



Library Advisory Commission  
(LAC)

Regular Meeting Minutes

Monday September 19, 2016  
Aptos Branch Meeting Room  
7695 Soquel Drive, Aptos, CA 95003

6:30 PM Public Meeting

1. Roll Call

**Present:** Vice-Chair Deb Tracy-Proulx, Commissioner Martha Dexter, Commissioner Barbara Gorson, Commissioner Ellen Campos, Commissioner Cindy Jackson, Commissioner Nancy Gerdt

**Absent:** Chair Sean Campbell

**Staff:** Susan Nemitz

2. Approve Agenda of September 19, 2016

**Commissioner Gorson moved, seconded by Commissioner Dexter**

**That the Board approve the Agenda of September 19, 2016**

**UNANIMOUS**  
**Absent: Campbell**

3. Oral Communications

*Any member of the audience may address the Board on any matter either on or off the agenda that is within the Board's jurisdiction. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until it is before the Board so that we may properly address all comments on that subject at the same time. In general 3 minutes will be permitted per speaker during Oral Communication; A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.*

None

4. Consent Agenda

A. Approve minutes of August 22, 2016 (P3-4)

**Commissioner Gorson moved, seconded by Commissioner Campos**

**That the Board approve consent item A. Approve minutes of August 22, 2016**

**UNANIMOUS**  
**Absent: Campbell**

5. Member Reports

**Commissioner Gorson:** Gave an update about the Capitola branch. The city council has put out a RFQ for architecture firms and a decision will be made by November 10<sup>th</sup>. Gave an overview of the tour of libraries the city had put together. Offered to bring a report about the tour of libraries.

**Commissioner Gerdt:** Felton Library Friends will be meeting on Wednesday, September 21 for the first time in 2-3 years.

6. Library Director Report

Sue Graziano has announced her retirement. Senior management talking about reorganization because of all the significant retirements. Facilities moving forward at all branches. Working on grants, such as Veteran's Services, an immigration project, and a Wi-Fi related one where we can allow patrons to check out Wi-Fi.

7. General Business

A. Collection Management Services Presentation – Shelley Bodamer

Brief overview of how materials are selected, ordered, processed, and made available to the patrons.

B. Strategic Planning Overview

Library Director Susan Nemitz went over with the Commission on what their part of the Strategic Planning is.

8. Board Meeting Calendar

9. Next Meeting

The next regularly scheduled meeting is on Monday October 17<sup>th</sup> at 6:30 PM

10. Adjourn

The regular meeting adjourned at 7:40PM

The Library Advisory Commission will adjourn from the regular meeting of September 19, 2016 to its next regular meeting of October 17<sup>th</sup> at 6:30 PM at the Downtown Branch Library located at 224 Church Street, Santa Cruz, CA 95060

Respectfully submitted,

Ivan Sumano-Vargas, Clerk of the Commission

The Santa Cruz City-County Library System does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the Library Administration Office at 427-7706 at least five days in advance so that we can arrange for such special assistance, or email [library\\_admin@santacruzpl.org](mailto:library_admin@santacruzpl.org).