

## **PUBLIC ADVISORY REGARDING COVID-19 AND PUBLIC PARTICIPATION**

Pursuant to AB361, California Gov. Code Section 54953, Executive Order No. N-1-22 affixed by Governor Newsom on January 5, 2022 and the County of Santa Cruz Health Services Agency 'HEALTH OFFICER RECOMMENDATION FOR SOCIAL DISTANCING (CONTINUED REMOTE MEETINGS FOR LEGISLATIVE BODIES)' dated September 30, 2021 the regular meeting of the:

### **LIBRARIES FACILITIES FINANCING AUTHORITY (LFFA) AND THE LIBRARY JOINT POWERS AUTHORITY (LJPA) BOARD**

On Thursday, April 7, 2022 at 9:00 AM

**will be held in person at the below location as well as  
via Zoom teleconference**

Board Members and Library Staff Members may be participating remotely via videoconference as well as in person.

For those wishing to participate in person, the meeting will be held at the  
**Felton Branch Library**  
**6121 Gushee Street, Felton CA 95018**

Masks are required for in-person attendance, regardless of vaccine status.

#### **Public Viewing:**

The meeting will be broadcast through the Santa Cruz Libraries YouTube channel <https://www.youtube.com/user/SantaCruzPL> which you can access through the Santa Cruz Libraries website by scrolling to the bottom of the page and clicking on the YouTube icon.

#### **Public Participation via Zoom:**

Please click the link below to join the webinar:

**<https://us06web.zoom.us/j/84412792647>**

Or Telephone:

Dial (for higher quality, dial a number based on your current location):  
833 548 0282 (Toll Free) or 877 853 5247 (Toll Free)  
888 788 0099 (Toll Free) or 833 548 0276 (Toll Free)

Slowly enter the **Webinar ID: 844 1279 2647**

The meetings will be recorded and posted for viewing after the meetings on the Santa Cruz Public Libraries website <http://www.santacruzpl.org/>

**Public comment: There are three ways to comment during this meeting. All comments must be received prior to the close of public comment on that agenda item:**

**1. How to comment on agenda items via email before the meeting begins:**

Members of the public may provide public comment by sending an email to the Library Board Clerk at [clerk@santacruzpl.org](mailto:clerk@santacruzpl.org)

- Identify the agenda item number in the subject line of the email
- Emailed comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time
- Each emailed comment will be read aloud for up to three minutes
- Emails received after the meeting begins will not be included in the record

**2. How to comment on agenda items during the meeting and prior to the close of public comment on an item, using the Zoom Q&A feature:**

- Type your comment using the “Q&A” feature found on the Zoom control bar
- Identify the agenda item first, then type your comment
- Your comment will be read aloud

**3. How to comment aloud on agenda items, during the meeting and prior to the close of public comment on an item, via the Zoom “raise hand” feature:**

***If you are accessing the meeting using the Zoom app and using computer audio:***

- During the comment period for that agenda item, use the “raise hand” icon found on the Zoom control bar
- The moderator will announce your name or the last 3 digits of your phone number when it is your turn to speak
- Unmute yourself using the microphone icon
- Identify the agenda item
- Introduce yourself using your first and last name
- You will have three minutes of speaking time

***If you are accessing the meeting using telephone audio:***

- During the comment period for that agenda item, press \*9 to raise your hand
- The moderator will announce the last 3 digits of your phone number when it is your turn to speak
- Unmute yourself using \*6 – to toggle the mute/unmute feature
- Identify the agenda item
- Introduce yourself using your first and last name
- You will have three minutes of speaking time

Chair Mali LaGoe  
Vice Chair Carlos Palacios  
Board Member Jamie Goldstein  
Board Member Matt Huffaker



**SANTA CRUZ LIBRARIES FACILITIES FINANCING AUTHORITY  
(LFFA)**

**REGULAR BOARD MEETING AGENDA**

**THURSDAY APRIL 7, 2022**

**HYBRID MEETING AT THE FELTON BRANCH LIBRARY  
6121 GUSHEE STREET, FELTON, CA 95018**

**9:00 A.M.**

**1. CALL TO ORDER / ROLL CALL**

Board Members Jamie Goldstein, Matt Huffaker, Carlos Palacios, and Chair Mali LaGoe

**2. ADDITIONAL MATERIALS**

*Additional information submitted after distribution of the agenda packet.*

**3. ADDITIONS AND DELETIONS TO AGENDA**

**4. ORAL COMMUNICATION**

*Any member of the audience may address the Board on any matter either on or off the agenda that is within the Board's jurisdiction. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until it is before the Board, so that we may properly respond to all comments on that subject at the same time. In general, 3 minutes will be permitted per speaker during Oral Communication; A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.*

**5. LIBRARY DIRECTOR REPORT**

Library Director's Report for April 2022 (p.6-8)

**6. CONSENT CALENDAR**

- A. Consider the February 3, 2022 LFFA Board Meeting Minutes  
Staff Recommendation: Approve Board Meeting Minutes for February 3, 2022 (p.9-11)
- B. Resolution Re-authorizing the Libraries Facilities Financing Authority to Continue Remote Teleconference Meetings Pursuant to Assembly Bill 361.  
Staff Recommendation: Adopt Resolution No. 2022-001 Authorizing Continued Remote Teleconference Meetings pursuant to Assembly Bill 361. (p.12-14)

*All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the action unless members of the public or the Board request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Business.*

**7. GENERAL BUSINESS**

*Other Business items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each Business item: 1) Staff explanation; 2) Board questions; 3) Public comment; 4) Board deliberation; 5) Decision.*

**8. PROJECT UPDATES AND COMMENTS BY BOARD MEMBERS**

**9. SCHEDULED UPCOMING MEETINGS**

<b>May 5, 2022</b>	<b>Hybrid Meeting in Felton</b>	<b>Anticipated Upcoming Agenda Items</b>
<b>9:00 am</b>		<ul style="list-style-type: none"><li>• <b>Proposed Budget</b></li><li>• <b>Quarterly Fiscal Report</b></li></ul>

**10. ADJOURNMENT**

Adjourned to a Regular Meeting of the Libraries Facilities Financing Authority (LFFA) to be held on Thursday May 5, 2022 at 9:00 a.m. via Hybrid/Zoom teleconference at the Felton Branch Library, 6121 Gushee Street, Felton CA 95018 barring any changes in health mandates.

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request,

the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment please call the Library Administration Office at (831)427-7706 at least five days in advance so that we can arrange for such special assistance, or email [library\\_admin@santacruzpl.org](mailto:library_admin@santacruzpl.org)

April 2022



## **Library Director's Report to the LFFA**

### **APTOS: Library Services Temporarily Suspended; Demolition Anticipated April 2022**

The existing 8,000 sf building, built in 1975, suspended services in June 2021 in preparation for a new building. The new 12,000 sf library will feature flexible community, meeting and study rooms; garden and terrace areas; a local history section; children, teen and adult reading areas; it will also maximize its energy efficiency. Project Team: Design-Build by Anderson Brule Architects and Bogard Construction; Project Management and Administration by Santa Cruz County Department of Public Works Capital Projects Division. Reopening in Fall 2023.

The Library team is prepared to look into pop-up or offsite locations in Aptos where Library programs and services could be provided to the community from June 2022 through spring 2023.

The nearly 50-year-old building served the Santa Cruz community one last time as eight County-wide fire departments, including Central Fire, Santa Cruz, Watsonville, and Scotts Valley, took part in a 10-day training exercise. Fire crews simulated forcible entry, hose deployment, and search and rescue exercises utilizing non-toxic smoke to replicate real-world situations in the empty building.

### **BOULDER CREEK: Library Services Temporarily Suspended; Construction is completed**

Interior remodel of the existing 4,500 sf library includes new infrastructure (HVAC, plumbing, entry, electrical, and lighting); upgrades throughout to comply with accessibility standards and increased exterior lighting of the parking lot; complete redo of the children's area; renovation of the main room and meeting room. Project Team: Design by Jayson Architecture; Construction by CRW builders; Construction Management by Bogard Construction, Project Management and Administration by Santa Cruz County Department of Public Works Capital Projects Division. CENIC grant application submitted 03/10/22 to upgrade network fiber, server and switches.

Library staff are beginning the set-up process. Reopening anticipated May 2022

### **BRANCIFORTE (Santa Cruz) Library Services Temporarily Suspended; Construction is Underway**

Renovation will build on the character of this iconic mid-century building (1967), refreshing the 6,800 sf interior for improved flexibility, function and accessibility with areas for adult reading, children, and teens; electrical and telecommunication upgrades; the project also includes the development of a new community room and a children's outdoor patio. Design by Jayson Architecture; JPB Designs builder; construction management by Bogard. Reopening Fall 2022.

### **CAPITOLA: Construction complete**

The Previous temporary facility has been replaced with a stunning new 11,700 sf library. The new branch opened to the public in June and is already quite busy. A hub for community activity, the new library features a large meeting room, expanded children's wing, study and reading rooms, outdoor deck, fireplace and teen space. Solar panels and an energy efficient design make this one of the greenest buildings in the Library system.

**DOWNTOWN SANTA CRUZ:** Current library at 233 Church St. remains open; planning underway for new Library/Housing Mixed Use Project on Cedar Street.

The Santa Cruz City Council is proceeding with a mixed-use project at Cedar and Lincoln Street (Lot 4) incorporating a new Downtown Library, at least 100-125 units of affordable housing, and parking for a maximum of 310 cars. Griffin Structures serves as the Owner's Representative; Eden Housing and For the Future Housing have been selected as the affordable housing team; Jayson Architect is the master architect for the project. In March, the Library Director worked with the City Economic Development Department to file the application for a Building Forward Library Infrastructure Grant application in the amount of \$10 million. Construction on the project is set to begin in 2023, with completion in 2025.

**FELTON: Construction complete**

The Felton branch operated for nearly 60 years in a historic church building; charming, but not a modern library. The new 9,000 sf branch opened in Feb. 2020 on 2 acres of nearby land, the first Measure S project to be completed. This stunning space includes comfortable reading areas, free computers/WiFi, teen and children's areas, community room and adjacent discovery park. Teall Messer architect, Noll and Tam interior, Thompson Builders contractor.

**GARFIELD PARK (Santa Cruz): Library Services Temporarily Suspended; Construction Underway**

The renovation will bring new life to the historic 2,300 sf Carnegie library building (1915) with refreshed and cohesive design. Features include central seating area around the fireplace, children's area, a more open plan, better use of windows for natural light, meeting room and refreshed outdoor space. Design by Jayson Architecture; CRW builders, construction management by Bogard. Reopening in June 2022.

Supply chain issues continue to delay the project. Changes were needed to upgrade the accessible parking spot with current ADA ramp standards; additional permitting is required delaying the project by a few weeks.

**LA SELVA BEACH: Construction Complete**

Renovation completed March 2021. Renovation included replacement of dilapidated interior finishes plus new lighting, electrical, and mechanical systems. Sliding glass wall between the adult and children's areas improves acoustics, lighting and flexibility. Lounge seating areas are provided for both children and adults for reading, tutoring and community programs; and an expanded deck increases usable outdoor space. Jayson Architecture design, C2Builders construction.

**LIVE OAK: Library Services Temporarily Suspended, Construction is underway**

The Live Oak Library renovation revitalizes the children's area, transforming it into an ocean themed learning space. New acoustic wood ceiling and wall treatments, carpeting and redesigned seating are both functional and playful. A custom designed wall serves to separate the children's collections from an "under-the-sea" inspired reading lounge and homework room. Design by Jayson Architecture. Supply chain issues have delayed this project. Reopening anticipated in August 2022.

**LIVE OAK ANNEX: Construction expected to begin in April 2022**

This will be a new addition to the Simpkins Center providing a classroom and study rooms -- a community learning center to complement existing uses. Design by Noll and Tam; construction documents and permitting being completed. Opening in spring 2023.

**SCOTTS VALLEY: Library Services Temporarily Suspended, Construction is underway**

This 13,150-sf library was opened in 2011 with design by Group 4, transforming a previous roller rink with contemporary library features such as flexible space, dedicated areas for children, teens and adults, community room and courtyard. A new roof, HVAC system, and parking lot repairs were completed in early 2021; seismic and operational upgrades were made.

Sound attenuation projects (a dropped 'ceiling' in the Children's area and fully enclosing the Fireside room) are ongoing. The southwest exterior is painted a beautiful shade of dark blue. Work on the exterior sheathing is continuing, along with the installation of a new landscape irrigation system. Supply chain issues have delayed this project. Reopening anticipated late June 2022. Some exterior work will continue into July 2022.



Chair Carlos Palacios  
Vice Chair Jamie Goldstein  
Board Member Mali LaGoe  
Board Member Matt Huffaker



**SANTA CRUZ PUBLIC LIBRARIES  
A CITY-COUNTY SYSTEM**

**SANTA CRUZ LIBRARIES FACILITIES FINANCING AUTHORITY  
(LFFA)**

**Virtual Meeting**

**REGULAR MEETING MINUTES  
THURSDAY FEBRUARY 3, 2022**

**9:00 A.M.**

**1. ROLL CALL**

**PRESENT:** Carlos Palacios, Jamie Goldstein, Mali LaGoe, Matt Huffaker  
**STAFF:** Yolande Wilburn, Library Director; Edith Driscoll, Treasurer

**2. ADDITIONAL MATERIALS**

None

**3. ADDITIONS AND DELETIONS TO AGENDA**

The Agenda of February 3, 2022 was approved by consensus.

**4. ORAL COMMUNICATIONS**

NONE

**5. LIBRARY DIRECTOR REPORT**

A. Library Director's Report – February 2022

Library Director Yolande Wilburn reported on the recent activities of the libraries and the status of facilities. There were two updates to the written report: On January 29<sup>th</sup> a small fire broke out at the Branciforte Branch construction site. This was due to the combustion of improperly discarded rags. Fortunately, the fire did not cause major damage and the vendor is taking full responsibility. The Downtown mix use project is going forward with Jason Architecture.

**6. PROJECT UPDATES BY BOARD MEMBERS**

None

**7. CONSENT CALENDAR**

**RESULT: APPROVED CONSENT CALENDAR**

- A. Approved Minutes of December 2, 2021.**
- B. Adopted Resolution No. 2021-003 Authorizing Continued Remote Teleconference Meetings pursuant to Assembly Bill 361.**  
**[UNANIMOUS]**

**MOVER: Jamie Goldstein**  
**SECONDER: Matt Huffaker**  
**AYES: Palacios, Goldstein, LaGoe, Huffaker**

**8. GENERAL BUSINESS**

- A. Elect Chair and Vice Chair for the year 2022

**RESULT: Elected the Calendar year 2022 Board Chair and Vice-Chair as the City of Scotts Valley and the County of Santa Cruz respectively**  
**[UNANIMOUS]**

**MOVER: Matt Huffaker**  
**SECONDER: Jamie Goldstein**  
**AYES: Palacios, Goldstein, LaGoe, Huffaker**

- B. 2<sup>nd</sup> Qtr. Financial Statements of the CFD No. 2016-1

Edith Driscoll, Treasurer, presented the report.

**RESULT:** Accepted and Filed the Financial Statements of the CFD No. 2016-1 as of December 31, 2021. [UNANIMOUS]

**MOVER:** Jamie Goldstein  
**SECONDER:** Mali LaGoe  
**AYES:** Palacios, Goldstein, LaGoe, Huffaker

C. Basic Financial Statements and Independent Auditor's Report

Edith Driscoll, Treasurer, presented the report.

**RESULT:** Accepted and Filed the Basic Financial Statements and Independent Auditor's Report for the FY ended June 30, 2021. [UNANIMOUS]

**MOVER:** Jamie Goldstein  
**SECONDER:** Matt Huffaker  
**AYES:** Palacios, Goldstein, LaGoe, Huffaker

**9. SCHEDULED UPCOMING MEETINGS**

**10. ADJOURNMENT**

The Libraries Facilities Financing Authority (LFFA) adjourned at 9:20 a.m. to the Regular Meeting on Thursday April 7, 2022 at 9:00 a.m. as a Hybrid meeting at the Felton Branch Library barring any changes in health mandates.

ATTEST: \_\_\_\_\_  
Helga Smith, Clerk of the Board

All documents referred to in these minutes are available in the Santa Cruz Public Libraries – Library Headquarters Office, 117 Union Street, Santa Cruz.

Chair                   Mali LaGoe  
Vice Chair            Carlos Palacios  
Board Member        Jamie Goldstein  
Board Member        Matt Huffaker



## STAFF REPORT

AGENDA:       Thursday April 7, 2022

DATE:           March 28, 2022

TO:             Libraries Facilities Financing Authority Board

FROM:          Ruby Márquez, Chief Assistant County Counsel

SUBJECT:       Resolution Re-authorizing the Libraries Facilities Financing Authority to Continue Remote Teleconference Meetings Pursuant to Assembly Bill 361.

### RECOMMENDATION:

Adopt Resolution No. 2022-001 Authorizing Continued Remote Teleconference Meetings pursuant to Assembly Bill 361.

### DISCUSSION

Pursuant to AB 361 and as codified at California Government Code section 54953, legislative bodies may use modified teleconferencing rules to conduct public meetings during a proclaimed State of Emergency under certain circumstances, including that state or local officials have imposed or recommended measures to promote social distancing.<sup>1</sup> The State of Emergency proclaimed by the Governor on March 4, 2020, due to the COVID-19 pandemic remains in effect today. As of March 16, 2022, the California Department of Public Health (CDPH) continues to strongly recommend that masks be worn indoors in public settings and where six feet of distance cannot be maintained between persons.<sup>2</sup>

This Board adopted its initial AB 361 findings on October 7, 2021, and made subsequent findings at the meetings held on December 2, 2021, and February 3, 2022. To continue teleconferenced meetings under AB 361, the law requires that the Board adopt findings within thirty (30) days after its initial teleconference, and every thirty (30) days thereafter. Additionally, the law requires that the Board reconsider the circumstances of the State of Emergency, and find that either (i) the state of emergency continues to directly impact the ability of the members to meet safely in person; and/or (ii) state or local officials continue to impose or recommend measures to promote social distancing.<sup>3</sup>

Attachment: Resolution No. 2022-001

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<sup>1</sup> Cal. Gov't Code § 54953(e)(1)(A)-(C).

<sup>2</sup> State of California COVID-19 recommendations, available at <https://covid19.ca.gov/masks-and-ppe/>.

<sup>3</sup> Cal. Gov't Code § 54953(e)(3).

**SANTA CRUZ LIBRARIES FACILITIES FINANCE AUTHORITY'S  
SUBSEQUENT FINDINGS PURSUANT TO ASSEMBLY BILL 361 AUTHORIZING  
TELECONFERENCE MEETINGS AS A RESULT OF THE CONTINUING COVID-19  
PANDEMIC STATE OF EMERGENCY AND HEALTH OFFICER RECOMMENDATION FOR  
SOCIAL DISTANCING**

**WHEREAS**, the **Santa Cruz Libraries Facilities Finance Authority (“LFFA”)** is a legislative body under the Ralph M. Brown Act as defined under Cal. Gov. Code section 54952(b); and

**WHEREAS**, on September 16, 2021, Governor Newsom signed Assembly Bill 361 (“AB 361”), urgency legislation effective immediately, that amended Government Code section 54953 to permit legislative bodies subject to the Brown Act to continue to meet under modified teleconferencing rules provided that they comply with specific requirements set forth in the statute; and,

**WHEREAS**, pursuant to AB 361 and Cal. Gov. Code section 54953(e)(1)(A), a legislative body may meet under the modified teleconferencing rules during a proclaimed state of emergency, and where local officials have imposed or recommended measures to promote social distancing; and

**WHEREAS**, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic, and which remains in effect; and

**WHEREAS**, on September 30, 2021, Santa Cruz County Public Health Officer Dr. Gail Newel strongly recommended that legislative bodies in Santa Cruz County continue to engage in physical/social distancing by meeting via teleconference as allowed by AB 361 and confirmed that she will regularly review and reconsider this recommendation and notify the public when it is no longer recommended; and

**WHEREAS**, pursuant to AB 361 and Cal. Gov. Code section 54953(e)(3), within 30 days of the date the legislative body first holding a teleconferenced meeting under the modified rules, and every 30 days thereafter, a legislative body can continue to hold such teleconference meetings provided it has reconsidered the circumstances of the state of emergency and determined either that the state of emergency continues to directly impact the ability of the members to meet safely in person or that local officials continue to recommend measures to promote social distancing; and

**WHEREAS**, on October 7, 2021, the **LFFA** held its initial teleconference meeting under AB 361 and on December 2, 2021, and February 3, 2022, held subsequent teleconference meetings; and

**WHEREAS**, the **LFFA** has once again reconsidered the circumstances of the current state of emergency and finds that the COVID-19 pandemic continues to directly impact the ability of members of the public to participate safely in person and further finds that the State of California’s Department of Public Health continues to recommend measures to promote social distancing and indoor face coverings; and

**WHEREAS**, in the interest of public health and safety, and due to the emergency caused by the spread of COVID-19, the **LFFA** deems it necessary to continue utilizing the modified teleconferencing rules set forth in AB 361;

**NOW, THEREFORE**, the **Santa Cruz Library Facilities Finance Authority (“LFFA”)** makes the following findings by a majority vote:

**Section 1.** The foregoing recitals are true and correct, and adopted as findings of the **Santa Cruz Library Facilities Finance Authority**.

**Section 2.** Effective immediately, and for the next 30 days, the **LFFA** will meet via teleconference as authorized under AB 361 and Government Code section 54953(e)(3).

**Section 3.** No later than thirty (30) days from making today’s findings, or at the next scheduled meeting, the Commission will reconsider the circumstances of the COVID-19 state of emergency and, if necessary, adopt subsequent findings to continue holding teleconference meetings in accordance with Government Code section 54953(e)(3).

**PASSED AND ADOPTED** by the **Santa Cruz Library Facilities Finance Authority** in Santa Cruz County, State of California, this 7<sup>th</sup> day of April, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Chair, Santa Cruz Library  
Facilities Finance Authority

ATTEST:

\_\_\_\_\_  
Helga Smith, Clerk of the Board

Approved as to Form:

\_\_\_\_\_  
Office of the County Counsel