

Chair: Jamie Goldstein
Vice Chair: Martin Bernal
Board Member: Chuck Comstock
Board Member: Susan Mauriello



**SANTA CRUZ LIBRARIES FACILITIES FINANCING AUTHORITY
(LFFA)**

REGULAR BOARD MEETING

THURSDAY, APRIL 7, 2016; 9:00 A.M.

**DOWNTOWN BRANCH MEETING ROOM
224 CHURCH STREET, SANTA CRUZ, CA 95060**

1. CALL TO ORDER / ROLL CALL

Board Members Martin Bernal, Chuck Comstock, Susan Mauriello, and Chair Jamie Goldstein

2. ADDITIONAL MATERIALS

Additional information submitted after distribution of the agenda packet.

3. ADDITIONS AND DELETIONS TO AGENDA

4. ORAL COMMUNICATION

Any member of the audience may address the Board on any matter either on or off the agenda that is within the Board's jurisdiction. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until it is before the Board, so that we may properly respond to all comments on that subject at the same time. In general 3 minutes will be permitted per speaker during Oral Communication; A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

5. EXECUTIVE DIRECTOR REPORT

A. Report of Executive Director of recent events and Schedule of Important Dates (PG.3-5)

6. CONSENT CALENDAR

A. Approve Minutes of the March 3, 2016 Board Meeting (PG.6-7)

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the action unless members of the public or the Board request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Business.

7. GENERAL BUSINESS (NONE)

LFFA
April 7, 2016

Other Business items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each Business item: 1) Staff explanation; 2) Board questions; 3) Public comment; 4) Board deliberation; 5) Decision.

8. ADJOURNMENT

Adjourned to a Regular Meeting of the Libraries Facilities Financing Authority (LFFA) to be held on Thursday, May 5, 2016, at 6:00 PM at the Aptos Branch Library located at 7695 Soquel Drive, Aptos, CA 95003.

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment please call the Library Administration Office at (831)427-7706 at least five days in advance so that we can arrange for such special assistance, or email library_admin@santacruzpl.org.

STAFF REPORT



SANTA CRUZ
PUBLIC LIBRARIES

Library Facilities
Financing Authority

AGENDA: April 7, 2016
DATE: March 31, 2016
TO: Board of Directors
FROM: Rich Hill, Interim Executive Director
SUBJECT: Item 5.A.--Executive Director Report

RECOMMENDATION

Receive and file this report.

DISCUSSION

The following activities were pursued during the Month of March 2016:

- Review Voter Information Guide
- Review OMB circular a-87 protocols
- Review City of Santa Cruz Cost Allocation Plan
- Review City of Santa Cruz Budget
- Review Library JPA budget and discuss various line items
- Meet with City Manager Bernal and Finance Director Pimentel on cost allocation
- Review legal services contract with ABC-Law, and prepare staff report

ATTACHMENT

1. Revised List of Important Dates

ATTACHMENT 1

List of Important Dates

3/25-4/4/2016	LFFA	10-day public inspection for rebuttals
4/07/2016 (Thur)	LFFA	LFFA Meeting – To be determined
4/28-5/28/2016	LFFA	County mails sample ballots and Secretary of State mails voter guide
5/5/2016 (Thur)	LFFA	LFFA Meeting – To be determined
6/2/2016 (Thur)	LFFA	LFFA Meeting – To be determined
6/07/2016 (Tue)	LFFA	Election Day
7/05/2016 (Tue)	LFFA	Certified statement of results available
7/18/2016 (Mon)	LFFA	Final Resolution Declaring Election Results due to Secretary
7/28/2016 (Thur)	LFFA	LFFA Meeting – Consider Resolution Declaring Election Results and First Reading of CFD Ordinance; Adopt CFD Ordinance (1)
8/10/2016 (Wed)	LFFA	Notice of Special Tax Lien recorded and direction provided to County Auditor-Controller-Treasurer-Tax Collector
9/01/2016 (Thur)	LFFA	LFFA Meeting – To be determined
10/06/2016 (Thur)	LFFA	LFFA Meeting – To be determined
11/03/2016 (Thur)	LFFA	LFFA Meeting – To be determined
12/01/2016 (Thur)	LFFA	LFFA Meeting – To be determined

(1) Bonds are currently scheduled to be issued in March 2018. A Resolution Authorizing Bond Issuance will need to be approved before March 2018.

**SANTA CRUZ PUBLIC LIBRARIES
A CITY-COUNTY SYSTEM**

**SANTA CRUZ LIBRARIES FACILITIES FINANCING AUTHORITY
(LFFA)**

**REGULAR MEETING MINUTES
THURSDAY, MARCH 3, 2016
6:00 P.M.**

1. ROLL CALL

PRESENT: Chair Jamie Goldstein, Board Member Chuck Comstock; Board Member Susan Mauriello; Tina Shull (Alternate)

ABSENT: Vice Chair Martin Bernal

STAFF: Interim Executive Director Rich Hill; Interim Library Director Janis O'Driscoll

2. ADDITIONAL MATERIALS

None

3. ADDITIONS AND DELETIONS TO AGENDA

None

The Agenda of March 3, 2016 was approved by consensus.

4. ORAL COMMUNICATION

Supervisor McPherson

5. EXECUTIVE DIRECTOR REPORT

A. Report of Executive Director of recent events and Schedule of Important Dates

ACTION: Received report

6. CONSENT CALENDAR

A. Approve Minutes of the February 4 and 11, 2016 Board Meetings

B. Approve Signatories to the Arguments in Favor of the Ballot Measure

ACTION: Approve Consent Calendar

RESULT:	A. APPROVED MINUTES OF FEB. 4 AND 11, 2016 B. APPROVED SIGNATORIES TO THE ARGUMENTS IN FAVOR OF THE BALLOT MEASURE [UNANIMOUS]
MOVER:	Tina Shull, Alternate Board Member
SECONDER:	Chuck Comstock, Board Member
AYES:	Goldstein, Shull (Alternate), Comstock, Mauriello
ABSENT:	Bernal

7. GENERAL BUSINESS

- A. Contribution and Reimbursement Agreement between the Santa Cruz Libraries Facilities Financing Authority Community Facilities District No. 2016-01 and the Santa Cruz County Library Authority.

ACTION: ADOPT RESOLUTION #2016-004

RESULT:	ADOPTED RESOLUTION # 2016-004 APPROVING A CONTRIBUTION AND REIMBURSEMENT AGREEMENT [UNANIMOUS]
MOVER:	Susan Mauriello, Board Member
SECONDER:	Chuck Comstock, Board Member
AYES:	Goldstein, Comstock, Mauriello, Shull (Alternate)
ABSENT:	Bernal

- B. The Libraries Facilities Financing Authority and CFD 2015-2016 fiscal year budget in the amount of \$584,000.

ACTION: APPROVE BUDGET AND ADOPT AGREEMENTS

RESULT:	APPROVED THE 2015-2016 FISCAL BUDGET IN THE AMOUNT OF \$584,000 [UNANIMOUS]
MOVER:	Susan Mauriello, Board Member
SECONDER:	Tina Shull, Alternate Board Member
AYES:	Goldstein, Comstock, Mauriello, Shull (Alternate)
ABSENT:	Bernal

RESULT:	ADOPTED AGREEMENTS IN THE AMOUNT OF \$10,000 AND \$18,000 WITH NBS, IMPLICIT IN BUDGET APPROVAL AND DIRECTED THE INTERIM EXECUTIVE DIRECTOR TO FOLLOW UP USING CITY STANDARD CONTRACTS [UNANIMOUS]
MOVER:	Susan Mauriello, Board Member
SECONDER:	Tina Shull, Alternate Board Member
AYES:	Goldstein, Comstock, Mauriello, Shull (Alternate)
ABSENT:	Bernal

8. ADJOURNMENT

The Libraries Facilities Financing Authority (LFFA) adjourned at 6:20 p.m. to the Regular Meeting on Thursday, April 7, 2016 at 9:00 a.m. at the Downtown Branch Meeting Room located at 224 Church St., Santa Cruz, CA 95060.

ATTEST: _____
Helga Smith, Clerk of the Board

All documents referred to in these minutes are available in the Santa Cruz Public Libraries – Library Headquarters Office, 117 Union Street, Santa Cruz.