

Chair Martin Bernal  
Vice Chair Jenny Haruyama  
Board Member Carlos Palacios  
Board Member Jamie Goldstein



**SANTA CRUZ LIBRARIES FACILITIES FINANCING AUTHORITY  
(LFFA)  
REGULAR BOARD MEETING  
THURSDAY, DECEMBER 7, 2017**

**9:00 A.M.  
DOWNTOWN BRANCH LIBRARY  
224 CHURCH STREET, SANTA CRUZ, CA 95060**

**1. CALL TO ORDER / ROLL CALL**

Board Members Jamie Goldstein, Jenny Haruyama, Carlos Palacios, and Chair Martin Bernal

**2. ADDITIONAL MATERIALS**

*Additional information submitted after distribution of the agenda packet.*

**3. ADDITIONS AND DELETIONS TO AGENDA**

**4. ORAL COMMUNICATION**

*Any member of the audience may address the Board on any matter either on or off the agenda that is within the Board's jurisdiction. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until it is before the Board, so that we may properly respond to all comments on that subject at the same time. In general 3 minutes will be permitted per speaker during Oral Communication; A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.*

**5. EXECUTIVE DIRECTOR REPORT**

A. See JPA Director Report

**6. PROJECT UPDATES AND COMMENTS BY BOARD MEMBERS**

**7. CONSENT CALENDAR**

A. Approve Minutes of the November 2, 2017 Board Meeting  
RECOMMENDED ACTION: Approve Minutes (PG.3-4)

*All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the action unless members of the public or the Board request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Business.*

**8. GENERAL BUSINESS**

- A. Determine Annual Meeting Schedule (PG.5-8)

*Other Business items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each Business item: 1) Staff explanation; 2) Board questions; 3) Public comment; 4) Board deliberation; 5) Decision.*

**9. SCHEDULED UPCOMING MEETINGS**

<b>January 11, 2018</b>	<b>Downtown Branch Library 224 Church Street, Santa Cruz, CA 95060</b>	<b>Agenda Items:</b> Annual election of Board Chair and Board Vice-Chair
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**10. ADJOURNMENT**

Adjourned to a Regular Meeting of the Libraries Facilities Financing Authority (LFFA) to be held on Thursday January 11, 2018 at 9:00 a.m. at the Downtown Branch Library, Upstairs Meeting Room, located at 224 Church Street, Santa Cruz, CA 95060.

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment please call the Library Administration Office at (831)427-7706 at least five days in advance so that we can arrange for such special assistance, or email [library\\_admin@santacruzpl.org](mailto:library_admin@santacruzpl.org).

**SANTA CRUZ PUBLIC LIBRARIES  
A CITY-COUNTY SYSTEM**

**SANTA CRUZ LIBRARIES FACILITIES FINANCING AUTHORITY  
(LFFA)**

**REGULAR MEETING MINUTES  
THURSDAY, NOVEMBER 2, 2017  
8:30 A.M.**

**1. ROLL CALL**

**PRESENT:** Martin Bernal (Chair), Jenny Haruyama (Vice Chair), Jamie Goldstein  
(Board Member), Nicole Coburn (Alternate Board Member)  
**STAFF:** Library Director Susan Nemitz

**2. ADDITIONAL MATERIALS**

None

**3. ADDITIONS AND DELETIONS TO AGENDA**

The Agenda of November 2, 2017 was approved by consensus.

**4. ORAL COMMUNICATIONS**

None

**5. EXECUTIVE DIRECTOR REPORT**

None (See JPA Director Report)

**6. PROJECT UPDATES AND COMMENTS BY BOARD MEMBERS**

None

**7. CONSENT CALENDAR**

A. Approve Minutes of the October 5, 2017 Board Meeting  
ACTION: Approved Minutes of October 5, 2017

<b>RESULT:</b>	<b>APPROVED CONSENT CALENDAR</b> <b>A. Approved Minutes of October 5, 2017.</b> <b>[UNANIMOUS]</b>
<b>MOVER:</b>	<b>Jamie Goldstein (Board Member)</b>
<b>SECONDER:</b>	<b>Nicole Coburn (Alternative Board Member)</b>
<b>AYES:</b>	<b>Bernal, Haruyama, Goldstein, Coburn</b>

**8. GENERAL BUSINESS**

LFFA Financial Update Presentation by S. Zweig (Alternate for Edith Driscoll)

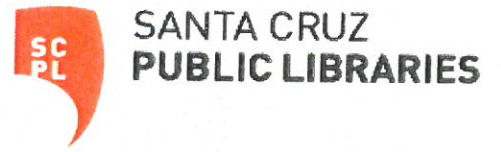
**9. ADJOURNMENT**

The Libraries Facilities Financing Authority (LFFA) adjourned at 8:52 a.m. to the Regular Meeting on Thursday, December 7, 2017 at 9:00 a.m. at the Downtown Library, Upstairs Meeting Room, located at 224 Church Street, Santa Cruz, CA 95060.

ATTEST: \_\_\_\_\_  
Helga Smith, Clerk of the Board

All documents referred to in these minutes are available in the Santa Cruz Public Libraries – Library Headquarters Office, 117 Union Street, Santa Cruz.

Chair                 Martin Bernal  
Vice Chair         Jenny Haruyama  
Board Member     Carlos Palacios  
Board Member     Jamie Goldstein



## **STAFF REPORT**

DATE:             December 7, 2017  
TO:                Libraries Facilities Financing Authority (LFFA)  
FROM:             Susan Nemitz, Library Director  
RE:                Times and Dates for Regular Meetings

### **RECOMMENDATION**

Adopt and approve Times and Dates for Regular Meetings.

## 2018 Meeting Dates

### **Option 1 – same schedule as before**

LFFA (Libraries Facilities Financing Authority)

Immediately followed by the LJPA (Library Joint Powers Authority) Board meetings:

**All are Thursdays**

<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
<u>January 11</u>	<u>Downtown</u>	<u>9:00 am</u>
<u>February 1</u>	<u>Downtown</u>	<u>9:00 am</u>
<b><u>March 1</u></b>	<b><u>Aptos</u></b>	<b><u>6:00 PM</u></b>
<u>April 5</u>	<u>Downtown</u>	<u>9:00 am</u>
<u>May 3</u>	<u>Downtown</u>	<u>9:00 am</u>
<b><u>June 7</u></b>	<b><u>Boulder Creek</u></b>	<b><u>6:00 PM</u></b>
<u>July 5</u>	<u>Downtown</u>	<u>9:00 am</u>
<u>August 2</u>	<u>Downtown</u>	<u>9:00 am</u>
<b><u>September 6</u></b>	<b><u>Scotts Valley</u></b>	<b><u>6:00 PM</u></b>
<u>October 4</u>	<u>Downtown</u>	<u>9:00 am</u>
<u>November 1</u>	<u>Downtown</u>	<u>9:00 am</u>
<u>December 6</u>	<u>Downtown</u>	<u>9:00 am</u>

## 2018 Meeting Dates

Option 2: all meetings are at Downtown (no branches, no evenings)

LFFA (Libraries Facilities Financing Authority)

Immediately followed by the LJPA (Library Joint Powers Authority) Board meetings:

**All are Thursdays**

<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
<u>January 11</u>	<u>Downtown</u>	<u>9:00 am</u>
<u>February 1</u>	<u>Downtown</u>	<u>9:00 am</u>
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<u>October 4</u>	<u>Downtown</u>	<u>9:00 am</u>
<u>November 1</u>	<u>Downtown</u>	<u>9:00 am</u>
<u>December 6</u>	<u>Downtown</u>	<u>9:00 am</u>

2018 Meeting Dates

**OPTION 3 – Quarterly Meetings all at DTN at 9:00 am**

LFFA (Libraries Facilities Financing Authority)

Immediately followed by the LJPA (Library Joint Powers Authority) Board meetings:

**All are Thursdays**

<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
<u>January 11</u>	<u>Downtown</u>	<u>9:00 am</u>
<u>April 5</u>	<u>Downtown</u>	<u>9:00 am</u>
<u>July 5</u>	<u>Downtown</u>	<u>9:00 am</u>
<u>October 4</u>	<u>Downtown</u>	<u>9:00 am</u>

**Or**

<u>April 5</u>	<u>Downtown</u>	<u>9:00 am</u>
<u>July 5</u>	<u>Downtown</u>	<u>9:00 am</u>
<u>October 4</u>	<u>Downtown</u>	<u>9:00 am</u>
<u>January 11</u>	<u>Downtown</u>	<u>9:00 am</u>