

PUBLIC ADVISORY REGARDING COVID-19 AND PUBLIC PARTICIPATION

Consistent with Executive Order No. N-29-20 issued by Governor Newsom on March 17, 2020, and the County of Santa Cruz Health Services Agency Shelter In Place Public Health Order dated March 31, 2020, the regular meetings of the:

LIBRARIES FACILITIES FINANCING AUTHORITY (LFFA) AND THE LIBRARY JOINT POWERS AUTHORITY (LJPA) BOARD ON THURSDAY, June 4, 2020 AT 6:00 PM

This meeting will be held via Zoom teleconference ONLY

Board Members and Library Staff Members will be participating remotely via videoconference.

Public Participation:

The meeting will be broadcast through the Santa Cruz Libraries YouTube channel <https://www.youtube.com/user/SantaCruzPL> which you can access through the Santa Cruz Libraries website by scrolling to the bottom of the page and clicking on the YouTube icon.

For those wishing to participate via Zoom you can join from a PC, Mac, iPad, iPhone or Android device by entering or clicking on the following URL: <https://zoom.us/j/97430180268>

For those joining using a telephone only, please call:

1 833 548 0276 (Toll Free) or 1 833 548 0282 (Toll Free)

1 877 853 5247 (Toll Free) or 1 888 788 0099 (Toll Free)

Slowly enter the webinar ID of 974-3018-0268

The meetings will be recorded and posted for viewing after the meetings on the Santa Cruz Public Libraries website www.santacruzpl.org

How to comment on agenda items via email before the meeting:

Members of the public may provide public comment by sending comments via email to the Library Board Clerk at clerk@santacruzpl.org

- Identify the agenda item number in the subject line of the email.
- Emailed comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time.
- Each emailed comment will be read aloud for up to three minutes.
- Emails received by clerk@santacruzpl.org outside of the comment period outlined above will not be included in the record.

How to comment on agenda items via Zoom, during the meeting and prior to the close of public comment on an item:

- Using the Q&A feature of the Zoom teleconference participant panel identify the agenda item and then type your comment. (For example: "Item #2 - I think this plan is an excellent use of resources")

How to comment on agenda items via telephone, during the meeting and prior to the close of public comment on an item:

- Call 831-427-7713
- Identify the agenda item
- The representative will type your comment
- Your comment will be read aloud

LFFA
June 4, 2020

Chair	Jamie Goldstein
Vice Chair	Martin Bernal
Board Member	Tina Friend
Board Member	Carlos Palacios



**SANTA CRUZ LIBRARIES FACILITIES FINANCING AUTHORITY
(LFFA)
REGULAR BOARD MEETING
THURSDAY JUNE 4, 2020**

6:00 P.M.

1. CALL TO ORDER / ROLL CALL

Board Members Jamie Goldstein, Carlos Palacios, Martin Bernal and Tina Friend

2. ADDITIONAL MATERIALS

Additional information submitted after distribution of the agenda packet.

3. ADDITIONS AND DELETIONS TO AGENDA

4. ORAL COMMUNICATION

Any member of the audience may address the Board on any matter either on or off the agenda that is within the Board's jurisdiction. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until it is before the Board, so that we may properly respond to all comments on that subject at the same time. In general 3 minutes will be permitted per speaker during Oral Communication; A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

5. EXECUTIVE DIRECTOR REPORT

A. Director's Report for June (PG.4-6)

6. PROJECT UPDATES AND COMMENTS BY BOARD MEMBERS

7. CONSENT CALENDAR

- A. Consider the May 7, 2020 LFFA Board Meeting Minutes
Staff Recommendation: Approve Board Meeting Minutes (PG.7-9)

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the action unless members of the public or the Board request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Business.

8. GENERAL BUSINESS

Other Business items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each Business item: 1) Staff explanation; 2) Board questions; 3) Public comment; 4) Board deliberation; 5) Decision.

9. SCHEDULED UPCOMING MEETINGS

August 6,2020	Downtown Branch Library	Anticipated Upcoming Agenda Items
9:00 am	224 Church Street, Santa Cruz CA 95060	

10. ADJOURNMENT

Adjourned to a Regular Meeting of the Libraries Facilities Financing Authority (LFFA) to be held on Thursday, August 6, 2020 at 9:00 a.m. at Downtown Branch Library, located at 224 Church Street, Santa Cruz CA 95060 pending the current Health Orders at that time.

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment please call the Library Administration Office at (831)427-7706 at least five days in advance so that we can arrange for such special assistance, or email library_admin@santacruzpl.org.

May 2020



Library Director's Report to the LFFA

Aptos

The County Board of Supervisors approved the Program Assessment and a Request for Qualifications (RFQ) for a Design-Build Entity to design and construct the Aptos Branch Library Design-Build project. Several architect/construction teams applied and three were selected for interviews. Each team has been interviewed three times by the Aptos Design Team (consisting of County Staff, Library Staff and Friends of the Library). The Board of Supervisors will approve a vendor this summer. A community design process is scheduled for autumn 2020. Construction will begin in Fall 2021 and the branch should open at the end of 2022.

Boulder Creek

The branch closed to the public on February 21. Project bids exceeded available funding. The project will be rebid this summer and construction should begin in the autumn. The Boulder Creek branch should open in the spring of 2021.

Branciforte

Construction documents are being prepared. Permits will be submitted this summer. Bidding should take place this fall and construction will begin in early 2021. The remodeled library should open in early 2022.

Capitola

Despite the shelter-in-place order, work has been able to continue on the project. The contractor is continuing to make some progress and is following physical distancing and other safe practices protocols. Grand Opening is expected in late autumn of 2020.



Downtown

Group 4 has is completing a cost assessment and preliminary design of the Downtown Library as part of a mixed-use project within the existing \$27million budget. Findings will be presented on June 2, 2020 to the City subcommittee. The public may attend and ask questions.

Felton

The library and county staff continue to work on the punch list for the building.

Garfield

Construction documents are being prepared. Permits will be submitted this summer. Bidding should take place this fall and construction will begin in early 2021. The remodeled library should open in autumn 2021.

La Selva Beach

This project has been deemed essential under the Shelter in Place order and construction on the branch is ongoing. The contractor has had some difficulty getting subcontractors to work during this crisis. The project will move more slowly than planned. The Friends of the Library, having been greatly successful in their fundraising, has used this opportunity to commission a change order to replace a stationary glass wall with a *nanawall*. The Grand Opening is expected in early 2021.



Live Oak

Construction documents and permitting are being completed. Construction will begin in the fall of 2020 after Capitola opens. The branch will remain open with a few interruptions. The remodel should be complete in the spring of 2021.

Live Oak Annex

Design drawings are nearing completion. Construction documents and permitting will occupy most of autumn and winter. Construction is expected to begin in the summer 2021. The project should be complete by summer of 2022.

Scotts Valley

City staff, in conjunction with the Scotts Valley Branch staff and the Director of Libraries, developed a comprehensive project list. The City signed contracts and work is underway for a structural engineering assessment of building and reupholstering of ripped teen areas booths. On May 20, the City Council approved the roof replacement and HVAC replacement. This work will commence immediately. The City is obtaining bids for paving and striping work, and repair of curbs, gutters and valleys. Contract will be awarded in late May or early June and work will commence immediately. The City is rescoping their contract with Group 4. The goal is to plan through 2020, award contracts by early 2021 with construction 2021-2023, as sequenced.

Chair	Jamie Goldstein
Vice Chair	Martin Bernal
Board Member	Tina Friend
Board Member	Carlos Palacios



**SANTA CRUZ PUBLIC LIBRARIES
A CITY-COUNTY SYSTEM**

**SANTA CRUZ LIBRARIES FACILITIES FINANCING AUTHORITY
(LFFA)**

Virtual Meeting

**REGULAR MEETING MINUTES
THURSDAY MAY 7, 2020
9:00 A.M.**

1. ROLL CALL

PRESENT: Jamie Goldstein, Tina Friend, Carlos Palacios and Martin Bernal
STAFF: Library Director Susan Nemitz, Assistant Director Eric Howard, Edith Driscoll, Treasurer

2. ADDITIONAL MATERIALS

None

3. ADDITIONS AND DELETIONS TO AGENDA

The Agenda of May 7, 2020 was approved by consensus.

4. ORAL COMMUNICATIONS

None

5. EXECUTIVE DIRECTOR REPORT

A. Library Director's Report – April 2020

Library Director Susan Nemitz reported on the recent activities of the libraries in light of COVID-19 restrictions and the current limitations to regular library operations.

6. PROJECT UPDATES AND COMMENTS BY BOARD MEMBERS

None

7. CONSENT CALENDAR

RESULT:	APPROVED CONSENT CALENDAR A. Approved Minutes of March 5, 2020 [UNANIMOUS]
MOVER:	Carlos Palacios
SECONDER:	Tina Friend
AYES:	Friend, Goldstein, Bernal, Palacios

8. GENERAL BUSINESS

A. LFFA Budget FY 2020-2021

RESULT:	Adopted the LFFA Final FY 2020-2021 Budgets. [UNANIMOUS]
MOVER:	Martin Bernal
SECONDER:	Carlos Palacios
AYES:	Friend, Goldstein, Bernal, Palacios

B. 3rd Qtr. Financial Statement on LFFA Bond Activity and Balances

RESULT: Accepted and filed 3rd Qtr. Financial Statement on Bond Activity and Balances. [UNANIMOUS]

MOVER: Carlos Palacios

SECONDER: Tina Friend

AYES: Friend, Goldstein, Bernal, Palacios

9. ADJOURNMENT

The Libraries Facilities Financing Authority (LFFA) adjourned at 9:15 a.m. to the Regular Meeting on Thursday June 4, 2020 at 6:00 p.m. at the Aptos Branch Library, located at 7695 Soquel Drive, Aptos CA 95003 pending the current Health Orders at that time.

ATTEST: _____
Helga Smith, Clerk of the Board

All documents referred to in these minutes are available in the Santa Cruz Public Libraries – Library Headquarters Office, 117 Union Street, Santa Cruz.