



**LIBRARY ADVISORY COMMISSION
REGULAR MEETING**

MONDAY, AUGUST 21, 2017

6:30 PM

**DOWNTOWN BRANCH MEETING ROOM
224 CHURCH STREET, SANTA CRUZ, CA 95060**

1. CALL TO ORDER/ROLL CALL

Commissioners Sean Campbell, Ellen Campos, Martha Dexter, Nancy Gerdt, Barbara Gorson, Cindy Jackson, and Deb Tracey-Proulx

2. ADOPTION OF THE AGENDA

3. ORAL COMMUNICATIONS

Any member of the audience may address the Board on any matter either on or off the agenda that is within the Board's jurisdiction. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until it is before the Board so that we may properly address all comments on that subject at the same time. In general 3 minutes will be permitted per speaker during Oral Communication; A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

4. REPORT BY LIBRARY DIRECTOR

A. Library Director's Report – August (P.3-4)

5. MEMBER REPORTS

6. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the action unless members of the public or the Board request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Business.

A. Receive Minutes of June 19, 2017 (P.5-6)

RECOMMENDED ACTION: Approve Minutes



7. GENERAL BUSINESS

General Business items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each Business item: 1) Staff explanation; 2) Board questions; 3) Public comment; 4) Board deliberation; 5) Decision.

A. Proposal for Meeting Schedule 2017/2018 (P.7)

RECOMMENDED ACTION: Approve meeting schedule

B. All Library Branches Project Updates

RECOMMENDED ACTION: None

8. ADJOURNMENT

Adjourned to a Regular Meeting of the Library Advisory Commission to be held on Monday, September 18, 2017 at 6:30 PM at the Aptos Branch Meeting Room located at 7695 Soquel Drive, Aptos, CA 95003.

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the Library Administration Office at 427-7706 at least five days in advance so that we can arrange for such special assistance, or email library_admin@santacruzpl.org.



August 2017

Library Director's Report

Library Operations

The Summer Reading Program is in full swing. The theme this year is Reading by Design. The Festival of the Book is taking place on July 30 in Harvey West Park.





The Genealogical Society of Santa Cruz County continues to play a key role in providing resource collections, research support and training to the public. The Society now has over 200 members. Monthly meetings attract about 60 participants. Forty-five percent of the members live within the City of Santa Cruz. Eight-nine percent live within the County. Forty volunteers staff the Genealogy room for five hours daily. Most of the Society's program attendance is limited to the size of the meeting room (63). The Society regularly brings popular programs to other libraries with program rooms such as Aptos and Scotts Valleys.

The Santa Cruz Public Library has joined a consortium of other libraries (including San Diego Public Library, Pasadena, Los Gatos and Huntington Beach) to share digital content on the Bibliotheca/3M Cloud Library system. Circulation more than doubled in the initial test period with significantly more content available to the public.

Library Building Projects

Noll and Tam has completed Design Development for the Capitola Branch Library. Cost estimates are still being developed.

The Felton Friends hosted the Library Festival on Saturday, May 20, on the new library site. The purpose of the Festival was to celebrate the future Library and park, display site plans for the two-plus acre site, and share ways for community members to become involved. The event kicked off the on-line auction. 91+ volunteers flourished in the heat and hosted several craft activities and served food/drink.

The County is developing a joint RFP and schedule for the La Selva Beach, Boulder Creek and Live Oak library improvements. The County Supervisors are expected to approve a process in August.

The City of Santa Cruz has hired David Tanza to manager the Garfield Park and Branciforte projects.

The Santa Cruz Downtown Library Committee continues to meet and has done tours of the current branch and Los Gatos. The downtown staff, Downtown Advisory Committee and key constituents met with Penny Hummel, a library program planner, and staff from Noll and Tam to discuss the future scope of service for the downtown branch. Hummel will do an analysis of both the administrative and Downtown functions. Currently, system wide services such as collection management services and Library IT reside in the downtown branch. A subcommittee is meeting to develop a plan to get feedback from the public.



**LIBRARY ADVISORY COMMISSION
REGULAR MEETING MINUTES**

MONDAY, JUNE 19, 2017

6:37 PM

**APTOS BRANCH MEETING ROOM
7695 SOQUEL DRIVE, APTOS, CA 95003**

1. CALL TO ORDER/ROLL CALL

PRESENT: Commissioners Nancy Gerdt, Cindy Jackson, and Deb Tracey-Proulx (Vice Chair)

ABSENT: Sean Campbell, Ellen Campos until 6:40 PM, Martha Dexter (Chair), and Barbara Gorson

STAFF: Library Director Susan Nemitz

2. ADOPTION OF THE AGENDA

3. ORAL COMMUNICATIONS

None

4. REPORT BY LIBRARY DIRECTOR

A. Library Director's Report – June

5. MEMBER REPORTS

6. CONSENT CALENDAR

A. Receive Minutes of May 15, 2017

RESULT:	APPROVED CONSENT ITEM 6.A
MOVER:	Nancy Gerdt
SECONDER:	Cindy Jackson
AYES:	Campos, Tracy-Proulx
ABSENT:	Sean Campbell, Martha Dexter, and Barbara Gorson

7. GENERAL BUSINESS

A. Local History at the Library Presentation – Deborah Lipoma & Ann Young

Ann and Deborah gave an overview of the programs and resources available at the library regarding local history.



B. The Genealogical Society of Santa Cruz County Presentation – Dan Spelce, Susan Alland, & Janine Charlton

The group provided information about the history, collection, and contributions of the Genealogical Society of Santa Cruz County.

8. ADJOURNMENT

Final Adjournment of the Library Advisory Commission (LAC) at 8:08 PM to the next Regular Meeting to be held on Monday, August 21, 2017 at 6:30 PM at the Downtown Branch Meeting Room located at 224 Church Street, Santa Cruz, CA 95060.

Respectfully submitted,
Ivan Sumano-Vargas, Clerk of the Commission



August 14, 2017

MEMORANDUM

To: Members of the SCPL Library Advisory Commission
From: Martha Dexter, Chairman, SCPL Library Advisory Commission
CC: Susan Nemitz, Director, SCPL
RE: Proposal for Meeting Schedule 2017/0218

According to Section 5B of the Joint Powers Agreement regarding the Santa Cruz Public Library, the Library Advisory Commission is required to meet at least quarterly each year. Since the formation of the Commission in 2016, it has met monthly.

I propose that for the remainder of this year and through 2018 we meet on a quarterly basis. If issues arise that require more frequent meetings, we can elect to hold other meetings as needed.

Proposed schedule 2017/2018:

November 13, 2017 (3rd Monday is during Thanksgiving week)

February 12, 2018 (3rd Monday is a holiday)

May 21, 2018

August 20, 2018

November 19, 2018