

PUBLIC ADVISORY REGARDING COVID-19 AND PUBLIC PARTICIPATION

Consistent with Executive Order No. N-29-20 issued by Governor Newsom on March 17, 2020, and the County of Santa Cruz Health Services Agency Shelter In Place Public Health Order dated March 31, 2020, the regular meetings of the:

LIBRARY ADVISORY COMMISSION (LAC) ON MONDAY, NOVEMBER 16, 2020 AT 6:30 PM

This meeting will be held via Zoom teleconference ONLY

Commissioners and Library Staff Members will be participating remotely via videoconference.

Public Participation:

The meeting will be broadcast through the Santa Cruz Libraries YouTube channel <https://www.youtube.com/user/SantaCruzPL> which you can access through the Santa Cruz Libraries website by scrolling to the bottom of the page and clicking on the YouTube icon.

For those wishing to participate via Zoom you can join from a PC, Mac, iPad, iPhone or Android device by entering or clicking on the following URL: <https://zoom.us/j/96374611351>

For those joining using a telephone only, please call:

1 833 548 0276 (Toll Free) or 1 833 548 0282 (Toll Free)

1 877 853 5247 (Toll Free) or 1 888 788 0099 (Toll Free)

Slowly enter the Webinar ID of 963 7461 1351

The meetings will be recorded and posted for viewing after the meetings on the Santa Cruz Public Libraries website www.santacruzpl.org

How to comment on agenda items via email before the meeting:

Members of the public may provide public comment by sending comments via email to the Library Board Clerk at scplboardclerk@santacruzpl.org

- Identify the agenda item number in the subject line of the email.
- Emailed comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time.
- Each emailed comment will be read aloud for up to three minutes.
- Emails received by scplboardclerk@santacruzpl.org outside of the comment period outlined above will not be included in the record.

How to comment on agenda items via Zoom, during the meeting and prior to the close of public comment on an item:

- Identify the agenda item
- Type your comment using the Q&A feature of the Zoom teleconference participant panel

How to comment on agenda items via telephone, during the meeting and prior to the close of public comment on an item:

- Call 831-427-7713
- Identify the agenda item
- The representative will type your comment
- Your comment will be read aloud



LIBRARY ADVISORY COMMISSION REGULAR MEETING

MONDAY, NOVEMBER 16, 2020

6:30 PM

1. CALL TO ORDER/ROLL CALL

Commissioners Lindsay Bass, Bruce Cotter, Rena Dubin, Jim Landreth, Mary Ripma, and Tricia Wynne

2. ADOPTION OF THE AGENDA

3. ORAL COMMUNICATIONS

Any member of the audience may address the Board on any matter either on or off the agenda that is within the Board's jurisdiction. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until it is before the Board so that we may properly address all comments on that subject at the same time. In general 3 minutes will be permitted per speaker during Oral Communication; A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

4. REPORT BY LIBRARY DIRECTOR

- A. November Library Director Report (P3-6)
- B. In Memory of Bob White

5. MEMBER REPORTS

6. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the action unless members of the public or the Board request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Business.

- A. Minutes of September 21, 2020
RECOMMENDED ACTION: Approve Minutes (P7-8)

7. GENERAL BUSINESS

General Business items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each Business item: 1) Staff explanation; 2) Board questions; 3) Public comment; 4) Board deliberation; 5) Decision.

- A. Library Operational Recommendations under Covid-19
STAFF RECOMMENDATION: Review and Endorse Library Operation Recommendations under Covid-19 (P9-12)

- B. FY 2021 SCPL Budget Update #3
STAFF RECOMMENDATION: Endorse the recommendation to the LJPB to release \$400,000 to the Santa Cruz Public Libraries for staffing and collections in anticipation of changes in service levels resulting from the remodeling and new constructions of branches. (P13-15)

- C. Community Input to LAC Deliberations Subcommittee Report
STAFF RECOMMENDATION: Discuss the Community Input to LAC Deliberations Subcommittee Report (P16)

- D. Meeting Schedule for 2021
STAFF RECOMMENDATION: Review and approve the LAC 2021 calendar (P17)

8. SCHEDULED UPCOMING MEETINGS

| January 25, 2021 | Virtual Meeting | Anticipated Upcoming Agenda Items: |
|------------------|-----------------|---|
| 6:30 pm | | <ul style="list-style-type: none">• Elect Chair and Vice Chair for 2021 |

9. ADJOURNMENT

Adjourned to the next regular meeting of the Library Advisory Commission to be held on Monday, January 25, 2021 At 6:30 PM via Zoom teleconference.

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the Library Administration Office at 427-7706 at least five days in advance so that we can arrange for such special assistance, or email library_admin@santacruzpl.org.

November Library Director Report

I am so sad to report the unexpected passing of Bob White. Bob was currently serving as Chair of the Santa Cruz County Library Advisory Commission representing Capitola. According to the Santa Cruz Sentinel, Bob was an Assistant University Librarian at UCSC for 26 years where he was happily part of the teams that built the award-winning Science and Engineering Library and the McHenry Library addition and renovation. Up to his passing, he volunteered his time and expertise for the new branch library in Capitola. He loved libraries and was so grateful to be part of three library building projects. Bob is survived by his wife of nearly 50 years, Bonda; his beloved Persian rescue cat, Mason; his brother, Thomas of Black Hills, South Dakota; his extended family of Angus and Susan MacMillan of Felton; and his three amazing Godchildren, Landis, Claire and Ian Ross MacMillan. A room at the Capitola Branch will be named in his honor.

The Library has moved beyond fire evacuations and air quality closures and is in the middle of implementing its new service plan as discussed at the September 2020 Library Advisory Committee Meeting. Full implementation begins on November 16. Staff begin new schedules and assignments, the move from curbside to lobby Grab and Go is fully implemented, expanded hours are starting and public computing will be available at 4 of 5 libraries.

The following is from a SCPL press release:

SCPL Reorganizes to Provide Fast and Easy Pickup, Later Closing Times, and Computers

The Santa Cruz Public Libraries (SCPL) will implement service changes that makes picking up library materials easier, provides access to computers, and expands service hours starting this November.

As fall weather approaches, SCPL recognizes the need to begin offering services safely indoors. Grab & Go lobby service allows patrons to enter library lobbies to retrieve library materials on hold. There is no need to call the branch upon arrival. Patrons will need to have their library card numbers and PIN or password to check out items using our self-checkout machines. An alternative method is for patrons to check out items themselves using our mobile app, available in iOS and Android app stores. Grab & Go will replace Curbside Pickup at the Aptos, Felton, Downtown, and Live Oak Branches beginning on November 9th. The Scotts Valley Branch is currently closed for construction and will open for Grab & Go service on November 16th.

Expanded hours intended to make the library more accessible to commuters and seniors are also part of the new service changes. All Grab & Go Branches will extend afternoon hours to 6 p.m. Monday through Thursday starting November 14th. Each

branch also offers one day per week with morning hours.

In addition to 27/7 WiFi and print job pickup already available at our service locations, we will introduce indoor computer access on November 14th. A limited number of computers will be available for 45 minute sessions on a first come-first served basis at the Aptos, Downtown, Felton, and Scotts Valley Branches. (Currently, the Downtown Library has an outdoor computer lab that will move indoors. Scotts Valley's service will begin on November 16th when it reopens). Printing from library computers will also be available.

Library Director Susan Nemitz says, "When the pandemic first hit, we assigned more of our staff to support patrons by phone and online. We also sought innovative ways to support children and teachers in their new online learning environment. Staff also visited students when they picked up their lunches at school and provided services for them outside the walls of our library; and we have converted our programming, including story time, into live virtual experiences. We will continue to evolve safely in order to meet the many needs that our community seeks from its Library."

These changes have not been without significant concerns expressed by the staff and their unions. Ongoing issues around safety and staff workload continue to be discussed.

Repair of the Scotts Valley Branch's roof and replacement of its HVAC system proved too disruptive and the branch has temporarily closed until next week. Patron materials were temporarily sent to Felton for continued service for patrons.

The Felton Library is located within the Debris Flow Zone. Evacuation procedures are being developed.

The Volunteer Wings Homeless Advocates began holding weekly office hours outside of the Downtown Library providing free birth certificates and notary services for people experiencing homelessness.

New People & Stories volunteer-facilitated tele-classes in the County jail facilities have begun. The program brings literature to people who might not otherwise have access. Readings & discussions invite underserved participants to fresh understandings of themselves, of others, and of the world. Completion certificate counts toward early release. Staff also developed deposit book collection for Juvenile Hall. The Bookmobile is providing deposit collections to different senior and day care centers across the county.

The Library concluded its participation in the 2020 Census program reaching over 1,600 individuals in the hard to count category.

SCPL hosted The Teen Volunteer to Career Expo (co-sponsored by Your Future is Our Business). This was a virtual event exhibiting presenters, community organizations, and online resources to empower teens with community service and work-based

learning opportunities. 114 individuals attended and 90% of the teens found a volunteer opportunity. Six community organizations partnered on the event.

Staff provided over 1,400 craft kits and books to children and their families at school lunch sites funded through a State grant.

FACILITIES REPORTS

Aptos

The Design Committee developed a recommendation that was presented to the community (virtually) on September. The design was well received with a few important critiques. Interior colors and fabrics/surfaces have been selected. Construction documents are under development and permitting has begun. Construction will begin in Summer 2021 and the branch should open at the end of 2022.

Boulder Creek

The Boulder Creek Branch has been emptied and the facility was turned over to the Construction Company in the last week.

Branciforte

Permits have been submitted to the City. The Library will begin to empty the facility in the next month. Bidding should take place this fall, selection of the construction company in January and construction will begin in early 2021. The remodeled library should open in early 2022.

Capitola

PG&E was able to relocate the high voltage ground line on October 24. The roof overhang is under construction. Installation of siding and other exterior finishes are being completed. Grand Opening is expected in early 2021.



Downtown

The Santa Cruz City Council elected to move forward with the Mixed-Use Downtown Library Project and award Phase 1 of the contract to Griffin Structures Inc. in a 4-2 vote, on October 28.

The council expressed interest in Griffin Structures' 40 years of experience in similar projects. It has worked on projects such as libraries, affordable housing and parking. It has also done projects locally. Griffin Structures was contracted to work on the Half Moon Bay and Watsonville libraries.

Felton

County staff continues to finalize closeout documents but will still need to resolve some stormwater and traffic mitigation issues

Garfield

Permits have been submitted to the City. The Library will begin to empty the facility in the next month. Bidding should take place this fall, selection of the construction company in January and construction will begin in early 2021. The remodeled library should open in late 2021.

La Selva Beach

Construction continues. The Grand Opening is expected in early 2021.

Live Oak

Construction documents have been completed. When construction begins, the branch will remain open with a few interruptions. The remodel should be complete in the spring of 2021.

Live Oak Annex

A team is completing the design development package. Construction documents and permitting will occupy most of winter. Construction is expected to begin in the summer 2021. The project should be complete by summer of 2022.

Scotts Valley

The roof is being repaired and a new HVAC system installed. The Library needed to temporarily close during this process and will reopen on November 16.



LIBRARY ADVISORY COMMISSION REGULAR MEETING MINUTES

MONDAY, SEPTEMBER 21, 2020

6:30 PM

1. CALL TO ORDER/ROLL CALL

PRESENT: Lindsay Bass, Bruce Cotter, Rena Dubin, Jim Landreth, Mary Ripma, Bob White, and Tricia Wynne
STAFF: Director of Libraries Susan Nemtiz, and Administrative Assistant Ivan Sumano-Vargas

2. ADOPTION OF THE AGENDA

| | |
|------------------|---|
| RESULT: | APPROVED THE AGENDA |
| MOVER: | Tricia Wynne |
| SECONDER: | Bruce Cotter |
| AYES: | Bass, Cotter, Dubin, Landreth, Ripma, White, Wynne |

3. ORAL COMMUNICATIONS

None

4. REPORT BY LIBRARY DIRECTOR

Library Director Susan Nemtiz reported on the current operations and facilities of the Library.

A member of the public, J. Grunstra, made a comment.

5. MEMBER REPORTS

Commissioners discussed ways to change to receive better public input. Bruce Cotter and Rena Dubin created a subcommittee to discuss this topic further and invited the public to reach out to them specifically.

6. CONSENT CALENDAR

| | |
|---|---|
| RESULT: | APPROVED CONSENT CALENDAR |
| A. Approved Minutes of July 20, 2020 as modified | |
| MOVER: | Bruce Cotter |
| SECONDER: | Tricia Wynne |
| AYES: | Bass, Cotter, Dubin, Landreth, Ripma, White, Wynne |

7. GENERAL BUSINESS

A. Library Budget

| | |
|------------------|---|
| RESULT: | REVIEWED AND ACCEPTED LIBRARY BUDGET UPDATE |
| MOVER: | Tricia Wynne |
| SECONDER: | Rena Dubin |
| AYES: | Bass, Cotter, Dubin, Landreth, Ripma, White, Wynne |

B. 2020 Holiday Closure Proposal

| | |
|------------------|--|
| RESULT: | REVIEWED AND ENDORSED 2020 HOLIDAY CLOSURE PROPOSAL |
| MOVER: | Bruce Cotter |
| SECONDER: | Jim Landreth |
| AYES: | Bass, Cotter, Dubin, Landreth, Ripma, White, Wynne |

C. Library Operational Recommendations under Covid-19

| | |
|------------------|---|
| RESULT: | REVIEWED AND ENDORSED LIBRARY OPERATION RECOMMENDATIONS UNDER COVID-19 |
| MOVER: | Tricia Wynne |
| SECONDER: | Bruce Cotter |
| AYES: | Bass, Cotter, Dubin, Landreth, Ripma, White, Wynne |

8. ADJOURNMENT

Final adjournment of the Library Advisory Commission at 8:10 PM to the next regular meeting to be held on Monday, November 16, 2020 At 6:30 PM via Zoom teleconference.

Respectfully submitted,
Ivan Sumano-Vargas, Clerk of the Commission

STAFF REPORT

DATE: November 16, 2020
TO: Library Advisory Commission
FROM: Susan Nemitz, Library Director
RE: Library Operational Recommendations under Covid-19

RECOMMENDATION

Review and Endorse Library Operation Recommendations under Covid-19 Service Model next steps

DISCUSSION

Service Model Next Steps

In October, SCPL began the process of transitioning from Curbside Service to Grab and Go Lobby Service in November 16, 2020. The Grab and Go Lobby Service is designed to be predominantly patron self-service freeing staff time to allow computer access services and longer public service hours. Self-check units and the holds will be relocated for patron use dependent upon location. Patrons will not have access to the stacks, restrooms, or established service desks. Staff will provide assistance in using the self-check units and in completing PACREG accounts as well as limiting access to the lobby area to the set number of individuals allowed. Lobby hours will be expanded by one hour to provide commuters an opportunity to utilize the library.

Computer Access will be offered at Downtown, Aptos, Felton, and Scotts Valley. Downtown computer access is being relocated to the interior of the building.

New staff supervisors and the service model were announced on October 5. An organization chart is attached for your information. Staff assignments and schedules are dictated by operational and locational needs along with established programs & classes. Effort was made

to keep staff currently assigned to a particular branch at that location when possible. Some staff were scheduled to regularly work at multiple locations when providing direct public service. Staff assigned to public service shifts are scheduled on a Monday-Friday or Tuesday - Saturday schedule based on branch assignments and consist of 40/32 or 36/36 hour weekly schedules. Due to the need for robust staffing on days of public service to cover potential vacancies, no staff will be scheduled for Sundays. To the extent possible, staff are allowed to telecommute. Telecommute agreements are being developed with supervisors.

Staffing standards were developed for each public service activity and public service workloads by position.

The following is the schedule for the new service model. Grab and Go Lobby Service was piloted at Felton during the week of November 1 and expanded to all 5 branches on November 9. The expanded hours, staff schedule and assignment changes and computer access will begin on November 16.

Aptos: 25hrs Lobby Service and 20hrs Computer Access

| | | |
|------------|-----------------------|------------------------|
| Monday: | 1-6p Lobby Service, | 1-5p Computer Access |
| Tuesday: | 1-6p Lobby Service, | 1-5p Computer Access |
| Wednesday: | 10a-3p Lobby Service, | 10a-2p Computer Access |
| Thursday: | 1-6p Lobby Service, | 1-5p Computer Access |
| Friday: | 12-5p Lobby Service, | 12-4p Computer Access |

Downtown: 30hrs Lobby Service and 20hrs Computer Access

| | | |
|------------------------------------|-----------------------|------------------------|
| Monday/Tuesday/Wednesday/Thursday: | 1-6p Lobby Service, | 1-5p Computer Access |
| Friday: | 10a-3p Lobby Service, | 10a-2p Computer Access |
| Saturday: | 12-5p Lobby Service | |

Felton: 25hrs Lobby and 20hrs Computer Access

| | | |
|-----------------------------|-----------------------|------------------------|
| Tuesday/Wednesday/Thursday: | 1-6p Lobby Service, | 1-5p Computer Access |
| Friday: | 10a-3p Lobby Service, | 10a-2p Computer Access |
| Saturday: | 12-5p Lobby Service, | 12-4p Computer Access |

Live Oak: 25hrs Lobby Service

| | |
|-----------------------------|----------------------|
| Tuesday/Wednesday/Thursday: | 1-6p Lobby Service |
| Friday: | 10a-3p Lobby Service |
| Saturday: | 12-5p Lobby Service |

Scotts Valley: 25hrs Lobby Service and 20hrs Computer Access

| | | |
|------------|-----------------------|------------------------|
| Monday: | 1-6p Lobby Service, | 1-5p Computer Access |
| Tuesday: | 1-6p Lobby Service, | 1-5p Computer Access |
| Wednesday: | 10a-3p Lobby Service, | 10a-2p Computer Access |
| Thursday: | 1-6p Lobby Service, | 1-5p Computer Access |
| Friday: | 12-5p Lobby Service, | 12-4p Computer Access |

Telephone Information will be available 46 hours per week.

Monday-Thursday: 10a-6p

Friday-Saturday: 10a-5p

Buildings are being reconfigured in the following ways:

Aptos - Four desktop computers in the Children's Room will be used. Public access will be through an exterior door from the sidewalk directly into the room.

Downtown - Four desktop computers will be available in the open space in front of the service desk.

Felton- Four laptops will be provided in the Community Room. Public access will be through the patio gate.

Scotts Valley- Four desktop computers in the Commons will be used. Public access will be through the patio gate.

SCPL has been meeting regularly with the employee unions. The union has expressed the following concerns:

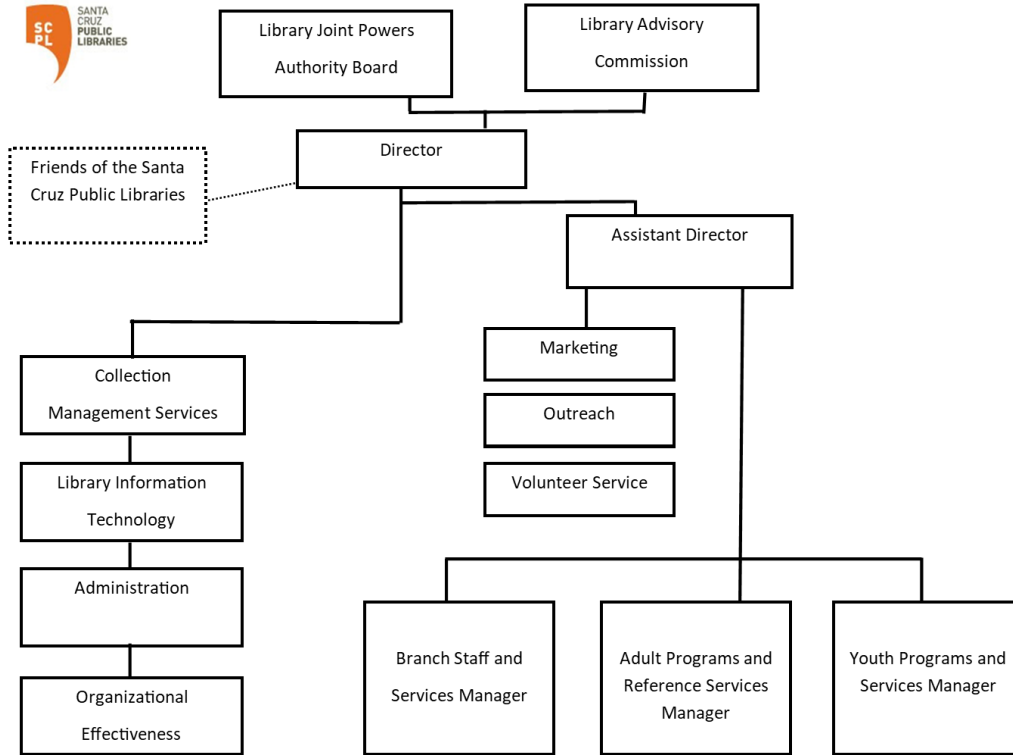
While it is true that SEIU 521 representatives met with SCPL management twice over the last few weeks, we feel that these meetings did not respect our right to meet and confer over the changes in working conditions our members are facing upon the reorganization and reopening of the library system. In our meetings, SCPL management presented their reorganization and reopening plan and almost entirely refused to budge when presented with our concern.

The grant resources for hotspots from the county underwent several bureaucratic hurdles. Funding has just been received. Chromebooks, Kindle readers and hotspots will be available for check out beginning in December.

Over the next several months, the Library will:

1. Resolve union issues of safety and workload
2. Solidify Grab and Go model of services
3. Implement computer/Wi-Fi checkout program
4. Empty Garfield Park and Branciforte for construction
5. Open La Selva Beach and Capitola Branch libraries
6. Close and empty the Aptos Branch Library
7. Plan the Downtown Branch

Attachments: Organization Chart



Updated: October 2020

STAFF REPORT

DATE: November 16, 2020
TO: Library Advisory Commission
FROM: Susan Nemitz, Library Director
RE: FY 2021 SCPL Budget Update #3

RECOMMENDATION

Endorse the recommendation to the LJPB to release \$400,000 to the Santa Cruz Public Libraries for staffing and collections in anticipation of changes in service levels resulting from the remodeling and new constructions of branches.

BACKGROUND

The LJPB adopted the FY 20/21 Budget back in June with unanimous approval. The LJPB requested timely updates to the Board and Library Advisory Commission during this uncertain and unprecedented time.

DISCUSSION

Attached you will find a copy of a sales tax revenue update for FY2021 for the Library Financing Authority (LFA). The LFA allocates sales and property tax funds from all portions of the County excluding the City of Santa Cruz. It includes distributions to the City of Watsonville's Library system.

Actual sales tax is higher than estimated and budgeted for quarter 1 (+60%) by \$1,106,620.

As part of the adopted FY 20/21 budget the Library made the following cuts to its personnel budget. Temporary workers were eliminated which consisted of all on-call substitutes and

Library Aide staff. The savings from this cutback was estimated at \$776K. The Library also instituted a 10% furlough for all regular staff resulting in a savings of \$700K. In addition, the Library froze all hiring on vacant positions totaling an estimated \$800K.

Based upon the positive sales tax outlook, SCPL would like to develop a strategy to request an addition of \$400,000 to the FY2021 budget to hire temporary staff, primarily at the Library Assistant II level, to:

1. Empty Garfield Park and Branciforte branches for construction
2. Open the La Selva Beach and Capitola Branch libraries
3. Close and empty the Aptos Branch Library

Without these resources, the current staffing level will likely require closing the Aptos Branch 1-2 months prior to opening Capitola so that the Aptos Staff can be used for the transition. This would leave the mid-County without services. The Library also needs at least 1.5 FTE to open La Selva Beach. The Library would also like to spend a portion of the resources on collections.

Attachment: Library Sales Tax Revenue Update



County of Santa Cruz

COUNTY ADMINISTRATIVE OFFICE
701 OCEAN STREET, SUITE 520, SANTA CRUZ, CA 95060-4073
831) 454-2100 • FAX: (831) 454-3420 • TDD/TTY: CALL 711
CARLOS J. PALACIOS, COUNTY ADMINISTRATIVE OFFICER

November 5, 2020

TO: Each Member of the Board of Directors of the Library Financing Authority

LIBRARY SALES TAX REVENUE UPDATE

Dear Members of the Board of Directors:

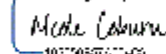
The purpose of this letter is to provide an update on the Library Sales Tax actual receipts for the 1st quarter of the 2020-21 fiscal year.

In 2020-21, actual revenue from the Library Sales Tax is higher than the estimated and budgeted amount. For the 1st quarter of 2020-21, sales tax revenue totaled \$2,948,620, which is \$1,106,203 (60.0%) more than the 1st quarter estimate provided to the Authority in June. Due to strong online sales during the COVID-19 pandemic, as well as businesses reopening, the Authority's sales tax consultant, HdL, provided an improved sales tax projection for the current fiscal year. In 2020-21, sales tax revenue is estimated to total \$10,183,338, which is \$1,259,551 (14.1%) more than the June estimate.

This office will provide an update in January when sales tax revenue for the 2nd quarter of 2020-21 is known. If you have any questions, please call me at 454-2100.

Sincerely,

Transmitted by



Nicole Coburn

Assistant County Administrative Officer

cc: Library Director, Santa Cruz City/County Library System
Library Director, Watsonville Library
County Administrative Officer
City Managers
Auditor-Controller-Treasurer-Tax Collector
Finance Director, City of Santa Cruz
Finance Director, City of Watsonville

SERVING THE COMMUNITY – WORKING FOR THE FUTURE



STAFF REPORT

DATE: November 16, 2020
TO: Library Advisory Commission
FROM: Bruce Cotter and Rena Dubin
RE: Community Input to LAC Deliberations Subcommittee Report

RECOMMENDATION

Discuss the Community Input to LAC Deliberations Subcommittee Report

DISCUSSION

An oral report will be provided by Bruce Cotter and Rena Dubin.

STAFF REPORT

DATE: November 16, 2020
 TO: Library Advisory Commission
 FROM: Susan Nemitz, Library Director
 RE: Proposed Meeting Schedule for 2021

RECOMMENDATION

Review and approve the LAC 2021 calendar

DISCUSSION

The LAC schedule is coordinated with the JPA schedule so that policy items can be reviewed and discussed by the LAC prior to JPA review and discussion. Meeting places will not be assigned until Covid restrictions are lifted. Zoom information will be provided prior to the meeting date.

| Meeting Dates - All are on Mondays at 6:30pm |
|---|
| January 25 |
| February 22 |
| April 19 |
| May 17 |
| July 19 |
| September 20 |
| November 15 |