

LIBRARY JOINT POWERS BOARD MOTION LOG

DATE	#	DESCRIPTION	VOTE
1/11/10	2010-06	that the Library Joint Powers Board reappoint Citizenmember Gerdt to another 4 year term on the Library Joint Powers Authority Board.	UNAN
1/11/10	2010-07	that the Library Joint Powers Board elected Citizenmember Gorson as Board Chair.	UNAN
1/11/10	2010-08	that the Library Joint Powers Board elected Citizenmember Poitinger as Board Vice Chair.	UNAN
1/11/10	2010-09	that the Library Joint Powers Board authorize the rescheduling of the following Board meeting dates: July 5 move to July 12 September 6 move to September 13	UNAN
2/1/10	2010-10	that the Library Joint Powers Board approve the suspended use of the current materials security system to facilitate self check, save money and facilitate efficiency and staff health and safety.	UNAN Absent: Leopold
2/1/10	2010-11	that the Library Joint Powers Board authorize the removal of the Review of By-laws from the current parking lot list.	UNAN Absent: Leopold
2/1/10	2010-12 RESO #01	that the Library Joint Powers Board adopt Resolution #2010-001 approving the listing of the Santa Cruz Public Libraries Joint Powers Board in support of the Local Taxpayer, Public Safety, and Transportation Protection Act of 2010 and instruct staff to fax a copy of the resolution to campaign offices at 916-442-3510.	UNAN Absent: Leopold

ljpj/motion log

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		<p>will be entered in a separate line in the same category as Books and Periodicals. Library staff will spend the money following the same procedures used for ordering "regular" library materials. The LJPB will not need to pass a resolution each month to accept these funds as part of the Library's budget but this action will serve as authorization.</p> <p>AMENDMENT: This motion will be retroactive to include two donations received in August and September that were deposited in the Library's general fund. This motion will transfer these funds to the new donations line and will allow them to be spent on library materials according to the donor's wishes.</p>	Stone
11/12/09	2009-44	that the Board authorize the budget adjustment for FY 2008-09 in the amount of \$902,000 to reflect overall expenditure reductions.	UNAN Absent: Stone, Gerdt, Leopold
12/7/09	2009-45	that the Board approve the staff recommendation that out of the total \$447,892 reserved, the Library only spend \$130,000 right now. Recommend that \$100,000 be spent on materials and \$30,000 for replacement of all the public PCs in the system. The balance of the funds would be kept in reserve to help cover any shortfalls this year or to go towards reversing the negative fund balance and starting to create a reserve.	UNAN Absent: Storey, Stone
1/11/10	2010-01	that the Library Joint Powers Board accept the Santa Cruz Public Libraries Basic Financial Statements and Independent Auditors' Report for the year ended June 30, 2009 prepared by Caporicci & Larson, Certified Public Accountants.	UNAN
1/11/10	2010-02	<p>that the Library Joint Powers Board approve the volunteer policy as written with the following changes:</p> <p>1st Sentence of 1st Paragraph- The Santa Cruz Public Libraries recognize the important role volunteers play in the <u>operation</u> of the Library System.</p> <p>#3 (Added) The Friends of the Library recruit, screen and <u>in consultation with the library</u> place all Library volunteers. This includes responsibility for obtaining background checks in accordance with state law for volunteers working with children and other at risk populations.</p> <p>#9 (Added) Library volunteers will work when appropriate supervision is available.</p>	UNAN
1/11/10	2010-03	<p>that the Library Joint Powers Board approve the La Selva Beach Pilot Project with the following addition:</p> <p>*Library Management will investigate the number of volunteers needed to be trained at any one particular time</p>	UNAN
1/11/10	2010-04	that the Library Joint Powers Board authorize the transfer of \$3,700 from the Whalen Trust to cover the current expenditure over the budget appropriation.	UNAN
1/11/10	2010-05	that the Library Joint Powers Board authorize staff to close for a day for a Staff In Service Day and give the public plenty of notice.	UNAN

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		Commission of Santa Cruz County for continuation in FY 2009-10 of the First Five Commission Grant.	
8/3/09	2009-33 RESO#13	that the Library Joint Powers Authority Board adopt Resolution #2009-13 authorizing the transfer and appropriation of \$2,500 from the First 5 Commission Grant to the FY 2009-2010 Budget to continue its Family Place Project.	UNAN
8/3/09	2009-34 RESO#14	that the Library Joint Powers Authority Board adopt Resolution #2009-14 authorizing the transfer and appropriation of \$7,000 from the Richardson Trust to the FY 2009-2010 Budget for the purchase of library materials that meet the criteria established for the Trust.	UNAN
8/3/09	2009-35	that the Library Joint Powers Authority Board approve the recommendation to close the Library for two weeks: Saturday, November 21 st through Friday, November 27 th and Saturday, December 19 th through Friday, December 25 th .	UNAN
8/3/09	2009-36 RESO #15	that the Library Joint Powers Authority Board adopt Resolution #2009-15 honoring staff member affected by position eliminations and changes.	UNAN
8/3/09	2009-37	that the Library Joint Powers Authority Board direct the Library Director to work with City Attorney's office to create the Library Finance Subcommittee that meets all Brown Act requirements as necessary.	UNAN
9/14/09	2009-38 RESO #17	that the Library Joint Powers Authority Board adopt Resolution 2009-17 changing the hours at the Felton Branch Library from 1:00-5:00 PM to 3:00-7:00 PM on Thursdays	UNAN Absent: Beiers, Reed
9/14/09	2009-39 RESO #18	that the Library Joint Powers Authority Board adopt Resolution 2009-18 reducing position #149-018 from 40 hours down to 30 hours per week and increasing position #149-016 from 20 hours to 30 hours per week.	UNAN Absent: Beiers, Reed
9/14/09	2009-40 RESO #16	that the Library Joint Powers Authority Board adopt Resolution 2009-16 transferring funds and amending FY 2009-10 budget in the amount of \$6,978 accepting the grant for employee tuition reimbursement from the LSTA Public Library Staff Education Program for Diane Cowen and Elizabeth Henry.	UNAN Absent; Beiers, Reed
9/14/09	2009-41	that the Library Joint Powers Authority Board adopt Resolution 2009-19 creating a new library division called Programs and Partnerships and have funds transferred into it from other divisions with details of the fund transfer provided by December 2009.	UNAN Absent: Beiers, Reed
9/14/09	2009-42	that the Library Joint Powers Authority Board adopt Resolution 2009-20 transferring the following positions from the FY 2009-2010 Library Budget from Public Services to Access (Technical) Services: 725-002 Librarian IV/Access Services Manager 313-001 Librarian III/Collection Development Coordinator	UNAN Absent: Beiers, Reed
10/5/09	2009-43	that the Board authorize the following recommendation: Donations received by the Friends of the Library for library materials will be transferred into the Library budget monthly and	UNAN Absent: Rotkin,

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DATE	#	DESCRIPTION	VOTE
6/1/09	2009-24 RESO #08	purpose. That the Library Joint Powers Authority Board adopt Resolution #2009-08 authorizing the transfer and appropriation of \$18,018 in Felton Contingency Fund income to the FY 2009-2010 Budget for the purchase of library materials for the purpose of the new branch planning.	UNAN
6/1/09	2009-25 RESO #09	That the Library Joint Powers Authority Board adopt Resolution #2009-09 authorizing the elimination of position #706-001, Assistant Director, from the FY 2009-2010 Library Budget as of January 1, 2010.	UNAN
6/1/09	2009-26 RESO #10	That the Library Joint Powers Authority Board adopt Resolution #2009-10 authorizing the elimination of the following positions from the FY 2009-2010 Library Budget as of July 1, 2009: 725-003 150-008 313-009 151-015 151-037 150-027 150-024 151-006 151-030 185-025 150-019 185-008 151-018 106-011 151-042 185-017 185-009 185-021 185-018	UNAN
6/1/09	2009-27 RESO #11	That the Library Joint Powers Authority Board adopt Resolution #2009-11 authorizing the reduction of the following positions from the FY 2009-2010 Library Budget as of July 1, 2009 from 40 hour FTE to 20 hour PTE: 132-003 151-028 149-016	UNAN
6/1/09	2009-28 RESO #12	That the Library Joint Powers Authority Board adopt Resolution #2009-12 authorizing the transfer of the following position from the FY 2009-2010 Library Budget as of July 1, 2009 from Public Services to Technical Services: 149-020	UNAN
6/1/09	2009-29	That the Library Joint Powers Authority Board authorize the Interim Library Director to work with City Human Resources Director to negotiate the continuation of a 10% furlough for all regular full-time library employees for FY 2009-2010. Any deferrals that individual bargaining units adopt that apply to the 2009-2010 furlough will be used to lessen the amount of the furlough time.	UNAN
6/1/09	2009-30	That the Library Joint Powers Authority Board authorize a change in Library hours system-wide effective July 1, 2009 that reflect the hours in Scenario 6.	UNAN
6/1/09	2009-31	That the Library Joint Powers Authority Board authorize savings from Scenario 6 to be transferred to a contingency fund.	UNAN
7/13/09	2009-32	That the Library Joint Powers Authority Board authorize the Director of Libraries to sign agreements with the First 5	UNAN

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DATE	#	DESCRIPTION	VOTE
		development of the KOHA project for FY 2009-2010.	Rotkin, Stone, Gerdt, Beiers, Leopold, Poitinger, Reed, Gorson NAYES: Storey
5/11/09	2009-16	that by motion the Library Joint Powers Authority Board authorize the re-instatement of the \$2.50 Request No Pick-up fine to begin on June 15, 2009.	UNAN
5/11/09	2009-17	that the Library Joint Powers Board by motion authorize staff to file an LSTA Public Library Staff Education Program grant application to provide tuition reimbursement for regular employees Diane Cowen and Elizabeth Henry.	UNAN
6/1/09	2009-18	That the Library Joint Powers Authority Board authorize the adoption of the FY 2009-2010 operating budget as outlined without reserves and includes Scenario 6.	UNAN
6/1/09	2009-19	That the Library Joint Powers Authority Board amend the above motion to direct staff to meet with City of Santa Cruz officials to discuss borrowing terms between the City and the Library.	AYES: Gerdt, Gorson, Stone, Storey, Mathews, Rotkin, Reed, Poitinger NAYES: Leopold
6/1/09	2009-20 RESO #04	That the Library Joint Powers Authority Board adopt Resolution #2009-04 authorizing the transfer and appropriation of \$16,000 in income from the Richardson Trust to the FY 2009-2010 Budget for the purchase of library materials that meet the criteria established for the Trust.	UNAN
6/1/09	2009-21 RESO #05	That the Library Joint Powers Authority Board adopt Resolution #2009-05 authorizing the transfer and appropriation of \$755 from the Finkeldey Trust to the FY 2009-2010 Budget for the purchase of library materials.	UNAN
6/1/09	2009-22 RESO #06	That the Library Joint Powers Authority Board adopt Resolution #2009-06 authorizing the transfer and appropriation of \$10,000 in accrued McCaskill Trust for the Visually Impaired income to the FY 2009-2010 Budget for the purchase of library materials for this purpose	UNAN
6/1/09	2009-23 RESO #07	That the Library Joint Powers Authority Board adopt Resolution #2009-07 authorizing the transfer and appropriation of \$5,000 in accrued McCaskill Trust for Local History income to the FY 2009-2010 Budget for the purchase of library materials for this	UNAN

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DATE	#	DESCRIPTION	VOTE
4/6/09	2009-12 RESO #03	& Larson, Certified Public Accountants. that the Library Joint Powers Board adopt Resolution #2009-03 eliminating the following vacant positions from the FY 2008-09 library budget: 25 hour Central Adult Reference Librarian/Subject Selector (149-013)20 hour Central Youth Services Library Assistant (150-029)40 hour Technical Services Librarian III, Lead Cataloger/Subject Selector (313-006)	UNAN
4/6/09	2009-13	That the Library Joint Powers Board adopt the following budget guidelines: <ul style="list-style-type: none"> • The Library System will strive to establish and maintain at least 5% of its annual budget for its ongoing cash reserves • At least 8% of the Library's operating budget should be dedicated to the Library's book and media budget (Motion 2007-12) • Carry-over funds (funds encumbered but not yet spent) are not to be added into the next fiscal year's budget as new funds. Carry-overs are not to be encouraged. The Board will want a report in September each year from the Library Director and the SC City Finance Director on these carry-over projects and if they have a negative effect on the new fiscal year's budget in any way. • The Library Director at the Board's September meeting will report year-end fund balances approved by the City Finance Department to the Board. At that time, the Board may decide how the funds are to be used. • The Board will review, at a minimum, library expenditure and revenue statements every 4 months. • The Budget Subcommittee should continue to meet on a once a month basis during the 2009-10 fiscal year. AMENDMENT <ul style="list-style-type: none"> • Monthly (second preceding month) revenue, expense , and cash reports • 3-5 year long term projections in December focused on expenses and projected projects 	UNAN
5/11/09	2009-14	that the Board move to direct library management to return with a plan that does not close a branch and meets the current budget gap of \$1.25 million.	AYES: Rotkin, Stone, Gerdt, Storey, Beiers, Leopold NAYES: Poitinger, Reed, Gorson
5/11/09	2009-15	that the Board authorize library staff to budget \$25,000 for the	AYES:

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DATE	#	DESCRIPTION	VOTE
		means to achieve proposed level of savings, currently projected at \$624,960.	
1/12/09	2009-02	That by motion the Library Joint Powers Authority Board approve raising fees charged to patrons in the following categories (see minutes).	UNAN
1/26/09	2009-03	that by motion the Board consider any money that is saved through deferrals or other actions taken by the various unions on behalf of the library members will be returned to that unit in the future either by (and there are a range of possibilities): reducing the length of the existing furlough, not extending future furlough if one becomes necessary as long, reducing potential future lay off's in that unit. One way or another insuring that whatever money saved through their action doesn't go to some other part of the library budget but goes back to the personnel costs of those units. Intent is that by this action and knowing that the City is going to be taking action in negotiations with unions that we are not doing anything to disadvantage library employees. If the concessions that are made benefit our budget, than our staff ask to meet with the union to recover from that.	UNAN
1/26/09	2009-04	that by motion the Board adopt staff recommendations to not furlough part time employees working between 21-30 hours per week.	UNAN
2/2/09	2009-05	that the Board move to elect Citizenmember Gorson as chair.	UNAN
2/2/09	2009-06	that the Board move to elect Citizenmember Poitinger as vice-chair.	UNAN
2/2/09	2009-07	that the Board approve the rescheduling of the following meeting dates: * Monday, July 6 th moved to Monday, July 13 th * Monday, September 7 th moved to Monday, September 14 th	UNAN Absent: Beiers
3/2/09	2009-08	that the Board move to direct library management to produce a 16-month-budget and that it will aim for being 4% below county revenue projections. Management will return with recommendations about a reserve and work with the board's budget sub-committee.	UNAN
3/2/09	2009-09	that the Library Joint Powers Board approve raising overdue fines from 25 cents a day per item to 50 cents per day per item, effective April 6, 2009. And to have a report back to the Board in six months to review how many borrowers have been blocked.	AYES: Leopold, Gorson, Poitinger, Reed, Rotkin, Stone, Storey NAYES: Gerdt & Beiers
3/2/09	2009-10 RESO #02	that the Board by Resolution #2009-02 move to transfer \$57,100 from the Felton reserve fund to the Library Budget to cover upcoming costs for plan reviews, drawings, etc. for the new Felton Library Branch.	UNAN
4/6/09	2009-11	That by motion the Library Joint Powers Authority Board accept the Basic Financial Statements and Independent Auditors' Report for the Year Ended June 30, 2008 prepared by Caporicci	UNAN