

PUBLIC ADVISORY REGARDING COVID-19 AND PUBLIC PARTICIPATION

Pursuant to AB361, California Gov. Code Section 54953 and the County of Santa Cruz Health Services Agency 'HEALTH OFFICER RECOMMENDATION FOR SOCIAL DISTANCING (CONTINUED REMOTE MEETINGS FOR LEGISLATIVE BODIES)' dated September 30, 2021 the regular meeting of the:

LIBRARY ADVISORY COMMISSION (LAC)

On Monday, April 18, 2022 at 6:30PM

Will be held via Zoom teleconference ONLY

Public Viewing:

The meeting will be broadcast through the Santa Cruz Libraries YouTube channel <https://www.youtube.com/user/SantaCruzPL> which you can access through the Santa Cruz Libraries website by scrolling to the bottom of the page and clicking on the YouTube icon.

Public Participation via Zoom:

For those wishing to participate via Zoom you can join from a PC, Mac, iPad, iPhone or Android device by entering or clicking on the following URL:

<https://us06web.zoom.us/j/84051165402>

For those wishing to participate via Zoom using a telephone only, please call:

1 833 548 0276 (Toll Free) or 1 833 548 0282 (Toll Free)

1 877 853 5247 (Toll Free) or 1 888 788 0099 (Toll Free)

Slowly enter the **Webinar ID of 840 5116 5402**

The meetings will be recorded and posted for viewing after the meetings on the Santa Cruz Public Libraries website <http://www.santacruzpl.org/>

Public comment: There are three ways to comment during this meeting. All comments must be received prior to the close of public comment on that agenda item:

1. How to comment on agenda items via email before the meeting begins:

Members of the public may provide public comment by sending an email to the Library Board Clerk at clerk@santacruzpl.org

- Identify the agenda item number in the subject line of the email
- All correspondences received prior to 5pm on the Friday preceding a LAC Meeting will be distributed to Commission members to review prior to the meeting. Information submitted after 5pm on that Friday may not have time to reach Commission members, nor be read by them prior to consideration of an item.

2. How to comment on agenda items during the meeting and prior to the close of public comment on an item, using the Zoom Q&A feature:

- Type your comment using the “Q&A” feature found on the Zoom control bar
- Identify the agenda item first, then type your comment
- Your comment will be read aloud

3. How to comment aloud on agenda items, during the meeting and prior to the close of public comment on an item, via the Zoom “raise hand” feature:

If you are accessing the meeting using the Zoom app and using computer audio:

- During the comment period for that agenda item, use the “raise hand” icon found on the Zoom control bar
- The moderator will announce your name or the last 3 digits of your phone number when it is your turn to speak
- Unmute yourself using the microphone icon
- Identify the agenda item
- Introduce yourself using your first and last name
- You will have three minutes of speaking time

If you are accessing the meeting using telephone audio:

- During the comment period for that agenda item, press *9 to raise your hand
- The moderator will announce the last 3 digits of your phone number when it is your turn to speak
- Unmute yourself using *6 – to toggle the mute/unmute feature
- Identify the agenda item
- Introduce yourself using your first and last name
- You will have three minutes of speaking time



LIBRARY ADVISORY COMMISSION REGULAR VIRTUAL MEETING

MONDAY, APRIL 18, 2022 at 6:30 PM

1. CALL TO ORDER/ROLL CALL

Commissioners Lindsay Bass, Rena Dubin, Jennifer Mount, Mary Ripma, Mike Termini, Pamela Woll, and Tricia Wynne

2. ADOPTION OF THE AGENDA

3. ORAL COMMUNICATIONS

Any member of the audience may address the Board on any matter either on or off the agenda that is within the Board's jurisdiction. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until it is before the Board so that we may properly address all comments on that subject at the same time. In general 3 minutes will be permitted per speaker during Oral Communication; A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

4. REPORT BY LIBRARY DIRECTOR

A. Library Director's Report – April 2022 (P3-4)

5. REPORT BY FRIENDS OF THE SANTA CRUZ PUBLIC LIBRARIES

A. Friends of SCPL – Report (Oral)

6. MEMBER REPORTS

7. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the action unless members of the public or the Board request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Business.

A. Minutes of March 21, 2022
RECOMMENDED ACTION: Approve Minutes (P5-6)

- B. Recent Articles about Santa Cruz Public Libraries
RECOMMENDED ACTION: Accept and File Recent Articles about SCPL (P7-44)
- C. Resolution Authorizing the Library Advisory Commission to Utilize Remote Teleconference Meetings Pursuant to Assembly Bill 361
RECOMMENDED ACTION: Adopt Resolution No. 2022-01 Authorizing Remote Teleconference Meetings pursuant to Assembly Bill 361 (P45-49)

8. PRESENTATIONS

- A. Update on Home Connectivity Kits for Libraries by Sarah Harbison, Collection Management Services Manager for the Santa Cruz Public Libraries

9. GENERAL BUSINESS

General Business items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each Business item: 1) Staff explanation; 2) Board questions; 3) Public comment; 4) Board deliberation; 5) Decision.

- A. Library Policies and Policy Schedule Review
RECOMMENDED ACTION: Accept and file Policy #309, #310, #315, #403 & the Policy Renewal Schedule (P50-86)
- B. Display of the LGBTQ Pride Flag
RECOMMENDED ACTION: Approve the display of the LGBTQ Pride Flag at Santa Cruz Public Libraries Facilities to Commemorate the LGBTQ Pride Month through June 2022 (P87-89)

10. SCHEDULED UPCOMING MEETINGS

Date	Location	Anticipated Upcoming Agenda Items:
May 16, 2022	Virtual	<ul style="list-style-type: none"> ● Revise Meeting Schedule for the remainder of 2022

11. ADJOURNMENT

Adjourned to the next regular meeting of the Library Advisory Commission to be held on Monday, May 16, 2022 at 6:30pm via Zoom teleconference.

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the Library Administration Office at 427-7706 at least five days in advance so that we can arrange for such special assistance, or email library_admin@santacruzpl.org.



April 18, 2022

Library Director’s Report to the Library Advisory Commission

On March 22, 2022 the City of Santa Cruz approved adding June 19th (Juneteenth) to the list of City observed holidays. The Holiday Closure Policy was updated to include closure of the Libraries on the Sunday, June 19, 2022 and the observed holiday Monday, June 20, 2022.

Library Team

Current Vacancies

Number of Vacancies	Title	Full/ Part Time hours	Status
2	Library Assistant II	1.0	No open recruitment
1	Library Assistant II	.80	No open recruitment
3	Library Assistant II	.75	No open recruitment
8	Library Assistant II	.50	No open recruitment
1	Information Technology Specialist I	1.0	No open recruitment
2	Network Systems Administrators	1.0	Approved for recruitment
1	Library Specialist/Volunteer Coordinator	1.0	No open recruitment
1	Library Specialist/Training Coordinator	1.0	Interviews in process
1	Librarian II	1.0	Interviews in process
1	Management Analyst	1.0	Approved for recruitment

Facilities

Save the Date for the Grand Reopening of the Boulder Creek Library on Saturday, May 7, 2022, from noon to 4 PM.

The Library met with the County of Santa Cruz Office of Response, Recovery, and Resilience to explore the use of the Felton, Boulder Creek, Scotts Valley, and Aptos libraries as Community Resource Centers during Public Safety Shut Off and other disaster events.

The La Selva Beach Recreation District Manager met with the Library Director to discuss the La Selva Beach Branch Library updates. There is interest in adding HVAC at the facility, moving the network cabinet, and installing a glass panel over the back door awning to provide rain protection for the public.

Grants

Through a partnership with California State Parks and the California State Library, free State Parks vehicle-day use passes will be available for circulation at all Santa Cruz Public library branches. Each branch received at least three passes to help Californians access beautiful parks, lakes, beaches, and monuments in the State Parks system for free.

The Youth Services Librarian Team received a grant totaling \$4,800 from the California State Library for the 2022 Summer Lunch@the Library program. Lunch@the Library keeps children and teens engaged over the summer by providing learning opportunities, reading incentives, activities, and a healthy lunch.

The Boulder Creek Library received a grant totaling \$8,362.22 from the California State Library through the Corporation for Education Network Initiatives in California (CENIC) to replace the internet fiber, router, and switch at the Boulder Creek Library.

The Adult Services Library team received a Book to Action grant for \$5,791. The featured book is *Golden Gates: Fighting for Housing in America* by Conor Dougherty. Book to Action is supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.

Featured Programs and Services

The Book to Action kick-off event, *Fighting for Housing in America*: Conor Dougherty, author of *Golden Gates*, in Conversation with Jonathan Franzen, took place on Thursday, April 7. Seventy-five people attended the event in person, and another sixty-eight attended online via Zoom. The Downtown Library team did an outstanding job pulling the event together in a hybrid environment.

The Book to Action events continue on Saturday, April 23, 2022, at the Job and Services Resource Fair. In collaboration with the Homeless Garden Project, the fair takes place from 12-4 pm at Laurel Park, behind the London Nelson Community Center. Service providers include: the Community Action Board (CAB) SmartHIRE and Homeless Preventions Programs, Grey Bears, Cabrillo College, Goodwill Central Coast Career Center, Encompass, Santa Cruz County Veterans Services, Your Future is Our Business, and the National Farmworkers Program. Togos of Scotts Valley and Capitola has generously donated lunch for attendees. Lunch is first-come, first-served until supplies run out.



**LIBRARY ADVISORY COMMISSION
REGULAR MEETING MINUTES**

MONDAY, MARCH 21, 2022 at 6:30 PM

**FELTON BRANCH
6121 GUSHEE STREET, FELTON, CA 95018**

1. CALL TO ORDER/ROLL CALL

PRESENT: Lindsay Bass, Rena Dubin, Jennifer Mount, Mike Termini, Pamela Woll, and Tricia Wynne
ABSENT: Mary Ripma
STAFF: Library Director Yolande Wilburn and Assistant Library Director Eric Howard

2. ADOPTION OF THE AGENDA

RESULT:	APPROVE THE AGENDA
MOVER:	Mike Termini
SECONDER:	Tricia Wynne
AYES:	Bass, Dubin, Mount, Termini, Woll, Wynne
ABSENT:	Mary Ripma

3. ORAL COMMUNICATIONS

None

4. REPORT BY LIBRARY DIRECTOR

Library Director, Yolande Wilburn, provided a written report

5. REPORT BY FRIENDS OF THE SANTA CRUZ PUBLIC LIBRARIES

Executive Director of the Friends, Bruce Cotter, proved an oral report

6. MEMBER REPORTS

None

7. CONSENT CALENDAR

RESULT:	APPROVED CONSENT CALENDAR
A. Approved Minutes of January 24, 2022	
B. Accepted and Filed Recent Articles about SCPL	
C. Accepted Written Communications to the Commission	
MOVER:	Mike Termini
SECONDER:	Jennifer Mount
AYES:	Bass, Dubin, Mount, Termini, Woll, Wynne
ABSENT:	Mary Ripma

8. PRESENTATIONS

Presentation on the Strategic Plan Update by Diane Cowen, Librarian and Marketing Manager for the Santa Cruz Public Libraries
Member of the public, Judi G., made a comment

Presentation on the 2022 Summer Reading Programming Plan by Heather Norquist, Youth Programs and Services Manager

9. GENERAL BUSINESS

None

10. ADJOURNMENT

Final Adjournment of the Library Advisory Commission at 7:22pm to the next regular meeting on Monday, April 18, 2022 at 6:30pm.

Respectfully submitted,
Ivan Sumano-Vargas, Clerk of the Commission



STAFF REPORT

DATE: April 18, 2022
TO: Library Advisory Commission
FROM: Diane Cowen, Communications Manager
RE: Media Packet

RECOMMENDATION

Accept and File the Media Packet for February 22, 2022 through April 11, 2022.

DISCUSSION

This Media packet covers the time period for February 22, 2022 through April 11, 2022.

In the News and Media:

February 22 - April 11, 2022

Regional Library news



Hearst Television Investigation: Virtual reality increasingly used to convey climate urgency

'Forecasting Our Future' survey reveals only a quarter of U.S. large communities say changing climate controversial in their area

<https://www.wisn.com/article/what-is-swift/39259149> Updated: 10:56 AM CST Feb 25, 2022

SEATTLE —

Standing in their backyard a few minutes from downtown Seattle, each wearing a white headset and holding a pair of wireless touch controllers, Yurguis Moreno Bordama and his teenage son, Mateo Moreno-McQuarrie, look at the future foretold.

"Look, the entire place is flooded," Mateo said, looking at a virtual depiction of what his South Park neighborhood is predicted to look like by the time he reaches middle age.

"By 2040. Wow. That's only – that's less than 20 years from now," he said as he read on-screen prompts filled with information about how a changing climate will affect a portion of land at the nearby Duwamish River and walked through a simulated landscape with recognizable landmarks.

"Wow, that looks so, so realistic," his father said.



Hearst Television

Yurguis Moreno Bordama and his teenage son, Mateo Moreno-McQuarrie, experience a climate-related virtual reality simulation from the Seattle Public Library

'Kind of crazy'

The family is one of the first to experience a new program created by the [Seattle Public Library](#) and researchers at the [University of Washington](#) and University of Minnesota.



Hearst Television

The central branch of the Seattle Public Library

Just like checking out a book, families can check out projections of a changing climate in their own home. Program organizers hope to begin the individual check-out process once the pandemic subsides. The goal is to convey climate research through a visceral experience that transcends generations and backgrounds. Researchers hope it will be life-changing.

"I didn't realize it was possible for the sea level to rise that much," Mateo said in an interview afterward. "Like, it was at our waist, where normally it wouldn't even be at our feet. And I think that's kind of crazy."



Hearst Television

Yurguis Moreno Bordama and son Mateo Moreno-McQuarrie speak to Chief National Investigative Correspondent Mark Albert in their south Seattle backyard

The family already knows the power of increasingly extreme weather, having been chased out of their non-air conditioned home last year during a [record-breaking heat wave](#) – climate refugees in their own city. Seattle, and the rest of Washington state, has seen [a trend](#) of progressively higher-than-average temperatures over the past three decades.

"Definitely something is changing," Moreno Bordama, Mateo's father, said in the interview.

"Whether you want to accept it or not, it is happening. It is definitely happening."

Survey: 60% to take climate steps

The threat is not just in the Pacific Northwest.

To gauge the impact nationwide, the Hearst Television National Investigative Unit sent [an exclusive survey](#) to every county in America and all cities over 50,000 people asking how a changing climate and increasingly severe weather events are impacting them.

Of those governments that responded to the 'Forecasting Our Future' questionnaire, 60 percent said they do plan to take steps to address the effects of a changing climate. Less than a quarter said the issue has been controversial in their community.

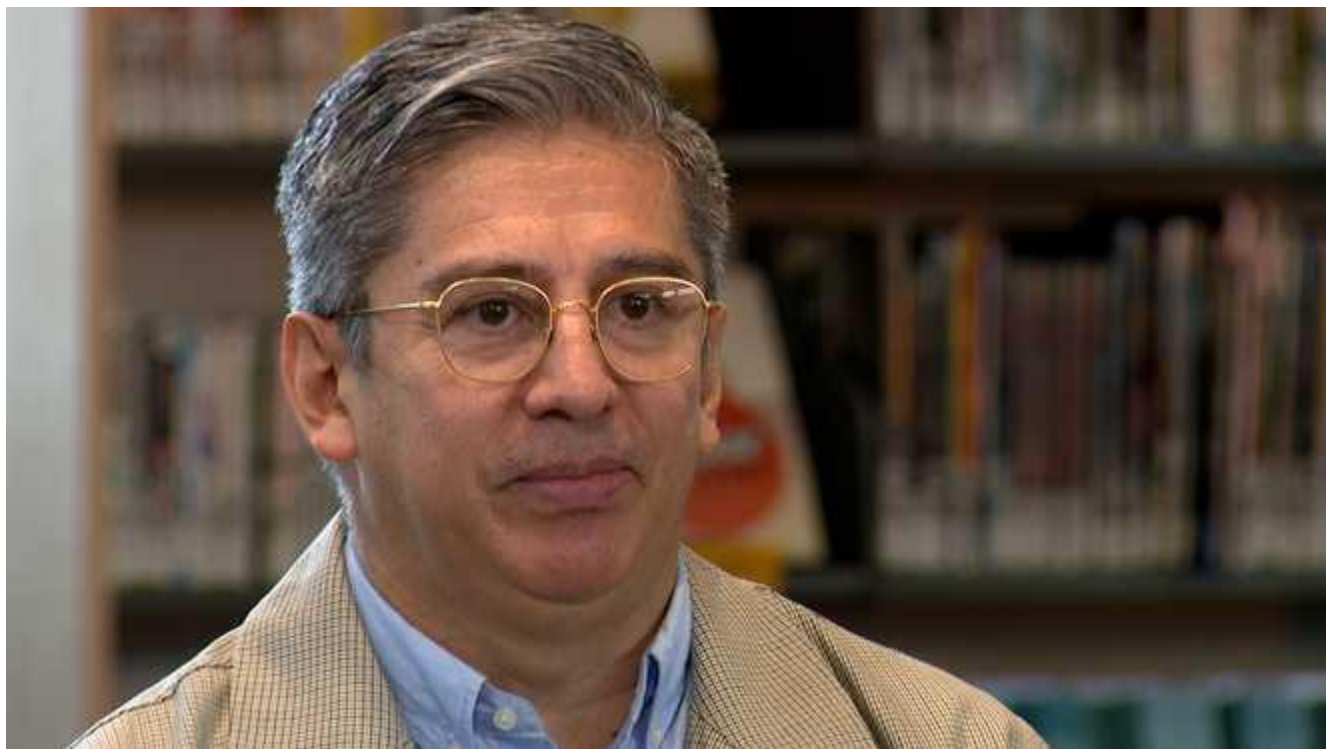
But of those 23 percent who reported the topic has been divisive, some said their taxpayers thought climate initiatives were "unnecessary" ([Otter Tail County, Minn.](#)), the issue

"exaggerated" ([Larimer County, Colo.](#)) and "irrelevant" ([Crawford County, Kan.](#)), even that their own residents are in "denial" ([Hooker County, Neb.](#)).

Universities, cities expand VR climate projects

Juan Rubio leads the Seattle Public Library's virtual reality project, which is being rolled out to community groups to share with families, including Yurguis Moreno Bordama and his teenage son.

With the VR headsets, "you relate more to it and then you're going to really care more about climate change," Rubio said. "It's more live, it's less dry."



Hearst Television

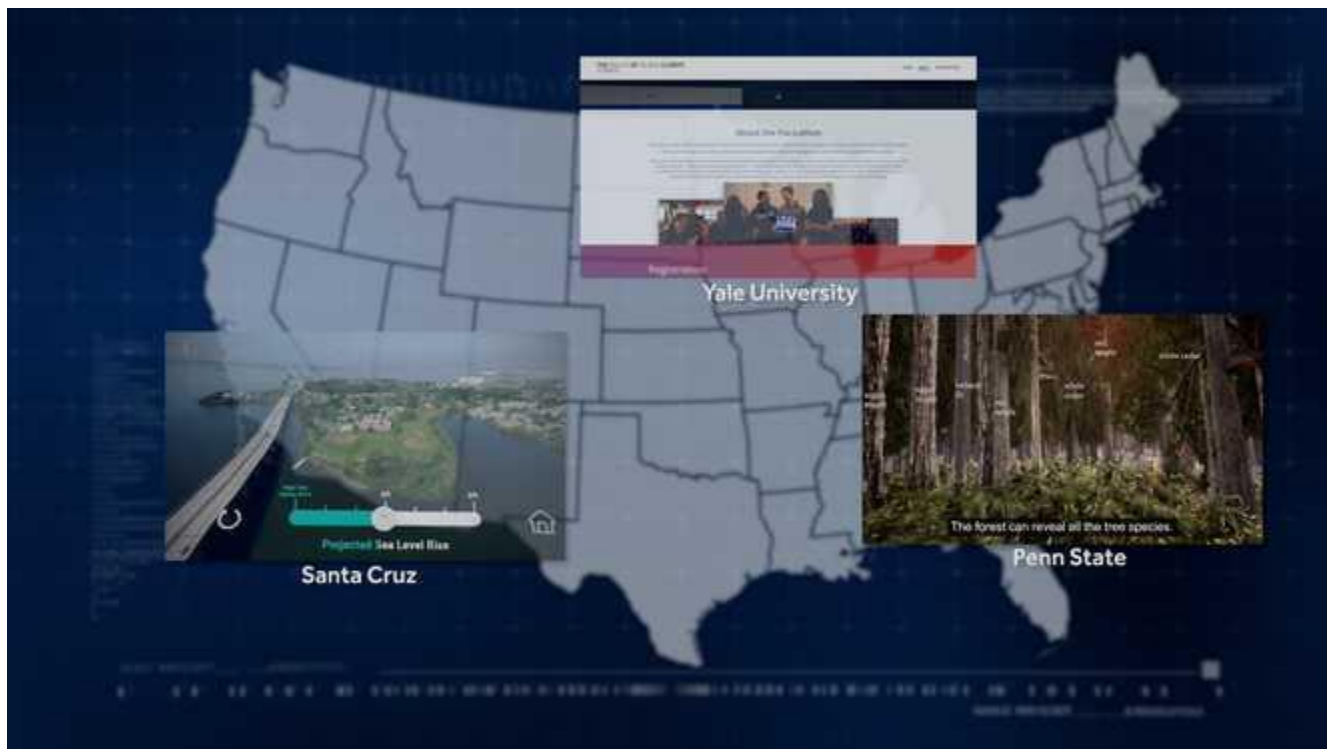
Juan Rubio leads the virtual reality project at the Seattle Public Library

Other groups are experimenting with climate-related VR projects, as well.

In California, [Santa Cruz public libraries](#) teamed up with the city to design their own [virtual reality experience](#) of rising sea levels in that area.

Yale University in Connecticut started a VR climate change '[hackathon](#)'; it's on hold for the pandemic, but hopes to reconvene this fall, a spokesperson said.

And at Penn State, researchers worked with the Menominee Indian tribe of Wisconsin to create a [VR experience](#) predicting climate change's impact on forests.



Hearst Television

The technology has promise considering the growth in virtual reality headsets. Sales rose more than 70% last year from 2020, according to International Data Corp.

How bad climate gets 'up to us'

Heidi Roop, one of the researchers who worked on the Seattle VR experience and who is now an [assistant professor](#) at the University of Minnesota studying climate science, took a journalist recently into the climate simulation, watching through headsets as digital waters rose first knee-deep, then waist-deep, in a south Seattle neighborhood."



Hearst Television

Heidi Roop, a climate scientist at the University of Minnesota, demonstrates a climate virtual reality experience with Chief National Investigative Correspondent Mark Albert

"We know we're already living the negative consequences of a warmer world," Roop explained, "but how bad it gets and what future we have to live in – that is up to us."

"We talk about the future, but do we act in service of the future? And this is one of the big challenges of climate change," she said.

The future is now

That future is now for Mateo and his father, Yurguis, who have already seen searing heat – and now simulated rising waters – threaten their community.

"You're experiencing something that touches you," Moreno Bordama said. "I think you're more willing to do something about it."

Mark Albert is the chief national investigative correspondent for the Hearst Television National Investigative Unit, based in Washington D.C. April Chunko, Jeannie Kopstein & Kevin Rothstein contributed to this report.

Know of climate-related stories you'd like us to cover for our 'Forecasting Our Future' series? Have a confidential tip or inside information? Send information and documents to the National Investigative Unit at investigate@hearst.com.



Central Fire to use old Aptos library for firefighting training exercise

<https://www.ksbw.com/article/central-fire-to-use-old-aptos-library-for-firefighting-training-exercise/39180184>



THE APTOS LIBRARY IS SCHEDULED TO COMPLETE ONE LAST TASK NEXT MONTH BEFORE IT IS DEMOLISHED. ACTION NEWS EIGHT REPORTER PHIL GOMEZ IS LIVE IN SANTA CRUZ WITH MORE ON WHAT'S PLANNED FOR THE SPACE....PHIL?? AFTER SERVING THE APTOS COMMUNITY FOR ALMOST FIFTY YEARS, CENTRAL FIRE WILL USE THE APTOS LIBRARY FOR ONE LAST EXERCISE... FIRE TRAINING CENTRAL FIRE DOES NOT PLAN ON USING REAL FIRE FOR THE TRAINING THAT WILL INCLUDE ENVIRONMENTALLY FRIENDLY SAFE SMOKE THEY'LL SIMULATE FORCIBLE ENTRY, HOSE DEPLOYMENTS AND CONDUCT SEARCH AND RESCUE EXERCISES. BEGINNING FIRST AND FOR THE NEXT TEN DAYS THE COMMUNITY WILL SEE MULTIPLE FIRE AGENCIES DURING THIS TRAINING EXERCISE BUT

AGAIN THERE WILL BE NO ACTUAL FIRES INCLUDED IN THE TRAINING FIRE AGENCY'S HAVEN'T BEEN ABLE TO TRAIN TOGETHER SINCE THE PANDEMIC BEGAN. <5:33 "IT STARTED IN FEBRUARY, 2020. WE STARTED WITH THIS COMMAND AND CONTROL PIECE AND WE'VE BEEN SLOWLY BEHIND THE SCENES TRYING TO WORK TOGETHER. THIS WILL BE OUR FIRST REAL LARGE COUNTY-WIDE DRILL WHERE WE'LL START TO TRY SOME OF THESE COMMAND AND CONTROL ASPECTS FOR A COUNTY-WIDE PROGRAM.> RIGHT AFTER CENTRAL FIRE COMPLETES ITS TRAINING EXERCISES THE APTOS LIBRARY WILL BE DEMOLISHED TO MAKE ROOM FOR A FOURTEEN MILLION DOLLAR MODERN LIBRARY. IT'LL BE FOUR THOUSAND FEET BIGGER AT TWELVE- THOUSAND 400 SQUARE FEET AND USE QUITE A BIT LESS ENERGY THE FUNDING COMES FROM 'MEASURE S' FUNDS APPROVED BY VOTERS A FEW YEARS AGO. CONSTRUCTION IS ANTICIPATED TO BE COMPLETED BY THE FALL.



KSQD
COMMUNITY RADIO

Talk of the Bay

LIBRARIAN ON BOOK BANNING AND FREE SPEECH

Posted by [Rachel Goodman](#) | Mar 20, 2022 | [Education](#), [Local](#), [Politics](#), [Rachel Anne Goodman](#), [Talk of the Bay](#) |



Listen at <https://ksqd.org/librarian-on-book-banning-and-free-speech/>

Collection Services Manager, Sarah Harbison of the Santa Cruz Public Libraries takes free speech seriously. In this interview, she comments on recent efforts to ban books and the role libraries have played in protecting first amendment rights. For a good article documenting attacks on librarians, check out this article by [the Washington Post](#).

Santa Cruz Sentinel *News*

Photo Gallery | Aptos library aids with fire training





Capt. Nigel Miller from Central Fire carries a hose during the training. (Shmuel Thaler - Santa Cruz Sentinel)

By [SHMUEL THALER](#) | sthaler@santacruzsentinel.com | Santa Cruz Sentinel

PUBLISHED: March 9, 2022 at 2:15 p.m. | UPDATED: March 9, 2022 at 5:24 p.m.

A two-person team from Central Fire hones interior hose technique as the team sprays water in the entrance of the Aptos Library during training staged in the vacant building this week and last. Hosted by Central Fire, the drill utilized the skills and leadership of a cadre of dedicated instructors from Central, Watsonville, Santa Cruz and Scotts Valley. The 8,000-square-foot Aptos Branch Library will be razed to make room for a 12,400-square-foot replacement







Photo | A frank talk in Santa Cruz examines homelessness



The downtown Santa Cruz Library on Thursday was transformed into an event venue as authors Jonathan Franzen and Conor Dougherty engage in a frank and in-depth conversation about the complex social and economic factors driving housing and homelessness in America. The free and sold-out event was a partnership between the Homeless Garden Project and the Santa Cruz Public Libraries. Dougherty is the author of “Golden Gates: Fighting for Housing in America,” a recently published nonfiction book about the nation’s affordable housing problems told through a cast of characters in the San Francisco Bay Area. He is also an economics and housing reporter at The New York Times. Franzen, who has been a member of the Santa Cruz community since 1998, is a nationally renowned author of six novels and five works of nonfiction and is the recipient of a National Book Award for fiction. Through its Books to Action project, Santa Cruz Public Libraries provided a copy of Dougherty’s “Golden Gates: Fighting for Housing in America” to in-person attendees free-of-charge. The authors’ conversation was the first public event held in the library’s first floor circulation area. (Shmuel Thaler – Santa Cruz Sentinel)

By [SHMUEL THALER](mailto:sthaler@santacruzsentinel.com) | sthaler@santacruzsentinel.com | Santa Cruz Sentinel

April 8, 2022 at 2:45 p.m.

Santa Cruz Sentinel *Editorials*

Guest Commentary | Initiative does not support affordable housing

April 6, 2022 at 5:00 a.m.

Submitted by Don Lane and four others

Housing Santa Cruz County, Affordable Housing NOW, Santa Cruz YIMBY, Housing Choices and other individuals working to create affordable housing strongly oppose the “Our Downtown Our Future” initiative.

As advocates for affordable housing we are appalled that those who want to kill the Downtown Library Project would use the gimmick of implying their initiative is about affordable housing.

The initiative would kill a 120 to 125-unit 100% affordable housing project that will serve families and individuals with very low incomes. Architectural work is in the final stages and hard to secure financing is well underway. Years of planning, community input, debate, compromise, and thousands of dollars in design work would be wiped out.

Initiative proponents are trying to convince you that their scheme would produce more affordable housing. It would not. However, if you read the details, you will be struck by the obvious intention, to take away possible locations for the farmers market thus forcing it onto only one site, all done without the concurrence of the farmers market board. The city has been working with the Farmers Market for years to establish a permanent site that meets the farmers market needs. The primary location is lot 7. The proposed initiative would prevent the market from locating there.

The initiative claims that its provisions for prioritizing city parking lots for affordable housing will somehow create that housing. Instead of talk, the city is already using city-owned land to produce new affordable housing: Pacific Station North, 95 units. Pacific Station South, 70 units, the Library Project, 125 units. Additionally, the parking lot the city leases across the

street from the new library project will close this summer and construction begun on 65 affordable housing units.

The city also began a lively and engaging process to hear from the community on preferences for the use of the current library site. Feedback showed a strong preference for affordable housing and community commons that could also be a long-term home for the market. This is a site that could easily accommodate homes for another 75 low-income households. The initiative would eliminate those possibilities. Choosing between housing essential workers, seniors or the homeless in our community and a second-rate compromised library building remodel, we choose people.

One fact initiative proponents conveniently ignore is that some of the lots the fanciful initiative would give preference for housing are too small for viable affordable housing projects. It typically takes five to eight years, not including construction, to turn an idea into a project.

The Library Housing Project is in the last year of that process. Let's not give that away for one or two imaginary projects that exist only in the minds of people who have no expertise in creating affordable housing.

The real target of the initiative is the parking portion of the project that does not add a single new parking space to downtown, it simply replaces some but not all the spaces in lots that will be closing. This replacement parking would provide some parking for four affordable housing projects with 355 units, all close to construction stage. The projects will not have parking lots, allowed by city incentives to reduce vehicle use. This also because it significantly reduces the cost of building and increases the chances of acquiring funding.

We urge you to read their initiative and compare the facts of the Library Housing Mixed Use Project with the initiative's propaganda. If you were hoodwinked by their pitch and signed the petition, you can have your name removed by calling the City Clerk, 831-420-5030.

Submitted by: Don Lane-HSCC, Tim Willoughby -Affordable housing NOW, Rafa Sonnenfeld-YIMBY, Andrew Goldenkrantz-COPA leader, Jan Stokley- Housing Choices.

Santa Cruz Sentinel *Letters*

Letter | Library mixed-use project will provide new resources

PUBLISHED: March 1, 2022 at 5:00 a.m. | UPDATED: March 1, 2022 at 7:04 p.m.

The old downtown library has served our community for many years, but a new one will provide so many of the resources our community deserves. It will be a green, highly-functional and aesthetically-pleasing space, with dedicated areas for children, teens, community meetings and computer/internet resources. The old Library has served us well, but based on engineering and technical studies it has been found that many functional, operational and non-compliance issues exist. All which would be too expensive to remedy. The new Library Mixed Use Project is a great example of various community groups working together to serve diverse community needs. Let's take care of our community by moving forward with a beautiful new library.

— Lynn Marcus-Wyner, Aptos

Letter | Present library already has space for vital resources

February 28, 2022 at 5:00 a.m.

The former Executive Director of the Friends of SC Public Libraries recently remarked that “Just like a book, a library should not be judged by its cover, but by what’s inside.” How true! She then listed study rooms, genealogy, books, a larger teen room and a much needed children’s space as reason to build a new library, away from the Civic Center.

Just for the record, all the things she listed were/are provided for in the Jayson Renovation proposal for the downtown branch, including public outdoor space. All would be rebuilt beautifully. All would provide space for vital resources.

In fact, in the present library we already have many study areas, a room dedicated for genealogy (or quiet study), a teen room and a large children’s space! All currently providing space for vital resources. Please keep this in mind.

— Jean Brocklebank, Santa Cruz

Letter | Library Mixed-Use Project a win for downtown

March 19, 2022 at 7:00 a.m.

I reviewed the Measure S ballot language with the downtown, City Council-approved Library Mixed-Use Project. Measure S stated, “to modernize, upgrade and repair local libraries in Santa Cruz, Aptos, Live Oak, Scotts Valley, Boulder Creek, Capitola, Felton and La Selva Beach, replace failing roofs, outdated bathrooms, electrical systems/structurally damaged

facilities, support growing use by children, seniors, veterans and others, expand access to modern technology and construct/expand facilities where necessary.”

After Measure S passed with 70% approval, the Strategic Planning combined with the Facilities Master Plan process started detailing plans based on the needs for each local library. Felton successfully built a beautiful library at a new location, the Farmers’ Market Board approved moving to a new, permanent downtown location and we have an option to build more affordable housing at the former library location. The downtown City Council-approved Library Mixed-Use Project is a win-win-win. For more information go to <https://www.downtownforward.org>.

— *Carolyn Livingston, Santa Cruz*

Letter | A ‘visionary’ plan for downtown and library

March 19, 2022 at 7:00 a.m.

The diversity of Santa Cruz residents defines us. Our diverse population overwhelmingly passed Measure S – to update our historic library – with a vision for a modernized, 21st century library that would transform our Civic Center. It’s an opportunity to invigorate the Center where our City Hall, Civic Auditorium, and Library join together music and culture, education and governance.

Valuing sustainability and the environment characterizes us as well. As architects understand: the greenest building is the one that is renewed, not wasted. The renovation design is completed; let’s begin.

This vision rejects the city’s plan to cover over our largest public space downtown with eight-stories of concrete, cutting down the magnificent old trees. Let’s reimagine the Farmers’ Market Lot as a central, open event and gathering place – filled with families and visitors.

A downtown green plaza, reinvigorated City Center and Library, affordable housing near open space – visionary.

— *Robert C. Morgan, Santa Cruz*

Letter | A new downtown library brings significant value

PUBLISHED: March 25, 2022 at 5:00 a.m. | UPDATED: March 25, 2022 at 7:16 a.m.

I've seen firsthand how much people have been enjoying the welcoming new Felton Branch Library, which replaced a well-loved but inadequate building. The superb new Capitola Library has enhanced that community. After seeing Jayson Architecture's plans, I feel a new Downtown Branch would be a similarly valuable addition to Santa Cruz. Filled with natural light, it incorporates comfortable reading areas, space for community meetings, a large patio with seating under trees, and more — all in an architecturally striking building, with a child care center and more than 100 affordable housing units adjacent.

You may still be envisioning a library buried beneath a parking garage- if so, take a look at the plans at cityofsantacruz.com/mixeduselibrary and see for yourself how that is definitely not the case. Let's get this beautiful modern library built for users from all parts of our county to enjoy.

— Michele Mosher, Felton

Letter | Measure S ballot language doesn't include tear down

March 25, 2022 at 7:15 a.m.

Ms. Livingston in "Letters to the Editor" quoted the exact language of Measure S. In that "Measure S" language I cannot in my wildest imagination see tearing down the existing library located in the Civic Center location and moving it three blocks away and building an entirely new library with a parking garage and housing. I voted for Measure S trusting the language was transparent and accurate. Of those who voted, 70% voted for a remodel of the existing library and keeping it as a stand-alone independent proud institution that reflects the intellectual nature of our city. This is not transparency in government.

— Tim Kensit, Santa Cruz

Letter | Plan doesn't find library expansion necessary

March 28, 2022 at 5:00 a.m.

After reading through Measure S, specifying build new "when necessary," I took a look back at the 2014-23 SCPL master facilities plan:

"Although the master plan does not find that the Downtown Library needs to be expanded, due to the age and condition of the building the Attain plan strongly recommends extensive renovation or full replacement. Major renovation would replace most of the 45-year-old building's aging systems, upgrade interior (and possibly exterior) finishes, and upgrade the

building to meet current codes; the project could also include major reorganization of the interior to create new spaces, enhance operational efficiency, and improve customer wayfinding (p.43).”

“Renovation or replacement” does not mean that all-new construction is necessary at a different location. It simply isn’t. Renovate the library at its historic location in our civic plaza, keep the farmers market where it is and yes, build affordable housing on City Lot 7.

— *Kristen Sandel, Ben Lomond*

Letter | Eager to visit a modern, expanded library

March 28, 2022 at 5:00 a.m.

The Santa Cruz Public Libraries mobile app is fantastic – I can reserve from any branch, pick up at my branch, search for e-books or audiobooks and then access them through the app, see due dates for what I have out. Kudos to our library system for embracing modernization – it has been revolutionary for me. As a UCSC staffer, I attest the SC Public Library app has been the best available tool during recent times so ideal for increased reading.

What’s missing? I never “go” to the library. The only reason I’ve had is to pick up and drop off. As I learn about the new mixed-use library project and its benefits — WiFi to work, cozy reading areas, a café to meet, a rooftop garden to socialize, parking, and an event space – now that’s a place I am eager to visit.

— *Monica Parikh, Santa Cruz*

Letter | Campaign’s goal is to keep current library location

March 31, 2022 at 5:00 a.m.

The letter (Sentinel, March, 27) stating that Our Downtown, Our Future’s ballot initiative is “dishonest” in claiming to “save” the farmers market is dishonest in its assertion! How odd is that?

If passed, the measure (available to read at ourdowntownourfuture.org) will “recognize as a policy priority that the city-owned parcel ... known as Lot 4 is the preferred long-term location of the Downtown Farmers Market as well as other fairs and public events, with other ground-level uses incompatible with this priority strongly discouraged.” We want to support the farmers market where it already succeeds. And yes, we do want to “save” Lot 4’s Heritage trees.

Someone who misleads should not be trusted to reveal our campaign’s “real goal.” We favor a 21st-century library at its present Civic Center location, creating far more affordable housing than promised on Lot 4, and developing permanent facilities for the farmers market on Lot 4.

— *John Hall, Co-chair of Our Downtown, Our Future*

Letter | Santa Cruz downtown library meshes with civic core

April 2, 2022 at 5:00 a.m.

I agree with the March 30 letter that the Half Moon Bay and Los Gatos public libraries are beautiful 21st century libraries. Please visit them or look them up online. Notice they are both free-standing buildings full of light and open space.

They demonstrate perfectly why our Santa Cruz downtown library should be rebuilt in its current location and not be moved and built as part of a mixed-use structure attached to eight stories of parking and housing.

Our downtown library’s current location matches the Los Gatos library location described as revitalizing its civic core and “prioritizing enduring connections to the Town’s Civic Center and historic Pageant Park.” I realize that Santa Cruz is not Los Gatos but our downtown benefits from the enduring connection of our downtown library to our Civic Center and City Hall by rebuilding our downtown library in its current location.

— *Sara Bassler, Santa Cruz*

Letter | Good buildings are destroyed in Santa Cruz County

April 2, 2022 at 5:00 a.m.

Why is the Santa Cruz library system destroying perfectly good buildings?

A standing building with all the necessary components to fulfill it’s dedicated need is being used for fire practice. I understand practice makes perfect but when fire suppression systems are in proper working order, the chance of a fire destroying it is highly unlikely. I also understand cost and prudent fiscal discipline. Now we are footing the bill for a new building that is not necessary.

The library system in itself is passe, a relic of the past when technology has put a system together that pretty much has a copy of or transcript of any written document scribed in the last 2,000 years. Money would have been better spent on a parking lot to allow shoppers to walk to Swenson's folly instead of trying to park on the cramped street the county approved of in Swenson's village.

— Arnold L. Versaw Jr., Aptos



APTOS TIMES: MARCH 1, 2022

COMMUNITY NEWS

Fire Training at Aptos Library



The County of Santa Cruz and Santa Cruz Public Libraries will partner with local fire agencies on a unique training opportunity to increase fire preparedness and response.

Beginning Tuesday, March 1, and continuing through March 11, public safety personnel from paid and volunteer fire agencies throughout Santa Cruz County will conduct search and rescue training and building ventilation techniques using the shuttered Aptos branch library.

The 47-year-old building will be demolished following the training exercise to make way for a modern and larger branch library.

Residents can expect to see emergency vehicles in the Aptos Library parking lot, as well as simulated emergency activities including forcible building entry, hose deployments and the use of non-toxic theatrical smoke, which is being deployed with the permission of the Monterey Bay Air Resources District.



No actual fires will be included in this training exercise.

Any hazardous building materials in the 8,000-square-foot structure are to be removed prior to the exercise by Coastwide Environmental. Residents are asked to refrain from calling 911 to report activities associated with the training.

With a design driven by community input and funded by Measure S, the new \$14 million library is being built by Bogard Construction with architectural services by Anderson Brulé Architects.

The 12,400-square-foot building is expected to be a "net zero" structure producing as much energy as it uses over the course of a year. ■



Letter to the Editor: Better and Better

BY LETTERS TO THE EDITOR POSTED ON MARCH 2, 2022

I wanted to give a public thank you to the folks at Jayson Architects for creating an outstanding design for the new Downtown Branch Library. The architects asked for feedback from the community, and worked hard to successfully incorporate what we want! People asked for more public gathering space downtown, so this design incorporates a beautiful, spacious, outdoor 5000-square-foot rooftop garden. It will be an ideal place for events, programs, meeting friends, reading a book or working on a laptop! The design also features tons of natural light, acoustic soundproofing, a teen room and an exciting children's area.

As part of the mixed-use aspect of the project, many of us want more affordable housing for low-income residents, and the architects delivered. Their new design features over a hundred units of 100% affordable housing!

It is wonderful to see how this project keeps getting better and better. Thank you for listening to our community, Jayson Architects!

Rena Dubin

Downtown Library Advisory Committee

SANTA CRUZ LOCAL
sound local news

Downtown Santa Cruz library renderings released (March 23, 2022)

https://santacruzlocal.org/2022/03/23/downtown-santa-cruz-library-renderings-released/?utm_source=Santa+Cruz+Local&utm_campaign=a2ffe5b97d-Newsletter+for+members+March+23&utm_medium=email&utm_term=0_f5d347e2d2-a2ffe5b97d-351824849v



A draft rendering of the mid-block Cedar Street entrance of the planned Downtown Santa Cruz library shows textured glass windows and a rooftop garden. (Jayson Architecture)

Santa Cruz city leaders on Tuesday shared preliminary renderings, timeline details and possible funding opportunities for a new downtown library. The library would replace a parking lot where the farmers market meets on Cedar Street between Lincoln and Cathcart streets.

The council also discussed:

- [A new law aimed to add small homes.](#)
- [An update on state housing goals.](#)
- [An eviction moratorium set to expire.](#)

In December, the [council approved a conceptual design](#) for the new library and housing complex with:

- A two-story library of 30,000 to 35,000 square feet.
- Behind the library, a three-story parking garage with five floors of affordable housing above it.
- 100 to 125 affordable homes.

Tuesday, Santa Cruz Economic Development Director Bonnie Lipscomb shared the first detailed draft renderings of that concept. The drawings show possible facade materials and a roughly 4,500 square-foot-rooftop deck above the library.

Lipscomb said that city staff recently met with leaders of the Santa Cruz Community Farmers' Markets about a possible interim location for the downtown farmers market. Discussions have focused on a city-owned parking lot at the northwest corner of Front and Cathcart streets. That location is not final, Lipscomb said.

The farmers market could eventually be relocated to the site of the current library at 224 Church St. In June, the [council discussed a possible vision for the future of the downtown library site](#), which included:

- Affordable housing.
- Community-oriented (not commercial) ground-floor options.
- A civic plaza or park focused on daily uses for downtown residents, such as a dog park.
- Potential to host the downtown farmers market.

Plans for the Church Street site are not final and could be decided by the council next year, Lipscomb said. Farmers market leaders are open to the Church Street location but are concerned about the timing of construction, Lipscomb said.

Construction of the new library is expected to start by summer 2023 and take 18 to 24 months, Lipscomb said. It is expected to open in late 2025 or early 2026. Construction at the existing library site could begin after that move.

City leaders have applied for a \$10 million state grant to help fund the new library construction. Cost estimates are preliminary, but in December, [the estimate was \\$104 million to \\$107 million.](#)

More renderings and funding details are expected at the city council's April 26 meeting. A full application with detailed plans is expected to be submitted to the city planning department by late May.

—Kara Meyberg Guzman



Another draft rendering of the Cedar Street entrance of the planned Downtown Santa Cruz library shows housing above and behind the rooftop garden. (Jayson Architecture)



Visiting a state park? Your library card can get you in for free

BY [HAYLEY SMITH](#)

APR 7, 2022 | 4:13 PM

In an effort to provide more equitable outdoor access for all Californians, residents can now [use their library cards](#) to check out day passes for free access to more than 200 state parks, officials announced this week.

The move is part of a partnership between California State Parks and the California State Library, which will distribute at least three of the new “California

State Library Parks Pass” hangtags to all branches in the state, including mobile libraries.

Library card holders will be able to check out the pass for the allotted number of days allowed by their local library, then return it for others to use, officials said.

“Parks and libraries have the potential to be powerful symbols and agents for California’s open spaces,” State Parks Director Armando Quintero said in a statement about the program, adding that it will “advance outdoor access to all Californians via public libraries, inspire stewardship for the state park system and build a healthier California.”

Though research has found that spending time outdoors is associated with better mental and physical health, many Californians face barriers to access the parks. At Leo Carrillo State Park in Malibu, for example, all-day parking costs \$12 per car.

What’s more, 40% of Californians have no access to open space within walking distance of their home, and 60% live in “park-poor” neighborhoods — or areas with less than three acres of parks or open space per thousand residents — according to the state’s [2021-22 State Budget](#), which outlined initiatives to provide outdoor access for all residents.

The library parks pass pilot program was funded through a \$9.1-million one-time general fund in the budget, officials said. Other initiatives in the investment include the [California State Park Adventure Pass](#), which provides free day-use passes for fourth-graders and their families, and the [Golden Bear Pass Program](#), which provides passes for families enrolled in CalWORKs, the state’s public assistance program.

“Spending time in nature is crucial to our mental health and well-being,” said First Partner Jennifer Siebel Newsom, who partnered with the state agencies to secure funding for the program. “With the California State Library Parks Pass, anyone with a library card will be able to unlock the benefits and beauty of our majestic state parks.”

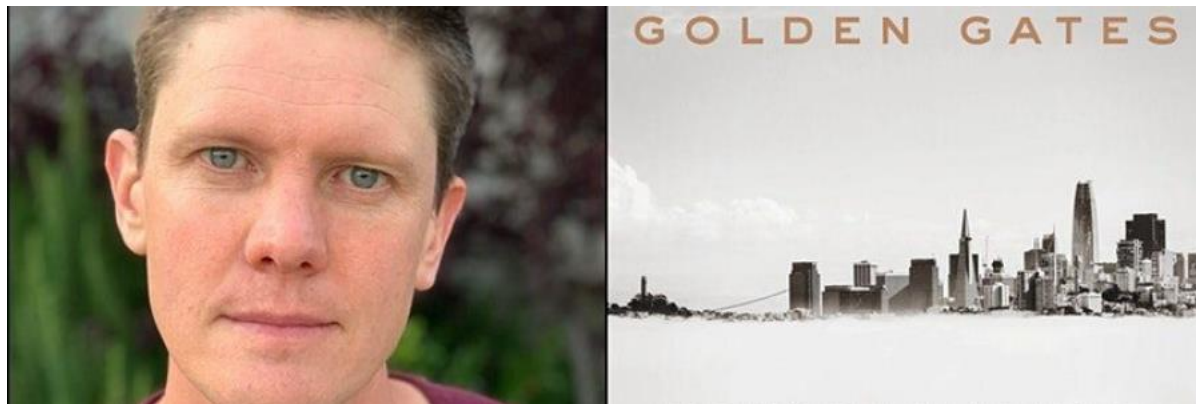
The pass entitles users to free day-use entry for one passenger vehicle with a capacity of nine people or less, officials said. They will not be honored at state parks operated by federal or local government and private agencies. More information, including a list of ineligible parks, is [available here](#).

There are 1,184 public libraries in the state, and more than 23 million Californians have library cards.

This story originally appeared in [Los Angeles Times](#).



FIGHTING FOR HOUSING IN AMERICA



Posted [March 23, 2022](#) <https://santacruzparent.com/fighting-for-housing-in-america/> Conor Dougherty, author of Golden Gates, in conversation with Jonathan Franzen

The Santa Cruz Public Libraries (SCPL), in partnership with the Homeless Garden Project, is excited to announce the kick starter event for their Book to Action Program, running April 7th through June 30th.

Join Conor Dougherty, author of “Golden Gates: Fighting for Housing in America,” and Jonathan Franzen in a conversation about the complex social and economic factors driving housing—and homelessness—in America.

The event takes place in-person 6:30 – 8 p.m. at the Santa Cruz Public Libraries, Downtown Branch, 224 Church St, Santa Cruz, or online via Zoom. In-person attendees will be given the option to write questions for the authors. Anyone needing assistance with this process will be accommodated.

The event is free and registration is required. Register via Eventbrite: <https://bit.ly/housingconv>

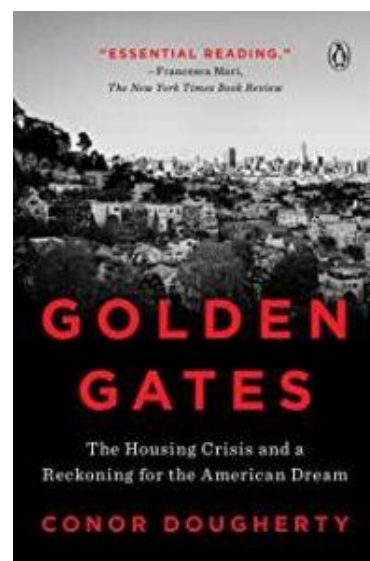
Conor Dougherty is the author of “Golden Gates: Fighting for Housing in America,” a nonfiction book about the nation’s affordable housing problems told through a cast of characters in the San Francisco Bay Area. He is also an economics and housing reporter at The New York Times. He grew up in the Bay Area and lives in Oakland, Calif., with his wife and two children.

“Golden Gates: Fighting for Housing in America,” by Conor Dougherty is A Time 100 Must-Read Book of 2020, a New York Times Book Review Editors’ Choice, California Book Award Silver Medal in Nonfiction, finalist for The New York Public Library Helen Bernstein Book Award for Excellence in Journalism, named a top 30 must-read Book of 2020 by the New York Post, and named one of the 10 Best Business Books of 2020 by Fortune.

Jonathan Franzen is the author of six novels, including “Crossroads,” published in October 2021, and five works of nonfiction, most recently “The Kraus Project” and “The End of the End of the Earth.” Franzen is the recipient of a National Book Award for fiction, the EuroNatur Prize for his work in conservation, and the Utah Award in the Environmental Humanities. He has been part of the Santa Cruz community since 1998.

Through their Book to Action project, SCPL is providing copies of “Golden Gates: Fighting for Housing in America” to in-person attendees, free of charge (while supplies last).

This Book to Action program is supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library



Services and Technology Act, administered in California by the State Librarian.

ABOUT THE HOMELESS GARDEN PROJECT

The Homeless Garden Project provides job training, transitional employment and support services to people experiencing homelessness. In direct complement, the Project operates a community education and volunteer program that serves the broader community offering education and experience in sustainable agriculture practices, volunteer opportunities and reducing stereotypes and the stigma of homelessness. All programs take place in the Homeless Garden Project's 3.5-acre organic farm site and related enterprises. Learn more about the Homeless Garden Project at homelessgardenproject.org or via Facebook, or Instagram.

ABOUT THE SANTA CRUZ PUBLIC LIBRARY SYSTEM:

The Santa Cruz Public Libraries (SCPL) delivers information, education, enrichment and inspiration through a network of 10 neighborhood library branches, a web-based digital library, a Bookmobile and community-based programs. SCPL serves children, teens and adults with innovative programming, professional services and community facilities that spark imagination and support discovery. Residents can explore a wide range of interests from academic research, book clubs and literacy programs to digital photography, locally-produced music and local history. Learn more about SCPL at SantaCruzPL.org or via Facebook, Instagram, Pinterest, Twitter and YouTube.



Santa Cruz News | Date 3/22/2022 7:00:00 AM

Downtown Mixed-Use Library Project Moves Forward

<https://web.santacruzchamber.org/news/newsarticledisplay.aspx?ArticleID=1947>

A few months back, we wrote about the ongoing discussion on the future of the Downtown Mixed-Use Library Project. You can read that article here:

<https://web.santacruzchamber.org/news/newsarticledisplay.aspx?ArticleID=1928>

This storyline today is to provide an update on the progress of the project to date. Yes, despite a signature gathering effort to place an initiative on the November ballot, the City staff, an architect design team and an affordable housing developer are moving forward on this mixed-use project. The City Council received a brief update at its council meeting on Tuesday. For those of you who like to observe city government in action the video is here: https://drive.google.com/file/d/10JYYpngOEj9L7Jlk_uea1Be0gSijVstC/view



The staff report updated the architect design renderings, provided the City Council with a roadmap on community outreach, financial resources secured to date, as well as other grant funding sources for which the City has submitted applications to state agencies. As you can see, these designs show a very different (and more appealing look) than what was previously a quick snapshot graphic some two years ago — before the City Council approved the contract with Jayson Architecture. These images have been provided by the Jayson Architecture team. They are the most current iteration of the project design (still being refined). They show two versions of the elevation along Cedar Street, between Lincoln and Cathcart: two-story light-filled library with second-floor rooftop outdoor space (upper right), and multistory affordable housing visible behind the library.



When I was a resident in another beach town in southern California, the City of Manhattan Beach had an old dreary box-shaped library structure that was built in the 1950s. The City Library was part of a Los Angeles County library system where the participating cities revitalized their old buildings. Similar to what we have in Santa Cruz, the City of Manhattan Beach Library had outlived its usefulness and students and seniors who used the library on a regular basis constantly complained that the cold, dark interior was not a conducive space to read and study.



It took some doing but after years of community engagement a design revitalized the City's downtown library adjacent to a parking structure and across the street from housing. Take a look at their final library that provides an open-air feeling with glass walls that face the Pacific Ocean. Here in Santa Cruz, we are on a course that will create a modern mixed-use library for the next generation in our downtown. We can and we must move forward.

Reviews

Yelp

Capitola received a 5 Star Review on March 9

I made an appt to get computer help on 3/8/22. Both the volunteer and employee were extremely helpful. Great service!

Google my Business

Felton received a 1 Star Review on March 1

The library is beautiful, but the librarians were very rude! Best to sit outside and read away from the.

Felton received a 5 Star Rating with no review on March 14

Capitola received a 5 Star Review on March 22

A great new library for Capitola. This area needs it. Library does nothing more than enrich the community around it. The staff was very helpful. I see the library as a media center for it's neighborhood. Thank You

Capitola received a 5 Star Review on March 22

Quiet nicely done helpful staff First visit

STAFF REPORT

AGENDA: Monday, April 18, 2022

DATE: Thursday, April 14, 2022

TO: Library Advisory Commission

FROM: Mary Haley Ousley, General Counsel

SUBJECT: Resolution Authorizing the Library Advisory Commission to Utilize Remote Teleconference Meetings Pursuant to Assembly Bill 361.

RECOMMENDATION:

Adopt Resolution No. 2022-01 Authorizing Remote Teleconference Meetings pursuant to Assembly Bill 361.

DISCUSSION

On March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic. Following that Proclamation, on March 17, 2020, the Governor issued Executive Order N-29-20, which included a provision suspending the traditionally strict provisions of the Ralph M. Brown Act (“Brown Act”) relating to holding and participating in meetings via teleconferencing in order to enable safe public meetings while health orders were in place.

On June 11, 2021, the Governor issued Executive Order N-08-21, which stated that the Brown Act teleconferencing suspensions were to expire on September 30, 2021. On September 16, 2021, the Governor signed Assembly Bill 361 (“AB 361”), an urgency measure effective upon signing, which amended the Brown Act to allow legislative bodies to meet via teleconferencing provided that particular conditions are met.

Pursuant to AB 361, legislative bodies may use teleconferencing to conduct public meetings during a proclaimed State of Emergency, as defined under the California Emergency Services Act, if one of the following circumstances apply: (A) State or local officials have imposed or recommended measures to promote social distancing; (B) The legislative body is meeting to determine whether, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or (C) The legislative body has determined that, as a

result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.¹

The State of Emergency proclaimed by the Governor on March 4, 2020, due to the COVID-19 pandemic remains in effect today. In February 2022, the Santa Cruz County Health Officer, together with eleven other Bay Area health officers, issued a press release announcing alignment with the California Department of Public Health's indoor masking guidance, which requires that all individuals wear face coverings indoors in specified high-risk settings, and strongly recommends that all individuals continue to wear face coverings while in indoor public settings.²

To continue teleconferenced meetings under AB 361, the LAC will need to declare every thirty (30) days that it has reconsidered the circumstances of the State of Emergency, and either (i) the state of emergency continues to directly impact the ability of the members to meet safely in person; or (ii) state or local officials continue to impose or recommend measures to promote social distancing.³

Attachment:
Resolution No. 2022-01

¹ Cal. Gov't Code § 54953(e)(1)(A)-(C).

² See *Press Release*, Twelve Bay Area Health Officers to Lift Most Indoor Mask Mandates on February 16 (Feb. 9, 2022), https://www.santacruzhealth.org/Portals/7/pdfs/Coronavirus/02.09.22%20ABAHO%20Masking_FINAL.pdf; See also CDPH, *Guidance for the Use of Face Coverings* (Updated February 28, 2022), <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx>.

³ Cal. Gov't Code § 54953(e)(3).

**SANTA CRUZ LIBRARY ADVISORY COMMISSION'S
FINDINGS PURSUANT TO ASSEMBLY BILL 361 AUTHORIZING TELECONFERENCE MEETINGS AS
A RESULT OF THE CONTINUING COVID-19 PANDEMIC STATE OF EMERGENCY AND HEALTH
OFFICER RECOMMENDATION FOR SOCIAL DISTANCING**

WHEREAS, the **Santa Cruz Library Advisory Commission (“LAC”)** is a legislative body under the Ralph M. Brown Act as defined under Cal. Gov. Code section 54952(b); and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency, pursuant to the Emergency Services Act, in response to the COVID-19 pandemic; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended certain requirements of Government Code section 54950 *et seq.*, the Ralph M. Brown Act (“Brown Act”), in order to allow local legislative bodies to conduct meetings telephonically or electronically without a physical meeting place; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, providing that the provision suspending the Brown Act requirements in Executive Order N-29-20 would remain in effect through September 30, 2021, at which point the suspension would expire; and

WHEREAS, on September 16, 2021, Governor Newsom signed Assembly Bill 361 (“AB 361”), an urgency measure effective upon adoption, amending the Brown Act to allow legislative bodies to continue teleconferencing during a proclaimed State of Emergency, and either state or local officials have imposed or recommended measures to promote social distancing, or the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic, and which remains in effect; and

WHEREAS, state or local officials have imposed and/or recommended measures to promote social distancing, and on September 30, 2021, Santa Cruz County Public Health Officer Dr. Gail Newel strongly recommended that legislative bodies in Santa Cruz County continue to engage in physical/social distancing by meeting via teleconference as allowed by AB 361 and confirmed that she will regularly review and reconsider this recommendation and notify the public when it is no longer recommended; and

WHEREAS, the California Department of Public Health and the Santa Cruz County Public Health Officer require that all individuals wear face coverings in specified high-risk settings, and continue to strongly recommend that all individuals wear face coverings in indoor public settings; and

WHEREAS, although positive COVID-19 cases have recently declined, other variants of COVID-19 exist, including the Omicron subvariant BA.2, which is currently causing an increase in positive cases in parts of the Country, and it is unknown at this time whether this variant or other variants may result in a new surge in COVID-19 cases; and

WHEREAS, the **LAC** has considered the circumstances of the current state of emergency and finds that the COVID-19 pandemic continues to directly impact the ability of members of the public to participate safely in person and further finds that the Santa Cruz County Public Health Officer continues to recommend measures to promote social distancing, strongly recommends that all individuals wear face coverings in indoor public settings, and requires that all individuals wear face coverings in specified high-risk indoor public settings; and

WHEREAS, in the interest of public health and safety, and due to the emergency caused by the spread of COVID-19, the **LAC** deems it necessary to utilize the teleconferencing rules set forth in AB 361.

NOW, THEREFORE, the **Santa Cruz Library Advisory Commission (“LAC”)** makes the following findings by a majority vote:

Section 1. The foregoing recitals are true and correct, and adopted as findings of the **Santa Cruz Library Advisory Commission**.

Section 2. Effective immediately, and for the next 30 days, the **LAC** will meet via teleconference as authorized under AB 361 and Government Code section 54953(e)(3).

Section 3. No later than thirty (30) days from making today’s findings, or at the next scheduled meeting, the **LAC** will reconsider the circumstances of the COVID-19 state of emergency and, if necessary, adopt subsequent findings to continue holding teleconference meetings in accordance with Government Code section 54953(e)(3).

[remainder of page intentionally blank]

PASSED AND ADOPTED by the **Santa Cruz Library Advisory Commission** in Santa Cruz County, State of California, this 18th day of April, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chair, Santa Cruz Library
Advisory Commission

ATTEST: _____
Commission Clerk

Approved as to Form:

General Counsel



STAFF REPORT

DATE: April 18, 2022
TO: Library Advisory Commission
FROM: Yolande Wilburn, Library Director
RE: Library Policies and Policy Schedule Review

RECOMMENDATION

Accept and File:

Policy #309 Gift Policy & Gift Agreement
Policy #310 Gift Policy-Works of Art.
Policy #315 Meeting Room Policy
Policy #315 Meeting Room Policy: Addendum
Policy #403 Library Naming Policy

And the policy renewal schedule.

DISCUSSION

The Library System is governed by policies in order to maintain standards to ensure a safe and healthy environment for staff and patrons.

The Library would like the LAC to review the following policies that are up for renewal, as well as the overall policy renewal schedule.

Policy #309 Gift Policy & Gift Agreement

Policy #310 Gift Policy-Works of Art

NOTE:

Several changes have been made to the above two (2) policies, in order to make it easier to review them, the Library has provided a clean copy of the policy as well as a mark up copy so that commissioners can see the changes being proposed.

Policy #315 Meeting Room Policy

Policy #315 Meeting Room Policy: Addendum

Policy #403 Library Naming Policy

Attachments:

Policy #309 Gift Policy & Gift Agreement

Policy #310 Gift Policy-Works of Art

Policy #315 Meeting Room Policy

Policy #315 Meeting Room Policy: Addendum

Policy #403 Library Naming Policy

Library Policy Renewal Schedule

Prepared by: Kira Henifin, Principal Management Analyst

Reviewed and Approved by: Yolande Wilburn, Library Director

SANTA CRUZ
PUBLIC LIBRARIES

Gifts Policy

JPAB

Policy# 309

Approved: ~~8/2017~~

Five-year Review

Schedule: 202~~7~~²

Santa Cruz Public Libraries (the Library) welcomes gifts of money (cash, securities, annuities, bequests, and trusts); materials; real, intellectual, or personal property; works of art for public display; and gifts in kind. Financial gifts to the Library are treated as revenue over and above the operating budget, and shall be used solely for the enhancement of basic library services, programs, materials, or facilities. Donors can state the intent of the donation using the Gift Agreement (attached to this policy).

Gifts ~~in value up to \$25,000~~ are the delegated management responsibility of the Director of Libraries, who will make decisions regarding gift acceptance. Gifts received under and disposition with the exception of gifts received under the Library Naming Policy will need to have filled out the Gift Agreement form. The Library retains the right to refuse any gift, and to make all decisions regarding the processing, use, placement, access, storage, retention, sale, donation, or disposition of any gift.

Gifts made unconditionally and without restrictions are preferred. Gifts with conditions requested by the donor shall be approved on a case-by-case basis by the Director of Libraries.

Ownership of gifts resides with the Library ~~unless otherwise specified in a conditional agreement or if the gift is capital in function.~~ Gifts of funding for capital changes to library facilities will be appropriated to the Library and coordinated with ~~managed by~~ the Jurisdiction.

Gift acceptance will be based on consideration of criteria including

- utility of gift toward Library strategic goals and objectives
- conditions placed on gift acceptance
- long-term maintenance obligation

- correlation with Collection Development Policy {for materials)
- jurisdiction capital campaign needs
- available space
- effect on future giving

Contracts are required when conditional gifts are given. Contracts associated with conditional gifts will be managed by the Friends of the Santa Cruz Public Libraries {the Friends) and signed by the Director of Libraries. When appropriate, the Library shall seek the advice of legal counsel in matters relating to the acceptance of gifts with conditions. If a gift condition is related to naming, please see the Library Naming Policy.

Copyright ownership of any gift donated shall be transferred to the Library so that the Library may make unrestricted use of the materials. Donors may wish to consult with legal counsel before transfer of copyright ownership.

Gifts will be received by the Friends, a 501(c)(3) non-profit organization whose purpose is to support the Library's strategic objectives, programs, and services through fundraising and advocacy. If a donor feels strongly that a gift must go directly to the Library, it will be accepted based on criteria stated herein. Gifts and gift monies will be held, invested, and allocated to the Library.

The Friends will acknowledge all accepted gifts in writing and will specify the type, quantity, and condition of the gift for the donor's records. Determination of monetary value of donations for donor income tax purposes will not be affixed by the Library. The Friends will follow non-profit laws and regulations regarding acknowledgement of all gifts.

Gift related record-keeping, and communication with donors related to gifts and ongoing gift management is the responsibility of the Friends in consultation with the Director of Libraries. A record of all donations will be retained for seven years from date of acceptance, or for the duration of the contracted gift agreement.

Donors are granted the same right to access and use of their donation and the Library as other members of the public; unique or special access rights are not provided. The Library will not accept any gift that would result in placing a material obligation or lien upon the Library's operating budget.

The Library will provide the Joint Powers Authority Board with a quarterly gift received report.

Gifts Procedure

Santa Cruz Public Libraries (the Library) welcomes gifts of money (including cash, securities, annuities, bequests, and trusts); materials (see *Collection Development Policy*); real, intellectual, or personal property; works of art for public display; and gifts in kind.

This duplicates what is written on the previous page, but is missing this part:

Financial gifts to the Library are treated as revenue over and above the operating budget, and shall be used solely for the enhancement of basic library services, programs, materials, or facilities.

Gifts will be received by the Friends of the Santa Cruz Public Libraries (the Friends), a 501(c)(3) nonprofit organization whose purpose is to support the Library's strategic objectives, programs, and services through fundraising and advocacy. If a donor feels strongly that a gift must go directly to the Library, it will be accepted.

This is missing the rest of the sentence:

it will be accepted based on criteria stated herein. Gifts and gift monies will be held, invested, and allocated to the Library.

Donors wishing to attach conditions to gifts are encouraged to first consult with the Friends, who will confer with the Director of Libraries. The Director reserves the right to determine whether to accept gifts with special conditions. If a gift condition is related to naming, please see the Library Naming Policy.

Contracts are required when conditional gifts are given. Contracts associated with conditional gifts will be managed by the Friends and signed by the Director of Libraries.

Gifts of Monies for Books and Materials

Gifts of books and materials may be given directly to the Friends. Selection and purchase decisions for books and other materials are made by Library staff to meet system-wide guidelines for programming and collection needs (as defined in the *Collection Development Policy*). The Library applies the same standards of materials selection to gifts as it does when selecting materials for purchase.

Gifts of Other Financial Donations and Property (Real or Personal)

Donors anticipating a major bequest may wish to consult with legal counsel in formulating terms. Financial donations are to be made to the Friends, preferably with the specification of unrestricted use by the Library.

Donors wishing to specify the Library as the beneficiary or residual legatee of a trust, or of all or portions of their estate including real or personal property, may wish to consult with legal counsel before transfer of ownership.

Gifts of Works of Art for Public Display

Please refer to Policy #310 for the full procedures regarding gifts to be used for public display.

Works of Art Gift Agreement

For the work of art gift known as [insert name here], the Friends of the Santa Cruz Public Libraries (the Friends) and the Library Joint Powers Authority Board accept with gratitude the below described work of art. The Library shall maintain this gift in accordance with the Library Gifts Policy. Unless otherwise specified in a Gift Contract , the Library retains the right to refuse any gift, and to make all decisions regarding the processing, use, placement, access, storage, retention, sale, donation, or disposition of any gift.

ITEM DESCRIPTION (title, media, size, framing, signature):

VALUE:

NOTE (Display needs or conditions, etc.):

Printed Name of Donor

Address of Donor

Phone Number of Donor

Signature of Donor

Date

Acknowledgment by the Friends of the Santa Cruz Public Libraries

Date

Acknowledgment by the Director of Libraries

Date

Gifts Policy

LJPB Policy #309

Approved:

Five-year Review Schedule: 2027

Santa Cruz Public Libraries {the Library} welcomes gifts of money {cash, securities, annuities, bequests, and trusts}; materials; real, intellectual, or personal property; works of art for public display; and gifts in kind. Financial gifts to the Library are treated as revenue over and above the operating budget, and shall be used solely for the enhancement of basic library services, programs, materials, or facilities. Donors can state the intent of the donation using the Gift Agreement (attached to this policy).

Gifts are the delegated management responsibility of the Director of Libraries, who will make decisions regarding gift acceptance. Gifts received under the Library Naming Policy will need to have filled out the Gift Agreement. The Library retains the right to refuse any gift, and to make all decisions regarding the processing, use, placement, access, storage, retention, sale, donation, or disposition of any gift.

Gifts made unconditionally and without restrictions are preferred. Gifts with conditions requested by the donor shall be approved on a case-by-case basis by the Director of Libraries.

Ownership of gifts resides with the Library. Gifts of funding for capital changes to library facilities will be appropriated to the Library and coordinated with the Jurisdiction.

Gift acceptance will be based on consideration of criteria including

- utility of gift toward Library strategic goals and objectives
- conditions placed on gift acceptance
- long-term maintenance obligation
- correlation with Collection Development Policy {for materials}
- jurisdiction capital campaign needs
- available space

- effect on future giving

Contracts are required when conditional gifts are given. Contracts associated with conditional gifts will be managed by the Friends of the Santa Cruz Public Libraries (the Friends) and signed by the Director of Libraries. When appropriate, the Library shall seek the advice of legal counsel in matters relating to the acceptance of gifts with conditions. If a gift condition is related to naming, please see the Library Naming Policy.

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The Library will provide the Joint Powers Authority Board with a quarterly gift received report.

Gifts Procedure

Santa Cruz Public Libraries (the Library) welcomes gifts of money (including cash, securities, annuities, bequests, and trusts); materials (see *Collection Development Policy*); real, intellectual, or personal property; works of art for public display; and gifts in kind. Financial gifts to the Library are treated as revenue over and above the operating budget, and shall be used solely for the enhancement of basic library services, programs, materials, or facilities.

Gifts will be received by the Friends of the Santa Cruz Public Libraries (the Friends), a 501(c)(3) nonprofit organization whose purpose is to support the Library's strategic objectives, programs, and services through fundraising and advocacy. If a donor feels strongly that a gift must go directly to the Library, it will be accepted based on criteria stated herein. Gifts and gift monies will be held, invested, and allocated to the Library.

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Donors anticipating a major bequest may wish to consult with legal counsel in formulating terms. Financial donations are to be made to the Friends, preferably with the specification of unrestricted use by the Library.

Donors wishing to specify the Library as the beneficiary or residual legatee of a trust, or of all or portions of their estate including real or personal property, may wish to consult with legal counsel before transfer of ownership.

Gifts of Works of Art for Public Display

Please refer to Policy #310 for the full procedures regarding gifts to be used for public display.

Gift Agreement

This Gift Agreement (“Agreement”), effective as of XXX (“Effective Date”), is made and entered into by and between XXX, whose address is XXX (“Donor”) Santa Cruz Public Libraries (“SCPL”) for the use and benefit of the XXX Branch Library.

Based upon the Recitals below, and in consideration of the mutual promises and benefits hereunder, the parties hereto hereby agree as follows:

RECITALS

Donor wishes to make a charitable gift to the Library for the use and benefit of the XXX Branch Library as set forth in this Agreement.

SCPL’s desire to accept such gift, subject to the terms and conditions set forth in this Agreement.

AGREEMENT

1. **Gift.** Donor hereby pledges to the City for the use and benefit of the XXX Branch Library the following gift: \$XXX (“Gift”).
2. **Payment of the Gift.** The Gift is an irrevocable pledge that will be paid to the Friends of the Santa Cruz Public Libraries (FSCPL).

Payments in support of this pledge will begin immediately upon the execution of this Agreement with a (initial) payment of \$XXX (ADD additional language if there is a schedule of payment):

<u>Amount of payment by Donor</u>	<u>Due Date</u>
\$ XXX	(Date)
\$ XXX (Optional)	(Date)

Optional: Donor may accelerate the payment of any or all of this pledge at any time in Donor’s discretion so long as the cumulative total of all gift payments meets the foregoing schedule. Payments shall be paid by Donor to the FSCPL, via check, electronic funds transfer, stocks or other securities, or other methods acceptable to Donor and FSCPL.

3. **Use of the Gift.** The Gift shall be used to help fund the construction of the XXX Branch Library.
4. **Acknowledgment (optional).**

In consideration for the Gift, SCPL will acknowledge the Gift by:

Naming the XXX Room, “Facility”, the XXX Room, “Naming”. Subject to the terms of this Agreement, the Naming will last for the life of the building.

SCPL shall consult Donor regarding the placement and design of the signage, provided however, SCPL shall make the final determinations of placement and design of the signage and any plaques.

5. **Termination of Naming.** In addition to any rights and remedies available at law, SCPL may terminate this Agreement and all rights and benefits of the Donor hereunder, including terminating the Naming:
 - a. Where unforeseen circumstances make it impossible for Donor to complete a monetary donation commitment provided in this Agreement, or

- b. In the unlikely event SCPL determines in its reasonable and good faith opinion, as determined by a majority vote of the SCPL Joint Powers Authority Board after at least one public hearing after notice to Donor and an opportunity for Donor to make a statement that the Naming should not be terminated, that circumstances have changed such that the Naming chosen by the Donor would adversely impact the reputation, image, mission or integrity of SCPL, in the event of a continued association with Donor and the continuation of the Naming provided for herein, or
- c. If the library is closed, deconstructed, destroyed, or severely damaged such that the library is closed to the public for a period of time in excess of two years.
- d. In the event the library goes through an end-of-life renovation, and the library is closed to the public for a period of time in excess of 18 months for that renovation, and a donor campaign is needed to fund the renovation, SCPL shall offer the naming rights to the same or a similar room to Donor, if available.

Upon any such termination of this Agreement and/or the Naming hereunder, SCPL shall have no further obligation or liability to Donor and shall not be required to return any portion of the Gift already paid. SCPL, however, may in its sole and absolute discretion determine an alternative recognition for the portion of the Gift already received.

- 6. **Modification of Naming.** If within the term of this Agreement, the Library is upgraded or modified then the donor recognition will be carried forward by the library operator in a similar capacity, as determined by the library operator in consultation with the donor, as feasible.
- 7. **Publicity.** Donor agrees that SCPL shall have the right to: for purposes of publicizing the Gift and the Naming, SCPL will have the right, without charge, to photograph the Donor and use the names, likenesses, and images of the Donor in photographic, audiovisual, digital or any other form of medium (the “Media Materials”) and to use, reproduce, distribute, exhibit, and publish the Media Materials in any manner and in whole or in part, including in brochures, website postings, informational and marketing materials, and reports and publications describing SCPL’s development and business activities. Donor hereby releases, discharges, and agrees to indemnify and hold harmless SCPL from all claims, demands, liability, losses, costs, and causes of actions that Donor has or may have by reason of this authorization or use of Donor’s photographs, names, likenesses, and images, including any liability by virtue of any blurring, distortion, alteration, optical illusion, or use in composite form, whether intentional or otherwise, that may occur or be produced in the taking of said images, or in processing tending towards the completion of the finished product, including publication in Media Materials.
- 8. **Assignment.** This Agreement and the rights and benefits hereunder may not be assigned by either party without the prior written consent of the other party, which consent shall be in the sole and absolute discretion of the non-assigning party.
- 9. **Entire Agreement.** This Agreement constitutes the entire agreement of the parties with regard to the matters referred to herein, and supersedes all prior oral and written agreement, if any, of the parties in respect hereto. This Agreement may not be modified or amended except by written agreement executed by both parties hereto.
- 10. **Headings.** The headings inserted in this Agreement are for convenience only and in no way define, limit, or otherwise describe the scope or intent of this Agreement, or any provision hereof, or in any way affect the interpretation of this Agreement.
- 11. **Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of California without regard to any conflict of laws rule or principle that might refer the governance or construction of this Agreement to the laws of another jurisdiction. Subject to the sovereign immunity of the State of California, any legal proceeding brought in connection with disputes relating to or arising out of this Agreement will be filed and heard in Santa Cruz County, California, and each party waives any objection that it might raise to such venue and any right it may have to claim that such venue is inconvenient.

12. **Indemnification.** Donor agrees to indemnify, defend, and hold harmless SCPL, and each of the entity's respective officers, officials, agents, volunteers and employees, to the fullest extent permitted by law, from and against any and all claims, demands, actions, damages, losses, liabilities, and/or judgments, including reasonable attorneys' fees, associated costs of investigation and defense, related to or arising out of in any manner from Donor's acts or omissions under this Agreement, Donor's breach of this Agreement, or SCPL's use of the Donor's name or image, except where caused by the sole negligence or willful misconduct of SCPL. SCPL, individually and jointly, agree to indemnify, defend, and hold harmless Donor, and each of Donor's trustees, beneficiaries, officers, officials, agents, volunteers and employees, to the fullest extent permitted by law, from and against any and all claims, demands, actions, damages, losses, liabilities, and/or judgments, including reasonable attorneys' fees, associated costs of investigation and defense, related to or arising out of in any manner from SCPL's performance under this Agreement and/or SCPL's breach of this Agreement, except where caused by the sole negligence or willful misconduct of Donor.

ACCEPTED AND AGREED TO:

DONOR NAME

SANTA CRUZ PUBLIC LIBRARIES

(Donor Name)

By: _____
Name: XXX
Title: Library Director

Gift Policy: Works of Art for Public Display

JPAB Policy # 310

Approved: 7/1997

Last Revised: ~~9/2014~~

Five-year Review Schedule: 9/~~2019~~2024

The Library Joint Powers Authority Board encourages members of the public, including local artists, to donate works of art to the Library System for public display. Although the Library System does not acquire or collect works of art, the Joint Powers Board believes that the display of art contributes substantially to the cultural enrichment of public library users.

For this reason, the Library System conducts changing exhibits at several Branches, and will accept donations of works of art for display purposes, with the ~~pr~~evise-understanding that it has neither the staff resources nor storage facilities to ensure permanent preservation of any item.

The Director of Libraries will develop an Art Committee consisting of themselves, two members of library staff, one City Art Commissioner, one County Art Commissioner, an architect and two members of the Friends of the Santa Cruz Libraries.

All donors of works of art shall be required to sign the attached *Gift Agreement-Works of Art*.

Donors wishing to present works of art to the Library System are asked to write a letter to the ~~Chair of the Library Joint Powers Authority Board-~~ Santa Cruz Library Art Committee describing the proposed gift, naming the Branch where they wish it to be located, and suggesting any appropriate place where it might be displayed. Donors may wish to consult with Library Staff prior to making the proposal. The Art Committee will make decisions regarding the appropriateness of accepting gifts of works of art for public display.

The Art Committee will make recommendations on whether to accept the art donation. This recommendation will go to the Library Advisory Committee for approval. If the LAC also approves, they will bring their recommendation to the LJPB for final approval.

The ~~Chair-~~ Art Committee will place the proposed gift on the Agenda of the next regularly scheduled Joint Powers Authority Board meeting. The Board will accept or reject proposed gifts on the basis of the following criteria:

1. Staff recommendation as to the artistic appropriateness of the work for public display, and the suitability of the proposed display site or an alternative.

2. The donor's or artist's signed agreement to the terms of the attached *Gift Agreement--Works of Art*, which contains, but is not limited to, the following stipulations:

That the value of the work of art shall be supplied by the donor and stated in the agreement. It is understood that appraisals by staff have no legal standing, and that if the donor wishes a professional appraisal she/he must seek one at her/his own expense.

That the donor is the legal owner of the work of art and has the authority to donate the work of art to the Library.

That, having accepted a work of art, the Library will, to the best of its ability, agree to determine the best length of time in which to display the work, for a minimum of one year from the date of acceptance. Should extraordinary events ^[SH1]

~~prevent the Library for any reason not be able to display the work of art for a minimum of one year from doing this, it agrees to consult with the donor regarding an alternative display site., with the Library having the sole discretion to decide the final display site or display period.~~

That as a material part of the consideration provided by the donor, if the donor is the artist of the work of art or created the work of art, the donor agrees to waive any and all rights the donor may have with respect to the work of art pursuant to the federal Visual Artists Rights Act of 1990, the California Art Preservation Act, and any other local, state, federal or international laws that convey any type of moral right protecting the integrity of works of art. If the donor is not the artist of the work of art, the donor shall obtain from the artist of the work of art a signed waiver in a form approved by the Library whereby the artist waives any and all rights discussed herein.

~~That, having fulfilled this condition, the~~The Library is free to move, store, sell, or dispose of the work of art as it sees fit and as conditions require.

That, in the event that a decision is made to sell the work, the donor shall have the right of first refusal to purchase back the work at the current market price. This right shall not, however, devolve upon the donor's heirs or legatees.

3. ~~_____~~ In determining whether to include ~~including~~ a work of art in the Library's art collection, ~~implies a commitment [SH2] to its maintenance, preservation, protection and appropriate display for the public benefit. The Library shall~~ he Santa Cruz Public Libraries ~~has a responsibility to~~ consider the resources required for maintenance, preservation, protection and appropriate display of ~~all the~~ works of art ~~accepted by the Library~~. This could include the provision of funds to cover the cost of ongoing maintenance ~~to ensure adequate ongoing care for~~ of the work if needed. The donor will work with Library ~~staff~~ Art Committee and the Library Joint Powers Board to determine what is appropriate for the specific situation, with the Library having the sole discretion for making the final decisions.

Should the Library Joint Powers Authority Board, the artist or donor, and the Library ~~staff~~ Art Committee disagree regarding the acceptability of a work of art for public display, the Library Joint Powers Authority Board shall consult with the Santa Cruz Arts Commission for advice regarding alternative sites or resolution of the conflict.

Adopted by the Santa Cruz City County Library System [citizen] Board on October 7, 1985; Adopted by the Library Oversight Committee on November 3, 1988; confirmed by the Library Joint Powers Authority Board in July 1997.

GIFT AGREEMENT FOR WORKS OF ART

This Agreement is entered into as of _____ (the “Effective Date”), by and between the Library Joint Powers Authority Board of the Santa Cruz City County Library System (hereinafter the “Library”) and _____ (hereinafter “Donor”) (collectively referred to as the “Parties”).

Section 1.

Artwork Donation/Gift

~~The~~The Library Joint Powers Authority Board of the Santa Cruz City County Library System, meeting in regular session on [date] , adopted a resolution accepting with gratitude from the Donor the below described work(s) of art (hereinafter the “Artwork”) for public display, in accordance with ~~its~~the Library’s published Gift Policy: Works of Art for Public Display.

The Donor hereby irrevocably donates and conveys title to the Artwork to the Library. The donation shall be effective as of the Effective Date.

~~The gift is accepted with the following conditions including ongoing care and maintenance:~~^[SH3]

~~_____ [list conditions imposed by JPB or by donor]~~

DONOR: [list full name(s), address, phone number]

ARTIST (if not the Donor): [List full name, address, phone number]

ITEM DESCRIPTION: [Title, media, size, framing, signature.]

Attach photograph

VALUE OF ARTWORK^{[SH4]:}

Section 2. Display and Maintenance Preferences^{[SH5].}

NOTES: Describe special display ~~conditions~~preferences or the like.

Example: Painting will bear a plaque with the following message:

“Gift of Mr. and Mrs. John Smith in memory of Judge J. M. Smith”

The Artwork is accepted with the following preferences and/or conditions:

[list conditions imposed by JPB or by donor]

Section 3. Transportation^[SH6] of Artwork.

The Donor shall be responsible for transportation and delivery of the Artwork to the Library for installation. All other costs associated with installation the Artwork will be incurred by the Library.

Section 4. Waiver of Rights to Work of Art.

As a material part of the consideration provided by Donor under the terms of this Agreement, if Donor is the artist of the Artwork or created the Artwork, Donor agrees to waive any and all rights Donor may have with respect to the Artwork pursuant to the federal Visual Artists Rights Act of 1990 (17 U.S.C. §§ 106A and 113(d)), the California Art Preservation Act (Cal. Civil Code § 987 et seq.), and any other local, state, federal or international laws that convey rights of the same nature as those conveyed under 17 U.S.C. section 106A, Cal. Civil Code section 987 et seq., or any other type of moral right protecting the integrity of works of art. The provisions of this paragraph shall apply to modify any of Donors' respective rights of attribution and integrity as set out in the Visual Artists Rights Act, 17 U.S.C §§ 106A and 113(d) ("VARA"), the California Art Preservation Act, Cal. Civil Code §§ 987 and 989 ("CAPA"), and any rights arising under United States federal or state law or under the laws of another country that convey rights of the same nature as those conveyed under VARA and CAPA, as against the Library, its officers, officials, employees and agents.

If Donor is not the artist of the Artwork, or if any of the laws or regulations discussed above conveyed any rights of the same nature as discussed above to another individual, the Donor shall obtain from that individual or the artist of the Artwork a signed waiver in a form approved by the Library whereby the artist waives any and all rights discussed in this section.

Section 5. Authority to Donate the Artwork

Donor warrants and represents that Donor is the sole and legal owner of the Artwork and is authorized to donate the Artwork to the Library. Donor agrees to defend and indemnify the Library from any and all liability, claims, demands, actions, damages, judgments and costs (including attorneys' fees) in any way related to the ownership of the Artwork.

Section 6. Modifications or Removal of Artwork.

The Library has the absolute right to change, modify, destroy, remove, relocate, move, replace, transport, repair or restore the Artwork in whole or in part, in Library's sole discretion, without prior notice to the Donor.

The Library is not required to replace the Artwork if it is stolen or damaged.

If the Library decides to sell the Artwork, the Donor shall have the right of first refusal to purchase back the Artwork at the then current market price. This right shall not, however, devolve upon the Donor's heirs or legatees.

Section 7. Indemnification and Release.

The Donor agrees to indemnify, defend, and hold harmless the Library and its officials, officers, employees, volunteers, and agents to the fullest extent permitted by law, from any and all liability, claims, demands, actions, damages, judgments and costs (including attorneys' fees) caused by or resulting from the negligence, recklessness, or willful misconduct of Donor, or Donor's agents or representatives, in any way related to the Artwork and/or this Agreement, except for any liability caused by the sole negligence or willful misconduct of the Library.

Section 8. Copyright.

The Donor represents to the Library that, to the best of Donor's knowledge, the Artwork is free of encumbrances and does not utilize any protected patent, trademark or copyright unless proper permission and all releases and other necessary documents were obtained. Donor agrees to indemnify, defend, and hold harmless the Library and its officials, officers, employees, volunteers, and agents from any and all liability, claims, demands, actions, damages, judgments, and costs (including attorneys' fees) arising out of a claim of infringement, actual or alleged, direct or contributory, of any intellectual property rights in any way related to the Artwork. This provision shall survive termination or expiration of this Agreement.

Section 9. General Provisions.

1. Complete Agreement. This Agreement is the full and complete integration of the Parties' agreement with respect to the matters addressed herein, and this Agreement supersedes any previous written or oral agreements between the Parties with respect to the matters addressed herein.
2. Governing Law. This Agreement shall be governed by and interpreted in accordance with California law.
3. Severability. The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the other provisions unenforceable, invalid or illegal.
4. Contract Interpretation. Each party acknowledges that it has reviewed this Agreement and that the normal rule of construction to the effect that any ambiguities are to be

resolved against the drafting party shall not be employed in the interpretation of this Agreement.

5. Counterparts. The Parties may execute this Agreement in two or more counterparts, which shall, in the aggregate, be deemed an original but all of which, together, shall constitute one and the same instrument. A scanned, electronic, facsimile or other copy of a party's signature shall be accepted and valid as an original.
6. Warranty of Authority. The signatories to this Agreement warrant and represent that each is authorized to execute this Agreement and that their respective signatures serve to legally obligate their respective representatives, agents, successors and assigns to comply with the provisions of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first herein above set forth.

Signature of Donor

Director of Libraries

Date

Date

Execute two copies of this form: one for the donor and one for the Library

Gift Policy: Works of Art for Public Display

JPAB Policy # 310
Approved: 7/1997
Last Revised:
Five-year Review Schedule: 9/2024

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For this reason, the Library System conducts changing exhibits at several Branches, and will accept donations of works of art for display purposes, with the understanding that it has neither the staff resources nor storage facilities to ensure permanent preservation of any item.

The Director of Libraries will develop an Art Committee consisting of themselves, two members of library staff, one City Art Commissioner, one County Art Commissioner, an architect and two members of the Friends of the Santa Cruz Libraries.

All donors of works of art shall be required to sign the attached *Gift Agreement-Works of Art*.

Donors wishing to present works of art to the Library System are asked to write a letter to the Santa Cruz Library Art Committee describing the proposed gift, naming the Branch where they wish it to be located, and suggesting any appropriate place where it might be displayed. Donors may wish to consult with Library Staff prior to making the proposal. The Art Committee will make decisions regarding the appropriateness of accepting gifts of works of art for public display.

The Art Committee will make recommendations on whether to accept the art donation. This recommendation will go to the Library Advisory Committee for approval. If the LAC also approves, they will bring their recommendation to the LJPB for final approval.

The Art Committee will place the proposed gift on the Agenda of the next regularly scheduled Joint Powers Authority Board meeting. The Board will accept or reject proposed gifts on the basis of the following criteria:

1. Staff recommendation as to the artistic appropriateness of the work for public display, and the suitability of the proposed display site or an alternative.
2. The donor's or artist's signed agreement to the terms of the attached *Gift Agreement--Works of Art*, which contains, but is not limited to, the following stipulations:

That the value of the work of art shall be supplied by the donor and stated in the agreement. It is understood that appraisals by staff have no legal standing, and that if the donor wishes a professional appraisal she/he must seek one at her/his own expense.

That the donor is the legal owner of the work of art and has the authority to donate the work of art to the Library.

That, having accepted a work of art, the Library will, to the best of its ability, determine the best length of time in which to display the work.

That as a material part of the consideration provided by the donor, if the donor is the artist of the work of art or created the work of art, the donor agrees to waive any and all rights the donor may have with respect to the work of art pursuant to the federal Visual Artists Rights Act of 1990, the California Art Preservation Act, and any other local, state, federal or international laws that convey any type of moral right protecting the integrity of works of art. If the donor is not the artist of the work of art, the donor shall obtain from the artist of the work of art a signed waiver in a form approved by the Library whereby the artist waives any and all rights discussed herein.

The Library is free to move, store, sell, or dispose of the work of art as it sees fit and as conditions require.

That, in the event that a decision is made to sell the work, the donor shall have the right of first refusal to purchase back the work at the current market price. This right shall not, however, devolve upon the donor's heirs or legatees.

3. In determining whether to include a work of art in the Library's art collection, the Library shall consider the resources required for maintenance, preservation, protection and appropriate display of the works of art. This could include the provision of funds to cover the cost of ongoing maintenance of the work if needed. The donor will work with Library Art Committee to determine what is appropriate for the specific situation, with the Library having the sole discretion for making the final decisions.

Should the Library Joint Powers Authority Board, the artist or donor, and the Library Art Committee disagree regarding the acceptability of a work of art for public display, the Library Joint Powers Authority Board shall consult with the Santa Cruz Arts Commission for advice regarding alternative sites or resolution of the conflict.

Adopted by the Santa Cruz City County Library System [citizen] Board on October 7, 1985; Adopted by the Library Oversight Committee on November 3, 1988; confirmed by the Library Joint Powers Authority Board in July 1997.

GIFT AGREEMENT FOR WORKS OF ART

This Agreement is entered into as of _____ (the “Effective Date”), by and between the Library Joint Powers Authority Board of the Santa Cruz City County Library System (hereinafter the “Library”) and _____ (hereinafter “Donor”) (collectively referred to as the “Parties”).

Section 1. Artwork Donation/Gift

The Library, meeting in regular session on [date], adopted a resolution accepting with gratitude from the Donor the below described work(s) of art (hereinafter the “Artwork”) for public display, in accordance with the Library’s published Gift Policy: Works of Art for Public Display.

The Donor hereby irrevocably donates and conveys title to the Artwork to the Library. The donation shall be effective as of the Effective Date.

DONOR: [list full name(s), address, phone number]

ARTIST (if not the Donor): [List full name, address, phone number]

ITEM DESCRIPTION: [Title, media, size, framing, signature.]

Attach photograph

VALUE OF ARTWORK:

Section 2. Display and Maintenance Preferences.

NOTES: Describe special display preferences or the like.

Example: Painting will bear a plaque with the following message:

“Gift of Mr. and Mrs. John Smith in memory of Judge J. M. Smith”

The Artwork is accepted with the following preferences and/or conditions:

[list conditions imposed by JPB or by donor]

Section 3. Transportation of Artwork.

The Donor shall be responsible for transportation and delivery of the Artwork to the Library for installation. All other costs associated with installation the Artwork will be incurred by the Library.

Section 4. Waiver of Rights to Work of Art.

As a material part of the consideration provided by Donor under the terms of this Agreement, if Donor is the artist of the Artwork or created the Artwork, Donor agrees to waive any and all rights Donor may have with respect to the Artwork pursuant to the federal Visual Artists Rights Act of 1990 (17 U.S.C. §§ 106A and 113(d)), the California Art Preservation Act (Cal. Civil Code § 987 et seq.), and any other local, state, federal or international laws that convey rights of the same nature as those conveyed under 17 U.S.C. section 106A, Cal. Civil Code section 987 et seq., or any other type of moral right protecting the integrity of works of art. The provisions of this paragraph shall apply to modify any of Donors' respective rights of attribution and integrity as set out in the Visual Artists Rights Act, 17 U.S.C §§ 106A and 113(d) ("VARA"), the California Art Preservation Act, Cal. Civil Code §§ 987 and 989 ("CAPA"), and any rights arising under United States federal or state law or under the laws of another country that convey rights of the same nature as those conveyed under VARA and CAPA, as against the Library, its officers, officials, employees and agents.

If Donor is not the artist of the Artwork, or if any of the laws or regulations discussed above conveyed any rights of the same nature as discussed above to another individual, the Donor shall obtain from that individual or the artist of the Artwork a signed waiver in a form approved by the Library whereby the artist waives any and all rights discussed in this section.

Section 5. Authority to Donate the Artwork

Donor warrants and represents that Donor is the sole and legal owner of the Artwork and is authorized to donate the Artwork to the Library. Donor agrees to defend and indemnify the Library from any and all liability, claims, demands, actions, damages, judgments and costs (including attorneys' fees) in any way related to the ownership of the Artwork.

Section 6. Modifications or Removal of Artwork.

The Library has the absolute right to change, modify, destroy, remove, relocate, move, replace, transport, repair or restore the Artwork in whole or in part, in Library's sole discretion, without prior notice to the Donor.

The Library is not required to replace the Artwork if it is stolen or damaged.

If the Library decides to sell the Artwork, the Donor shall have the right of first refusal to purchase back the Artwork at the then current market price. This right shall not, however, devolve upon the Donor's heirs or legatees.

Section 7. Indemnification and Release.

The Donor agrees to indemnify, defend, and hold harmless the Library and its officials, officers, employees, volunteers, and agents to the fullest extent permitted by law, from any and all liability, claims, demands, actions, damages, judgments and costs (including attorneys' fees) caused by or resulting from the negligence, recklessness, or willful misconduct of Donor, or Donor's agents or representatives, in any way related to the Artwork and/or this Agreement, except for any liability caused by the sole negligence or willful misconduct of the Library.

Section 8. Copyright.

The Donor represents to the Library that, to the best of Donor's knowledge, the Artwork is free of encumbrances and does not utilize any protected patent, trademark or copyright unless proper permission and all releases and other necessary documents were obtained. Donor agrees to indemnify, defend, and hold harmless the Library and its officials, officers, employees, volunteers, and agents from any and all liability, claims, demands, actions, damages, judgments, and costs (including attorneys' fees) arising out of a claim of infringement, actual or alleged, direct or contributory, of any intellectual property rights in any way related to the Artwork. This provision shall survive termination or expiration of this Agreement.

Section 9. General Provisions.

1. Complete Agreement. This Agreement is the full and complete integration of the Parties' agreement with respect to the matters addressed herein, and this Agreement supersedes any previous written or oral agreements between the Parties with respect to the matters addressed herein.
2. Governing Law. This Agreement shall be governed by and interpreted in accordance with California law.
3. Severability. The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the other provisions unenforceable, invalid or illegal.
4. Contract Interpretation. Each party acknowledges that it has reviewed this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement.
5. Counterparts. The Parties may execute this Agreement in two or more counterparts, which shall, in the aggregate, be deemed an original but all of which, together, shall constitute one and the same instrument. A scanned, electronic, facsimile or other copy of a party's signature shall be accepted and valid as an original.
6. Warranty of Authority. The signatories to this Agreement warrant and represent that each is authorized to execute this Agreement and that their respective signatures serve to legally obligate their respective representatives, agents, successors and assigns to comply with the provisions of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first herein above set forth.

Signature of Donor

Director of Libraries

Date

Date

Execute two copies of this form: one for the donor and one for the Library

Meeting Room Policy

JPAB Policy # 315
Approved: March 2020
Last Revised: August 2021
Five-year Review Schedule: August 2026

Why does the Library provide public access to community rooms?

The Santa Cruz Public Library's room policy seeks to support the Library's mission to "connect, inspire, inform" and to support its vision to "transform lives and strengthen communities." Public spaces make it possible for the public and Library Partners to meet community interests and needs and to build knowledge and understanding of one another as a community.

Priority for room reservations is given to library sponsored programs. If the Library has not reserved the room for itself, priority is then given to government agencies.

Terms of Use for Community Rooms

1. Reservations require a library card.
2. Rooms can be reserved by groups two months in advance of their event and up until one business day prior to their event. Rooms can't be reserved more than four times by one group in one calendar year. (The Library, including its sponsored programming, Friends of the Library and government agencies are exempt from this rule.)
3. Publicity material must also state that the Library neither approves nor disapproves of any viewpoint.
4. Groups may use rooms only for the hours booked in advance. All set-up and clean-up must be accomplished within the reserved time. Groups must return any space to the condition in which they found it unless staff requests otherwise.
5. All meetings must be open to the general public. (The Library and government agencies are exempt from this rule.)
6. All programs shall not discriminate against any individuals or groups of individuals because of race, religion, creed, color, national origin, sex, sexual orientation, gender identity, age, physical or mental disability, or citizenship. The arrangement of the room must also comply with ADA access.
7. All participants must abide by the [Library's Code of Conduct](#).

8. Library spaces are not intended for commercial use. No admission fee may be charged; no collections may be taken on the premises, no fund or business solicited or direct sales made except for sales by the Library or Friends of the Library or their agent. Some exceptions may apply and can be approved by the Library Director. For example, the Director would need to approve suggested donations by program organizers or author book sales, and in such cases the Library would require that 15% of the donations goes to the Friends of the Library in order to benefit the Library. However, donations for programs can't be a condition on for participation.
9. Signs, posters, displays and decorations may be put up with prior permission from the branch manager.
10. Libraries are fragrance-free facilities. No incense may be used and fire regulations prohibit the use of candles however exceptions for special events may be approved by the library director.
11. The Library reserves the right to cancel a reservation due to circumstances beyond its control. The Library will notify the group of the reservation cancellation as soon as possible.
12. . Library spaces are not intended for private parties, such as weddings, birthday parties or other types of private celebrations.
13. Failure to comply with these terms could disqualify the group or individual from reserving library space in the future.

Care and Use of the Community Room

- I. Alcoholic beverages may be served only with special permission; this is secured using procedures outlined in the [Alcohol Beverages Policy](#).
2. Users are responsible for cleaning up and for any damage to library property or the facility. Repair or cleaning costs may be assessed if damage occurs.
3. No food or other items may be left or stored in the meeting room or kitchen.
4. Trash and recyclables that do not fit into the provided receptacles must be removed by the user. The Library may assess charges for damage or cleaning.
5. The library assumes no responsibility for personal belongings.

Other Available Spaces:

Study Rooms: (Can accommodate up to four individuals)

1. Study room reservation requires a library card.

2. Rooms should be left neatly after use. Condition of the room may be noted on the Library card holder's account and could affect future reservations.
3. Study rooms are available on a same-day only basis.
4. Reservations are forfeited if the user isn't present within the first 15 minutes. Study rooms are available up to two hours and can be reserved immediately after that time for an additional hour if there is no other reservation on the room.
5. The Library reserves the right to block (reserve the room) times for its learning/program purposes or to support the work of a learning institution.

Conference Rooms: (Some conference rooms provide a capacity of up to eight and some up to twenty individuals.)

1. Conference room reservation requires a library card.
2. Rooms should be left neatly after use. Condition of the room may be noted on the Library card holder's account and could affect future reservation.
3. Conference rooms are available two months in advance of its use and can be reserved twelve times per year.
4. Reservations are forfeited if the user isn't present within the first 15 minutes.
5. Conference rooms are available up to two hours and can be reserved immediately after that time for an additional hour if there is no other reservation on the room.
6. Library spaces are not intended for commercial use. No admission fee may be charged; no collections may be taken on the premises, no fund or business solicited or direct sales made except for sales by the Library or Friends of the Library or their agent. Some exceptions may apply and can be approved by the Library Director. For example, the Director would need to approve suggested donations by program organizers or author book sales, and in such cases the Library would require that 15% of the donations goes to the Friends of the Library in order to benefit the Library. However, donations for programs can't be a condition for participation.
7. There must be at least two people present in order to occupy the conference room.
8. The Library reserves the right to block (reserve the room) times for its learning/program purposes or to support the

work of a learning institution.

Reserving Community Rooms Outside of Regular Library Hours

Groups seeking to use Library space after the normal library hours of operation must first become a library partner. Library partners support the Library's strategic plan and program goals of the Library. We require that partners meet with Library staff and complete an MOU, Program Room Contract and participate in an on-site orientation. If you are interested in starting the process to become a library partner, please contact Library Administration at 831-427-7706 to get connected with the appropriate manager.

Addendum: Meeting Room Policy for Library Partners

Addendum to JPAB Policy # 315

Approved: xxx

Last Revised:

Five-year Review Schedule: xxx

Reserving Community Rooms Outside of Regular Library Hours

Groups seeking to use Library space after the normal library hours of operation must first become a library partner. Library partners support the Library's strategic plan and program goals of the Library. We require that partners meet with Library staff and complete an MOU, Program Room Contract and participate in an on-site orientation. If you are interested in starting the process to become a library partner, please contact Library Administration at 831-427-7706 to get connected with the appropriate manager.

Who are Library Partners?

The Friends of Santa Cruz Public Libraries and its chapters, the City of Santa Cruz, the City of Scotts Valley, the City of Capitola, and The County of Santa Cruz are all considered partners of SCPL.

Genealogy Society are existing partners with an active MOU. Other partners may be added with MOU as approved by the Library Director.

Terms of Use for Community Rooms, when different for partners, all other Meeting Room policies apply

1. Active MOU on file.
2. Hold/Harmless and Insurance (types and limits could vary) on file.
3. For use during normal library hours of operations, rooms can be reserved up until one business day prior to the event. For after hours use, partners participate in an on-site orientation no less than one week in advance.
4. Reservations are dependent on room availability and must be made at least two weeks in advance of event date/s. Exceptions determined by the Library Director.

What spaces can partners use during normal open hours?

1. Community Rooms
2. Multipurpose Rooms
3. Conference Rooms
4. Study Rooms
5. Patios

What spaces can partners use after hours?

1. Community Rooms
2. Patios

Library Naming Policy

LJPB Policy #309

Adopted: 3/2/2017

Revised: xx/xx/xxxx

Five-year Review Schedule: 2022

1. Purpose

This policy establishes the authority and process for philanthropic naming or re-naming of Santa Cruz Public Libraries interior and exterior spaces and features, major programs, and collections associated with specific branches. Philanthropic naming opportunities provide the Library with funds to meet strategic objectives. The Library determines the distribution of all naming funds.

2. Library Names

The Santa Cruz Public Libraries (the Library) name each branch according to their geographic location in the county, in order to identify each branch with either the neighborhood where it is located or the neighborhood that it primarily serves. This practice allows library users to easily determine the general location of a library facility they want to visit. Member jurisdictions may determine it appropriate to allow the Library building to be included in a naming policy.

3. Naming Criteria

Santa Cruz Public Libraries interior and exterior spaces and features, major programs, and a collection associated with a specific branch may be named in honor of an individual, family, or entity. Naming or re-naming rights is the purview of the local jurisdictions (City of Capitola, City of Scotts Valley, City of Santa Cruz, and County of Santa Cruz) subject to review by the Library Joint Powers Authority Board (JPAB) consistent with this policy.

Naming opportunity is provided only to those that exemplify the attributes of integrity, civic leadership, and deep commitment to the Library and community, specifically where:

- a) the proposed honoree reflects the spirit, values, and mission of the Library in support of free and equal access to information for all.
- b) an individual has provided extraordinary service and support to the Library system.
- c) an individual donor has made a significant monetary contribution to the Library.
- d) an entity's financial sponsorship has allowed the Library to significantly advance the provision of programs, services, or collections.

4. Naming Process

Each jurisdiction shall develop, propose, and maintain a list of Naming Opportunities.

The JPAB shall review each jurisdiction's naming plan to ensure that residents have a unified library experience as they visit branches across jurisdictions, and that the plan is consistent with this policy.

The JPAB shall review each jurisdiction's naming policy to ensure the plan:

- a) is appropriately consistent with other approved naming plans.
- b) does not overly commercialize the library space.
- c) includes clear time limits outlined below.
- d) reserves the right to reject any naming proposal or donation from any individual, family, or entity.

Naming rights shall not extend beyond the normal life of any interior or exterior space or feature, major program, or collection associated with a specific branch, or twenty (20) years, whichever is less. In the event that a named Library interior or exterior space or feature, major program, or collection is significantly altered within (a) 75% of the expected lifespan, or (b) a timeframe agreed upon in the naming rights contract, the JPA jurisdiction will carry the name forward in a similar capacity. A jurisdiction's naming plan may include longer timelines for significant donations, subject to approval by the JPAB.

Gift Policy: Naming rights ~~agreements contracts~~ shall be reviewed and approved by the LJPB and reported to the appropriate JPA jurisdiction ~~for final approval and reported to the JPAB.~~

5. Naming Revocation

Any naming opportunity authorized by a JPAB jurisdiction can be revoked only by a vote of that body.

If an individual, family, or entity for whom a naming commitment has been made violates the standards defined in section three (3. Naming Criteria) of this policy, the JPAB may recommend the removal of the individual, family, or entity's name from the naming opportunity, interior or exterior space or feature, major program, or collection associated with a specific branch.

Before taking such action, the JPAB jurisdiction shall undertake due diligence, including consultation with counsel, as to any legal ramifications that the jurisdiction may expect under any pre-existing agreement(s) related to naming opportunities or in regard to any other matter that may have legal bearing upon a proposed change in name.

Where unforeseen circumstances make it impossible for a donor to complete a monetary donation commitment after associated name placement has occurred, the JPAB shall make reasonable efforts to work with the donor to create a plan for completion of the commitment. However, in certain circumstances it may be necessary and in the best interests of the Library to remove the donor's name choice from the naming opportunity.

Policy Renewal Schedule

		Last Approved/Revised	Next Review Date
100	ADMINISTRATIVE		
101	Alcoholic Beverages Policy	Feb-15	Dec-26
102	Communications Policy for Board Members	Oct-21	Dec-26
103*	Conflict of Interest Code Policy - annually	March-20	Dec. 22
106	Volunteers Policy	Apr-18	Jan-23
107	Technology Acceptable Use Policy for Staff and Volunteers	Jun-18	Jan-23
108	Holiday Closure Policy	Oct-19	Oct-24
109	Commemorative Flag Policy	Aug-21	Aug-26
200	FACILITIES		
300	PUBLIC SERVICES		
302	Collection Development Policy	Aug-19	Aug-24
303	Confidentiality of Library Records	Jul-19	Jul-24
305	Display Policy: Bulletin Boards, Display Cases and Wall-Mounted Exhibits	Sep-14	Sep-19
306	Library Circulation Policy	Oct-13	Oct-18
307	Freedom to View	Jun-17	Jun-22
308	Freedom to Read	Jun-04	Jun-09
309	Gift Policy: Financial Donations	Jun-13	Jun-18
310	Gift Policy: Works of Art for Public Display	Sep-14	Sep-19
311	Library Bill of Rights Statement with related document: Resolution on the USA Patriot Act	Reaffirmed	Jul-02
312	Statement of Commitment to Racial and Social Equity	Aug-18	Aug-23
315	Meeting Room Policy revised	Aug-21	Aug-26
317	Internet and Wireless Access Policy	Feb-17	Feb-22
318	Code of Conduct Policy	May-17	May-22
320	Inter-Library Loan	Oct-19	Oct-24
321	Library Security Cameras	Aug-19	Aug-24
400	FINANCIAL/FISCAL		
401	Benefactor Recognition Policy		
402	Donations and Contributions	N/A	N/A

403	Library Naming Policy with related document (Naming Rights Gift Agreement)	Mar-17	Mar-22
404			
405	Fund Balance Policy	Jun-11	na
406	Library Surplus Policy	Jun-13	Jun-18
407			
408			
500	HEALTH/SAFETY		
600	LEGAL AND LEGISLATIVE		
601	Free Speech Rights of Citizens	Oct-18	Oct-23
700	PERSONNEL		
800	PLANNING/COMMUNITY DEVELOPMENT		
	Review every 5 years except where otherwise noted	Green: due	
103*	Review Annually		



STAFF REPORT

DATE: April 18, 2022
TO: Library Advisory Commission
FROM: Yolande Wilburn, Library Director
RE: Display of the Progressive Pride Flag

RECOMMENDATION

Approve the Display of the Progressive Pride Flag at Santa Cruz Public Libraries Facilities to Commemorate Pride Month through June 2022

BACKGROUND

On July 19, 2021 the Library submitted a staff report recommending that the Library Advisory Commission endorse flying the LGBTQ flag throughout the year and the LAC approved. Per the Commemorative flag policy #109, Guidance: Commemorative Flags.

6. Commemorative Flags shall be authorized for display for a period of time that is reasonable or customary for the ceremony or the subject to be commemorated, but no longer than 365 continuous days. If the Director sees the need to commemorate the ceremony or subject for another period of time or for a longer period of time, he/she must make a new request to the LAC and then seek authorization from the LJPA.

Pride month occurs in June of each year to commemorate the Stonewall Riots that occurred in New York City on June 28, 1969. Pride Month is a time to celebrate gay, lesbian, bisexual, transgender, queer, and asexual people, plus all other sexual orientations and genders, and to recognize the impact that these people have had on history locally, nationally and internationally.

The Progressive Pride flag began flying at the Capitola branch in 2021. To comply with the Commemorative Flag Policy, the Library Director seeks approval from the Library Advisory Commission to extend the 365-day rule to run through Pride Month to the end of June 2022, when the flag will come down.

Attachment 1 contains the Santa Cruz Public Libraries Commemorative Flag Policy.

FISCAL IMPACT: There is no fiscal impact associated with this item.

ATTACHMENT: 1. Santa Cruz Public Libraries Commemorative Flag Policy

Attachment 1



Commemorative Flag Policy

JPAB Policy # 109
Approved: August 2021
Five-year Review Schedule: August 2026

PURPOSE:

This Policy shall guide the outdoor display of commemorative flags at the branch locations for the Santa Cruz Public Libraries.

In adopting this policy, the Library Joint Powers Board declares that Santa Cruz Public Libraries' flagpoles are not intended to serve as a forum for free expression of the public, but rather for the display of Federal, State and City flags, and any commemorative flags as may be recommended by the Library Director, endorsed by the Library Advisory Commission (LAC) and authorized by the Library Joint Powers Authority (LJPA) as an expression of the Library's official sentiments. Those sentiments must be rooted in the values that underpin the Library's Strategic Plan and its mission.

GUIDANCE:

Commemorative Flags

1. For purposes of this Policy, the term "commemorative flag" shall mean any flag that identifies with a specific date, historical event, cause, nation or group of people, whereby the Library honors or commemorates the date, event, cause, nation or people by displaying the flag.
2. The Library's Flagpoles are not a forum for free expression for or by the public.
3. Unless previously endorsed by the LAC and approved by the LJPA, Commemorative flags shall not be displayed on Library flag poles or in Library buildings.
4. The Library shall display commemorative flags only if endorsed by the LAC and authorized by the LJPA.
5. The recommendation for authorization of displaying a commemorative flag can only come from the Library Director.
6. Commemorative flags shall be authorized for display for a period of time that is reasonable or customary for the ceremony or the subject to be commemorated, but no longer than 365 continuous days. If the Director sees the need to commemorate the ceremony or subject for another period of time or for a longer period of time, he/she must make a new request to the LAC and then seek authorization from the LJPA.
7. Authorization for display is an expression of the Library's official sentiments and must be consistent with the Library's mission and Strategic Plan and should incorporate themes of diversity, equity, social justice, and inclusion.
8. Commemorative flags will be flown in accordance with all applicable provisions of federal and state laws.