

### SCPL Request for Reconsideration of Material Form

Santa Cruz Public Libraries has established a Collection Development Policy and has a procedure for gathering input about items in the collection. Individuals who are both an SCPL card holder and resident of Santa Cruz County or can provide proof of current, regular employment in Santa Cruz County may complete a Request for Reconsideration form if they believe an item does not align with this policy. Only one title may be included per form. An individual title will only be reviewed one time every three years. If a title has already gone through the review process within the previous three years, patrons wishing to submit a review of that same title will receive the same report provided in the original review process. If you wish to request reconsideration of a resource, please return the completed form to Library staff. A written response to the submitted form will be provided, typically within 30 days of the receipt of the form.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Library Card Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (optional) \_\_\_\_\_ Email: (optional) \_\_\_\_\_

Title: \_\_\_\_\_

Author/Producer: \_\_\_\_\_

What brought this material to your attention? \_\_\_\_\_

\_\_\_\_\_

Have you examined the entire resource? If not, what sections did you review? \_\_\_\_\_

\_\_\_\_\_

What concerns you about the material? \_\_\_\_\_

\_\_\_\_\_

What action are you requesting the Library consider? \_\_\_\_\_

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