. Heatmap by Average Visitor								
	10a	11a	12p	1p	2p	3p	4p	5p
Sunday								
Monday	33	35	39	34	32	32	25	23
Tuesday	43	37	35	46	53	41	33	21
Wednesday	36	32	32	40	43	37	30	25
Thursday	55	42	30	28	33	36	36	21
Friday	40	33	33	30	31	32	29	
Saturday	31	35	37	37	32	38	22	

Live Oak- 1st Qtr. Heatmap by Average Visitor								
	10a	11a	12p	1p	2p	3p	4p	5p
Sunday								
Monday	21	22	23	23	27	29	24	14
Tuesday	39	42	27	23	29	31	22	15
Wednesday	29	25	22	26	27	31	25	15
Thursday	31	30	24	31	28	25	27	14
Friday	27	24	23	26	28	28	20	
Saturday	20	21	23	20	21	22	19	

Branciforte- 1st Qtr. Heatmap by Average Visitor								
	10a	11a	12p	1p	2p	3p	4p	5p
Sunday								
Monday	34	25	26	26	30	30	30	19
Tuesday	40	28	28	32	32	31	28	20
Wednesday	39	25	32	31	31	32	31	20
Thursday	30	29	26	28	30	31	29	18
Friday	31	24	27	42	26	24	18	
Saturday	35	24	23	25	20	26	20	

Small-Sized Branches

Boulder Creek- 1st Qtr. Heatmap by Average Visitor								
	10a	11a	12p	1p	2p	3p	4p	5p
Sunday								
Monday	12	13	11	10	15	15	11	6
Tuesday	10	10	13	9	11	16	11	7
Wednesday	20	18	12	24	15	18	12	8
Thursday	14	12	11	12	12	20	14	6
Friday	14	9	8	10	11	16	11	
Saturday	17	12	10	12	11	9	9	

Garfield Park- 1st Qtr. Heatmap by Average Visitor								
	10a	11a	12p	1p	2p	3p	4p	5p
Sunday								
Monday	18	19	17	18	16	27	25	17
Tuesday	19	17	16	15	22	23	20	17
Wednesday	35	21	18	22	24	27	25	17
Thursday	16	15	12	16	19	23	24	19
Friday	16	16	14	18	20	19	18	
Saturday	18	16	17	15	15	17	19	

La Selva Beach- 1st Qtr. Heatmap by Average Visitor								
	10a	11a	12p	1p	2p	3p	4p	5p
Sunday								
Monday								
Tuesday	27	17	17	16	17	17	17	14
Wednesday	21	29	16	21	16	17	16	12
Thursday	19	15	15	11	15	16	17	11
Friday	18	15	29	18	15	15	15	
Saturday	24	27	20	26	19	20	15	

Key			
	≥1		≥50
	≥10		≥60
	≥20		≥70
	≥30		≥80
	≥40		≥90

Attachment: FY 26 1st Qtr. Patron Data County Comparison Report

Report Prepared by: Kira Henifin, Principal Management Analyst

Reviewed and Approved by: Christopher Platt, Library Director



Visitor Count By Branch
Data Provided by SenSource

FY 26
1st
Qtr. Report

	1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			YTD		
	FY 25	FY 26	% Change	FY 25	FY 26	% Change	FY 25	FY 26	% Change	FY 25	FY 26	% Change	FY 25	FY 26	% Change
Aptos	31,994	34,051	6%	29,572		-100%	34,022		-100%	33,497		-100%	129,085		-100%
Boulder Creek	6, 50	7,481	14%	6, 82		-100%	7 69		-100%	7 3		-100%	28,660		-100%
Branciforte	14,280	17,093	20%	13,535		-100%	14,939		-100%	15,302		-100%	58,056		-100%
Capitola	31,603	28,484	-10%	27,393		-100%	28,231		-100%	28,681		-100%	115,908		-100%
Downtown	62,807	60,881	-3%	54,061		-100%	57,361		-100%	53,893		-100%	228,122		-100%
Felton	19,681	21,045	7%	18,084		-100%	19,855		-100%	19,461		-100%	77,081		-100%
Garfield Park	10,788	12,515	16%	10,448		-100%	11,196		-100%	11,623		-100%	44,055		-100%
La Selva Beach	8,583	9,822	14%	7,721		-100%	8,303		-100%	8,828		-100%	33,435		-100%
Live Oak	14,216	15,016	6%	1 3 5		-100%	1 2 5		-100%	1 971		-100%	62,757		-100%
Scotts Valley	22,217	27,666	25%	21,782		-100%	24,512		-100%	23,925		-100%	92,436		-100%
TOTAL	222,719	234,054	5%	203,703	0	-100%	223,356	0	-100%	219,817	0	-100%	869,595	0	-100%

STAFF REPORT

DATE: December 18, 2025
TO: Library Joint Powers Authority Board
FROM: Christopher Platt, Library Director
RE: 1st Quarter FY26 Community Impact Measures

STAFF RECOMMENDATION

Accept and File Community Impact Measures for 1st Qtr. FY26.

DISCUSSION

This 1st quarter report covers the time period of July 1, 2025 through September 30, 2025 and compares this data to the previous year.

- Total circulation system-wide increased by 7%.
- The total number of SCPL App circulation increased by 138%.
- Total hours of public internet computer use system-wide increased by 3%.
- Total sessions of public internet use increased by 2%.
- Total number of new registrations increased by 4%.
- Total hours of meeting room use decreased by 2%.
- The total number of programs held system-wide increased by 14%.
- The total number of program attendance system-wide increased by 9%.

Attachment: 1st Quarter Community Impact Measures FY26

Report Prepared by: Devin Schwarz, Administrative Assistant II

Christine Campbell, Library Assistant III

Reviewed and Forwarded by: Christopher Platt, Library Director

Community Impact Measures Report- FY 2026

Circulation By Branch

Branch	Quarter 1			Quarter 2			Quarter 3			Quarter 4			YTD Totals	
	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26
Aptos	28,196	27,598	-2%	24,951			27,282			27,031			107,460	
Boulder Creek	6,055	6,408	6%	5,571			6,314			5,892			23,832	
Branciforte	11,987	13,571	13%	11,203			12,494			12,209			47,893	
Capitola	29,159	25,988	-11%	24,916			25,722			24,805			104,602	
Downtown	29,488	27,410	-7%	28,410			28,561			27,629			114,088	
Felton	17,900	16,476	-8%	15,009			16,515			15,309			64,733	
Garfield Park	10,163	10,572	4%	9,397			10,749			10,216			40,525	
La Selva Beach	4,328	4,431	2%	3,866			4,036			4,194			16,424	
Live Oak	15,553	14,998	-4%	15,266			16,081			15,653			62,553	
Live Oak Annex	0	338	NA	33			187			327			547	
Scotts Valley	27,536	28,170	2%	23,872			26,542			27,268			105,218	
Outreach	5,843	1,887	-68%	5,809			5,391			4,520			21,563	
TOTAL	186,208	177,847	-4%	168,303	0		179,874	0		175,053	0		709,438	0
Digital Branch	148,926	179,851	21%	158,862			166,673			170,407			644,868	
TOTAL + DIGITAL	335,134	357,698	7%	327,165	0		346,547	0		345,460	0		1,354,306	0

SCPL App Circulation

Branch	Quarter 1			Quarter 2			Quarter 3			Quarter 4			YTD Totals	
	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26
Aptos	1,170	3,036	159%	1,506			1,246			2,184			6,106	
Boulder Creek	152	578	280%	172			180			367			871	
Branciforte	346	1,116	223%	553			416			741			2,056	
Capitola	1,104	2,080	88%	1,042			1,143			1,464			4,753	
CMS	157	749	377%	127			120			550			954	
Downtown	1,215	2,551	110%	1,315			1,183			2,091			5,804	
Felton	358	1,144	220%	469			445			878			2,064	
Garfield Park	311	631	103%	383			306			532			1,472	
La Selva Beach	341	416	22%	323			308			370			1,342	
Live Oak	402	968	141%	435			465			629			1,931	
Live Oak Annex	0	41	NA	0			12			51			63	
Outreach	110	226	105%	165			106			221			602	
Scotts Valley	1,073	2,504	133%	1,200			1,057			1,175			4,505	
TOTAL	6,739	16,040	138%	7,690	0		6,987	0		11,253	0		32,523	0

Community Impact Measures Report- FY 2026

Hours of Public Internet Computer Use

	Quarter 1			Quarter 2			Quarter 3			Quarter 4			YTD Totals	
Branch	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26
Aptos	1,330	1,614	21%	1,265			1,489			1,643			5,727	
Boulder Creek	630	636	1%	509			690			610			2,439	
Branciforte	926	1,199	29%	946			1,078			1,028			3,978	
Capitola	1,800	1,769	-2%	1,456			1,755			1,737			6,748	
Downtown	9,923	9,206	-7%	7,318			7,980			8,597			33,818	
Felton	947	1,107	17%	1,033			908			899			3,787	
Garfield Park	462	868	88%	814			547			557			2,380	
La Selva Beach	50	113	126%	64			114			112			340	
Live Oak	1,336	1,153	-14%	1,209			1,768			1,832			6,145	
Scotts Valley	1,385	1,716	24%	1,379			1,616			1,672			6,052	
TOTAL HOURS	18,789	19,381	3%	15,993	0		17,945	0		18,687	0		71,414	0

Sessions of Public Internet Use

	Quarter 1			Quarter 2			Quarter 3			Quarter 4			YTD Totals	
Branch	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26
Aptos	2,073	2,683	29%	1,997			2,538			2,681			9,289	
Boulder Creek	858	791	-8%	656			968			855			3,337	
Branciforte	1,572	1,745	11%	1,460			1,716			1,615			6,363	
Capitola	2,503	2,356	-6%	2,031			2,326			2,293			9,153	
Downtown	8,604	7,673	-11%	8,353			7,480			7,475			31,912	
Felton	1,356	1,422	5%	1,408			1,385			1,397			5,546	
Garfield Park	702	944	34%	699			851			816			3,068	
La Selva Beach	117	163	39%	126			200			186			629	
Live Oak	1,716	1,730	1%	1,585			1,892			2,015			7,208	
Scotts Valley	2,168	2,513	16%	2,026			2,229			2,323			8,746	
TOTAL	21,669	22,020	2%	20,341	0		21,585	0		21,656	0		85,251	0

Community Impact Measures Report- FY 2026

New Registrations

	Quarter 1			Quarter 2			Quarter 3			Quarter 4			YTD Totals	
Branch	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26
Aptos	636	633	0%	491			568			523			2,218	
Boulder Creek	114	104	-9%	101			115			161			491	
Branciforte	223	242	9%	186			186			185			780	
Capitola	501	441	-12%	359			463			431			1,754	
Downtown	1,037	1,209	17%	853			1,082			1,079			4,051	
Felton	215	220	2%	155			197			170			737	
Garfield Park	118	171	45%	90			125			152			485	
La Selva Beach	75	72	-4%	67			57			57			256	
Live Oak	325	266	-18%	214			312			261			1,112	
Live Oak Annex	0	1	NA	0			3			1			4	
Scotts Valley	376	407	8%	312			383			123			1,194	
Outreach	120	117	-3%	126			118			332			696	
TOTAL	3,740	3,883	4%	2,954	0		3,609	0		3,475	0		13,778	0

Hours of Meeting Room Use

	Quarter 1			Quarter 2			Quarter 3			Quarter 4			YTD Totals	
Branch	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26
Aptos	1,380	1,304	-6%	1,391			1,467			1,395			5,633	
Boulder Creek	124	181	46%	166			218			258			766	
Branciforte	347	440	27%	378			344			339			1,408	
Capitola	1,190	1,024	-14%	1,160			1,104			1,085			4,539	
Downtown	375	461	23%	444			569			526			1,914	
Felton	499	491	-2%	479			479			477			1,934	
Garfield Park	0	0	NA	0			0			0			0	
La Selva Beach	0	0	NA	0			0			0			0	
Live Oak Annex	0	0	NA	0			0			0			0	
Scotts Valley	946	846	-11%	1,084			895			832			3,757	
TOTAL HOURS	4,861	4,747	-2%	5,102	0		5,076	0		4,912	0		19,951	0

Community Impact Measures Report- FY 2026

Number of Programs

Branch	Quarter 1			Quarter 2			Quarter 3			Quarter 4			YTD Totals	
	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26
Aptos	131	136	4%	157			192			189			669	
Boulder Creek	52	76	46%	83			83			90			308	
Branciforte	58	70	21%	53			26			38			175	
Capitola	74	90	22%	93			88			101			356	
Downtown	118	192	63%	172			214			210			714	
Felton	112	99	-12%	125			134			106			477	
Garfield Park	43	59	37%	57			65			60			225	
La Selva Beach	42	78	86%	40			65			77			224	
Live Oak	88	62	-30%	112			112			72			384	
Live Oak Annex	0	29	NA	0			0			51			51	
Scotts Valley	71	81	14%	96			98			95			360	
Outreach	131	79	-40%	115			117			119			482	
Virtual	22	24	9%	23			25			22			92	
TOTAL	942	1,075	14%	1,126	0		1,219	0		1,230	0		4,517	0

Program Attendance

Branch	Quarter 1			Quarter 2			Quarter 3			Quarter 4			YTD Totals	
	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26	Change	FY25	FY26
Aptos	1,858	1,667	-10%	1,924			2,192			2,964			8,938	
Boulder Creek	585	929	59%	959			995			1,203			3,742	
Branciforte	290	1,116	285%	214			175			574			1,253	
Capitola	843	1,094	30%	1,299			1,924			2,256			6,322	
Downtown	1,162	1,556	34%	2,251			2,345			1,990			7,748	
Felton	1,431	901	-37%	1,258			1,952			1,219			5,860	
Garfield Park	474	669	41%	412			532			717			2,135	
La Selva Beach	563	831	48%	513			646			896			2,618	
Live Oak	995	798	-20%	1,500			1,445			856			4,796	
Live Oak Annex	0	204	NA	0			0			471			471	
Scotts Valley	1,430	1,408	-2%	2,210			2,029			2,001			7,670	
Outreach	2,962	2,469	-17%	4,300			2,583			3,160			13,005	
Virtual	208	371	78%	248			455			380			1,291	
TOTAL	12,801	14,013	9%	17,088	0		17,273	0		18,687	0		65,849	0

Chair Matt Huffaker
Vice Chair Mali LaGoe
Board Member Nicole Coburn
Board Member Jamie Goldstein



STAFF REPORT

DATE: December 18, 2025
TO: Library Joint Powers Authority Board
FROM: Christopher Platt, Library Director
RE: FY 26 1st Qtr. SCPL Incident Report

STAFF RECOMMENDATION

Accept and File FY 26 1st Qtr. Incident Report.

DISCUSSION

The attached report shows the number of incidents that have occurred system-wide by branch, and the number of suspensions issued by branch. The report also compares this information to the prior year.

Attachment: Incident Report for FY 26 1st Quarter

Prepared by: Gabe Reyes, Administrative Assistant II
Kira Henifin,
Principal Management Analyst

Reviewed and forwarded by: Christopher Platt, Library Director

SCPL Incident Report by Branch - FY 26															
	QTR 1			QTR 2			QTR 3			QTR 4			YTD Totals		
	FY25	FY 26	% Change	FY25	FY 26	% Change	FY25	FY 26	% Change	FY25	FY 26	% Change	FY25	FY 26	% Change
Aptos	14	9	-36%	3			12			4			33		
Boulder Creek	3	11	267%	5			4			12			24		
Branciforte	5	16	220%	12			15			9			41		
Capitola	25	16	-36%	16			12			11			64		
Downtown	64	44	-31%	68			60			39			231		
Felton	3	1	-67%	7			8			4			22		
Garfield Park	1	2	100%	2			1			3			7		
La Selva Beach	0	0		1			1			0			2		
Live Oak	4	2	-50%	4			9			8			25		
Scotts Valley	4	4	0%	3			2			2			11		
TOTAL	123	105	-15%	121			124			92			460		
Suspensions by Branch - FY 26															
	QTR 1			QTR 2			QTR 3			QTR 4			YTD Totals		
	FY25	FY 26	% Change	FY25	FY 26	% Change	FY25	FY 26	% Change	FY25	FY 26	% Change	FY25	FY 26	% Change
Aptos	0	0		0			0			0			0		
Boulder Creek	0	2		0			0			4			4		
Branciforte	1	6	500%	4			5			3			13		
Capitola	3	3	0%	3			2			5			13		
Downtown	33	34	3%	37			32			22			124		
Felton	1	0	-100%	0			1			1			3		
Garfield Park	0	0		1			0			3			4		
La Selva Beach	0	0		0			0			0			0		
Live Oak	1	1	0%	2			3			0			6		
Scotts Valley	0	0		0			2			0			2		
TOTAL	39	46	18%	47			45			38			169		

Chair	Matt Huffaker
Vice Chair	Mali LaGoe
Board Member	Jamie Goldstein
Board Member	Nicole Coburn

STAFF REPORT

DATE: December 18, 2025

TO: Library Joint Powers Authority

FROM: Christopher Platt, Director of Libraries

RE: 1st Quarter Financial Report FY26

STAFF RECOMMENDATION

Accept and File Financial Report for 1st Qtr. FY26.

DISCUSSION

The first quarter financial report covers July 1, 2025 through September 30, 2025. All financial figures included in this report are unaudited.

ATTACHMENT: Library Financial Dashboard Report

Report Prepared by: City of Santa Cruz Finance

Reviewed and Approved by: Christopher Platt, Director of Libraries

TO: Library Joint Powers Authority Board
 FROM: Noah Otts, City of Santa Cruz Accountant I 10/28/25

June Report FY25



Preliminary,
Unaudited

RE: Library Financial Dashboard Report for the Quarter ended June 2025

Contained herein is the preliminary, UNAUDITED Library Financial Dashboard summary report for the Quarter ending June 2025. At Quarter's end, the NET operating results were \$219,027 with year-to-date net operating results of \$898,785. In general, preliminary revenues are ahead of the budget target by 0.4% and expenditures are under budget by 11.6%.

This "dashboard" summary includes only major revenue and expenditure lines items that are key to monitoring operating trends and allow us to provide a 1pg summary report. Items not reported individually but included in the "Other expenditures" line item below include contractually obligated accounts such as debt service, software licensing fees, and admin support (management, personnel, accounting, budgeting, payroll, etc.).

Net Operations (major accounts)				Percent of Budget Comparison			
	4th Quarter (Apr-Jun)	Fiscal Year to Date		Annual Adj. Budget FY 2024/25	YTD Actuals	12 Months Completed	Underspent / (Overspent)
Revenue:							
Sales Tax	\$ 2,551,946	\$ 10,564,180		\$ 10,785,061	98.0%	100.0%	(2.0%)
MOE - Member Contributions	\$ 2,237,957	\$ 8,937,842		8,952,089	99.8%	100.0%	(0.2%)
(1) Other Revenue	\$ 215,806	\$ 793,975		476,457	166.6%	100.0%	66.6%
Subtotal Operating Revenue (hide)	\$ 5,005,709	\$ 20,295,997		20,213,607	100.4%	100.0%	0.4%
Budgetary Financing Sources	\$ -	\$ -		-			
TOTAL REVENUES	\$ 5,005,709	\$ 20,295,997		\$ 20,213,607	100.4%	100.0%	0.4%
Expenditures:							
Payroll	\$ 3,369,957	\$ 13,785,147		\$ 14,700,683	93.8%	100.0%	6.2%
Books (w/Grants)	\$ 406,371	\$ 1,429,312		1,934,570	73.9%	100.0%	26.1%
Janitorial Services	\$ 179,314	\$ 496,394		513,375	96.7%	100.0%	3.3%
Building and Facility	\$ 102,072	\$ 339,304		359,995	94.3%	100.0%	5.7%
Rent (Equip, Building, Land)	\$ 4,538	\$ 240,978		241,645	99.7%	100.0%	0.3%
Utilities	\$ 172,121	\$ 658,851		789,420	83.5%	100.0%	16.5%
Other expenditures	\$ 552,309	\$ 2,447,226		3,392,836	72.1%	100.0%	27.9%
TOTAL EXPENDITURES	\$ 4,786,682	\$ 19,397,212		\$ 21,932,523	88.4%	100.0%	11.6%
Net Gain / (Loss)	\$ 219,027	\$ 898,785		\$ (1,718,916)			
			Fiscal Year to Date	Annual Adj. Budget			

Key Balance Sheet items		4th Quarter (Apr-Jun)	Trust Balances as of 06/30/2025			
			Trust	Balance	Trust	Balance
(2) Equipment Reserve		867,447	McCaskill- Hist	243,728	Leet-Corday	111,666
20% Reserve		3,977,403	Finkeldey	9,728	Morely	15,450
Fund Balance-Beginning Available		8,573,672	Carolyn Virginia Claey	20,169	Hale	53,570
Net Change in Fund Balance		(66,222)				
(3) Fund Balance-Ending Available		8,507,449				

Notes:

- (1) The Other Revenue category budget to actuals saw a significant increase in the invested pooled cash which exceeded budgeted expectations in the current fiscal year.
- (2) The Library's reserves were changed on September 1, 2016 to: (1) reduce from 2 months to 15% the primary reserve and (2) formally establish a capital reserve with a target balance of \$400,000 (formally the informal reserve for fleet/equipment replacement). The Equipment Reserve includes fund balances from Library JPA - Technology, Felton Branch Reserve, Library JPA - Vehicle Replacement and Library JPA - Equipment. On November 2, 2017, the Library's reserves were increased from 15% to 20%.
- (3) Beginning & Ending Available Fund Balance is unaudited and before consideration of remaining contractual encumbrances (administrative support, legal, janitorial, equip & material purchases, etc.).

General Ledger Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1..12,13; Fund = 93* , 95* ,96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 931 -- McCaskill - Local History					
Object 11000 -- Cash and investments					
11101	Pooled cash	231,733.91	11,345.75	2,159.73	240,919.93
11901	Allow for FV of invest w/City-cur unrstr	(2,628.66)	4,290.96	0.00	1,662.30
Total Cash and investments		229,105.25	15,636.71	2,159.73	242,582.23
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	1,072.58	146.69	73.34	1,145.93
Total Receivables - current		1,072.58	146.69	73.34	1,145.93
Object 32000 -- Net assets					
32311	Net assets held in trust-library prog.	(230,177.83)	0.00	0.00	(230,177.83)
Total Net assets		(230,177.83)	0.00	0.00	(230,177.83)
Object 33000 -- Control accounts					
33110	Revenue control	0.00	841.20	14,509.85	(13,668.65)
33210	Expenditure/expense control	0.00	139.43	21.11	118.32
Total Control accounts		0.00	980.63	14,530.96	(13,550.33)
Object 39000 -- Other equity/net asset accounts					
39110	General journal clearing	0.00	4,290.96	4,290.96	0.00
Total Other equity/net asset accounts		0.00	4,290.96	4,290.96	0.00
Total McCaskill - Local History		0.00	21,054.99	21,054.99	0.00
Fund 932 -- McCaskill - Visually Impaired					
Object 11000 -- Cash and investments					
11101	Pooled cash	(3,037.95)	18,088.02	15,050.07	0.00
11901	Allow for FV of invest w/City-cur unrstr	(1,909.26)	3,818.52	1,909.26	0.00
Total Cash and investments		(4,947.21)	21,906.54	16,959.33	0.00
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	854.39	854.39	1,708.78	0.00
Total Receivables - current		854.39	854.39	1,708.78	0.00
Object 32000 -- Net assets					
32311	Net assets held in trust-library prog.	4,092.82	0.00	0.00	4,092.82
Total Net assets		4,092.82	0.00	0.00	4,092.82
Object 33000 -- Control accounts					
33110	Revenue control	0.00	108.82	54.41	54.41

General Ledger Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1,12,13; Fund = 93*, 95*, 96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 932 -- McCaskill - Visually Impaired					
Object 33000 -- Control accounts					
33210	Expenditure/expense control	0.00	0.00	4,147.23	(4,147.23)
Total Control accounts		0.00	108.82	4,201.64	(4,092.82)
Total McCaskill - Visually Impaired		0.00	22,869.75	22,869.75	0.00
Fund 933 -- Estate Proceeds - Finkeldey					
Object 11000 -- Cash and investments					
11101	Pooled cash	9,252.73	453.17	86.38	9,619.52
11901	Allow for FV of invest w/City-cur unrstr	(105.19)	167.55	0.00	62.36
Total Cash and investments		9,147.54	620.72	86.38	9,681.88
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	43.29	5.86	2.93	46.22
Total Receivables - current		43.29	5.86	2.93	46.22
Object 32000 -- Net assets					
32311	Net assets held in trust-library prog.	(9,190.83)	0.00	0.00	(9,190.83)
Total Net assets		(9,190.83)	0.00	0.00	(9,190.83)
Object 33000 -- Control accounts					
33110	Revenue control	0.00	33.59	575.58	(541.99)
33210	Expenditure/expense control	0.00	5.56	0.84	4.72
Total Control accounts		0.00	39.15	576.42	(537.27)
Object 39000 -- Other equity/net asset accounts					
39110	General journal clearing	0.00	167.55	167.55	0.00
Total Other equity/net asset accounts		0.00	167.55	167.55	0.00
Total Estate Proceeds - Finkeldey		0.00	833.28	833.28	0.00
Fund 935 -- Robert Leet-Corday Estate					
Object 11000 -- Cash and investments					
11101	Pooled cash	106,223.95	5,190.82	980.11	110,434.66
11901	Allow for FV of invest w/City-cur unrstr	(1,185.34)	1,901.31	0.00	715.97
Total Cash and investments		105,038.61	7,092.13	980.11	111,150.63
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	481.97	67.24	33.62	515.59
Total Receivables - current		481.97	67.24	33.62	515.59

General Ledger Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1..12,13; Fund = 93*, 95*, 96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 935 -- Robert Leet-Corday Estate					
Object 32000 -- Net assets					
32311	Net assets held in trust-library prog.	(105,520.58)	0.00	0.00	(105,520.58)
Total Net assets		(105,520.58)	0.00	0.00	(105,520.58)
Object 33000 -- Control accounts					
33110	Revenue control	0.00	385.60	6,585.49	(6,199.89)
33210	Expenditure/expense control	0.00	63.93	9.68	54.25
Total Control accounts		0.00	449.53	6,595.17	(6,145.64)
Object 39000 -- Other equity/net asset accounts					
39110	General journal clearing	0.00	1,901.31	1,901.31	0.00
Total Other equity/net asset accounts		0.00	1,901.31	1,901.31	0.00
Total Robert Leet-Corday Estate		0.00	9,510.21	9,510.21	0.00
Fund 936 -- Morley Estate-La Selva Branch					
Object 11000 -- Cash and investments					
11101	Pooled cash	14,696.85	718.18	135.58	15,279.45
11901	Allow for FV of invest w/City-cur unrstr	(164.00)	263.06	0.00	99.06
Total Cash and investments		14,532.85	981.24	135.58	15,378.51
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	66.68	9.30	4.65	71.33
Total Receivables - current		66.68	9.30	4.65	71.33
Object 32000 -- Net assets					
32311	Net assets held in trust-library prog.	(14,599.53)	0.00	0.00	(14,599.53)
Total Net assets		(14,599.53)	0.00	0.00	(14,599.53)
Object 33000 -- Control accounts					
33110	Revenue control	0.00	53.35	911.14	(857.79)
33210	Expenditure/expense control	0.00	8.82	1.34	7.48
Total Control accounts		0.00	62.17	912.48	(850.31)
Object 39000 -- Other equity/net asset accounts					
39110	General journal clearing	0.00	263.06	263.06	0.00
Total Other equity/net asset accounts		0.00	263.06	263.06	0.00
Total Morley Estate-La Selva Branch		0.00	1,315.77	1,315.77	0.00

General Ledger Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1..12,13; Fund = 93*, 95*, 96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 937 -- Hale Trust-Scotts Valley Branch					
Object 11000 -- Cash and investments					
11101	Pooled cash	50,959.24	2,490.21	470.19	52,979.26
11901	Allow for FV of invest w/City-cur unrstr	(568.65)	912.12	0.00	343.47
Total Cash and investments		50,390.59	3,402.33	470.19	53,322.73
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	231.21	32.26	16.13	247.34
Total Receivables - current		231.21	32.26	16.13	247.34
Object 31000 -- Fund balance					
31999	Budgetary fund balance	0.00	15,000.00	0.00	15,000.00
Total Fund balance		0.00	15,000.00	0.00	15,000.00
Object 32000 -- Net assets					
32311	Net assets held in trust-library prog.	(50,621.80)	0.00	0.00	(50,621.80)
Total Net assets		(50,621.80)	0.00	0.00	(50,621.80)
Object 33000 -- Control accounts					
33110	Revenue control	0.00	184.99	3,159.29	(2,974.30)
33210	Expenditure/expense control	0.00	30.67	4.64	26.03
33410	Appropriations control	0.00	0.00	15,000.00	(15,000.00)
Total Control accounts		0.00	215.66	18,163.93	(17,948.27)
Object 39000 -- Other equity/net asset accounts					
39110	General journal clearing	0.00	912.12	912.12	0.00
Total Other equity/net asset accounts		0.00	912.12	912.12	0.00
Total Hale Trust-Scotts Valley Branch		0.00	19,562.37	19,562.37	0.00
Fund 951 -- Library Joint Powers Authority					
Object 11000 -- Cash and investments					
11101	Pooled cash	11,006,099.01	20,773,087.57	20,068,167.47	11,711,019.11
11121	Change fund	100.00	50.00	0.00	150.00
11901	Allow for FV of invest w/City-cur unrstr	(109,314.01)	185,458.88	3,818.52	72,326.35
Total Cash and investments		10,896,885.00	20,958,596.45	20,071,985.99	11,783,495.46
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	43,094.65	8,531.94	4,265.69	47,360.90
12190	Other interest receivable	5,330.85	80,652.48	80,576.38	5,406.95

General Ledger Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1..12,13; Fund = 93* , 95* ,96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 951 -- Library Joint Powers Authority					
Object 12000 -- Receivables - current					
12201	Taxes receivable - current	807,605.30	12,797,389.59	12,755,218.59	849,776.30
12301	Accounts receivable - billed	0.00	135.00	135.00	0.00
12303	Accounts receivable - booked	676,183.24	10,417,378.14	10,347,618.75	745,942.63
12321	Utility accounts receivable - billed	0.00	40,888.99	40,888.99	0.00
Total Receivables - current		1,532,214.04	23,344,976.14	23,228,703.40	1,648,486.78
Object 21000 -- Payables					
21101	Accounts payable	(412,539.46)	4,849,556.46	4,762,395.45	(325,378.45)
21103	Retentions payable	0.00	0.00	3,660.00	(3,660.00)
21104	ePayments Payable	0.00	191.67	191.67	0.00
21105	Manual accounts payable	(25,076.97)	25,076.97	29,071.62	(29,071.62)
21201	Salaries and benefits payable	55.24	0.00	55.24	0.00
21504	Use tax payable	0.00	7,300.89	7,300.89	0.00
Total Payables		(437,561.19)	4,882,125.99	4,802,674.87	(358,110.07)
Object 31000 -- Fund balance					
31591	Committed - cash flow/unexpected expend	0.00	0.00	112,633.00	(3,977,403.00)
31701	Fund Balance - Unassigned	(8,126,767.85)	112,633.00	0.00	(8,014,134.85)
31998	Budgetary reserve for encumbrances	0.00	2,768,346.97	2,919,560.15	(151,213.18)
31999	Budgetary fund balance	0.00	867,148.27	788,592.86	78,555.41
Total Fund balance		(11,991,537.85)	3,748,128.24	3,820,786.01	(12,064,195.62)
Object 33000 -- Control accounts					
33110	Revenue control	0.00	25,580,250.69	46,059,797.01	(20,479,546.32)
33210	Expenditure/expense control	0.00	20,103,178.95	705,966.95	19,397,212.00
33310	Estimated revenue control	0.00	314,401.86	0.00	314,401.86
33410	Appropriations control	0.00	474,191.00	867,148.27	(392,957.27)
33510	Encumbrances control	0.00	2,919,560.15	2,768,346.97	151,213.18
Total Control accounts		0.00	49,391,582.65	50,401,259.20	(1,009,676.55)
Object 39000 -- Other equity/net asset accounts					
39110	General journal clearing	0.00	49,440,769.91	49,440,769.91	0.00
Total Other equity/net asset accounts		0.00	49,440,769.91	49,440,769.91	0.00
Total Library Joint Powers Authority		0.00	151,766,179.38	151,766,179.38	0.00

General Ledger Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1..12,13; Fund = 93* , 95* ,96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 956 -- Library JPA - Technology					
Object 11000 -- Cash and investments					
11101	Pooled cash	271,491.30	13,266.94	2,504.98	282,253.26
11901	Allow for FV of invest w/City-cur unstr	(3,029.54)	4,859.44	0.00	1,829.90
Total Cash and investments		268,461.76	18,126.38	2,504.98	284,083.16
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	1,231.84	171.86	85.92	1,317.78
Total Receivables - current		1,231.84	171.86	85.92	1,317.78
Object 31000 -- Fund balance					
31701	Fund Balance - Unassigned	(269,693.60)	0.00	0.00	(269,693.60)
Total Fund balance		(269,693.60)	0.00	0.00	(269,693.60)
Object 33000 -- Control accounts					
33110	Revenue control	0.00	985.52	16,831.51	(15,845.99)
33210	Expenditure/expense control	0.00	163.38	24.73	138.65
Total Control accounts		0.00	1,148.90	16,856.24	(15,707.34)
Object 39000 -- Other equity/net asset accounts					
39110	General journal clearing	0.00	4,859.44	4,859.44	0.00
Total Other equity/net asset accounts		0.00	4,859.44	4,859.44	0.00
Total Library JPA - Technology		0.00	24,306.58	24,306.58	0.00
Fund 958 -- Library JPA - General Capital Assets					
Object 11000 -- Cash and investments					
11101	Pooled cash	0.00	581,113.74	581,113.74	0.00
Total Cash and investments		0.00	581,113.74	581,113.74	0.00
Object 17000 -- Capital assets					
17210	Infrastructure	579,683.02	0.00	0.00	579,683.02
17211	Accumulated depreciation - infrastruc	(411,504.53)	0.00	0.00	(411,504.53)
17320	Lease improvements - buildings	2,102,592.58	0.00	0.00	2,102,592.58
17321	Accumulated deprec - lease imp-buildings	(2,014,788.91)	0.00	0.00	(2,014,788.91)
17510	Machinery and equipment	2,628,690.30	86,994.04	0.00	2,715,684.34
17511	Accumulated depreciation - M&E	(2,307,387.86)	0.00	0.00	(2,307,387.86)
17710	Software	3,983.14	0.00	0.00	3,983.14
17711	Accumulated amortization-software	(3,983.14)	0.00	0.00	(3,983.14)

General Ledger Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1..12,13; Fund = 93*, 95*, 96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 958 -- Library JPA - General Capital Assets					
Object 17000 -- Capital assets					
17720	Intangible leases	4,307,076.08	0.00	0.00	4,307,076.08
17722	Accumulated amortization - leases	(192,854.16)	0.00	64,284.72	(257,138.88)
17910	Construction in progress	71,353.85	0.00	0.00	71,353.85
Total Capital assets		4,762,860.37	86,994.04	64,284.72	4,785,569.69
Object 21000 -- Payables					
21613	Interest payable - leases	(16,489.31)	0.00	4,863.73	(21,353.04)
Total Payables		(16,489.31)	0.00	4,863.73	(21,353.04)
Object 29000 -- Other noncurrent liabilities					
29905	Lease liability	(3,648,906.81)	225,755.09	0.00	(3,423,151.72)
Total Other noncurrent liabilities		(3,648,906.81)	225,755.09	0.00	(3,423,151.72)
Object 31000 -- Fund balance					
31701	Fund Balance - Unassigned	(430,662.30)	0.00	0.00	(430,662.30)
Total Fund balance		(430,662.30)	0.00	0.00	(430,662.30)
Object 32000 -- Net assets					
32103	Invest in cap assets pr to 4/1/02-Librar	(1,291,588.96)	0.00	0.00	(1,291,588.96)
32106	Investment in capital assets - Library	624,787.01	0.00	86,994.04	537,792.97
Total Net assets		(666,801.95)	0.00	86,994.04	(753,795.99)
Object 33000 -- Control accounts					
33210	Expenditure/expense control	0.00	355,358.65	511,965.29	(156,606.64)
Total Control accounts		0.00	355,358.65	511,965.29	(156,606.64)
Object 39000 -- Other equity/net asset accounts					
39110	General journal clearing	0.00	86,994.04	86,994.04	0.00
Total Other equity/net asset accounts		0.00	86,994.04	86,994.04	0.00
Total Library JPA - General Capital Assets		0.00	1,336,215.56	1,336,215.56	0.00
Fund 960 -- Felton Branch Reserve					
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	(1.21)	0.00	0.00	(1.21)
Total Receivables - current		(1.21)	0.00	0.00	(1.21)

General Ledger Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1..12,13; Fund = 93*, 95*,96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 960 -- Felton Branch Reserve					
Object 31000 -- Fund balance					
31701	Fund Balance - Unassigned	1.21	0.00	0.00	1.21
Total Fund balance		1.21	0.00	0.00	1.21
Total Felton Branch Reserve		0.00	0.00	0.00	0.00
Fund 961 -- Library JPA - Vehicle Replacement					
Object 11000 -- Cash and investments					
11101	Pooled cash	510,835.87	24,962.99	4,713.29	531,085.57
11901	Allow for FV of invest w/City-cur unrstr	(5,700.36)	9,143.48	0.00	3,443.12
Total Cash and investments		505,135.51	34,106.47	4,713.29	534,528.69
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	2,373.09	323.37	161.67	2,534.79
Total Receivables - current		2,373.09	323.37	161.67	2,534.79
Object 31000 -- Fund balance					
31701	Fund Balance - Unassigned	(507,508.60)	0.00	0.00	(507,508.60)
Total Fund balance		(507,508.60)	0.00	0.00	(507,508.60)
Object 33000 -- Control accounts					
33110	Revenue control	0.00	1,854.35	31,670.08	(29,815.73)
33210	Expenditure/expense control	0.00	307.37	46.52	260.85
Total Control accounts		0.00	2,161.72	31,716.60	(29,554.88)
Object 39000 -- Other equity/net asset accounts					
39110	General journal clearing	0.00	9,143.48	9,143.48	0.00
Total Other equity/net asset accounts		0.00	9,143.48	9,143.48	0.00
Total Library JPA - Vehicle Replacement		0.00	45,735.04	45,735.04	0.00
Fund 962 -- Library JPA Trusts					
Object 11000 -- Cash and investments					
11101	Pooled cash	19,185.57	937.55	177.00	19,946.12
11901	Allow for FV of invest w/City-cur unrstr	(214.09)	343.40	0.00	129.31
Total Cash and investments		18,971.48	1,280.95	177.00	20,075.43
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	87.05	12.14	6.07	93.12
Total Receivables - current		87.05	12.14	6.07	93.12

General Ledger Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1..12,13; Fund = 93* , 95* ,96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 962 -- Library JPA Trusts					
Object 31000 -- Fund balance					
31701	Fund Balance - Unassigned	(19,058.53)	0.00	0.00	(19,058.53)
Total Fund balance		(19,058.53)	0.00	0.00	(19,058.53)
Object 33000 -- Control accounts					
33110	Revenue control	0.00	69.64	1,189.44	(1,119.80)
33210	Expenditure/expense control	0.00	11.53	1.75	9.78
Total Control accounts		0.00	81.17	1,191.19	(1,110.02)
Object 39000 -- Other equity/net asset accounts					
39110	General journal clearing	0.00	343.40	343.40	0.00
Total Other equity/net asset accounts		0.00	343.40	343.40	0.00
Total Library JPA Trusts		0.00	1,717.66	1,717.66	0.00
Fund 963 -- Library JPA - Capital Equipment					
Object 11000 -- Cash and investments					
11101	Pooled cash	73,278.78	3,580.93	676.12	76,183.59
11901	Allow for FV of invest w/City-cur unrstr	(817.71)	1,311.62	0.00	493.91
Total Cash and investments		72,461.07	4,892.55	676.12	76,677.50
Object 12000 -- Receivables - current					
12101	Pooled cash interest receivable	332.49	46.39	23.19	355.69
Total Receivables - current		332.49	46.39	23.19	355.69
Object 31000 -- Fund balance					
31701	Fund Balance - Unassigned	(72,793.56)	0.00	0.00	(72,793.56)
31999	Budgetary fund balance	0.00	0.00	159,335.00	(159,335.00)
Total Fund balance		(72,793.56)	0.00	159,335.00	(232,128.56)
Object 33000 -- Control accounts					
33110	Revenue control	0.00	266.00	4,543.05	(4,277.05)
33210	Expenditure/expense control	0.00	44.09	6.67	37.42
33310	Estimated revenue control	0.00	159,335.00	0.00	159,335.00
Total Control accounts		0.00	159,645.09	4,549.72	155,095.37

General Ledger Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1..12,13; Fund = 93*, 95*, 96*

Acct	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 963 -- Library JPA - Capital Equipment					
Object 39000 -- Other equity/net asset accounts					
39110	General journal clearing	0.00	1,311.62	1,311.62	0.00
Total Other equity/net asset accounts		0.00	1,311.62	1,311.62	0.00
Total Library JPA - Capital Equipment		0.00	165,895.65	165,895.65	0.00
Total		0.00	153,415,196.24	153,415,196.24	0.00

Financial Status Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1,12,13; Fund = 951

Acct	Title	Year-To-Date Ado Budget	Year-To-Date Adj Budget	Year-To-Date Adjustments	Year-To-Date Actual	Year-To-Date Encumbrances	Bdgt. to Act. Variance	Pct. Spent
Expenditures								
Fund 951 -- Library Joint Powers Authority								
Object 51000 -- PERSONNEL SERVICES								
51110	Regular full time	8,221,276.00	8,262,001.81	40,725.81	7,472,039.58	0.00	789,962.23	90.4%
51111	Regular part time	1,307,021.00	1,307,021.00	0.00	1,217,784.83	0.00	89,236.17	93.2%
51114	Overtime	5,000.00	5,000.00	0.00	2,624.57	0.00	2,375.43	52.5%
51115	Termination pay	0.00	0.00	0.00	38,004.40	0.00	(38,004.40)	0.0%
51122	Temporary	569,708.00	542,500.00	(27,208.00)	603,036.84	0.00	(60,536.84)	111.2%
51130	Other pay	0.00	0.00	0.00	4,077.54	0.00	(4,077.54)	0.0%
51132	Special vacation pay	0.00	0.00	0.00	16,806.58	0.00	(16,806.58)	0.0%
51133	Special sick leave pay	0.00	0.00	0.00	807.56	0.00	(807.56)	0.0%
51150	Vehicle-phone-data allowance	2,964.00	2,964.00	0.00	1,252.97	0.00	1,711.03	42.3%
51199	Vacancy adjustment	(1,002,843.00)	(1,002,843.00)	0.00	0.00	0.00	(1,002,843.00)	0.0%
51201	Retirement contribution	746,495.00	746,495.00	0.00	608,419.45	0.00	138,075.55	81.5%
51202	F.I.C.A.	36,720.00	36,720.00	0.00	29,491.54	0.00	7,228.46	80.3%
51203	PERS unfunded liability	1,823,005.00	1,823,005.00	0.00	1,707,564.37	0.00	115,440.63	93.7%
51204	PERS prepay adjustment	0.00	0.00	0.00	(314,143.49)	0.00	314,143.49	0.0%
51207	PERS retirement adjustment	0.00	0.00	0.00	1,796,479.16	0.00	40,246.36	0.0%
51210	Group health insurance	2,247,532.00	2,247,532.00	0.00	95,178.86	0.00	451,052.84	79.9%
51212	Group dental insurance	123,776.00	123,776.00	0.00	16,255.57	0.00	28,597.14	76.9%
51213	Vision insurance	20,993.00	20,993.00	0.00	134,026.84	0.00	4,737.43	77.4%
51214	Medicare insurance	139,118.00	139,118.00	0.00	4,456.48	0.00	5,091.16	96.3%
51215	Employee assistance program	6,050.00	6,050.00	0.00	2,033.04	0.00	1,593.52	73.7%
51220	Group life insurance	3,244.00	3,244.00	0.00	55,735.99	0.00	1,210.96	62.7%
51221	Disability insurance	94,337.00	94,337.00	0.00	100,311.39	0.00	38,601.01	59.1%
51222	SDI	79,009.00	79,009.00	0.00	88,818.04	0.00	(21,302.39)	127.0%
51230	Unemployment insurance	92,546.00	92,546.00	0.00	144,330.76	0.00	3,727.96	96.0%
51240	Workers' compensation	171,214.00	171,214.00	0.00	13,785,146.51	0.00	26,883.24	84.3%
Total PERSONNEL SERVICES		14,687,165.00	14,700,682.81	13,517.81	13,785,146.51	0.00	915,536.30	93.8%
Object 52000 -- SERVICES								
52131	Claims management services - outside	6,000.00	7,500.00	1,500.00	8,472.52	0.00	(972.52)	113.0%
52135	Financial services - outside	595,847.00	595,847.00	0.00	586,652.00	0.00	9,195.00	98.5%
52139	Medical services	0.00	0.00	0.00	198.39	0.00	(198.39)	0.0%
52150	Merchant bank fees	600.00	600.00	0.00	458.27	0.00	141.73	76.4%
52155	Courier services	2,000.00	2,000.00	0.00	1,719.27	0.00	280.73	86.0%
52199	Other professional & technical services	246,000.00	393,420.29	147,420.29	175,095.25	46,909.08	171,415.96	56.4%
52201	Water, sewer and refuse	104,285.00	105,685.00	1,400.00	110,511.90	0.00	(4,826.90)	104.6%
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Financial Status Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1,12,13; Fund = 951

Acct	Title	Year-To-Date Ado Budget	Year-To-Date Adj Budget	Year-To-Date Adjustments	Year-To-Date Actual	Year-To-Date Encumbrances	Bdgt. to Act. Variance	Pct. Spent
Expenditures								
Fund 951 -- Library Joint Powers Authority								
Object 52000 -- SERVICES								
52202	Hazardous materials disposal	500.00	500.00	0.00	0.00	0.00	500.00	0.0%
52211	Janitorial services	505,100.00	513,375.00	8,275.00	496,393.55	0.00	16,981.45	96.7%
52223	Equip annual inventory charge - internal	3,600.00	5,605.00	2,005.00	5,605.00	0.00	0.00	100.0%
52226	Vehicle work order charges - internal	6,500.00	6,500.00	0.00	16,128.86	0.00	(9,628.86)	248.1%
52227	Vehicle fuel island charges - internal	22,873.00	22,873.00	0.00	21,192.69	0.00	1,680.31	92.7%
52230	Vehicle pool car charges - internal	50.00	50.00	0.00	513.00	0.00	(463.00)	1,026.0%
52240	Office equipment operation/maint	9,000.00	9,000.00	0.00	1,675.52	0.00	7,324.48	18.6%
52241	Vehicle maintenance costs - outside	1,500.00	1,500.00	0.00	1,410.67	0.00	89.33	94.0%
52244	Other equipment operation/maintenance	15,250.00	15,250.00	0.00	38,519.91	0.00	(23,269.91)	252.6%
52246	Building and facility o & m - outside	332,897.00	359,995.00	27,098.00	339,304.23	23,814.26	(3,123.49)	100.9%
52248	Landscaping maintenance services	73,600.00	73,600.00	0.00	45,920.91	0.00	27,679.09	62.4%
52249	Software maintenance services	541,584.00	665,584.00	124,000.00	440,559.22	50,246.00	174,778.78	73.7%
52249	Hardware maintenance services	20,000.00	20,000.00	0.00	4,459.92	0.00	15,540.08	22.3%
52261	Equipment, building and land rentals	282,116.00	241,645.00	(40,471.00)	240,977.75	0.00	667.25	99.7%
52269	Equipment lease-outside	28,000.00	28,000.00	0.00	25,891.71	0.00	2,108.29	92.5%
52302	Travel and meetings	5,100.00	5,100.00	0.00	2,736.08	0.00	2,363.92	53.6%
52304	Training	135,450.00	125,624.94	(9,825.06)	50,192.69	0.00	75,432.25	40.0%
52403	Telecommunications service - outside	353,260.00	353,260.00	0.00	159,097.11	0.00	194,162.89	45.0%
52932	Liability insurance/surety bonds-interna	43,170.00	43,170.00	0.00	0.00	0.00	43,170.00	0.0%
52933	Liability insurance/surety bonds-outside	123,000.00	123,000.00	0.00	120,435.14	0.00	2,564.86	97.9%
52960	Advertising	24,500.00	24,500.00	0.00	11,023.15	0.00	13,476.85	45.0%
52961	Dues and memberships	40,238.00	40,238.00	0.00	37,165.00	0.00	3,073.00	92.4%
52972	Printing and binding-outside	31,600.00	31,600.00	0.00	12,644.71	0.00	18,955.29	40.0%
Total SERVICES		3,553,620.00	3,815,022.23	261,402.23	2,954,954.42	120,969.34	739,038.47	80.6%
Object 53000 -- SUPPLIES								
53101	Postage charges	7,000.00	7,000.00	0.00	10,542.43	0.00	(3,542.43)	150.6%
53102	Office supplies	30,100.00	30,100.00	0.00	14,690.22	0.00	15,409.78	48.8%
53106	Books and periodicals	2,070,162.00	1,910,827.00	(159,335.00)	1,411,250.01	356.29	499,220.70	73.9%
53107	Books and periodicals-grants & donations	17,648.00	23,742.80	6,094.80	18,062.37	0.00	5,680.43	76.1%
53108	Safety clothing and equipment	14,125.00	14,125.00	0.00	7,289.48	0.00	6,835.52	51.6%
53109	Copier supplies	8,530.00	8,530.00	0.00	9,942.17	0.00	(1,412.17)	116.6%
53112	Library functional supplies	138,391.00	138,391.00	0.00	119,251.16	0.00	19,139.84	86.2%
53113	Janitorial supplies	53,000.00	53,000.00	0.00	38,531.88	0.00	14,468.12	72.7%
53311	Electricity	245,825.00	276,925.00	31,100.00	344,802.87	0.00	(67,877.87)	124.5%
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Financial Status Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1,.,12,13; Fund = 951

Acct	Title	Year-To-Date Ado Budget	Year-To-Date Adj Budget	Year-To-Date Adjustments	Year-To-Date Actual	Year-To-Date Encumbrances	Bdgt. to Act. Variance	Pct. Spent
Expenditures								
Fund 951 -- Library Joint Powers Authority								
Object 53000 -- SUPPLIES								
53312	Natural gas	53,550.00	53,550.00	0.00	44,439.22	0.00	9,110.78	83.0%
Total SUPPLIES		2,638,331.00	2,516,190.80	(122,140.20)	2,018,801.81	356.29	497,032.70	80.2%
Object 54000 -- OTHER MATERIALS AND SERVICES								
54990	Miscellaneous supplies and services	220,450.00	209,623.00	(10,827.00)	223,531.75	0.00	(13,908.75)	106.6%
54992	Capital outlay expensed (periods 13/14)	0.00	0.00	0.00	259,761.11	0.00	(259,761.11)	0.0%
Total OTHER MATERIALS AND SERVICES		220,450.00	209,623.00	(10,827.00)	483,292.86	0.00	(273,669.86)	230.6%
Object 56000 -- OTHER CHARGES								
56790	Pooled Cash Investment Fees	0.00	0.00	0.00	5,369.72	0.00	(5,369.72)	0.0%
56960	Loans and grants	0.00	50,746.86	50,746.86	8,466.50	0.00	42,280.36	16.7%
56995	Refunded fees and fines	2,000.00	2,000.00	0.00	725.14	0.00	1,274.86	36.3%
Total OTHER CHARGES		2,000.00	52,746.86	50,746.86	14,561.36	0.00	38,185.50	27.6%
Object 57000 -- CAPITAL OUTLAY								
57401	Office furniture/equipment	18,000.00	18,000.00	0.00	0.00	0.00	18,000.00	0.0%
57409	Computer equipment	170,000.00	78,000.00	(92,000.00)	6,656.90	0.00	71,343.10	8.5%
57990	Other capital outlay	250,000.00	329,461.57	79,461.57	80,337.14	29,887.55	219,236.88	33.5%
Total CAPITAL OUTLAY		438,000.00	425,461.57	(12,538.43)	86,994.04	29,887.55	308,579.98	27.5%
Object 59000 -- OTHER FINANCING USES								
59191	Intra-entity fund transfer out	0.00	159,335.00	159,335.00	0.00	0.00	159,335.00	0.0%
59901	Interagency transfers out	0.00	53,461.00	53,461.00	53,461.00	0.00	0.00	100.0%
Total OTHER FINANCING USES		0.00	212,796.00	212,796.00	53,461.00	0.00	159,335.00	25.1%
Total Library Joint Powers Authority		21,539,566.00	21,932,523.27	392,957.27	19,397,212.00	151,213.18	2,384,098.09	89.1%
Total Expenditures		21,539,566.00	21,932,523.27	392,957.27	19,397,212.00	151,213.18	2,384,098.09	89.1%
Revenues								
Fund 951 -- Library Joint Powers Authority								
Object 41000 -- TAXES								
41211	Sales and use tax	10,659,175.00	10,785,061.00	125,886.00	10,564,180.05	0.00	220,880.95	98.0%
41993	Libraries parcel tax	0.00	0.00	0.00	73,359.13	0.00	(73,359.13)	0.0%
Total TAXES		10,659,175.00	10,785,061.00	125,886.00	10,637,539.18	0.00	147,521.82	98.6%
Object 43000 -- GRANTS								
43199	Other federal revenues	0.00	93,065.65	93,065.65	93,065.65	0.00	0.00	100.0%
43210	State operating grants and contributions	13,998.00	48,033.00	34,035.00	28,602.20	0.00	19,430.80	59.5%
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Financial Status Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1,12,13; Fund = 951

Acct	Title	Year-To-Date Ado Budget	Year-To-Date Adj Budget	Year-To-Date Adjustments	Year-To-Date Actual	Year-To-Date Encumbrances	Bdgt. to Act. Variance	Pct. Spent
Revenues								
Fund 951 -- Library Joint Powers Authority								
Object 43000 -- GRANTS								
43311	Maintenance of effort contributions	8,952,089.00	8,952,089.00	0.00	8,937,841.70	0.00	14,247.30	99.8%
Total GRANTS		8,966,087.00	9,093,187.65	127,100.65	9,059,509.55	0.00	33,678.10	99.6%
Object 44000 -- CHARGES FOR SERVICES								
44630	Room rentals-library JPA	4,640.00	4,640.00	0.00	0.00	0.00	4,640.00	0.0%
Total CHARGES FOR SERVICES		4,640.00	4,640.00	0.00	0.00	0.00	4,640.00	0.0%
Object 45000 -- FINES AND FORFEITS								
45131	Library fines	12,000.00	12,000.00	0.00	38,220.69	0.00	(26,220.69)	318.5%
Total FINES AND FORFEITS		12,000.00	12,000.00	0.00	38,220.69	0.00	(26,220.69)	318.5%
Object 46000 -- MISCELLANEOUS REVENUES								
46110	Pooled cash and investment interest	92,840.00	92,840.00	0.00	426,028.44	0.00	(333,188.44)	458.9%
46115	Unrealized gain/loss-invest held by City	0.00	0.00	0.00	183,549.62	0.00	(183,549.62)	0.0%
46190	Interest earnings - other	56,250.00	56,250.00	0.00	68,804.29	0.00	(12,554.29)	122.3%
46303	Donations - library	13,100.00	13,100.00	0.00	0.00	0.00	13,100.00	0.0%
46309	Donations - library - Friends of the Lib	78,423.00	117,838.21	39,415.21	59,778.52	0.00	58,059.69	50.7%
46910	Miscellaneous operating revenue	4,500.00	4,500.00	0.00	3,263.26	0.00	1,236.74	72.5%
Total MISCELLANEOUS REVENUES		245,113.00	284,528.21	39,415.21	741,424.13	0.00	(456,895.92)	260.6%
Object 49000 -- OTHER FINANCING SOURCES								
49122	From Library Private Trust Fund	12,190.00	27,190.00	15,000.00	(4,147.23)	0.00	31,337.23	(15.3%)
49167	From Carbon Reduction Fund	0.00	7,000.00	7,000.00	7,000.00	0.00	0.00	100.0%
Total OTHER FINANCING SOURCES		12,190.00	34,190.00	22,000.00	2,852.77	0.00	31,337.23	8.3%
Total Library Joint Powers Authority								
Total Revenues		19,899,205.00	20,213,606.86	314,401.86	20,479,546.32	0.00	(265,939.46)	101.3%
Total		(1,640,361.00)	(1,718,916.41)	(78,555.41)	1,082,334.32	(151,213.18)	(2,650,037.55)	(54.2%)

Financial Status Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1,..12,13; Fund = 951

Acct		Title	4/30/2025 Month-To-Date Actual	5/31/2025 Month-To-Date Actual	6/30/2025 Month-To-Date Actual
Expenditures					
Fund 951 -- Library Joint Powers Authority					
Object 51000 -- PERSONNEL SERVICES					
51110	Regular full time		582,273.95	580,261.42	778,448.98
51111	Regular part time		88,199.19	87,813.09	124,978.09
51114	Overtime		35.45	578.65	369.12
51115	Termination pay		1,042.40	8,773.98	596.18
51122	Temporary		49,287.37	52,584.11	62,922.76
51130	Other pay		216.93	295.60	96.65
51150	Vehicle-phone-data allowance		107.00	0.00	182.97
51201	Retirement contribution		47,215.28	47,260.54	63,521.24
51202	F.I.C.A.		2,488.30	2,415.17	2,948.87
51203	PERS unfunded liability		132,572.39	132,662.60	176,423.02
51204	PERS prepay adjustment		0.00	0.00	(314,143.49)
51207	PERS retirement adjustment		0.00	0.00	(40,246.36)
51210	Group health insurance		146,284.29	73,982.23	206,055.75
51212	Group dental insurance		7,642.07	3,910.08	10,627.95
51213	Vision insurance		1,316.64	676.93	1,841.04
51214	Medicare insurance		10,399.27	10,581.30	13,941.61
51215	Employee assistance program		370.22	370.22	370.22
51220	Group life insurance		168.00	84.92	232.76
51221	Disability insurance		4,278.28	4,317.47	5,869.14
51222	SDI		8,006.01	8,053.52	10,803.26
51230	Unemployment insurance		6,883.79	6,998.36	9,379.99
51240	Workers' compensation		0.00	0.00	144,330.70
Total PERSONNEL SERVICES			1,088,786.83	1,021,620.19	1,259,550.45
Object 52000 -- SERVICES					
52131	Claims management services - outside		644.29	652.72	1,251.62
52135	Financial services - outside		0.00	9,300.00	0.00
52139	Medical services		0.00	198.39	0.00
52150	Merchant bank fees		33.45	32.14	16.81
52155	Courier services		298.84	0.00	446.57

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Financial Status Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1,..12,13; Fund = 951

Acct		Title	4/30/2025 Month-To-Date Actual	5/31/2025 Month-To-Date Actual	6/30/2025 Month-To-Date Actual
Expenditures					
Fund 951 -- Library Joint Powers Authority					
Object 52000 -- SERVICES					
52199	Other professional & technical services		5,819.20	11,472.95	18,222.48
52201	Water, sewer and refuse		8,360.32	12,302.75	11,319.30
52211	Janitorial services		44,016.23	2,060.62	133,237.08
52226	Vehicle work order charges - internal		969.05	951.36	971.80
52227	Vehicle fuel island charges - internal		1,704.68	1,797.44	1,161.06
52230	Vehicle pool car charges - internal		0.00	(22.50)	0.00
52240	Office equipment operation/maint		110.00	55.00	55.00
52241	Vehicle maintenance costs - outside		0.00	1,410.67	0.00
52244	Other equipment operation/maintenance		0.00	9,200.75	9,198.46
52246	Building and facility o & m - outside		28,513.95	26,690.88	46,867.47
52247	Landscaping maintenance services		2,390.00	3,440.00	12,730.18
52248	Software maintenance services		16,067.07	11,593.73	38,067.53
52249	Hardware maintenance services		0.00	274.92	1,462.20
52261	Equipment, building and land rentals		1,903.77	2,268.77	365.00
52269	Equipment lease-outside		2,173.13	2,152.48	2,152.48
52302	Travel and meetings		105.73	95.83	1,014.13
52304	Training		11,073.57	3,939.08	8,937.25
52403	Telecommunications service - outside		7,896.02	8,188.31	24,276.05
52933	Liability insurance/surety bonds-outside		1,602.00	0.00	0.00
52960	Advertising		220.00	3,051.56	3,712.00
52961	Dues and memberships		545.00	567.00	775.00
52972	Printing and binding-outside		699.46	0.00	3,977.72
Total SERVICES			135,145.76	111,674.85	320,217.19
Object 53000 -- SUPPLIES					
53101	Postage charges		14.75	1,490.98	1,565.87
53102	Office supplies		1,083.71	1,331.81	2,479.06
53106	Books and periodicals		100,638.25	88,013.03	206,345.93
53107	Books and periodicals-grants & donations		0.00	9,227.11	2,146.65
53108	Safety clothing and equipment		25.11	1,190.48	1,824.10

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Financial Status Balances

Criteria: Summarize By = Report,Fund,Object,Account; As Of = 6/30/2025; Period = 0,1,12,13; Fund = 951

Acct	Title	4/30/2025 Month-To-Date Actual	5/31/2025 Month-To-Date Actual	6/30/2025 Month-To-Date Actual
Expenditures				
Fund 951 -- Library Joint Powers Authority				
Object 53000 -- SUPPLIES				
53109	Copier supplies	1,013.49	625.70	1,387.52
53112	Library functional supplies	8,617.68	11,684.39	17,884.38
53113	Janitorial supplies	2,920.35	2,723.89	6,290.09
53311	Electricity	22,184.89	26,763.93	42,069.54
53312	Natural gas	3,232.64	5,027.95	499.17
Total SUPPLIES		139,730.87	148,079.27	282,492.31
Object 54000 -- OTHER MATERIALS AND SERVICES				
54990	Miscellaneous supplies and services	11,592.53	23,586.78	23,006.71
54992	Capital outlay expensed (periods 13/14)	0.00	0.00	943.80
Total OTHER MATERIALS AND SERVICES		11,592.53	23,586.78	23,950.51
Object 56000 -- OTHER CHARGES				
56790	Pooled Cash Investment Fees	437.13	401.48	600.53
56995	Refunded fees and fines	228.92	59.00	0.00
Total OTHER CHARGES		666.05	460.48	600.53
Object 57000 -- CAPITAL OUTLAY				
57401	Office furniture/equipment	0.00	850.58	415.78
57402	Vehicle equipment	0.00	1,103.68	0.00
57409	Computer equipment	5,846.69	61.20	0.00
57990	Other capital outlay	3,765.87	113,551.23	39,471.34
Total CAPITAL OUTLAY		9,612.56	115,566.69	39,887.12
Object 59000 -- OTHER FINANCING USES				
59901	Interagency transfers out	0.00	0.00	53,461.00
Total OTHER FINANCING USES		0.00	0.00	53,461.00
Total Library Joint Powers Authority		1,385,534.60	1,420,988.26	1,980,159.11
Total Expenditures		1,385,534.60	1,420,988.26	1,980,159.11

Financial Status Balances

Criteria: Summarize By = Report, Fund, Object, Account; As Of = 6/30/2025; Period = 0, 1, .. 12, 13; Fund = 951

Acct	Title	4/30/2025 Month-To-Date Actual	5/31/2025 Month-To-Date Actual	6/30/2025 Month-To-Date Actual
Revenues				
Fund 951 -- Library Joint Powers Authority				
Object 41000 -- TAXES				
41211	Sales and use tax	697,632.73	1,004,536.84	849,776.30
41993	Libraries parcel tax	0.00	0.00	73,359.13
Total TAXES		697,632.73	1,004,536.84	923,135.43
Object 43000 -- GRANTS				
43311	Maintenance of effort contributions	746,007.41	746,007.43	745,942.63
Total GRANTS		746,007.41	746,007.43	745,942.63
Object 45000 -- FINES AND FORFEITS				
45131	Library fines	1,499.77	1,432.60	3,401.65
Total FINES AND FORFEITS		1,499.77	1,432.60	3,401.65
Object 46000 -- MISCELLANEOUS REVENUES				
46110	Pooled cash and investment interest	44,953.95	34,821.94	39,127.69
46190	Interest earnings - other	4,313.36	4,597.08	5,406.95
46309	Donations - library - Friends of the Lib	225.08	1,835.62	831.12
Total MISCELLANEOUS REVENUES		49,492.39	41,254.64	45,365.76
Total Library Joint Powers Authority		1,494,632.30	1,793,231.51	1,717,845.47
Total Revenues		1,494,632.30	1,793,231.51	1,717,845.47
Total		109,097.70	372,243.25	(262,313.64)

General Ledger Balances

Criteria: Summarize By = Report,Fund,SubObject; As Of = 6/30/2025; Period = 0,1..12,13; Fund = 93*, 95*,96*; Account = 11*, 12*, 13*, 14*

Sub-Object	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 931 -- McCaskill - Local History					
11100	Cash and cash equivalents	231,733.91	11,345.75	2,159.73	240,919.93
11900	Cash and current investments - other	(2,628.66)	4,290.96	0.00	1,662.30
12100	Interest receivable	1,072.58	146.69	73.34	1,145.93
Total McCaskill - Local History		230,177.83	15,783.40	2,233.07	243,728.16
Fund 932 -- McCaskill - Visually Impaired					
11100	Cash and cash equivalents	(3,037.95)	18,088.02	15,050.07	0.00
11900	Cash and current investments - other	(1,909.26)	3,818.52	1,909.26	0.00
12100	Interest receivable	854.39	854.39	1,708.78	0.00
Total McCaskill - Visually Impaired		(4,092.82)	22,760.93	18,668.11	0.00
Fund 933 -- Estate Proceeds - Finkeldey					
11100	Cash and cash equivalents	9,252.73	453.17	86.38	9,619.52
11900	Cash and current investments - other	(105.19)	167.55	0.00	62.36
12100	Interest receivable	43.29	5.86	2.93	46.22
Total Estate Proceeds - Finkeldey		9,190.83	626.58	89.31	9,728.10
Fund 935 -- Robert Leet-Corday Estate					
11100	Cash and cash equivalents	106,223.95	5,190.82	980.11	110,434.66
11900	Cash and current investments - other	(1,185.34)	1,901.31	0.00	715.97
12100	Interest receivable	481.97	67.24	33.62	515.59
Total Robert Leet-Corday Estate		105,520.58	7,159.37	1,013.73	111,666.22
Fund 936 -- Morley Estate-La Selva Branch					
11100	Cash and cash equivalents	14,696.85	718.18	135.58	15,279.45
11900	Cash and current investments - other	(164.00)	263.06	0.00	99.06
12100	Interest receivable	66.68	9.30	4.65	71.33
Total Morley Estate-La Selva Branch		14,599.53	990.54	140.23	15,449.84
Fund 937 -- Hale Trust-Scotts Valley Branch					
11100	Cash and cash equivalents	50,959.24	2,490.21	470.19	52,979.26
11900	Cash and current investments - other	(568.65)	912.12	0.00	343.47
12100	Interest receivable	231.21	32.26	16.13	247.34
Total Hale Trust-Scotts Valley Branch		50,621.80	3,434.59	486.32	53,570.07
Fund 951 -- Library Joint Powers Authority					
11100	Cash and cash equivalents	11,006,199.01	20,773,137.57	20,068,167.47	11,711,169.11

General Ledger Balances

Criteria: Summarize By = Report, Fund, SubObject; As Of = 6/30/2025; Period = 0, 1, ..12, 13; Fund = 93*, 95*, 96*; Account = 11*, 12*, 13*, 14*

Sub-Object	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 951 -- Library Joint Powers Authority					
11900	Cash and current investments - other	(109,314.01)	185,458.88	3,818.52	72,326.35
12100	Interest receivable	48,425.50	89,184.42	84,842.07	52,767.85
12200	Taxes receivable	807,605.30	12,797,389.59	12,755,218.59	849,776.30
12300	Accounts receivable	676,183.24	10,458,402.13	10,388,642.74	745,942.63
Total Library Joint Powers Authority		12,429,099.04	44,303,572.59	43,300,689.39	13,431,982.24
Fund 956 -- Library JPA - Technology					
11100	Cash and cash equivalents	271,491.30	13,266.94	2,504.98	282,253.26
11900	Cash and current investments - other	(3,029.54)	4,859.44	0.00	1,829.90
12100	Interest receivable	1,231.84	171.86	85.92	1,317.78
Total Library JPA - Technology		269,693.60	18,298.24	2,590.90	285,400.94
Fund 958 -- Library JPA - General Capital Assets					
11100	Cash and cash equivalents	0.00	581,113.74	581,113.74	0.00
Total Library JPA - General Capital Assets		0.00	581,113.74	581,113.74	0.00
Fund 960 -- Felton Branch Reserve					
12100	Interest receivable	(1.21)	0.00	0.00	(1.21)
Total Felton Branch Reserve		(1.21)	0.00	0.00	(1.21)
Fund 961 -- Library JPA - Vehicle Replacement					
11100	Cash and cash equivalents	510,835.87	24,962.99	4,713.29	531,085.57
11900	Cash and current investments - other	(5,700.36)	9,143.48	0.00	3,443.12
12100	Interest receivable	2,373.09	323.37	161.67	2,534.79
Total Library JPA - Vehicle Replacement		507,508.60	34,429.84	4,874.96	537,063.48
Fund 962 -- Library JPA Trusts					
11100	Cash and cash equivalents	19,185.57	937.55	177.00	19,946.12
11900	Cash and current investments - other	(214.09)	343.40	0.00	129.31
12100	Interest receivable	87.05	12.14	6.07	93.12
Total Library JPA Trusts		19,058.53	1,293.09	183.07	20,168.55
Fund 963 -- Library JPA - Capital Equipment					
11100	Cash and cash equivalents	73,278.78	3,580.93	676.12	76,183.59
11900	Cash and current investments - other	(817.71)	1,311.62	0.00	493.91

General Ledger Balances

Criteria: Summarize By = Report, Fund, SubObject; As Of = 6/30/2025; Period = 0, 1, ..12, 13; Fund = 93*, 95*, 96*; Account = 11*, 12*, 13*, 14*

Sub-Object	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	Ending Balance
Fund 963 -- Library JPA - Capital Equipment					
12100	Interest receivable	332.49	46.39	23.19	355.69
Total Library JPA - Capital Equipment		72,793.56	4,938.94	699.31	77,033.19
Total		13,704,169.87	44,994,401.85	43,912,782.14	14,785,789.58

Chair Matt Huffaker
Vice Chair Mali LaGoe
Board Member Nicole Coburn
Board Member Jamie Goldstein



STAFF REPORT

DATE: December 18, 2025
TO: Library Joint Powers Authority Board
FROM: Christopher Platt, Library Director
RE: Annual Meeting Schedule 2026

RECOMMENDATION

Adopt Annual Meeting Schedule 2026

DISCUSSION

The Library is proposing the attached meeting schedule for 2026.

Attachment: Annual Meeting Schedule



2026 Joint LFFA & LJPA Meeting Dates

Dates for the 2026 Joint meeting of the Libraries Facilities Financing Authority (LFFA) and Library Joint Powers Authority (LJPA).

**All meetings are held on
Thursdays at 9:00 am**

Meeting Date	Time	Location
February 5, 2026	9:00 am	Aptos Branch Library
May 7, 2026	9:00 am	Scotts Valley Branch Library
June 4, 2026	9:00 am	Capitola Branch Library
September 3, 2026	9:00 am	Aptos Branch Library
November 5, 2026	9:00 am	Downtown Branch Library

Chair Matt Huffaker
Vice Chair Mali LaGoe
Board Member Nicole Coburn
Board Member Jamie Goldstein



STAFF REPORT

DATE: December 18, 2025
TO: Library Joint Powers Authority Board
FROM: Christopher Platt, Library Director
RE: FY 26 Mid-Year Personnel Changes

RECOMMENDATION:

Approve the deletion of a vacant Library Information Specialist position and replace it with a Librarian I/II.

BACKGROUND

A recent vacancy in a Library Information Specialist position allowed the Library to exam the replacement best suited for the workload of the position as well as identified unmet needs that the Library could address with its replacement.

DISCUSSION

This vacancy gives the Library the opportunity to realign library services offered. This position provides adult programs and services at the Downtown library branch. The transition from Library Information Specialist to Librarian I/II is important for reaching the library's strategic goals and for supporting operations. The Librarian classification leverages the expertise necessary to deliver the full range of professional duties and responsibilities, which include the capacity to design, deliver, evaluate, and improve programs and services. The position encompasses leadership functions, such as the ability to supervise staff, act as a site manager in the absence of other management, represent the library effectively with partner organizations, and serve as a project manager. In contrast, the Library Information Specialist role operates within the limited scope of paraprofessional duties to deliver services and programs.

FISCAL IMPACT

The financial impact of this change would result in a cost savings in the short term and minimal increased costs for the future since the position would change from SEIU representation to Mid Management representation.

The costs associated with the change are based on the beginning step salary and additional benefit costs per the MOU allocation.

		Benefit Rates	Salary Range		Annual Salary & Benefits Based on Starting Step
Position to be Deleted					
Info Specialist	SEIU	68%	27.7385	39.0231	\$ 39,233
285-002					
Position to be Added					
Librarian I	Mid-Mgmt	46%	34.1723	44.0481	\$ 32,696
750-xxx					
Annual Savings					\$ 6,537

Report Prepared by: Kira Henifin, Principal Management Analyst
Reviewed and Forwarded by: Christopher Platt, Library Director

Chair Jamie Goldstein
Vice Chair Matt Huffaker
Board Member Mali LaGoe
Board Member Nicole Coburn



STAFF REPORT

DATE: December 18, 2025
TO: Library Joint Powers Authority Board
FROM: Christopher Platt, Library Director
RE: REVISED 2026 Holiday Closure Schedule

RECOMMENDATION

Adopt the 2026 Holiday Closure schedule with the additional holiday of Cesar Chaves, March 31, added as result of union negotiations for all 3 employee unions, and the rescheduled Staff In-Service Day, April 23.

DISCUSSION

The Library is proposing the attached REVISED 2026 Holiday Closure schedule.

Attachment: REVISED 2026 Holiday Closure Schedule



REVISED 2026 Library Closure Schedule for the Santa Cruz Public Library System

January	Thursday, January 1 st New Year's Day
	Monday, January 19 th Martin Luther King Jr. Day
February	Monday, February 16 th Presidents' Day
March	Tuesday, March 31 st Cesar Chavez Day
April	Thursday, April 23 Staff In-Service Day
May	Monday, May 25 th Memorial Day
June	Friday, June 19 th Juneteenth
July	Saturday, July 4 th Independence Day
September	Monday, September 7 th Labor Day
October	Thursday, October 29 ^h Staff In-Service Day
November	Wednesday, November 11 th Veterans Day
	Thursday, November 26 th Thanksgiving Day
	Friday, November 27 th Day After Thanksgiving
December	Thursday, December 24 th Christmas Eve (Close at 2pm)
	Friday, December 25 th Christmas Day
	Thursday, December 31 st New Year's Eve (Close at 2pm)

January 2027 Friday, January 1st New Year's Day

STAFF REPORT

AGENDA: December 18, 2025

TO: Libraries Joint Powers Authority Board

FROM: Christopher Platt, Library Director

RE: Consider the Fifth Amendment to the Library Joint Powers Agreement to extend the term through June 30, 2032, and take related actions.

RECOMMENDATION

- 1.) Accept and file the Fifth Amendment to the Library Joint Powers Agreement.
- 2.) Direct staff to forward to jurisdictions for approval at their next regular meeting.

DISCUSSION

This Fifth Amendment specifically adjusts the term of the Library Joint Powers Authority Agreement (LJPA) to align with that of the Library Financing Authority (LFA). The new term will be effective January 1, 2026 through June 30, 2032. Once accepted and filed, the Fifth Amendment will be forwarded to member jurisdictions for approval.

For reference, in addition to this Fifth Amendment, the Fourth Amendment to the LJPA is included here, as is the most recent LFA which articulates the term ending on June 30, 2032.

Attachments:

4th JPA Amendment (expired)
5th LFA Amendment (current)
5th JPA Amendment (proposed)

Prepared by:
Nicole Coburn, County Executive Officer

Reviewed by:
Christopher Platt, Library Director

**FOURTH AMENDMENT TO THE JOINT POWERS AGREEMENT BETWEEN
THE CITY OF SANTA CRUZ AND THE COUNTY OF SANTA CRUZ
AND THE CITIES OF CAPITOLA AND SCOTTS VALLEY,
RELATING TO LIBRARY SERVICES**

This Fourth Amendment to the Joint Powers Agreement is entered into on the date by which it has been duly approved and executed by all parties hereto by and among the County of Santa Cruz ("County"), the City of Santa Cruz ("Santa Cruz"), the City of Capitola ("Capitola"), and the City of Scotts Valley ("Scotts Valley"), each duly organized and existing under the laws of the State of California.

Recitals

Whereas, the Parties executed a Joint Powers Agreement relating to library services with an effective date of June 24, 1996 ("the 1996 Agreement"); and

Whereas, the 1996 Agreement was amended for the first time in or about June 1998, amended for the second time in or about November 1999, and amended for the last time in or about June 2007; and

Whereas, the Parties have determined that it would be to their mutual advantage, and in the best interest of their respective citizens, to continue to join together to provide library services under a single comprehensive Santa Cruz City/County Library System ("Library System"); and

Whereas, the Parties desire to modify the terms and conditions under which the Library System is operated and it is intended that this Agreement shall supersede and replace the 1996 Agreement, including all amendments thereto; and

Whereas, in 2008 the County Board of Supervisors and more than two-thirds of voters approved a permanent extension of the ¼ cent sales tax for public library funding purposes; and

Whereas, the County Library Fund is under the jurisdiction of the County and collects property tax funds from the unincorporated areas of the County as well as the cities of Capitola and Scotts Valley, for the provision of library services to the residents in those areas; and

Whereas, the County and the cities of Capitola and Scotts Valley have authority to provide library services within their jurisdictions; and

Whereas, all Parties agree it would be desirable to include all the cities within the County Library Fund in the governance of the Library System; and

Whereas, pursuant to the Joint Exercise of Powers Act (the "Act") set forth in Chapter 5, Division 7 of Title 1 of the Government Code of the State of California (Sections 6500 et seq.), the Parties may contract for the exercise jointly of any power common to all;

12/15/15
20

Now, therefore, in consideration of the mutual promises and covenants contained herein, the Parties to this Agreement agree as follows:

1. Definitions

Unless the context otherwise requires, the terms defined in this section have the meanings herein specified.

"1996 Agreement" means the original Joint Powers Agreement Between the City of Santa Cruz and the County of Santa Cruz and the cities of Capitola and Scotts Valley, Relating to Library Services, with an effective date of June 24, 1996.

"Act" means the Joint Exercise of Powers Act, constituting Chapter 5 of Division 7 of Title 1 of the California Government Code, commencing with Section 6500 of said Code.

"Agreement" means this Fourth Amendment to the 1996 Agreement, as it may be amended from time to time.

"Branch" or "Branches" means a facility where library services are delivered.

"Cities" means, collectively, the Cities of Santa Cruz, Capitola and Scotts Valley.

"Commission" means the Library Advisory Commission established in Section 5 (B).

"Commissioner" means an individual member of the Library Advisory Commission, as set forth in Section 5 (B).

"Commissioners" means, collectively, all the members of the Library Advisory Commission, as set forth in Section 5 (B).

"County" means the County of Santa Cruz.

"Director" means an individual member of the Governing Board, as set forth in Section 5 (A).

"Directors" means, collectively, all the members of the Governing Board, as set forth in Section 5 (A).

"Governing Board" means the Library Joint Powers Board established in Section 5 (A).

"Jurisdiction" or "Jurisdictions" means the County, Cities or any combination thereof.

"Library System" means the Santa Cruz City/County Library System.

"Party" means an individual party to the Agreement.

"Parties" means, collectively, all the parties to the Agreement, being the Cities and the County.

"Proposed Budget" means the proposed operating and capital budget for the Library System.

"Services Authority" means the Joint Powers Authority created by the 1996 Agreement, and continued by this Agreement, to provide library services.

2. Purpose of Agreement and Parties

The Parties to this Agreement, with the approval of their respective legislative bodies, hereby join together for the purpose of providing extended library services within their communities by the Services Authority to exercise the powers described herein.

3. Powers and Duties

A. Powers of Services Authority.

The Services Authority shall have all powers which a joint powers authority may exercise under the Joint Powers Act (including powers which are common to the Parties in accordance with Section 6502 of the Joint Powers Act), and all powers granted to it as a public agency under the laws of the State of California (including but not limited to the powers set forth in Chapter 12, Division 6, Title 1 of the California Government Code, commencing with Section 5920 of said Code), solely for the purpose of carrying out the purposes for which the Services Authority has been established. The Services Authority is hereby authorized, in its own name, to do all acts necessary to accomplish the following purposes:

- (1) To exercise jointly the common powers of its Parties to provide public library services.
- (2) With the approval of each Party, to participate in financing or refinancing library facilities or services in accordance with State law.
- (3) To make and enter into contracts necessary to the full exercise of its powers.
- (4) To employ agents and employees including attorneys and other professionals.
- (5) To contract for the services of attorneys, administrative support, planners, financial consultants, and other persons as it deems necessary.
- (6) To manage, maintain, operate, lease and use any library facilities.
- (7) To acquire, hold, lease, receive by grant, gift, devise or bequest and dispose of property, equipment and supplies.
- (8) To incur debts, liabilities or obligations subject to limitations herein set forth.
- (9) With the approval of each Party, to levy and collect taxes or assessments and issue debt as may be statutorily authorized.
- (10) With the approval of each Party, to levy and collect special capital assessments as may be statutorily authorized.
- (11) To sue and be sued in its own name.
- (12) To adopt, modify and collect fees and fines.

- (13) To apply for, accept and receive state, federal or local licenses, permits, grants, loans or other aid necessary for the Services Authority's full exercise of its powers from any agency of the United States of America, the State of California, or any other public or private entity.
- (14) To accept and receive gifts, contributions, donations and bequests of property, funds, services and other forms of assistance as necessary for the Services Authority's full exercise of its powers.
- (15) To administer, to the fullest extent not prohibited by law, any trust declared or created for the Services Authority.
- (16) To receive by grant, gift, devise or bequest and hold in trust or otherwise, property situated in this State or elsewhere and, where not otherwise provided, dispose of the property for the benefit of the Services Authority.
- (17) To perform all acts necessary and properly to carry out fully the purpose of this Agreement and not inconsistent with any other provision of law.
- (18) To join a Joint Powers Authority to pool library services, financing, risk and/or liabilities with other public entities.

B. Limitation on Imposition of Taxes or Assessments.

The provisions of Section 3.A notwithstanding, the Services Authority shall have no power to impose taxes or assessments within any Party's jurisdiction unless the Party's legislative body first passes a resolution consenting to the tax or assessment.

C. Limitation on Issuance of Debt.

The provisions of Section 3.A notwithstanding, the Services Authority shall have no power to issue debt unless the legislative body of each Party first passes a resolution consenting to the issuance of the debt.

D. Additional Powers to be Exercised.

In addition to those powers common to each of the Parties, the Services Authority shall have those powers that may be conferred upon it by subsequently enacted legislation.

E. Restrictions on Exercise of Powers.

The powers of the Services Authority shall be exercised in the manner provided in the Act and as needed to implement the purposes of this Agreement. Only those powers explicitly authorized pursuant to this Agreement may be exercised under this Agreement.

F. Obligations of Services Authority.

Any obligations of the Services Authority shall not be obligations of the Parties.

4. Term

A. Effective Date.

This Agreement shall commence upon the execution of this Agreement by the parties hereto, and shall be operative upon receipt by the Services Authority of funds from the Santa Cruz County Library Financing Authority. The Agreement shall continue and remain in effect through December 31, 2025.

B. Termination/Withdrawal.

An individual Party may withdraw from this Agreement by the giving of one year written notice no later than July 1 of any given year of its intent to withdraw from the Services Authority effective on July 1 of the next year. Upon withdrawal, such Party shall take on the obligation to provide all library services within its jurisdiction. Withdrawal by the County or the City of Santa Cruz shall terminate the Agreement.

C. Effect of Termination/Withdrawal.

Each Party shall, upon termination or withdrawal, remain liable for the branches within its jurisdiction and its share of any outstanding debt service based on the percentage of the proceeds from the debt which was allocated to each jurisdiction. Taxes or assessments that have been imposed within any Party's jurisdiction will continue and be paid to that Party. In addition, each Party shall remain liable for its proportionate share of legal fees and costs, including payment of open claims made after the termination of the Agreement based upon incidents which occurred when the Agreement was in effect. Each Party's proportionate share of legal fees and costs will be based on the then current population ratios of the Parties.

5. Board and Commission

A. Governing Board.

There is hereby created the Library Joint Powers Board, which shall be responsible for administering this Agreement and overseeing the day-to-day operations of the Library System. The Governing Board shall consist of the following Directors:

- (1) The County Administrative Officer, or his/her designee, from the County of Santa Cruz.
- (2) The City Manager, or his/her designee, from the City of Santa Cruz.
- (3) The City Manager, or his/her designee, from the City of Capitola.
- (4) The City Manager, or his/her designee, from the City of Scotts Valley.

Actions of the Governing Board shall be effective upon approval of three Directors with the exception of the following actions which require the unanimous approval of all four Directors:

- (1) Financial transactions as set forth in Section 3 (A) (8), Section 3 (A) (9) and Section 3 (A) (10).
- (2) Appointment of the Director of Libraries as set forth in Section 6 (A).

- (3) Contracts with Parties for library personnel as set forth in Section 6 (8).
- (4) Contracts for support and financial services as set forth in Section 7 and Section 10 (C).
- (5) Approval of the Final Budget as set forth in Section 8.
- (6) Changes in Board adopted service levels as set forth in Section 9.

The Governing Board shall select a chairperson and a vice-chairperson in January of each year, and shall meet quarterly or more frequently as determined by the Governing Board.

A quorum of the Governing Board shall consist of three Directors, or their designee, and shall be necessary to conduct business, except that less than a quorum may adjourn from time to time. The Governing Board may adopt, from time to time, such bylaws, meeting schedules, rules and regulations for the conduct of its meetings as are necessary. The Governing Board shall be governed by the requirements of the Ralph M. Brown Act.

A Director shall cease to participate in the Governing Board if she/he ceases to be an employee in the designated capacity of the Party she/he represents, or if the entity ceases to be a Party to this Agreement.

B. Library Advisory Commission.

The Governing Board shall be advised by a Library Advisory Commission. The Commission shall consist of the following Commissioners who must be registered voters:

- (1) Three residents of unincorporated Santa Cruz County appointed by and serving at the pleasure of the County Board of Supervisors, with one each from Supervisorial Districts 1, 2 and 5.
- (2) Two Santa Cruz city residents appointed by and serving at the pleasure of the Santa Cruz City Council.
- (3) One Capitola resident appointed by and serving at the pleasure of the Capitola City Council.
- (4) One Scotts Valley resident appointed by and serving at the pleasure of the Scotts Valley City Council.

Commissioners should reflect the diverse interests of the Library System including a wide cross-section of ages, ethnicities and backgrounds as well as representation in the areas of technology, education and business, or other areas identified by the Governing Board. Elected members of each jurisdiction are not eligible for appointment to the Commission.

Each Commissioner shall serve a four-year term, except that the terms of the initial Commissioners shall be staggered to end at 36 months and 48 months, respectively, so as to ensure continuity among the Commissioners. The initial Commissioners shall draw lots to establish the lengths of their respective terms. Each Commissioner shall be limited to two terms. Commissioners replacing a Commissioner mid-term shall be limited to serving one additional term after completion of the remainder of the original term.

The Commission is advisory only and is intended to be a voice of the community to provide advice and feedback to the Governing Board and the Director of Libraries. The Commission will review programs and services and make necessary recommendations as they pertain to the provision of these programs and services. The Commission will prepare an annual report for consideration by the Governing Board.

The Commission shall select a chairperson and a vice-chairperson in January of each year, and shall meet at least quarterly to develop recommendations to the Governing Board on Library System hours, organization and services.

A quorum of the Commission shall consist of a majority of Commissioners and shall be necessary to conduct business, except that less than a quorum may adjourn from time to time. The Commission may adopt, from time to time, such bylaws, meeting schedules, rules and regulations for the conduct of its meetings as are necessary. The Commission shall be governed by the requirements of the Ralph M. Brown Act.

6. Employees

A. Director of Libraries.

The Director of Libraries shall be hired by the Services Authority and serve pursuant to the terms of an employment contract. The unanimous approval of the Directors of the Governing Board is required to hire the Director of Libraries. The contract between the Director of Libraries and the Services Authority shall outline details of compensation and benefits. The contract may be administered by a Party under contract with the Services Authority.

The Director of Libraries shall be responsible for the efficient administration and supervision of the Library System. The Director of Libraries shall serve as staff to the Governing Board and Commission, and shall cooperate to assist the Directors and Commissioners in performing their responsibilities. The Director of Libraries shall cause a notice of this Agreement to be filed with the Secretary of State pursuant to the Act.

The Governing Board shall be responsible for the day to day supervision of the Director of Libraries. The performance of the Director of Libraries shall be appraised annually by the Governing Board, which shall solicit written comments from each Director and Commissioner.

The Director of Libraries shall upon request make presentations to the Board of Supervisors and City Councils of each jurisdiction to present matters relative to the Library System. In addition, upon request of a Party, the Director of Libraries shall make written and oral reports to the elected body of each Party on the status of public library services.

In addition to the other powers and duties specified in this Agreement, the Director of Libraries shall have the power:

- (1) Under the policy direction of the Governing Board, to plan, organize and direct all Services Authority activities.
- (2) To develop a proposed operating and capital budget.

- (3) To authorize expenditures within the amounts authorized by the Governing Board and subject to the appropriations and limitations of the approved budget.
- (4) To make recommendations to and requests of the Governing Board concerning all matters that are to be performed, done or carried out by the Governing Board.
- (5) To make recommendations to and requests of the Commission concerning all matters that are to be performed, done or carried out by the Commission.
- (6) To have charge of, handle or have access to any property of the Services Authority.
- (7) To apply and negotiate for and administer grants and subventions from the State or federal governments or other funding sources. All applications requiring matching or contributory funds must be approved by the Governing Board.
- (8) To determine what books and other library materials and equipment shall be purchased, as provided by California Education Code Section 19146, subject to budgetary limitations.
- (9) To serve as the purchasing agent for the Services Authority.
- (10) To hire, supervise, discipline and dismiss as necessary any employees of the Services Authority.
- (11) To work cooperatively with the applicable Parties to hire, supervise, discipline and dismiss as necessary any employees of the Parties contracted to provide staff to the Library System in accordance with the rules and regulations of the contracting Parties.

B. Other Library Staff

The Services Authority may directly employ library personnel or contract with one or more of the Parties to meet the staffing requirements of the Library System. Any contract with a Party or Parties for library staffing shall require the unanimous approval of the Directors of the Governing Board. In the event that the Services Authority begins employing library personnel upon termination of any contract with a Party or Parties previously providing library staffing, the Services Authority will be recognized as a Successor Employer to the Party or Parties in accordance with the National Labor Relations Board (NLRB) successor doctrine.

7. Support Services

The Services Authority may obtain support services including legal counsel, accounting, purchasing, treasury, human resources, payroll and other services from the Parties or private entities at cost by the most cost effective and service efficient method available, as determined by the Governing Board. Any such arrangement shall require a written agreement as to the terms and shall require review annually unless a longer term is agreed to by the unanimous approval of the Directors of the Governing Board.

8. Annual Budget Process

Each year, the Services Authority shall adopt an annual budget no later than June 30 for the upcoming July 1 to June 30 fiscal year that delineates the planned revenues and expenditures of the Library System.

A. Consideration of Library Service and Budget Priorities.

The annual budget process for the Library System shall commence no later than March 31 for each year with a Governing Board meeting for the purpose of considering the service and budget priorities for the upcoming fiscal year.

B. Development of Proposed Library Budget.

The Director of Libraries shall prepare the proposed operating and capital budget for the upcoming fiscal year.

C. Public Hearing on Proposed Budget.

The Services Authority shall hold a public hearing on the Proposed Budget which shall be held no later than May 31. Copies of the Proposed Budget shall be available for public inspection at least ten days prior to the public hearing.

At the conclusion of the public hearing, the Governing Board shall request such supplemental reports as it deems appropriate and schedule final action on the Proposed Budget for a public meeting to be held no later than June 30.

D. Approval of Final Budget.

Notwithstanding any other provision of this Agreement, the unanimous approval of the Directors of the Governing Board shall be required to approve and adopt the Final Library Budget for the upcoming fiscal year. If the Governing Board has not reached agreement by July 1 of the new fiscal year, the previous year's Final Budget will remain in effect until a new budget is approved. However, if the Governing Board has not reached agreement and revenues decline, then the previous year's Final Budget will be in effect with proportionate cuts based on Board adopted service levels.

9. Library Policies

All policies relating to the provision of library services, including hours, organization, staffing levels and type, and other services, shall be determined by the Governing Board with a goal of maintaining a ten (10) branch system, in addition to the bookmobile, virtual services or other service delivery methods as deemed appropriate, that strives to provide equitable service based upon agreed upon metrics. Current policies with respect to the library shall continue in full force and effect until changed by the Governing Board.

10. Finances

A. Revenues.

The library services provided through this Agreement shall be funded through funds made available to the Services Authority by the Santa Cruz County Library Financing Authority. The Parties agree that any resident of Santa Cruz County, regardless of residence location, shall have free access to the library facilities, materials and services of the Library System.

B. Supplemental Revenues.

Each participating City and the County may supplement revenues to provide for enhanced services at individual library facilities.

C. Treasurer-Controller.

Pursuant to Section 6505.5 and 6505.6 of the Joint Powers Act, the Governing Board will select and contract with an individual (hereinafter "the Treasurer-Controller") to perform the functions of the treasurer and the functions of the auditor of the Services Authority, as such functions are set forth in Section 6505.5 of the Joint Powers Law. Pursuant to Section 6505.1 of the Joint Powers Act, the Treasurer-Controller shall have custody of, handle and have access to all accounts, funds and money of the Services Authority from whatever source and all records of the Services Authority relating thereto.

The Treasurer-Controller of the Services Authority is hereby designated as the public officer or person who has charge of, handles, or has access to any property of the Services Authority. The Treasurer-Controller shall file an official bond in the amount of \$25,000 as required by Section 6505.1 of the Joint Powers Act; provided, that such bond shall not be required if the Services Authority does not possess or own property or funds with an aggregate value of greater than \$500 (excluding amounts held by a trustee or other fiduciary in connection with any Bonds). So long as required by Section 6505 and Section 6505.5 of the Joint Powers Act, every year during the term of this Agreement the Treasurer-Controller of the Services Authority shall prepare or cause to be prepared an independent audit to be made by a certified public accountant, or a public accountant, as required under Sections 6505, 6505.5, and 6505.6 of the Joint Powers Act.

11. Mutual Indemnification and Insurance

A. Mutual Defense and Indemnification of Parties and Employees.

Except as otherwise specified in this Section, each Party and the Services Authority, respectively, shall defend, indemnify, and hold harmless one another against any and all claims, actions, losses, liability or expense (including attorney's fees) arising out of, or based upon, the acts or omissions of the Services Authority or any Party in executing the powers of the Services Authority. Notwithstanding the foregoing, to the full extent permitted by law, the Services Authority shall defend, indemnify and hold harmless any Party, including but not limited to a party whose employees serve as staff to the Library System, and any person who is or was a Director of the Governing Board, or an officer, employee or other agent of the Services Authority or a Party, against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with any legal proceeding related to the work of the Services Authority, if such person acted in good faith and in the course and scope of his or her office, employment or agency. In the case of a criminal proceeding, the Services Authority may, but is not required to, provide for indemnification and defense of a Director of the Governing Board, or an officer, employee or other agent of the Services Authority to the extent permitted by law.

B. Liability Insurance.

The Services Authority shall purchase a General Liability Insurance policy with coverage in the minimum amount of \$2,500,000 combined single limit, including coverage for: (a) bodily injury, (b) personal injury, (c) broad form property damage, (d) contractual liability, and (e) cross-liability. The named insured shall be the Services Authority and, accordingly, the Services Authority shall have responsibility for exercising all rights conferred by the insurance policy upon the insured.

C. Casualty Insurance.

Each Party shall insure the Library System buildings situated within their respective jurisdictions against casualty losses. The cost for insuring such buildings shall be considered direct costs, and shall be borne by the Party within whose jurisdiction the building is located, provided, however, that the cost of insurance coverage on the Downtown Branch building shall be shared as a system-wide cost.

D. Uninsured Claims

Any uninsured costs of providing liability defense, including payments for legal fees and costs and including payment of adjusted and settled claims and judgments must be approved by the Parties. Where it is necessary to employ special legal counsel given the nature of the claim, the Services Authority shall select said special legal counsel. Legal counsel shall report to the Services Authority with respect to said claims in recognition of the Services Authority's status as defendant and client. Legal counsel shall therefore enjoy an attorney-client privilege with the Services Authority and the Services Authority shall have the authority to make all decisions for which a client is customarily responsible in an attorney-client relationship, including final decisions with respect to the adjustment and settlement of uninsured claims and the rejection of settlement offers.

E. Closed Sessions

All information received by the Governing Board in a closed session related to the information presented to the Governing Board shall remain confidential. In accordance with California Government Code Section 54956.96, however, a Director may disclose information obtained in a closed session that has direct financial or liability implications for a Party to the following individuals:

- (1) Legal counsel to that Party for purposes of obtaining advice on whether the matter has direct financial or liability implications for that Party; and
- (2) Other members of the legislative body of that Party present in a closed session of that Party.

12. Distribution of Assets upon Termination/Withdrawal

A. Services Authority Assets.

The Services Authority's assets shall be distributed to the Parties upon the termination of this Agreement or withdrawal by a Party as herein provided. Within one hundred and twenty days (120) after notice of termination of this Agreement, or withdrawal

from this Agreement, the Parties shall agree on a method of inventory and valuation of all assets of the Library System to be apportioned to the Parties, and shall cause the completion of such inventory and valuation within six (6) months after notice of termination or withdrawal. The costs of such inventory and valuation shall be a Library System cost under this Agreement. In determining specific assets to be distributed to the Parties, the Parties agree that every effort shall be made to first distribute to each Party those assets then located within that Party's jurisdiction, and ensure the assets are evenly divided based on the then current population ratios of the Parties. The remaining assets shall then be apportioned and distributed as deemed most convenient to the Parties. The Services Authority shall freely share its catalogue and other information regarding library materials with all Parties.

B. Special Collections.

It is understood and agreed that the apportionment and allocation of assets pursuant to this paragraph shall not result in the separation or breaking up of the Downtown Branch reference collection, periodical backfiles, local history collection, or Californiana collection. All of these collections and materials shall remain the property of the City of Santa Cruz. Further, the Parties (or, if necessary, the arbitrator referenced in Section 14) shall honor all special conditions and agreements imposed by donors of special collections to the Library System.

13. Construction of Library Facilities

Whenever a Party remodels, renovates or constructs a facility to be operated by the Services Authority, the Director of Libraries shall advise the Party in all matters regarding the site, design and construction of the facility. The Party and the architects retained by the Party shall consult with the Director of Libraries or his/her designee as often as the latter deems necessary to the proper exercise of his/her responsibilities. The Party shall obtain advance written approval from the Director of Libraries of all plans and specifications, including furnishings, for the inside of the facility.

The Party which selects or approves the architect and oversees the construction of a branch library shall be financially responsible for any and all construction defects and shall have an obligation to correct the defects within a reasonable period following the discovery of the defect.

14. Arbitration

The Parties agree to submit to arbitration in accordance with this paragraph any impasse or other inability to agree upon any of the following matters:

- (A) Division and distribution of assets pursuant to Section 12 of this Agreement;
- (B) Any other matters which the Parties mutually agree to submit to arbitration.

Upon request in writing by any Party that any of the above-listed matters be submitted to arbitration, the Governing Board shall meet to attempt to resolve the dispute and to agree upon an arbitrator if the dispute is not otherwise resolved. In the event the dispute is not resolved and no agreement is reached on the selection of an arbitrator within thirty days of the request for arbitration, then the Parties shall request the Presiding Judge

of the Superior Court of Santa Cruz County appoint an independent arbitrator. Each of the Parties shall pay an equal share of the fees and expenses of the arbitrator.

Except as provided in this Agreement, any arbitration arising hereunder shall be conducted in accordance with the California Arbitration Act (Section 1280, ~~◆~~-, of the California Code of Civil Procedure.)

15. Amendments

This Agreement may only be amended with the unanimous consent of the Parties. Any Party proposing to amend this Agreement shall give notice of its intent to propose an amendment at any meeting of the Governing Board at least 60 days prior to the date upon which the proposed amendment, if adopted by the Governing Board, would take effect.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized on the day and year stated below. This Agreement may be signed in counter parts, each of which shall be deemed an original, and all of which shall constitute one and the same agreement.

COUNTY OF SANTA CRUZ

:i.NJ.??

County Administrative Officer

Dated: 12/15/15, 2015

ATTESTED

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Approved as to Form:

qw4evts

C<Rjnty Counsel

12/7/15

231

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized on the day and year stated below. This Agreement may be signed in counter parts, each of which shall be deemed an original, and all of which shall constitute one and the same agreement.

CITY OF SANTA CRUZ



City Manager

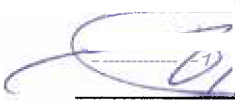
Dated: Dec. 16 '2015

ATTESTED



City Clerk

Approved as to Form:



City Attorney



232

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized on the day and year stated below. This Agreement may be signed in counter parts, each of which shall be deemed an original, and all of which shall constitute one and the same agreement.

CITY OF CAPITOLA



City Manager
Benjamin Goldstein

Dated: j d--/--2015

ATTESTED

??

City Clerk
Susan Sneddon

Approved as to Form:

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City Attorney

FIFTH AMENDMENT TO THE JOINT EXERCISE OF POWERS AGREEMENT ESTABLISHING THE SANTA CRUZ COUNTY LIBRARY FINANCING AUTHORITY

WHEREAS, the Santa Cruz County Library Financing Authority (“the Financing Authority”) was created in 1996 for the purpose of financing library services and facilities; and

WHEREAS, the Financing Authority was established pursuant to the Joint Exercise of Powers Law of the State of California, constituting Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California (“the Act”); and

WHEREAS, an original agreement entitled the “Joint Exercise of Powers Agreement Santa Cruz County Library Financing Authority” (“the Agreement”) was entered into by each of the parties in May 1996; and

WHEREAS, an agreement amending the original Agreement was entered into by each of the parties in November 2013; and

WHEREAS, a Second Amendment to the Agreement was entered into by each of the parties in December 2015; and

WHEREAS, a Third Amendment to the Agreement was entered into by each of the parties in June 2021; and

WHEREAS, a Fourth Amendment to the Agreement was entered into by each of the parties in July 2022; and

WHEREAS, a Fifth Amendment to the Agreement is necessary to increase the Maintenance of Effort contributions and extend the term seven years; and

WHEREAS, said Section 9.5 of said Second Amendment authorizes amendments at any time, or from time to time, only by the unanimous consent of the parties.

NOW THEREFORE, the Board of Supervisors of the County of Santa Cruz, and the City Councils for the Cities of Santa Cruz, Watsonville, Scotts Valley and Capitola agree to further amend the Fourth Amendment as follows:

1. **Article III – Contributions** is hereby amended as follows:

Section 3.1 – Maintenance of Effort Contributions of the Cities. Commencing with the 2025-26 fiscal year, the City of Santa Cruz and the City of Watsonville shall contribute a Maintenance of Effort (“MOE”) amount each year in the amounts shown below:

City of Santa Cruz Maintenance of Effort

Fiscal Year	Amount
2025-26	\$2,815,836
2026-27	\$3,303,600
2027-28	\$3,795,704
2028-29	\$3,928,553
2029-30	\$4,066,053
2030-31	\$4,208,365
2031-32	\$4,355,657

City of Watsonville Maintenance of Effort

Fiscal Year	Amount
2025-26	\$541,684
2026-27	\$541,684
2027-28	\$541,684
2028-29	\$541,684
2029-30	\$541,684
2030-31	\$541,684
2031-32	\$541,684

Section 3.2 – Maintenance of Effort Contributions of the County. Commencing with the 2025-26 fiscal year, and subject to the terms below, the County of Santa Cruz, on behalf of the Unincorporated Area and the cities of Capitola and Scotts Valley, shall contribute a MOE amount from the County Library Fund each year in the amounts shown below:

County Library Fund Maintenance of Effort

Fiscal Year	Amount
2025-26	\$7,779,536
2026-27	\$8,413,107
2027-28	\$9,057,050
2028-29	\$9,374,298
2029-30	\$9,702,657
2030-31	\$10,042,516
2031-32	\$10,394,279

If the Annual Net Amount of Allocated Taxes received by the County Library Fund is less than the annual MOE amount shown above, the County shall contribute the lesser amount as its annual MOE contribution. In no instance shall the County's annual MOE contribution exceed the Annual Net Amount of Allocated Taxes received by the County Library Fund.

If the Annual Net Amount of Allocated Taxes received by the County Library Fund exceeds the annual MOE amount shown above, the County shall allocate any excess funds in the

County Library Fund for exclusive use on library improvements, major maintenance, or services at County Library Fund branches (including Capitola and Scotts Valley branches) with input by library staff and the cities of Capitola and Scotts Valley.

2. **Article IV – Annual Budget/Disbursement of Funds** is hereby amended as follows:

Section 4.3 – Disbursement of Funds. Commencing with the 2025-26 fiscal year, the amounts available from MOE contributions, taxes or fees, and carryover balances or surplus funds shall be disbursed as follows:

(A) The estimated amount available from MOE contributions shall be distributed to the Santa Cruz City/County Library System and the Watsonville Library each year in the amounts shown below:

Santa Cruz City/County Library System

Fiscal Year	Amount
2025-26	\$9,653,267
2026-27	\$10,741,392
2027-28	\$11,843,059
2028-29	\$12,257,565
2029-30	\$12,686,581
2030-31	\$13,130,611
2031-32	\$13,590,182

Watsonville Library

Fiscal Year	Amount
2025-26	\$1,483,789
2026-27	\$1,516,999
2027-28	\$1,551,379
2028-29	\$1,586,970
2029-30	\$1,623,813
2030-31	\$1,661,954
2031-32	\$1,701,438

These distribution amounts shall be adjusted proportionally should the County's annual MOE contribution be reduced pursuant to Section 3.2.

3. **Article VI – Term and Withdrawal** is hereby amended as follows:

Section 6.1 – Term. The changes outlined in this Fifth Amendment shall commence on July 1, 2025 and will continue to remain in effect through June 30, 2032.

All other provisions of said Agreement shall remain the same.

IN WITNESS WHEREOF, the parties hereto have caused this Fifth Amendment to be executed and attested by their proper officers thereunto duly authorized on the day and year stated below the name of each of the parties. This Fifth Amendment may be signed in counterparts, each of which shall be deemed an original, and all of which shall constitute one and the same agreement.

COUNTY OF SANTA CRUZ

Approved as to form:

DocuSigned by:
By: Carlos Palacios
EC248CAEF1144EE...
Dated: 8/29/2025

Signed by:
Jason M. Heath
2336E053FF38435...
7/29/2025

CITY OF SANTA CRUZ

Approved as to form:

DocuSigned by:
By: Matt Huffaker
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Dated: 8/30/2025

DocuSigned by:
Anthony Condotti
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8/29/2025

CITY OF WATSONVILLE

Approved as to form:

Signed by:
By: Tamara Vides
13AD6F1B9165482...
Dated: 9/9/2025

Signed by:
Samantha Butler
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8/28/2025

CITY OF CAPITOLA

Approved as to form:

Signed by:
By: Jamie Goldstein
08F95DF2E8BA4AC...
Dated: 8/29/2025

Signed by:
Samantha Butler
C0E26B96468341A...
8/28/2025

CITY OF SCOTTS VALLEY

Approved as to form:

Signed by:
By: Mali LaGoe
2BF09397A0219400...
Dated: 9/8/2025

Signed by:
Kirsten Powell
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9/3/2025



Certificate Of Completion

Envelope Id: FECE7E3F-EA3B-48A6-8593-12578D221D16	Status: Completed
Subject: Complete with Docusign: LFA Fifth Amendment June 2025	
Source Envelope:	
Document Pages: 4	Signatures: 1
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Nicole Coburn
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	701 Ocean Street
	Santa Cruz, CA 95060
	Nicole.Coburn@santacruzcountyca.gov
	IP Address: 24.176.247.190

Record Tracking

Status: Original	Holder: Nicole Coburn	Location: DocuSign
7/28/2025 10:18:24 PM	Nicole.Coburn@santacruzcountyca.gov	
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: County of Santa Cruz	Location: Docusign

Signer Events

Signature	Timestamp
Jason M. Heath	Sent: 7/28/2025 10:29:49 PM
Jason.Heath@santacruzcountyca.gov	Viewed: 7/29/2025 9:02:44 AM
County Counsel	Signed: 7/29/2025 9:07:41 AM
County of Santa Cruz	
Security Level: Email, Account Authentication (None)	
Signature Adoption: Pre-selected Style	
Using IP Address: 63.194.190.100	

Electronic Record and Signature Disclosure:
Accepted: 7/29/2025 9:02:44 AM
ID: d404f422-6da0-4647-bccc-49d0e25cfea3

In Person Signer Events

Editor Delivery Events

Agent Delivery Events

Intermediary Delivery Events

Certified Delivery Events

Carbon Copy Events

Juliette Rezzato Juliette.Rezzato@santacruzcountyca.gov Chief Deputy Clerk of the Board of Supervisors County of Santa Cruz Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 5/11/2022 7:47:21 AM ID: 050883f5-a40c-4427-bdbd-fa282a697a25	<div>COPIED</div>	Sent: 7/29/2025 9:07:42 AM
Ruby Marquez Ruby.Marquez@santacruzcountyca.gov Santa Cruz County Counsel's Office Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 3/25/2025 1:02:02 PM ID: fb88eb14-13ef-451e-ba60-ef5406b9266a	<div>COPIED</div>	Sent: 7/29/2025 9:07:42 AM

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/28/2025 10:29:49 PM
Certified Delivered	Security Checked	7/29/2025 9:02:44 AM
Signing Complete	Security Checked	7/29/2025 9:07:41 AM
Completed	Security Checked	7/29/2025 9:07:42 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Santa Cruz (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Santa Cruz:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: nada.algharib@santacruzcounty.us

To advise County of Santa Cruz of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at nada.algharib@santacruzcounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Santa Cruz

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Santa Cruz

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
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Signer Events

Anthony Condotti

tcondotti@abc-law.com

Security Level: Email, Account Authentication
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Signature

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Anthony Condotti
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Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

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Carlos Palacios

Carlos.Palacios@santacruzcountyca.gov

County Executive Officer

Security Level: Email, Account Authentication
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Carlos Palacios
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Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

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Jamie Goldstein

jgoldstein@ci.capitola.ca.us

City Manager

Security Level: Email, Account Authentication
(None)

Signed by:

Jamie Goldstein
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Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

Accepted: 8/29/2025 4:47:53 PM

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Kirsten Powell

kpowell@scottsvally.gov

Security Level: Email, Account Authentication
(None)

Signed by:

Kirsten Powell
55EA31743C8D45B...

Signature Adoption: Pre-selected Style

Using IP Address: 50.175.157.138

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Signed: 9/3/2025 11:40:06 AM

Electronic Record and Signature Disclosure:

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<p>Samantha Zutler szutler@bwslaw.com City Attorney Security Level: Email, Account Authentication (None)</p>	<p>Signed by: <i>Samantha Zutler</i> C0E26B96468341A...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 68.113.52.114</p>	<p>Sent: 8/28/2025 5:12:45 PM Viewed: 8/28/2025 5:22:51 PM Signed: 8/28/2025 5:23:17 PM</p>
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<p>Mali LaGoe mlagoe@scottsvally.org City Manager Security Level: Email, Account Authentication (None)</p>	<p>Signed by: <i>Mali LaGoe</i> 2B09397A0219400...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.175.157.138</p>	<p>Sent: 9/5/2025 3:58:12 PM Resent: 9/5/2025 3:59:19 PM Resent: 9/7/2025 11:13:37 PM Viewed: 9/8/2025 8:27:55 AM Signed: 9/8/2025 8:28:13 AM</p>
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<p>Tamara Vides tamara.vides@cityofwatsonville.org Security Level: Email, Account Authentication (None)</p>	<p>Signed by: <i>Tamara Vides</i> 15AD6F1B9165482...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 198.51.14.6</p>	<p>Sent: 8/29/2025 1:06:43 PM Resent: 9/5/2025 3:58:12 PM Resent: 9/5/2025 3:59:19 PM Resent: 9/7/2025 11:13:38 PM Resent: 9/9/2025 2:05:38 PM Viewed: 9/9/2025 2:06:42 PM Signed: 9/9/2025 2:07:01 PM</p>
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Carbon Copy Events	Status	Timestamp
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<p>Devin Schwarz schwarzd@santacruzpl.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via Docusign</p>	COPIED	Sent: 9/9/2025 2:07:04 PM
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<p>Julia Gautho jgautho@ci.capitola.ca.us City Clerk Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 10/7/2024 7:30:19 PM ID: 768b3ed8-6336-46d8-8fd9-70f37266b464</p>	COPIED	Sent: 9/9/2025 2:07:03 PM
<p>Juliette Rezzato Juliette.Rezzato@santacruzcountyca.gov Chief Deputy Clerk of the Board of Supervisors County of Santa Cruz Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 5/11/2022 7:47:21 AM ID: 050883f5-a40c-4427-bdbd-fa282a697a25</p>	COPIED	Sent: 9/9/2025 2:07:03 PM
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Envelope Summary Events	Status	Timestamps
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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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How to contact County of Santa Cruz:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: nada.algharib@santacruzcounty.us

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To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at nada.algharib@santacruzcounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.


By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized on the day and year stated below. This Agreement may be signed in counter parts, each of which shall be deemed an original, and all of which shall constitute one and the same agreement.

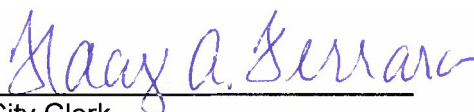
CITY OF SCOTTS VALLEY



City Manager

Dated: Decemh. 11, 2015

ATTESTED



City Clerk

Approved as to Form:



City Attorney

**FIFTH AMENDMENT TO THE JOINT POWERS AGREEMENT BETWEEN
THE CITY OF SANTA CRUZ AND THE COUNTY OF SANTA CRUZ
AND THE CITIES OF CAPITOLA AND SCOTTS VALLEY,
RELATING TO LIBRARY SERVICES**

This Fifth Amendment to the Joint Powers Agreement is effective as of January 1, 2026 once it has been duly approved and executed by all parties hereto by and among the County of Santa Cruz ("County"), the City of Santa Cruz ("Santa Cruz"), the City of Capitola ("Capitola"), and the City of Scotts Valley ("Scotts Valley"), each duly organized and existing under the laws of the State of California.

Recitals

1. Whereas, the above-referenced parties (collectively, "Parties") executed a Joint Powers Agreement relating to the provision of library services within the cities of Santa Cruz, Capitola and Scotts Valley and the unincorporated area of Santa Cruz County through the establishment of a Library Services Joint Powers Authority ("LJPA" or "Services Authority") with an effective date of June 24, 1996 ("the 1996 Agreement"); and
2. Whereas, the Parties entered into amendments to the 1996 Agreement: First Amendment in or about June 1998, a Second Amendment in or about November 1999, Third Amendment in or about June 2007; and
3. Whereas, the Parties entered into a Fourth Amendment to the 1996 Agreement on or about December 16, 2015 ("Fourth Amendment" or "2015 LJPA Agreement"), which replaced and superseded the terms of the original 1996 Agreement and the prior three amendments thereto. The term of the 2015 LJPA Agreement expires on December 31, 2025; and
4. Whereas, the Parties agree to enter into this Fifth Amendment to the 1996 Agreement to extend the term of the 2015 LJPA Agreement, as specified herein.

AGREEMENT

NOW, THEREFORE, it is agreed between the Parties to incorporate the above Recitals hereto, and that the Parties agree to the following:

1. Section "4.Term" of the 2015 LJPA Agreement is hereby amended to extend the term from January 1, 2026 through June 30, 2032.
2. Except as amended by this Fifth Amendment, all other applicable terms and conditions of the 2015 LJPA Agreement shall remain in full force and effect. The terms of this Fifth Amendment shall control if any conflict exists.
3. Each party acknowledges that it has reviewed this Fifth Amendment and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Fifth Amendment.
4. The unenforceability, invalidity or illegality of any provision(s) of this Fifth Amendment shall not render the other provisions unenforceable, invalid or illegal.

5. The Parties may execute this Fifth Amendment in two or more counterparts, which shall, in the aggregate, be deemed an original but all of which, together, shall constitute one and the same instrument. A scanned, electronic, facsimile or other copy of a party's signature shall be accepted and valid as an original.

6. The signatories to this Fifth Amendment warrant and represent that each is authorized to execute this Fifth Amendment and that their respective signatures serve to legally obligate their respective representatives, agents, successors and assigns to comply with the provisions of this Fifth Amendment.

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, the Parties have caused this Fifth Amendment to be effective as of the first date written above and is executed and attested by their proper officers thereunto duly authorized on the day and year stated below.

COUNTY OF SANTA CRUZ

Dated: _____

By: _____
Nicole D. Coburn
County Executive Officer, Santa Cruz County

ATTESTED:

By: _____
Clerk of the Board

Approved as to form:

Office of the Santa Cruz County Counsel

IN WITNESS WHEREOF, the Parties have caused this Fifth Amendment to be effective as of the first date written above and is executed and attested by their proper officers thereunto duly authorized on the day and year stated below.

CITY OF SANTA CRUZ

Dated: _____

By: _____
Matt Huffaker, City Manager

ATTESTED:

By: _____
City Clerk

Approved as to form:

Office of the Santa Cruz City Attorney

IN WITNESS WHEREOF, the Parties have caused this Fifth Amendment to be effective as of the first date written above and is executed and attested by their proper officers thereunto duly authorized on the day and year stated below.

CITY OF CAPITOLA

Dated: _____

By: _____
Jamie Goldstein, City Manager

ATTESTED:

By: _____
City Clerk

Approved as to form:

Capitola City Attorney

IN WITNESS WHEREOF, the Parties have caused this Fifth Amendment to be effective as of the first date written above and is executed and attested by their proper officers thereunto duly authorized on the day and year stated below.

CITY OF SCOTTS VALLEY

Dated: _____ By: _____
Mali LaGoe, City Manager

ATTESTED:

By: _____
City Clerk

Approved as to form:

Scotts Valley City Attorney

STAFF REPORT



SANTA CRUZ
PUBLIC LIBRARIES

DATE: December 18, 2025
TO: Library Joint Powers Authority
FROM: Christopher Platt, Director of Libraries
RE: Strategic Planning Update

STAFF RECOMMENDATION

Presentation only, no action required.

DISCUSSION

As reported in earlier meetings, Santa Cruz Public Libraries has embarked on the planning process for its next strategic plan. We are midway through the process, having spent the Summer and early Fall gathering stakeholder interviews, peer library analysis, local demographic data, nearly 1,500 survey responses from community members, stakeholders and staff, and 10 focus groups of library users, non-users, partner organizations, and staff.

Today's presentation will focus on insights received from these interviews, surveys and focus groups.

Over the next few months, the staff Strategic Planning Committee will meet regularly to analyze all of this information to surface the goals and objectives that will define our new strategic plan. This will be presented at the Spring LJPA meeting.

FISCAL IMPACT

None

Prepared by: Christopher Platt, Director of Libraries

Attachments: none

Chair Matt Huffaker
Vice Chair Mali LaGoe
Board Member Nicole Coburn
Board Member Jamie Goldstein



STAFF REPORT

DATE: December 18, 2025
TO: Library Joint Powers Board
FROM: Christopher Platt, Director of Libraries
RE: Audit of Collection for Diverse Titles

STAFF RECOMMENDATION

Presentation only, no action required.

DISCUSSION

Santa Cruz Public Libraries' Strategic Plan 2022-2025 includes a Diversity, Equity, Inclusion Plan with three focus areas. The first of the focus areas is External Services: Collection, Services and Programs. Included in this focus area is: "Develop an audit plan for the Library's Collections." Recently, SCPL enlisted the help of Ingram Content Group to audit the Library's print collections and identify the inclusivity of the collection.

Methodology:

SCPL sent a file of ISBNs included in library holdings to Ingram.

Ingram's Collection Development team analyzes the library's print holdings using their proprietary technology to determine their inclusiveness based on 11 categories: Asian interest, Black interest, Indigenous interest, Jewish interest, Latine interest, LGBTQIA interest, Mental health, Middle Eastern interest, Multicultural, Muslim interest, and Neuro and Physical diversity. SCPL's results are then compared to other public libraries who have participated in the iCurate inClusive program.

Outcome:

Santa Cruz Public Libraries is in the 90th percentile of inclusivity among public libraries. The public library average percentage of inclusive items is 15%. SCPL has 20% inclusive items. The highest percentage of inclusive items is found in the teen collection (36%), followed by children's (21%), then adult (18%).

The SCPL Collection Development Policy and practices have allowed us to be this inclusive in a way that is suitable to our library patrons. Per the policy, the Library "strives to build and maintain a diverse, accessible collection that serves our community's informational, educational, and

entertainment needs.” The results of the Collection Audit show that staff is successful in the work they do to build a collection that responds to the needs and interests of the community.

Next steps:

- The iCurate inclusive report includes shopping lists for titles that are not held in the SCPL collection that may contribute to the diversity and scope of the collection. Library staff are reviewing these titles and ordering those that are in alignment with the Collection Development Policy’s selection criteria.
- This report provides a baseline as we approach the implementation of the new strategic plan.
- Staff will continue to make data driven decisions about what goes into the collection, while following the Collection Development Policy.

FISCAL IMPACT

None

Prepared by: Sarah Harbison, Manager of Collection Management Services

Reviewed by: Christopher Platt, Director of Libraries

Attachments: none