

PUBLIC ADVISORY REGARDING COVID-19 AND PUBLIC PARTICIPATION

Consistent with Executive Order No. N-29-20 issued by Governor Newsom on March 17, 2020, and the County of Santa Cruz Health Services Agency Shelter In Place Public Health Order dated March 31, 2020, the regular meetings of the:

**LIBRARIES FACILITIES FINANCING AUTHORITY (LFFA) AND
THE LIBRARY JOINT POWERS AUTHORITY (LJPA) BOARD
ON THURSDAY, MARCH 4 AT 5:00 PM**

This meeting will be held via Zoom teleconference ONLY

Board Members and Library Staff Members will be participating remotely via videoconference.

Public Viewing:

The meeting will be broadcast through the Santa Cruz Libraries YouTube channel <https://www.youtube.com/user/SantaCruzPL> which you can access through the Santa Cruz Libraries website by scrolling to the bottom of the page and clicking on the YouTube icon.

Public Participation:

For those wishing to participate via Zoom you can join from a PC, Mac, iPad, iPhone or Android device by entering or clicking on the following URL:

Please click the link below to join the webinar:

<https://zoom.us/j/97916760188>

For those wishing to participate via Zoom using a telephone only, please call:

Or iPhone one-tap :

US: +16699006833,,97916760188# or +12532158782,,97916760188#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799
or +1 929 205 6099 or +1 301 715 8592 or 833 548 0276 (Toll Free)
or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Slowly enter the Webinar ID: 979 1676 0188

International numbers available: <https://zoom.us/j/97916760188>

The meetings will be recorded and posted for viewing after the meetings on the Santa Cruz Public Libraries website <http://www.santacruzpl.org/>

There are four ways to comment during meetings. All comments must be received prior to the close of public comment on that agenda item:

1. How to comment on agenda items via email before the meeting begins:

Members of the public may provide public comment by sending comments via email to the Library Board Clerk at clerk@santacruzpl.org

- Identify the agenda item number in the subject line of the email.
- Emailed comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time.
- Each emailed comment will be read aloud for up to three minutes.
- Emails received by clerk@santacruzpl.org outside of the comment period outlined above will not be included in the record.

2. How to comment on agenda items during the meeting and prior to the close of public comment on an item, via the Zoom Q&A feature:

- Type your comment using the Q&A feature found on the Zoom teleconference control bar.
- Identify the agenda item first, then type your comment
- Your comment will be read aloud

3. How to comment aloud on agenda items, during the meeting and prior to the close of public comment on an item, via the Zoom “raise hand” feature:

If you are accessing the meeting using the Zoom app and computer audio:

- Use the “raise hand” icon found on the Zoom teleconference control bar
- The moderator will announce your name or the last 3 digits of your phone number
- Unmute yourself using the microphone icon
- Identify the agenda item
- Introduce yourself using your first and last name.
- You will have three minutes of speaking time.

If you are accessing the Zoom teleconference using telephone audio:

- Press *9 to raise your hand during the comment period for that agenda item.
- The moderator will announce your name or the last 3 digits of your phone number when it is your turn.
- Unmute yourself using *6 – to toggle the mute/unmute.
- Identify the agenda item
- Introduce yourself using your first and last name.
- You will have three minutes of speaking time.

Chair Martin Bernal
Vice Chair Tina Friend
Board Member Carlos Palacios
Board Member Jamie Goldstein



**SANTA CRUZ LIBRARIES FACILITIES FINANCING AUTHORITY
(LFFA)
REGULAR BOARD MEETING
THURSDAY MARCH 4, 2021**

5:00 P.M.

1. CALL TO ORDER / ROLL CALL

Board Members Jamie Goldstein, Carlos Palacios, Tina Friend and Martin Bernal

2. ADDITIONAL MATERIALS

Additional information submitted after distribution of the agenda packet.

3. ADDITIONS AND DELETIONS TO AGENDA

4. ORAL COMMUNICATION

Any member of the audience may address the Board on any matter either on or off the agenda that is within the Board's jurisdiction. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until it is before the Board, so that we may properly respond to all comments on that subject at the same time. In general, 3 minutes will be permitted per speaker during Oral Communication; A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

5. EXECUTIVE DIRECTOR REPORT

A. Director's Report for February (p.5-6)

6. PROJECT UPDATES AND COMMENTS BY BOARD MEMBERS

7. CONSENT CALENDAR

- A. Consider the February 4, 2021 LFFA Board Meeting Minutes
Staff Recommendation: Approve Board Meeting Minutes for February 4, 2021 (p.7-9)

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the action unless members of the public or the Board request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Business.

8. GENERAL BUSINESS

Other Business items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each Business item: 1) Staff explanation; 2) Board questions; 3) Public comment; 4) Board deliberation; 5) Decision.

9. SCHEDULED UPCOMING MEETINGS

May 6, 2021	Virtual Meeting	Anticipated Upcoming Agenda Items
9:00 am		Preliminary Budget Quarterly Report

10. ADJOURNMENT

Adjourned to a Regular Meeting of the Libraries Facilities Financing Authority (LFFA) to be held on Thursday May 6, 2021 at 9:00 a.m. via Zoom teleconference.

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment please call the Library Administration Office at (831)427-7706 at least five days in advance so that we can arrange for such special assistance, or email library_admin@santacruzpl.org

February 2021

Library Director's Report to the LFFA



Aptos

The Design Committee finished their work. Construction documents are being completed and permitting has begun. The Core Team will be meeting monthly to select interior finishes and furniture. The Branch will likely close in June. Construction will begin in Summer 2021 and the branch should open at the end of 2022.

Boulder Creek

Demo work has been completed. Art work has been removed and rehomed. Construction has begun. Boulder Creek should reopen in late 2021.

Branciforte

The City of Santa Cruz will award the construction contract on March 9. The Library will vacate the building by the end of March. The remodeled library should open in early 2022.

Capitola

Capitola is on track for a June 5 Grand Opening. Interior finishes are being completed. Furniture is arriving. The Library is expected to have occupancy in April. A grand opening is being planned.

Downtown

A preliminary design group has been meeting weekly with Griffin Structures, the recently hired project management group. They have begun to develop RFP's for a Master Architect and Housing Partner.

Felton

County staff continues to finalize closeout documents but will still need to resolve some stormwater and traffic mitigation issues

Garfield

The City approved CRW Industries of Scotts Valley as the construction contractor. The Library has emptied the facility and will turn it over to the construction company by February 20. The remodeled library should open in late 2021.

La Selva Beach

The interior finishes are being completed. Furniture is being received. The Library has received the building from the County. A virtual grand opening event is being planned for March 20.

Live Oak

Construction documents have been completed. When construction begins, the branch will remain open with a few interruptions. The remodel should be complete in 2021.

Live Oak Annex

A team is completing the design development package. Construction documents and permitting will occupy most of winter. Construction is expected to begin in the summer 2021. The project should be complete by summer of 2022.

Scotts Valley

The roof repair and HVAC installation has been completed. Parking lot improvements have begun. The City subcommittee is planning to time the seismic improvements with the interior improvements to reduce the amount of time the branch needs to be closed. Scotts Valley will likely be closed during the autumn of 2021.

Chair Jamie Goldstein
Vice Chair Martin Bernal
Board Member Tina Friend
Board Member Carlos Palacios



**SANTA CRUZ PUBLIC LIBRARIES
A CITY-COUNTY SYSTEM**

**SANTA CRUZ LIBRARIES FACILITIES FINANCING AUTHORITY
(LFFA)**

Virtual Meeting

**REGULAR MEETING MINUTES
THURSDAY FEBRUARY 4, 2021
9:00 A.M.**

1. ROLL CALL

PRESENT: Tina Friend, Carlos Palacios, Jamie Goldstein and Martin Bernal
STAFF: Library Director Susan Nemitz, Assistant Director Eric Howard, Edith Driscoll
Treasurer

2. ADDITIONAL MATERIALS

None

3. ADDITIONS AND DELETIONS TO AGENDA

The Agenda of February 4, 2021 was approved by consensus.

4. ORAL COMMUNICATIONS

None

5. EXECUTIVE DIRECTOR REPORT

A. Library Director's Report – January 2021

Library Director Susan Nemitz reported on the recent activities of the libraries.

6. PROJECT UPDATES AND COMMENTS BY BOARD MEMBERS

None

7. CONSENT CALENDAR

RESULT: APPROVED CONSENT CALENDAR

Approved Minutes of December 3, 2020. [UNANIMOUS]

MOVER: Tina Friend
SECONDER: Carlos Palacios
AYES: Friend, Goldstein, Bernal, Palacios

8. GENERAL BUSINESS

A. Annual Election of Board Chair and Board Vice-Chair

RESULT:

Elected the Calendar Year 2021 Board Chair and Vice-Chair as the City of Santa Cruz and the City of Scotts Valley respectively. [UNANIMOUS]

MOVER: Carlos Palacios
SECONDER: Tina Friend
AYES: Friend, Goldstein, Bernal, Palacios

B. Reimbursement Resolution for City of Santa Cruz Phase 3 Funding of Library Facilities

The Board discussed the item and clarified that the project is in its preliminary stage and only the overall concept of Parking, Library and Housing has been approved.

A member of the public commented on the actual amount available for this project.

RESULT:

Adopted Resolution # 2021-001 indicating that it is the Board's intention to be reimbursed for any City of Santa Cruz pre-issuance expenditures on three Library Facilities projects prior to the issuance of bonds for the Phase 3 Library Funding. If the bonds are not issued, this resolution will have no effect. [UNANIMOUS]

MOVER: Carlos Palacios
SECONDER: Tina Friend
AYES: Friend, Goldstein, Bernal, Palacios

C. LFFA Basic Financial Statements and Independent Auditor's Report

RESULT:

Accepted and filed the Basic Financial Statements and Independent Auditor's Report for the fiscal year ended June 30, 2020 and related correspondence [UNANIMOUS]

MOVER: Carlos Palacios
SECONDER: Tina Friend
AYES: Friend, Goldstein, Bernal, Palacios

9. ADJOURNMENT

The Libraries Facilities Financing Authority (LFFA) adjourned at 9:22 a.m. to the Regular Meeting on Thursday March 4, 2021 at 5:00 p.m. via Zoom teleconference.

ATTEST: _____
Helga Smith, Clerk of the Board

All documents referred to in these minutes are available in the Santa Cruz Public Libraries – Library Headquarters Office, 117 Union Street, Santa Cruz.